

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

REGULAR BOARD MEETING
AGENDA

September 22, 2010 - 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District offices and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District offices.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- Approval of the Board Minutes, September 8, 2010
- Approval of the un-audited Financials and Check Register for August, 2010

4. INFORMATION ITEMS:

A. Board Committee Reports

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Ms. Shanae Smith (909-793-2503) at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

- Resources Committee (Richard Corneille)
- Administrative Committee (Melody McDonald)

B. Wash Plan Update

5. ACTION ITEMS, NEW BUSINESS

A. CONSULTANT AGREEMENT FOR MANAGEMENT CONSULTING SERVICES

Recommendation: Approve consultant agreement for management consulting services, as recommended by the Ad Hoc Committee

B. REVIEW AND CONSIDER CONTRACT SERVICES AGREEMENT FOR LAND RESOURCES AND ENGINEERING SERVICES

Recommendation: Review and consider approval of contract services agreement, for land resources and engineering services, as requested by the Resources Committee

C. REVIEW AND CONSIDER PROPOSAL FROM LARRY JACINTO CONSTRUCTION, INC.

Recommendation: Review and consider approval of contract with Larry Jacinto Construction, Inc., for maintenance of Santa Ana River spreading grounds for \$28,080.00 and direct staff to file a categorical exemption under CEQA, as recommended by the Resources Committee

D. REVIEW AND CONSIDER APPROVAL OF PROPOSED REVISIONS TO JOB DESCRIPTIONS

Recommendation: Review revisions made to prior job descriptions for Administrative Manager and Administrative Assistant I positions approved by the Board and consider approval of same, as recommended by the Administrative Committee

E. REVIEW AND CONSIDER APPROVAL OF PROPOSED REVISIONS TO EMPLOYEE HANDBOOK

Recommendation: Review revisions made to prior Employee Handbook regarding flexible work schedule for non-exempt employees approved by the Board and consider approval of same, as recommended by the Administrative Committee

F. RESOLUTION NO. 460 - 2010 UPDATE OF THE DISTRICT'S CONFLICT OF INTEREST CODE

Recommendation: Approve and adopt Resolution No. 460, updating the District's Conflict of Interest Code, as recommended by the Administrative Committee

6. MONTHLY ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

7. UPCOMING MEETINGS:

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| 1. September 23, 2010 | Inland Empire Utilities Agency, <i>A Dedication of the Northeast Recycled Water Projects</i> , Etiwanda High School, Etiwanda, 3:30 p.m. |
| 2. September 23, 2010 | Advisory Commission on Water Policy, San Bernardino Valley Water Municipal Water District, 7:00 p.m. |
| 3. September 30, 2010 | ACWA Region 8, 9 & 10 Tour, Rancho Cucamonga, 5:00 p.m. |
| 4. October 4-5, 2010 | Chino Basin Watermaster Strategic Planning Conference, Rancho Cucamonga |
| 5. October 21, 2010 | Three Valleys Municipal Water District, Leadership Breakfast, at the Avalon Restaurant, Fairgrounds, 7:30 a.m. – 9:30 a.m., <u>BOARD APPROVAL REQUIRED</u> |
| 6. November 30, 2010- | ACWA 2010 Fall Conference |
| 7. December 3, 2010 | Renaissance Esmeralda, Indian Wells
<u>BOARD APPROVAL REQUIRED</u> |

8. CLOSED SESSION

Under the authority of Government Code Section 54957(b), the Board may recess to Closed Session regarding a personnel matter;

and/or

Under the authority of Government Code Section 54956.9(c), the Board may recess to Closed Session to consider whether to initiate litigation;

and/or

Under the authority of Government Code Section 54956.9(b)(3)(a), and Section 54956.9(c), and Section 54956.9(b)(1), the Board may recess to Closed Session to confer with legal counsel regarding significant exposure to litigation in one case.

9. ADJOURN MEETING. The next regular Board meeting will be on October 13, 2010 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.