

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

BOARD MEETING
AGENDA

March 10, 2010 - 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District offices and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District offices.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. BOARD DISCUSSION ITEMS

- Monthly Activity Reports, and/or Comments by Board Members

4. CONSENT CALENDAR

- Approval of the Board Meeting Minutes, February 10, 2010
- Approval of the Un-Audited Financial Reports for January, 2010

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Ms. Samantha Brown (909-793-2503) at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

5. **INFORMATION ITEMS:**

- A. Board Committee Reports
- B. Finance Supervisor's Report (Samantha Brown)
- C. Legal Counsel's Report (David Cosgrove)
- D. Assistant General Manager's Report (Claud Seal)
- E. General Manager's Report (Robert Neufeld)

6. **ACTION ITEMS, NEW BUSINESS, FYI**

- A. DISCUSS AND CONSIDER NOMINEE FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
- B. CONSIDERATION OF AMENDING RESOLUTION NO. 440 REGARDING CHANGE IN MEETING DATES AND FREQUENCY OF REGULAR BOARD OF DIRECTORS MEETINGS
- C. REVIEW OF ORDINANCE 95-1 AS REQUESTED BY DIRECTOR CORNEILLE
- D. REVIEW OF WASH PLAN PROFIT AND LOSS REPORTED TO THE TASK FORCE

7. **UPCOMING MEETINGS:**

- 1. March 11, 2010 - Upper Santa Ana Water Resources Association, District Office, 9:30 a.m.
- 2. March 15, 2010 - Association of San Bernardino County Special Districts, Panda Inn, 6 p.m.
- 3. March 22, 2010 - Baseline Feeder Committee Workshop, San Bernardino Valley Municipal Water District, 3:00 p.m.
- 4. March 23, 2010 - Water Association Leadership Breakfast, Inland Empire Utilities Agency, 7:30 a.m.
- 5. May 4-7, 2010 - ACWA Spring Conference and Exhibition, Monterey, California - **Board Approval Required**

8. **CLOSED SESSION**

Under the authority of Government Code Section 54957(b), the Board may recess to Closed Session regarding a personnel matter;

and/or

Under the authority of Government Code Section 54956.9(c), the Board may recess to Closed Session to consider whether to initiate litigation;

and/or

Under the authority of Government Code Section 54956.9(b)(3)(a), and Section 54956.9(c), and Section 54956.9(b)(1), the Board may recess to Closed Session to confer with legal counsel regarding significant exposure to litigation in one case.

9. **ADJOURN MEETING.** The next regular Board meeting will be on March 24, 2010 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Suite A, Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF THE BOARD MEETING OF
February 10, 2010
1:30 P.M.

President Clare Henry Day called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Day.

ROLL CALL:

BOARD MEMBERS PRESENT:

Clare Henry Day, President
Melody McDonald, Vice President
Manual Aranda, Director
Arnold Wright, Director
Richard Corneille, Director
John Longville, Director
David E. Raley, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

R. Robert Neufeld, General Manager
Claud Seal, Assistant General Manager/District Engineer
Samantha Brown, Finance Supervisor
Randy Scott, Wash Plan Project Manager
Shanae Smith, Executive Assistant II

GUESTS PRESENT:

Bob Bowcock , Integrated Resource Management (IRM)
Mike Litton, Vulcan Materials
Don Lee, Tetrattech
Charles Roberts, Highland Community News

1. PUBLIC PARTICIPATION

President Clare Henry Day announced this is the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting preceded with the published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

Mr. Neufeld requested that consideration for nominations for the positions of the regular and alternate members representing Special Districts to LAFCO, be added to the agenda as Item 6L.

It was moved by Director McDonald and seconded by Director Longville to add "Consideration Nomination for the Position of the Regular Member, and Alternate Members to the Local Agency Formation Commission (LAFCO) Nomination for Special Districts Representative" to the agenda as Item 6L. The motion carried unanimously.

3. BOARD DISCUSSION ITEMS

Director Corneille reported attending the San Bernardino Valley Municipal Water District's (SBVMWD) Advisory Commission on Water Policy meeting, where Robert Tincher gave presentations regarding the Enhanced Recharge Study and the study of more run-off from the mountains to capture and recharge into the basin. He stated that Sam Fuller gave an overview of the big water picture and that a report will be published.

Director Raley reported attending the Administrative Committee meeting. He said he attended a Redland's Chamber of Commerce (RCC) event; and met with a representative of the Inland Empire Resource Conservation District. He stated that he had an opportunity to read the Optimization Study.

Director Aranda reported attending the Basin Technical Advisory Committee meeting and the RCC meeting. He announced his appointment to the Association of California Water Agencies' (ACWA) Communications Committee.

Director Longville reported attending the San Bernardino Area Chamber of Commerce (SBACC) Annual Installation of Officers dinner. He stated that he received a number of phone calls that the lawn project is complete, and that Wallace Allen from KPWA a local radio station would like to do a program on how to reduce water usage, and that he spoke on the topic at a local high school.

Director Wright reported attending the Administrative Committee meeting.

Director McDonald reported attending the San Bernardino Valley Municipal Water District Advisory Commission meeting where Mark Bulot gave an update on the Constituents' Work Group. She said she attended the Basin Technical Advisory Committee meeting; she said the San Bernardino Valley Municipal Water District is now attending the Southern California Water Commission where a summary of the state water allocation supply was summarized; she also attended the San Bernardino Valley Municipal Water District Board meeting.

Director Day reported attending Administrative Committee meeting.

4. CONSENT CALENDAR

The minutes of the January 25, 2010, and minutes of the January 27, 2010 minutes were reviewed. Minor revisions were noted.

It was moved by Director Corneille and seconded by Director Longville to approve the Minutes of the January 25, 2010 Board meeting, as amended. The motion carried 6-0, with Director Wright abstaining due to his absence at the meeting.

It was moved by Director Corneille and seconded by Director Longville to approve the Minutes of the January 27, 2010 Board meeting, as amended. The motion carried unanimously.

5. INFORMATION ITEMS

A. Board Committee Reports

All items, as discussed at the Administrative Committee meeting on February 3, 2010, are reflected as action items on the agenda.

B. Wash Plan Update

Director Raley reported that he had an opportunity to read the Wash Plan and distributed the Executive Summary to the Board of Directors for review. Director Raley summarized his understanding of the purpose of the Wash Plan relating to the mining opportunities and the District's role as the Project Manager.

C. Financial Supervisor's Report

Samantha Brown stated that financial activities during the month of January will be covered as action items on the agenda, resulting from the Administrative Committee meeting on February 3, 2010. She said staff has been working on the 2010/11 FY budget and for the annual Engineering Investigation Report.

D. Assistant General Manager's Report

1. Santa Ana River – 770 acre ft spread this water year currently receiving 3-9 cfs. On Thursday February 9th had 1,115 acre ft carried over of State Water Project.
2. Mill Creek- had 442 acre ft water spread to date of rain, now receiving 0 to 20 cfs. On February 9th has 831 acre ft State Water Project.
3. Seven Oaks Dam- 3pm yesterday had a reservoir level at 2,237 ft 6,685 acre ft in storage releasing 3 cfs , there has been 141cfs calculated inflow Feb 8-9th Forecasting another inch of rain over the next few days. SCE road flooded valve closed, they are unable to open their valve to send water to power plant 3. BVMW will begin to take Dam water, our water will drop down to
4. Leak on 3 gate North side of pit (double gate) Tomorrow a Contractor will work to plug up leak costing less that \$5000 to be resealed
5. Friday 1/29/10 toured upper Santa Ana Region area and Dam with Black and Veatch designers for upper Santa Ana river and dam- info design parallel pipe project
6. Have been delayed in daily flow reports, the field are now sending in sheets to bring things up to date. Continuing with the report to have printed copies
7. Formulated basin 5 sheets
8. Continuing on EI Report
9. Put in Application to Water Resources Institute for \$150,000 grant. Won't know till March 4, 2010
10. Forwarded comments on Santa Ana Sucker

E. General Manager's Report

Robert Neufeld reported that LAFCO will have their regular scheduled meeting on February 27, 2010. He said agenda copies were available upon request.

Mr. Neufeld reported on the decision made by U.S. District Judge Oliver Wagner to remove, for a period of two weeks, the pumping restriction caused by the Delta Smelt found close to the pumps.

Mr. Neufeld announced that he received (2) concurring nominations for the support of Thomas Cuquet and Merile Aleshire for the Office of Vice President for the ACWA/JPIA Board of Directors. This item was received after the posting of the Agenda and the response time would not allow for the matter to be held over to the next regular meeting. Mr. Neufeld requested that the Board add this item to the Agenda as item 6 M.

It was moved by Director Longville and seconded by Director McDonald to add (2) Concurring Nominations for the Office of Vice President to the ACWA/JPIA Board of

Directors as Item 6M to the agenda. The motion was carried unanimously.

Mr. Neufeld reported that the District has been asked to participate as sponsors for ACWA's upcoming conference. He said the District received a complimentary registration for an upcoming conference and suggested redeeming the attendance package at the upcoming 2010 ACWA Spring conference in Monterey. He states the item should be considered during the budget preparation process.

Mr. Neufeld reported that he and Mr. Seal attended a groundbreaking ceremony at the Rosamond Community Services District where both he and Mr. Seal were instrumental in developing the largest water bank project in Antelope Valley. The project could hold up to a total of 500,000 acre feet of water. Mr. Seal said that water leaders from several entities attended the event.

6. ACTION ITEMS, NEW BUSINESS, FYI

A. Draft Wash Plan Habitat Conservation Plan (HCP) and Incidental Take Permit Applications

Mr. Scott reported that the Wash Plan Ad Hoc committee reviewed the submittal draft HCP and recommended that it was suitable to submit to the full Board. He explained that the HCP is an important element of the Wash Plan for mitigation included in the EIR, and referenced in the Environmental Impact Statement (EIS) and becomes programmatic to mitigation relevant to the land exchange. He said the incidental take permit is defined under the Endangered Species Act as the take of species to kill, harm, harass or cause destruction of habitat. The permit can be authorized by the U.S. Fish and Wildlife Service (USFWS) as an adjunct of byproduct of otherwise lawful activity. He gave a presentation regarding the purpose of the HCP, which is to obtain a 50-year incidental take permit for water conservation, mining expansion, and other ground distributing activities undertaken by the District. Mr. Scott answered questions from the Board regarding (4) funding alternatives for implementation of the plan, as outlined below follow:

- Alternative 1: Three Principals at 27.272% each, and Cities & Flood Control at 6.061% each
- Alternative 1a: Three Principals at 23.3% each, Cities and Flood Control at 10% each
- Alternative 2: Three Principals at 33.33 each of full amount
- Alternative 3: All Task Force Members at current Agreement rate

Director Raley asked why the Cities of Redlands and Highland would pay additional cost share percentages, and how they would benefit from the plan. Mr. Scott explained that the City of Highland will receive mining and property tax revenue, and the City of Redlands will receive open space and buffering protection and trails benefits as part of the Wash Plan Task Force Agreement. Mr. Cosgrove said that In addition, the City of Redlands leases property directly to CEMEX, and they will receive mining revenue if the permit is approved.

It was moved by Director McDonald and seconded by Director Raley to Authorize the General Manager to Submit the Draft Wash Plan Habitat Conservation Plan (HCP) and Associated Incidental Take Permit Application to the U.S. Fish and Wildlife Service with funding alternative 1a, and follow up with the Task Force regarding funding alternative. The motion carried unanimously.

B. Payment of Past Due Invoices on the Wash Plan Environmental Impact Statement (EIS) and HCP

Ms. Brown said staff recommended that the Board approve payment of Past due invoices in the amount \$42,428. Money is in the approved Budget under budget line item 5081 -- Wash Plan.

It was moved by Director Raley and seconded by Director Wright to Approve Payment of Past Due invoices, in the amount of \$42,428.00. The motion carried unanimously.

Discussion ensued. Mr. Neufeld reported that the City of Redlands is unable to contribute to the costs associated with the Wash Plan. He stated they are participating in the project with mitigation land and would like to use that land as a credit to their account.. A discussion ensued regarding the cost share percentages of the participation agencies, and the terms of the Wash Plan Task Force Agreement provisions regarding work performed by District staff and legal fees. Mr. Scott stated that the SBCFCD and the mining companies are in concurrence; the City of Highland has been delayed due to a turnover in staff and that the item will be taken to the City Council in two weeks.

After the discussion, the following motion was made:

A motion was made by Director Raley and seconded by Director Corneille to refer costs associated with Conservation District Staff and other costs not yet billed, to be equally distributed among the Wash Plan Task Force Members and that that such costs be billed to the Task Force, for potential repayment to the District. The motion carried unanimously.

Staff was directed to bring back to the Board a report that would identify staff and professional services time spent associated with Wash Plan expenses to the March 10, 2010 Board meeting. Director Longville said that the invoices to the Task Force should include a statement regarding the intent of notifying the additional costs the District has incurred and paid out of pocket.

C. Wash Plan Financial Analysis and Presentation by Integrated Resource Management (IRM) on Environmental Mitigation Banking Opportunities

Samantha Brown distributed a financial cost analysis report for the Board's review. Mr. Neufeld stated that the reports were presented to the Administrative Committee as Directed by the Board regarding two scenarios depicting projections for potential revenues from the District's continuation and participation in the Wash Plan. He stated that included as a separate report, is another scenario as possible alternative to continuing in the Wash Plan, which was presented to the Administrative Committee, on February 3, 2010. A discussion ensued regarding the financial analysis and potential increases to the District's revenue based on a 15% projection over a ten year period, starting with the current year as a base.

After discussion, Mr. Neufeld introduced Bob Bowcock with Integrated Resource Management (IRM) and Mike Litton with Vulcan Materials, who presented the Board with an alternative option to the Wash Plan through the creation of an environmental mitigation bank. An Environmental Bank can provide offsets for land to be purchased or leased opening a potential new revenue source. Questions were asked by the Board.

Director Aranda was excused from the meeting at 4:35 p.m.

D. Approval of FY 09-10 Budget Revisions

Ms. Brown recommended that the Board approve the General Fund Budget Revisions and the Proposed Redlands Plaza Budget, as recommended by the Administrative Committee. A discussion ensued regarding the proposed decreases and increases, and potential revenue that will impact FY 10-11 Budget.

It was moved by Director McDonald and seconded by Director Longville to Approve the FY 09-10 Budget Revisions.

Discussion ensued. Director Corneille asked what the significant changes in expenditures to cause the increase of \$365,000. Ms. Brown stated that the staff expenditures were grossly under budgeted in the original budget, the line items that were significantly increased were regular salaries, PERS retirement and Directors fees. Director Raley stated that by the end of the fiscal year the District will only have approximately \$1.4 million and he is recommending to the Board that we do not spend our Reserves to a level less than \$1 million. Further Director Raley suggested that for the next fiscal year the budget needs to come in with a deficit of no more than \$400,000 and we should start working towards that now. Mr. Neufeld pointed out that we cannot continue to cut the budget expenses, at

some point we need to increase revenues. The Strategic Plan will come forward in April and put a lot of these choices on the table for the Board to make a decision on. Director Corneille pointed out that again Capital Expenditures were decreased to subsidize the increase of other expenditures and this cannot continue to happen. Mr. Neufeld reported that the Capital Expenditures were just being deferred to the next fiscal, as there is not sufficient time to start those capital projects.

The motion carried 6-0, with Director Aranda noted absent.

E. Consider Reducing Number of Approved Compensated Meetings for Directors

Mr. Neufeld began the discussion by stating that the Administrative Committee recommended that we reduce the number of authorized compensated meetings to be attended by Directors be changed from 10 to 9 per month.

It was moved by Director Longville and seconded by Director Wright to Approve the Reduction of the Number of Approved Meetings for Directors from 10 to 9.

Discussion ensued. Director McDonald recognized all Directors contribution to the District but pointed out that this motion will only affect 2 Directors. She is requesting that all Directors agree to attend one uncompensated meeting per month; therefore this action will affect all Directors. Director Longville pointed out that the Board could cut the meetings to 9, as well as donate a meeting as Director McDonald is recommending.

The motion carried 4-2, with Director McDonald and Director Corneille opposed with Director Aranda noted absent.

Mr. Neufeld reported that the Administrative Committee is also recommending reducing the number of Regular Board Meeting from 2 per month to 1, it was also stated that this is not staff's recommendation and staff is opposed to this.

It was moved by Director Raley to discuss the recommendation of reducing the number of Regular Board Meetings from 2 per month to 1. Motion died for lack of second.

Director Corneille suggested an alternative that the General Manager cancel Regular Board Meetings where there is not a need to meet. Mr. Neufeld responded that staff would recommend cancelling meetings if there was not a need but would still have to be approved by the Board of Directors. Mr. Cosgrove suggested directing staff to look at the resolution and bring it back to the Board to amend to give the General Manager the power to cancel meetings, as well as giving the Board the opportunity to set their meeting dates as is needed in the resolution.

F. Review District's WESTCAS and Water Education Foundation Memberships

It was moved by Director Corneille and seconded by Director Raley to direct staff to not to renew WESTCAS and Water Education Foundation Memberships at the end of this calendar year. The motion carried 6-0, with Director Aranda noted absent.

G. Consider Request to Reimburse Director McDonald's Expenses

It was moved by Director Corneille and seconded by Director Longville to Approve Reimbursement to Director McDonald's Expenses to attend Steve Hall's memorial service. The motion carried 6-0, with Director Aranda noted absent.

H. Consider LAFCO Alternative Apportionment Formula for FY 10-11 and Thereafter

It was moved by Director Longville and seconded by Director McDonald to Approve LAFCO Alternative Apportionment Formula for Fiscal Year 2010-2011 and Thereafter. The motion carried 6-0, with Director Aranda noted absent.

I. Approve Hicks Richardson Associates Contract Amendment for Legislative Advocacy Services

It was moved by Director McDonald and seconded by Director Wright to Approve Hicks Richardson Associates Contract 9th Amendment for Legislative Advocacy Services.

Discussion ensued. Director Longville asked without this Amendment if Mr. Hicks contracted ended in October 2009. Mr. Neufeld pointed out that in fact the contract ended in June 2009 and Mr. Hicks has continued service and this contract, if approved, would expire in June 2010 where it would come back to the Board for approval. Director Corneille suggested Mr. Hicks give some highlights on what is being done on a monthly basis to update the Board of Directors. General Manager Neufeld responded that he receives regular updates from Mr. Hicks and will include those as information items for the Board in the future.

The motion carried 6-0, with Director Aranda noted absent.

J. Consider Approval of Regular Board Meeting Date Change

It was moved by Director McDonald to cancel the Regular Board Meeting Dated February 24, 2010. Motion died for lack of second.

Discussion continued regarding a date change and/or continuation of the regular board meeting dated February 24, 2010.

It was moved by Director McDonald and seconded by Director Wright to change the Regular Board Meeting scheduled for February 24, 2010 to March 3, 2010.

Discussion ensued. Director Raley asked why the meeting has to be moved at all. Mr. Cosgrove explained that there is a closed session item that needs to be discussed by a deadline and would be most effective with all Board members and General Manager in attendance.

The motion carried 4-2, with Director Corneille and Director Raley opposed, with Director Aranda noted absent.

K. Approve Amendment to December 11, 2009 Board Meeting Minutes

Mr. Neufeld reported being misquoted in the original minutes dated December 11, 2009, and asked that they be amended as follows; that "Mark Nuami, is no longer the Assistant City Manager for the City of Colton" but the minutes also stated that he was no longer a chairman for LAFCO, which is incorrect. Mr. Neufeld stated that he originally reported his position as chairman of LAFCO would not be effected by this change as he is one of the two city officials to the LAFCO Commission and that has not changed.

It was moved by Director Longville and seconded by Director McDonald to Approve Amendment to December 11, 2009 Board Meeting Minutes. The motion carried 6-0, with Director Aranda noted absent.

L. Consider the nomination for the position's for the regular member and the alternate representing Special Districts to Local Agency Formation Commission (LAFCO)

Mr. Neufeld led the discussion by reporting that the nomination for two representatives of Special Districts to LAFCO for the regular position and alternates position are up in May of this year, a response needs to be submitted by March 11th, 2010. Two people have submitted their requests to be nominated, Jim Curatalo from Cucamonga Valley Water District for the regular position and the other is Robert Smith for the alternate position from Yermo Community Services District. Mr. Neufeld asked the Board to approve these recommendations and authorize the Board President to sign our nominations for support of these candidates as stated.

It was moved by Director McDonald and seconded by Director Raley to Approve Nominations for Jim Curatalo as the regular position and Robert Smith as the alternate member. The motion carried 6-0, with Director Aranda noted absent.

M. Consider Vice President ACWA/JPIA Nominations

Mr. Neufeld reported that we have two requests for nomination of the position of Vice President for Joint Power Insurance Authority: Thomas A. Cuquet from the South Sutter Water District, who is currently on the Board of Directors and also Merle Aleshire from Valley Center Water District, who is currently on the Board of Directors.

It was moved by Director Longville and seconded by Director McDonald to Approve to Adopt Resolution 456 for Nomination for Thomas A. Cuquet as Vice President to the Joint Powers Insurance Authority. The motion carried 6-0, with Director Aranda noted absent.

7. UPCOMING EVENTS

Upcoming events were discussed. President Day announced that ACWA Legislative Symposium for March 17th, 2010 calls for Board Action.

It was moved by Director McDonald and seconded by Director Wright to approve the attendance of Director Longville to the ACWA Legislative Symposium. The motion carried 6-0, with Director Aranda noted as absent.

8. CLOSED SESSION

At 5:42 p.m., it was moved by Director McDonald and seconded by Director Wright to adjourn to Closed Session,

Under Government Code Sec. 54957.1, Mr. Cosgrove reported that in closed session, the Board unanimously voted to retain Lagerlof, Senecal, Gosney & Kruse LLC, as special counsel, to investigate a personnel matter.

The Closed Session adjourned at 6:22 p.m., and the regular meeting reconvened..

9. ADJOURN MEETING

At 6:22 p.m., the meeting adjourned to the regular Board meeting scheduled for March 3, 2010, at 1:30 p.m., at the San Bernardino Valley Water Conservation District, Redlands, CA.

R. Robert Neufeld
Secretary of the Board



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 10th, 2010

Subject: January 2010 Financial Statements

RECOMMENDATION

Staff recommends that the Board of Directors approve, receive and file the January 2010 financial statements.

BACKGROUND

Board will receive Financial Statements at the second regular Board meeting of every month for the prior month. The revised budget effective January 2010 approved by the Board of Directors on February 10th, 2010, is reflected on these Financials Statements.

DISCUSSION

Attached is January 2010 Profit & Loss by Fund report.

- This will be the last month that the Redlands Plaza rent is greater than \$9,000 until the 2 vacant spaces are rented out.
- Postage is refilled quarterly at \$500 for office mailings
- The extended arm was purchased for the excavator and classified under New Vehicle

Attached is the January 2010 General Fund Profit & Loss Budget versus Actual report.

- The Groundwater Production monies will begin to be received in February 2010

Attached is the January 2010 Redlands Plaza Profit & Loss Budget versus Actual report.

- This is the first time that Redlands Plaza is present with the budget
- Salaries will be adjusted at fiscal year to show time spent on Redlands Plaza

Also attached is the Balance Sheet, as of December 30, 2009.

- Bank of America Credit Card is currently negative due to a credit received on the card

Please note that there may be further changes to adjust to the auditor comments and format, however, these changes will likely be insignificant.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Arnold L. Wright
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

R. Robert Neufeld

San Bernardino Valley Water Conservation District
Profit & Loss by Fund
January 2010

	<u>General Fund</u>	<u>Redlands Plaza</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
4030 • Mining Income			
4031 • Cemex USA Plant Site Rent	1,499.98	0.00	1,499.98
4032 • Cemex Mining	3,446.55	0.00	3,446.55
Total 4030 • Mining Income	4,946.53	0.00	4,946.53
4040 • Miscellaneous Income	300.00	0.00	300.00
4050 • Property Tax	3,974.19	0.00	3,974.19
4065 • Redlands Plaza	0.00	9,458.66	9,458.66
Total Income	9,220.72	9,458.66	18,679.38
Gross Profit	9,220.72	9,458.66	18,679.38
Expense			
5100 • Professional Service			
5120 • Misc. Professional Services	18,523.62	650.00	19,173.62
5122 • Wash Plan Professional Services	6,255.00	0.00	6,255.00
5125 • Engineering Services	3,080.00	0.00	3,080.00
5140 • Legislative Services	4,000.00	0.00	4,000.00
5175 • Legal - Wash Plan	4,812.50	0.00	4,812.50
5180 • Legal	11,247.50	0.00	11,247.50
5185 • Special Counsel	1,367.50	0.00	1,367.50
Total 5100 • Professional Service	49,286.12	650.00	49,936.12
5200 • Field Operations			
5220 • Maintenance Materials/Shop/Fld	211.59	0.00	211.59
5240 • Facility Maintenance	48.40	0.00	48.40
Total 5200 • Field Operations	259.99	0.00	259.99
5300 • Vehicle Operations			
5310 • Vehicle Maintenance	1.94	0.00	1.94
5320 • Fuel	621.49	0.00	621.49
Total 5300 • Vehicle Operations	623.43	0.00	623.43
5400 • Utilities			
5410 • Alarm Service	285.49	239.76	525.25
5420 • Electricity	68.07	795.46	863.53
5430 • Mobile Phone	340.43	0.00	340.43
5440 • Telephone	536.03	0.00	536.03
5450 • Natural Gas	15.33	0.00	15.33
5460 • Water	214.08	0.00	214.08
5470 • Internet Services	732.18	0.00	732.18
Total 5400 • Utilities	2,191.61	1,035.22	3,226.83
6000 • General Administration			
6016 • Redlands Plaza Maintenance	0.00	3,683.95	3,683.95
6018 • Janitorial Services	653.00	0.00	653.00
6024 • Computer Equipment Maint.	1,170.24	0.00	1,170.24
6030 • Office Supplies	505.14	0.00	505.14
6033 • Office Equipment Rental	576.92	0.00	576.92
6039 • Postage and Overnight Delivery	570.22	0.00	570.22
6042 • Payroll Processing	196.58	0.00	196.58
6045 • Bank Service Charges	25.00	0.00	25.00
6090 • Subscriptions/Publications	1,536.52	0.00	1,536.52
6093 • Memberships	160.00	0.00	160.00
Total 6000 • General Administration	5,393.62	3,683.95	9,077.57

San Bernardino Valley Water Conservation District
Profit & Loss by Fund
January 2010

	General Fund	Redlands Plaza	TOTAL
6100 · Benefits			
6110 · Vision Insurance	154.49	0.00	154.49
6130 · Dental Insurance	621.33	0.00	621.33
6140 · State Unemployment Insurance	826.62	0.00	826.62
6150 · Medical Insurance	8,455.45	0.00	8,455.45
6160 · Social Security/Medicare Taxes	4,019.00	0.00	4,019.00
6170 · PERS Retirement	10,893.53	0.00	10,893.53
Total 6100 · Benefits	24,970.42	0.00	24,970.42
6200 · Salaries			
6230 · Regular Salaries	49,971.88	0.00	49,971.88
Total 6200 · Salaries	49,971.88	0.00	49,971.88
6400 · Board of Directors' Expenses			
6401 · Directors' Fees	7,092.00	0.00	7,092.00
6405 · Meeting Support Expense(food,be	25.00	0.00	25.00
6410 · Mileage	55.00	0.00	55.00
6415 · Air Fare	347.40	0.00	347.40
6425 · Meals	379.92	0.00	379.92
6435 · Conf/Seminar Registrations	960.00	0.00	960.00
6440 · Election Fees	73,448.00	0.00	73,448.00
Total 6400 · Board of Directors' Expenses	82,307.32	0.00	82,307.32
6500 · Administrative/Staff Expenses			
6505 · Mtg. Support Expense (food, bev	162.96	0.00	162.96
6510 · Mileage	28.30	0.00	28.30
6525 · Meals	244.93	0.00	244.93
6535 · Conf/Seminar Registrations	565.00	0.00	565.00
Total 6500 · Administrative/Staff Expenses	1,001.19	0.00	1,001.19
Total Expense	216,005.58	5,369.17	221,374.75
Net Ordinary Income	-206,784.86	4,089.49	-202,695.37
Other Income/Expense			
Other Expense			
7000 · Construction			
7040 · Canals & Pipelines	676.00	0.00	676.00
Total 7000 · Construction	676.00	0.00	676.00
7200 · Equipment & Vehicles			
7210 · Computer Hardware	219.00	0.00	219.00
7220 · Computer Software	298.00	0.00	298.00
7230 · Field Equipment	2,338.13	0.00	2,338.13
7240 · Office Equipment	531.74	0.00	531.74
Total 7200 · Equipment & Vehicles	3,386.87	0.00	3,386.87
Total Other Expense	4,062.87	0.00	4,062.87
Net Other Income	-4,062.87	0.00	-4,062.87
Net Income	-210,847.73	4,089.49	-206,758.24

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
July 2009 through January 2010

	General Fund			
	Jul '09 - Jan 10	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	28,783.30	65,000.00	-36,216.70	44.3%
Total 4010 · Interest Income	28,783.30	65,000.00	-36,216.70	44.3%
4020 · Groundwater Charge				
4021 · Assessments - Ag	8,393.46	19,252.00	-10,858.54	43.6%
4023 · Assessments - Non-Ag	184,796.91	624,295.00	-439,498.09	29.6%
Total 4020 · Groundwater Charge	193,190.37	643,547.00	-450,356.63	30.0%
4030 · Mining Income				
4031 · Cemex USA Plant Site Rent	9,000.86	18,000.00	-8,999.14	50.0%
4032 · Cemex Mining	25,030.80	48,000.00	-22,969.20	52.1%
4034 · Redlands Aggregate 5% Royalty	18,000.00	36,000.00	-18,000.00	50.0%
Total 4030 · Mining Income	52,031.66	102,000.00	-49,968.34	51.0%
4040 · Miscellaneous Income	715.47	500.00	215.47	143.1%
4050 · Property Tax	44,595.48	75,000.00	-30,404.52	59.5%
4060 · Property Income				
4062 · Mentone Property	2,076.93	2,100.00	-23.07	98.9%
Total 4060 · Property Income	2,076.93	2,100.00	-23.07	98.9%
4080 · Exchange Plan	28,955.53	40,000.00	-11,044.47	72.4%
4085 · AB 303 Grant	0.00	100,000.00	-100,000.00	0.0%
4090 · Optimization Study Reimburse.	31,969.04	0.00	31,969.04	100.0%
Total Income	382,317.78	1,028,147.00	-645,829.22	37.2%
Gross Profit	382,317.78	1,028,147.00	-645,829.22	37.2%
Expense				
5050 · Regional Programs				
5070 · Groundwater Replenishment	120,000.00	0.00	120,000.00	100.0%
5080 · LAFCO Contribution	9,895.82	10,000.00	-104.18	99.0%
5081 · Wash Plan	0.00	100,000.00	-100,000.00	0.0%
Total 5050 · Regional Programs	129,895.82	110,000.00	19,895.82	118.1%
5100 · Professional Service				
5120 · Misc. Professional Services	71,223.68	100,000.00	-28,776.32	71.2%
5122 · Wash Plan Professional Services	61,159.80	125,000.00	-63,840.20	48.9%
5125 · Engineering Services	22,250.00	25,000.00	-2,750.00	89.0%
5130 · Aerial Photography & Surveying	25,620.00	26,000.00	-380.00	98.5%
5140 · Legislative Services	28,000.00	48,000.00	-20,000.00	58.3%
5145 · Environmental Services	0.00	6,500.00	-6,500.00	0.0%
5170 · Audit & Accounting	18,000.00	18,000.00	0.00	100.0%
5175 · Legal - Wash Plan	34,068.56	75,000.00	-40,931.44	45.4%
5180 · Legal	78,357.29	125,000.00	-46,642.71	62.7%
5185 · Special Counsel	38,044.00	60,000.00	-21,956.00	63.4%
Total 5100 · Professional Service	376,723.33	608,500.00	-231,776.67	61.9%
5200 · Field Operations				
5210 · Equipment Maintenance	846.36	1,500.00	-653.64	56.4%
5220 · Maintenance Materials/Shop/Fld	904.00	2,500.00	-1,596.00	36.2%
5230 · Field Tools	664.43	1,000.00	-335.57	66.4%
5240 · Facility Maintenance	325.66	1,500.00	-1,174.34	21.7%
5250 · Emergency Repairs	0.00	3,000.00	-3,000.00	0.0%
Total 5200 · Field Operations	2,740.45	9,500.00	-6,759.55	28.8%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	1,989.89	5,000.00	-3,010.11	39.8%
5320 · Fuel	4,802.48	8,500.00	-3,697.52	56.5%
Total 5300 · Vehicle Operations	6,792.37	13,500.00	-6,707.63	50.3%

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
 July 2009 through January 2010

	General Fund			
	Jul '09 - Jan 10	Budget	\$ Over Budget	% of Budget
5400 · Utilities				
5410 · Alarm Service	559.66	1,500.00	-940.34	37.3%
5420 · Electricity	544.75	1,000.00	-455.25	54.5%
5430 · Mobile Phone	2,046.97	4,000.00	-1,953.03	51.2%
5440 · Telephone	5,366.41	10,000.00	-4,633.59	53.7%
5450 · Natural Gas	69.21	150.00	-80.79	46.1%
5460 · Water	1,479.48	2,000.00	-520.52	74.0%
5470 · Internet Services	3,109.95	5,000.00	-1,890.05	62.2%
Total 5400 · Utilities	13,176.43	23,650.00	-10,473.57	55.7%
6000 · General Administration				
6001 · General Administration - Other	337.08	400.00	-62.92	84.3%
6002 · Website	8,570.70	12,000.00	-3,429.30	71.4%
6003 · Property Tax	108.51	250.00	-141.49	43.4%
6006 · Permits	50.00	500.00	-450.00	10.0%
6009 · Licenses	438.74	500.00	-61.26	87.7%
6010 · Surety Bond	0.00	1,800.00	-1,800.00	0.0%
6012 · Office Maintenance	337.09	500.00	-162.91	67.4%
6015 · Mentone House Maintenance	226.54	1,500.00	-1,273.46	15.1%
6018 · Janitorial Services	4,757.59	8,000.00	-3,242.41	59.5%
6019 · Janitorial Supplies	294.05	500.00	-205.95	58.8%
6021 · Office Equipment Maint.	1,204.94	1,500.00	-295.06	80.3%
6024 · Computer Equipment Maint.	6,306.67	7,500.00	-1,193.33	84.1%
6030 · Office Supplies	3,485.25	6,500.00	-3,014.75	53.6%
6033 · Office Equipment Rental	5,720.32	10,500.00	-4,779.68	54.5%
6036 · Printing	8,614.64	9,000.00	-385.36	95.7%
6039 · Postage and Overnight Delivery	999.90	1,500.00	-500.10	66.7%
6042 · Payroll Processing	1,676.67	3,000.00	-1,323.33	55.9%
6045 · Bank Service Charges	129.76	200.00	-70.24	64.9%
6048 · Furniture & Accessories	0.00	500.00	-500.00	0.0%
6051 · Uniforms	688.73	2,000.00	-1,311.27	34.4%
6060 · Outreach				
6061 · WRI Contribution	0.00	1,000.00	-1,000.00	0.0%
6062 · Water Contributions	654.20	700.00	-45.80	93.5%
6064 · Business Expos	0.00	300.00	-300.00	0.0%
6065 · Wtr Cons. Gardens	300.00	1,750.00	-1,450.00	17.1%
Total 6060 · Outreach	954.20	3,750.00	-2,795.80	25.4%
6090 · Subscriptions/Publications	4,382.26	3,000.00	1,382.26	146.1%
6091 · Public Notices	783.20	1,200.00	-416.80	65.3%
6093 · Memberships	13,381.50	18,000.00	-4,618.50	74.3%
Total 6000 · General Administration	63,448.34	94,100.00	-30,651.66	67.4%
6100 · Benefits				
6110 · Vision Insurance	1,069.88	1,850.00	-780.12	57.8%
6120 · Workers' Comp. Insurance	9,770.00	14,000.00	-4,230.00	69.8%
6130 · Dental Insurance	3,951.72	7,000.00	-3,048.28	56.5%
6140 · State Unemployment Insurance	961.90	1,200.00	-238.10	80.2%
6150 · Medical Insurance	55,141.92	96,000.00	-40,858.08	57.4%
6160 · Social Security/Medicare Taxes	23,619.58	40,000.00	-16,380.42	59.0%
6170 · PERS Retirement	91,312.57	150,000.00	-58,687.43	60.9%
6190 · Life Insurance	4,605.00	5,000.00	-395.00	92.1%
Total 6100 · Benefits	190,432.57	315,050.00	-124,617.43	60.4%
6200 · Salaries				
6210 · Overtime	1,222.97	2,500.00	-1,277.03	48.9%
6230 · Regular Salaries	389,829.50	665,000.00	-275,170.50	58.6%
Total 6200 · Salaries	391,052.47	667,500.00	-276,447.53	58.6%
6300 · Insurance				
6310 · Property Insurance	0.00	2,500.00	-2,500.00	0.0%
6320 · General Liability Insurance	26,586.00	26,500.00	86.00	100.3%
Total 6300 · Insurance	26,586.00	29,000.00	-2,414.00	91.7%

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
July 2009 through January 2010

	General Fund			
	Jul '09 - Jan 10	Budget	\$ Over Budget	% of Budget
6400 · Board of Directors' Expenses				
6401 · Directors' Fees	53,967.11	87,000.00	-33,032.89	62.0%
6405 · Meeting Support Expense(food,be	2,764.22	3,500.00	-735.78	79.0%
6410 · Mileage	936.10	2,000.00	-1,063.90	46.8%
6415 · Air Fare	1,683.90	3,000.00	-1,316.10	56.1%
6420 · Other Travel	349.85	500.00	-150.15	70.0%
6425 · Meals	1,875.96	2,000.00	-124.04	93.8%
6430 · Lodging	4,923.74	6,000.00	-1,076.26	82.1%
6435 · Conf/Seminar Registrations	3,680.62	4,000.00	-319.38	92.0%
6440 · Election Fees	73,448.00	73,500.00	-52.00	99.9%
Total 6400 · Board of Directors' Expenses	143,629.50	181,500.00	-37,870.50	79.1%
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev	1,607.49	2,000.00	-392.51	80.4%
6510 · Mileage	1,104.40	1,500.00	-395.60	73.6%
6515 · Air Fare	1,322.19	2,500.00	-1,177.81	52.9%
6520 · Travel, Other (rental car, taxi	352.39	500.00	-147.61	70.5%
6525 · Meals	2,444.37	2,500.00	-55.63	97.8%
6530 · Lodging	2,218.62	4,000.00	-1,781.38	55.5%
6535 · Conf/Seminar Registrations	1,956.00	2,000.00	-44.00	97.8%
6540 · Training Registrations	293.00	1,000.00	-707.00	29.3%
Total 6500 · Administrative/Staff Expenses	11,298.46	16,000.00	-4,701.54	70.6%
Total Expense	1,355,775.74	2,068,300.00	-712,524.26	65.6%
Net Ordinary Income	-973,457.96	-1,040,153.00	66,695.04	93.6%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	3,000.00	-3,000.00	0.0%
7020 · Protective Fencing	0.00	50,000.00	-50,000.00	0.0%
7030 · Concrete Structures	0.00	100,000.00	-100,000.00	0.0%
7040 · Canals & Pipelines	64,056.28	200,000.00	-135,943.72	32.0%
7050 · Basins	0.00	30,000.00	-30,000.00	0.0%
Total 7000 · Construction	64,056.28	383,000.00	-318,943.72	16.7%
7100 · Land & Buildings				
7110 · Buildings	840.00	10,000.00	-9,160.00	8.4%
Total 7100 · Land & Buildings	840.00	10,000.00	-9,160.00	8.4%
7200 · Equipment & Vehicles				
7210 · Computer Hardware	1,400.06	3,000.00	-1,599.94	46.7%
7220 · Computer Software	298.00	6,500.00	-6,202.00	4.6%
7240 · Office Equipment	863.23	2,000.00	-1,136.77	43.2%
7250 · New Vehicle	66,947.59	70,000.00	-3,052.41	95.6%
Total 7200 · Equipment & Vehicles	69,508.88	81,500.00	-11,991.12	85.3%
7400 · Professional Services				
7419 · Legal Water Rights	11,922.16	25,000.00	-13,077.84	47.7%
7438 · Engineering Services -Other	14,955.19	25,000.00	-10,044.81	59.8%
Total 7400 · Professional Services	26,877.35	50,000.00	-23,122.65	53.8%
Total Other Expense	161,282.51	524,500.00	-363,217.49	30.7%
Net Other Income	-161,282.51	-524,500.00	363,217.49	30.7%
Net Income	-1,134,740.47	-1,564,653.00	429,912.53	72.5%

San Bernardino Valley Water Conservation District
Redlands Plaza Profit & Loss Budget vs. Actual
July 2009 through January 2010

	Redlands Plaza			
	Jul '09 - Jan 10	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4065 · Redlands Plaza	70,988.70	120,541.00	-49,552.30	58.9%
Total Income	70,988.70	120,541.00	-49,552.30	58.9%
Gross Profit	70,988.70	120,541.00	-49,552.30	58.9%
Expense				
5100 · Professional Service				
5120 · Misc. Professional Services	4,189.76	8,090.00	-3,900.24	51.8%
Total 5100 · Professional Service	4,189.76	8,090.00	-3,900.24	51.8%
5400 · Utilities				
5410 · Alarm Service	779.52	12,590.00	-11,810.48	6.2%
5420 · Electricity	7,881.52	14,172.00	-6,290.48	55.6%
5450 · Natural Gas	393.00	786.00	-393.00	50.0%
5460 · Water	5,112.09	10,112.00	-4,999.91	50.6%
Total 5400 · Utilities	14,166.13	37,660.00	-23,493.87	37.6%
6000 · General Administration				
6003 · Property Tax	713.12	1,428.00	-714.88	49.9%
6016 · Redlands Plaza Maintenance	16,668.73	23,308.00	-6,639.27	71.5%
Total 6000 · General Administration	17,381.85	24,736.00	-7,354.15	70.3%
6200 · Salaries				
6230 · Regular Salaries	0.00	12,054.00	-12,054.00	0.0%
Total 6200 · Salaries	0.00	12,054.00	-12,054.00	0.0%
6300 · Insurance				
6310 · Property Insurance	0.00	3,000.00	-3,000.00	0.0%
Total 6300 · Insurance	0.00	3,000.00	-3,000.00	0.0%
Total Expense	35,737.74	85,540.00	-49,802.26	41.8%
Net Ordinary Income	35,250.96	35,001.00	249.96	100.7%
Net Income	35,250.96	35,001.00	249.96	100.7%

San Bernardino Valley Water Conservation District
Combined Balance Sheet
As of January 31, 2010

	<u>Jan 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Bank of America - Checking	30,164.20
1015 · Redlands Plaza Bank	18,866.77
1020 · Petty Cash	200.00
1030 · LAIF	1,955,908.82
1031 · LAIF - Restricted	5,000,000.00
Total Checking/Savings	<u>7,005,139.79</u>
Accounts Receivable	
1200 · Accounts Receivable	260,610.73
Total Accounts Receivable	<u>260,610.73</u>
Total Current Assets	<u>7,265,750.52</u>
Fixed Assets	
1500 · Land	109,133.15
1510 · Buildings	791,136.13
1520 · Vehicles	140,484.14
1530 · Office Equipment	167,918.73
1540 · Field Equipment	114,615.81
1550 · Concrete Basins	330,191.74
1560 · Capital Assets - Redlands	343,563.00
1600 · Accumulated Depreciation	-595,932.00
Total Fixed Assets	<u>1,401,110.70</u>
TOTAL ASSETS	<u><u>8,666,861.22</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	140,652.80
Total Accounts Payable	<u>140,652.80</u>
Credit Cards	
1025 · Bank of America	-66.42
1027 · American Express	1,125.25
Total Credit Cards	<u>1,058.83</u>
Other Current Liabilities	
2130 · Short Term Compensated Absences	19,518.00
2210 · Security Deposits - Redlands PI	5,825.00
Total Other Current Liabilities	<u>25,343.00</u>
Total Current Liabilities	<u>167,054.63</u>
Long Term Liabilities	
2700 · Deferred Revenue	5,000,000.00
2715 · Compensated Absences	58,554.00
Total Long Term Liabilities	<u>5,058,554.00</u>
Total Liabilities	<u>5,225,608.63</u>
Equity	
3001 · Fund Balance	4,540,742.10
Net Income	-1,099,489.51
Total Equity	<u>3,441,252.59</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,666,861.22</u></u>



DATE: February 26, 2010

TO: CSDA Voting Member Presidents and General Managers

FROM: CSDA Elections and Bylaws Committee

**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2010-2013 term.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

Commitment: Serving on the Board requires one's interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month, usually on the second Friday of the month, at CSDA's office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

Nomination Procedures: Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action must accompany the nomination. The**

deadline for receiving nominations is May 28, 2010. Nominations and supporting documentation may be mailed or faxed.

Nominees will receive a Candidate's Packet in the mail. The packet will include campaign guidelines.

CSDA will mail ballots on June 11. The ballots must be received by CSDA no later than 5:00 p.m. August 6 and must be the original ballot (no faxes or e-mails). The successful candidates will be notified no later than August 10. All selected Board Members will be introduced at the Annual Conference in Newport Beach, CA in September.

Expiring Terms

(See enclosed map for regional breakdown)

Region 1	Seat B	Alan Schoenstein, McCloud Community Services District
Region 2	Seat B	Ginger Root, Eastside Rural County Fire Protection District*
Region 3	Seat B	Sherry Sterrett, Pleasant Hill Recreation & Park District*
Region 4	Seat B	Sandy Young, Stallion Springs Community Services District*
Region 5	Seat B	John Fox, Goleta Sanitary District*
Region 6	Seat B	Arlene Schafer, Costa Mesa Sanitary District*

(* = Incumbent is running for reelection)

If you have any questions, please contact Diana Zavala at 877-924-CSDA or dianaz@csda.net.

RESOLUTION NO. 440

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT ADOPTING A CHANGE IN THE MEETING DATES AND FREQUENCY IN NUMBER OF REGULAR MEETINGS PER WATER CODE SECTIONS 74223 AND 74224

WHEREAS, the San Bernardino Valley Water Conservation District is a water conservation district duly formed and existing under Government Code Section 74000; and;

WHEREAS, due to the pending consolidation possibility, increased activity in the Wash Plan, and the continuing role in water management, an additional eight Special Meetings have been called during the past year; and

WHEREAS, California Code Section 74223 allows the Board of Directors, by Resolution and for good cause, to change the date and increase frequency in the number of regular meetings; and

WHEREAS, California Code Section 74224 requires that a change of date and increase in frequency of regular meetings to be published once a week for at least two consecutive weeks before the date for a regular meeting in a newspaper of general circulation circulated in the District; and

NOW, THEREFORE, the Board of Directors of the San Bernardino Valley Water Conservation District does hereby resolve as follows:

That effective September 3, 2008 the Regular Meetings of the Board of Directors will be held at 1:30 p.m. on the 2nd and 4th Wednesday of each month at the District office, 1630 W Redlands Blvd., Ste. A., Redlands, California;

That the Board of Directors instructs the General Manager to publish an announcement of its decision per Water Code Section 74224.

PASSED, APPROVED, AND ADOPTED at a Regular Meeting of the Board of Directors this 3rd day of September, 2008, by the following roll-call vote:

YES:

NO:

ABSTAIN:

ABSENT:

Melody McDonald, President
Board of Directors

ATTEST:

R. Robert Neufeld, General Manager/Secretary

ORDINANCE NO. 95-1

ORDINANCE OF THE BOARD OF DIRECTORS OF
THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONFIRMING AND RESTATING DISTRICT POLICY
REGARDING COMPENSATION TO DISTRICT DIRECTORS
AND STAFF FOR SERVICES ON BEHALF OF THE DISTRICT

WHEREAS, California Water Code Section 74208 et seq. provides that each director of the San Bernardino Valley Water Conservation District ("District") shall receive compensation in the amount not to exceed one hundred five dollars (\$105.00) per day for each day's attendance at meetings of the Board or for each day's service rendered as a director by request of the Board, together with allowed expenses incurred in the performance of his duties required or authorized by the Board; and

WHEREAS, California Water Code Section 20201 et seq. authorizes a water district to provide, by ordinance, that the number of days for which each director may receive compensation may be set to a number not to exceed 10 days per month; and

NOW, THEREFORE, the Board of Directors of the San Bernardino Valley Water Conservation District does hereby ordain as follows:

Section 1: The following compensation shall be paid to each director for attendance at meetings of or at the request of the Board of Directors:

- a) Each director shall receive compensation in an amount not to exceed one hundred five dollars (\$105.00) per day for attendance at each regular, adjourned or special meeting of the Board of Directors.
- b) Each director shall receive compensation in an amount not to exceed one hundred five dollars (\$105.00) per day for attendance at each authorized meeting of a committee of the Board of Directors.
- c) The amount of compensation stated in Section 1 b) shall be automatically increased each year by five percent (5%) of the compensation rate for the immediately preceding year, effective on the anniversary date in each successive year of the effective date of this ordinance.
- d) In order to receive payment for meetings authorized under Subsections 1 a) and 1 b) above each director shall submit a written report listing the date of attendance, type of meeting attended and expenses incurred.

Section 2: The following compensation and expense reimbursement policies shall apply to each director and authorized staff member attending authorized conferences, seminars and other meetings as a director or representative of the District at the request of the Board of Directors:

- a) Each director and authorized staff member shall receive reimbursement for actual expenses incurred for lodging and meals in connection with attendance at such conferences, seminars or meetings together with registration fees.
- b) Each director and authorized staff member shall receive reimbursement for transportation to and from such conference, seminar or meeting, as actually incurred by each director and authorized staff member. Where travel is by personal automobile; the director or authorized staff member shall be reimbursed for miles driven in their personal automobile at the current rate set by the Internal Revenue Service pursuant to Section 162 of the Internal Revenue Code. In the event that two or more directors and/or staff members travel in the same automobile, only the director or staff member providing the automobile shall receive mileage reimbursement. In no event shall reimbursement for travel expenses exceed the cost of standard round-trip coach airfare from Ontario, California to the location of the conference, seminar or meeting, plus round-trip ground transportation between the airport and the actual site of the conference, seminar or meeting.

- c) Each director or authorized staff member shall receive reimbursement for the actual cost incurred in connection with rental car transportation at the location of the conference, seminar or meeting if needed.
- d) In order to receive reimbursement as outlined in subdivisions 2 a) through 2 c) above, each director or authorized staff member shall submit to the Board of Directors a written expense report. Such expense report shall explain in detail the reimbursement sought, the reason for incurring the expense(s), and contain relevant bills and/or receipts documenting the expenses(s). Any request for reimbursement of gratuities shall not exceed fifteen percent (15%).

In the event that a director or authorized staff member of the District is an employee or board member of another public agency and attends a conference or meeting at the request of both the Board of Directors of the San Bernardino Valley Water Conservation District and the other public agency, the District shall reimburse costs for travel, lodging, and other approved expenses, and pay director's fees at the rate of fifty percent (50%) of the compensation authorized hereinabove. This policy is based on the premise that when participants are attending conferences and/or meetings and representing more than one public agency, both agencies shall share the cost for attendance at such conferences and meetings.

Section 3: Notwithstanding the provisions of Sections 1 and 2 above, compensation can be earned for only one (1) meeting per calendar day of the Board of Directors or its committees, or one conference per calendar day; and no director shall be authorized to receive compensation for attendance or services rendered for more than a total of ten (10) days in any calendar month.

Section 4: Payment of compensation for attendance at the above-mentioned meetings of the Board of Directors or its committees, or conferences, seminars or meetings will be processed as soon as feasible upon receipt of detailed Expense Report.

Section 5: This Ordinance supersedes and rescinds all previously adopted motions and policies adopted or promulgated by the Board of Directors regarding compensation, reimbursement or per diem payment to directors and authorized staff members in connection with attendance at meetings of the Board of Directors or its committees, or conferences, seminars or meetings attended at the request of the Board of Directors.

Section 6: This Ordinance shall become effective 60 days after its date of passage. The Interim Board Secretary is authorized and directed to publish notice of adoption of this Ordinance in the manner prescribed by Water Code Section 20201 and as otherwise required by law.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 8th day of January 1996, by the following roll-call vote:

YES: DIRECTORS B.Marcum, Jr.; C.Day; A.Wright; S.Woodbury; C.Tubbs;
M.Henriques; M.Aranda, Jr.

NO: DIRECTORS None

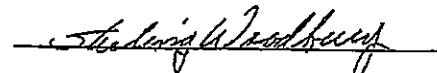
ABSTAIN: DIRECTORS None

ABSENT: DIRECTORS None

ATTEST:



Claudia C. Strobel
Interim Board Secretary


Sterling Woodbury, President

**San Bernardino Valley Water Conservation Wash Plan
Profit & Loss**

All Transactions through February 24, 2010

Income

Wash Plan

23.272%	Cemex	\$	456,007.73
6.061%	City of Highland	\$	111,167.21
6.061%	City of Redlands	\$	77,474.35
3.030%	Redlands Municipal Utility	\$	55,304.47
6.061%	County of San Bernardino	\$	111,167.22
6.061%	County Flood Control	\$	111,167.22
3.030%	East Valley Water District	\$	55,574.47
23.272%	Robertson'd Ready Mix	\$	456,007.71
23.152%	SBVWCD	\$	458,375.84
	Property Exchange	\$	10,000.00
	SBVWCD	\$	42,429.96

<u>Total Income</u>	<u>\$ 1,944,676.18</u>
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Expense

Environmental Services

Jones & Stokes Assoc.	151,934.50
LSA Associates	1,385,713.72
M.J. Klinefelter	19,001.10
PBS& J	1,800.00
Consolidated Reprographics	7,718.59
URS Corporation	365,838.88

Total Environmental Services	<u>1,932,006.79</u>
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Printing

FedEx Kinkos	1,510.79
Redlands Blueprint	193.26
SBVWCD	10,586.10

Total Printing	<u>12,290.15</u>
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Professional Services

Legal Counsel	153,376.83
D Burnell Cavender	261,704.50
Randy Scott	176,530.31

Total Professional Services	<u>591,611.64</u>
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Subscription

Office of the Assessor, SB County	67.05
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Total Subscriptions	<u>67.05</u>
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<u>Total Expense</u>	<u>2,535,975.63</u>
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<u>Net Income (Loss)</u>	<u>\$ (591,299.45)</u>
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Note: San Bernardino Valley Water Conservation District paid for
all Professional Services for Wash Plan