

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

BOARD MEETING
AGENDA

March 24, 2010 - 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District offices and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District offices.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- Approval of the Board Meeting Minutes, February 10, 2010
- Approval of the Board Meeting Minutes, March 3, 2010
- Approval of the Board Meeting Minutes, March 10, 2010
- Approval of the Un-Audited Financial Reports for February, 2010

4. REPORTS AND INFORMATION ITEMS:

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Ms. Samantha Brown (909-793-2503) at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

- A. Monthly Activity Reports, and/or Comments by Board Members
- B. Board Committee Reports
 - i. Outreach Committee
- C. Finance Supervisor's Report (Samantha Brown)
- D. Assistant General Manager's Report (Claud Seal)
 - i. Final Engineering Investigation Report
- E. General Manager's Report (Robert Neufeld)
- F. Information Items
 - i. Groundwater Assessment Financial Information
 - ii. News Release: Prepare for Natural Disaster
 - iii. Review Ordinance for Board Member Compensation
- G. Future Agenda Items and Staff Tasks

5. **ACTION ITEMS AND NEW BUSINESS:**

- A. DISCUSS CITY OF REDLANDS PROPOSED SOLID WASTE RATE INCREASE
- B. DISCUSS AND CONSIDER PARTICIPATION IN WESTCAS AT THE REQUEST OF DIRECTOR ARANDA

6. **UPCOMING MEETINGS:**

- 1. April 5, 2010 - Basin Technical Advisory Committee, San Bernardino Valley Municipal Water District, 1:30 p.m.
- 2. April 6, 2010 - Santa Ana Watershed Project Authority Committee Meeting,
- 3. April 7, 2010 - San Bernardino Valley Water Conservation Special Board Meeting, at the District Office, Redlands, CA, 8:00 a.m.
- 4. April 8, 2010 - Upper Santa Ana Water Resources Association, at the District Office, Redlands, CA, 9:30 a.m.
- 5. April 13, 2010 - Sexual Harassment Prevention Training, at the District Office, Redlands, CA, 9:00 a.m.
- 6. April 22, 2010 - Santa Ana Water Shed Conference 2010, at the Disneyland Hotel, Anaheim, CA. 9:15 a.m. **Board Approval Required**
- 7. May 4-7, 2010 - ACWA Spring Conference and Exhibition, Monterey, California

7. **CLOSED SESSION**

Under the authority of Government Code Section 54956.9(c), the Board may recess to Closed Session to consider whether to initiate litigation;

and/or

Under the authority of Government Code Section 54956.9(b)(3)(a), and Section 54956.9(c), and Section 54956.9(b)(1), the Board may recess to Closed Session to confer with legal counsel regarding significant exposure to litigation in one case.

8. **ADJOURN MEETING.** The next regular Board meeting will be on April 14, 2010 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Suite A, Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF THE BOARD MEETING OF
February 10, 2010
1:30 P.M.

President Clare Henry Day called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Day.

ROLL CALL:

BOARD MEMBERS PRESENT:

Clare Henry Day, President
Melody McDonald, Vice President
Manual Aranda, Director
Arnold Wright, Director
Richard Corneille, Director
John Longville, Director
David E. Raley, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

R. Robert Neufeld, General Manager
Claud Seal, Assistant General Manager/District Engineer
Samantha Brown, Finance Supervisor
Randy Scott, Wash Plan Project Manager
Shanae Smith, Executive Assistant II

GUESTS PRESENT:

Bob Bowcock , Integrated Resource Management (IRM)
Mike Litton, Vulcan Materials
Don Lee, Tetrattech
Charles Roberts, Highland Community News

1. PUBLIC PARTICIPATION

President Clare Henry Day announced this is the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting proceeded with the published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

Mr. Neufeld requested that consideration for nominations for the positions of the regular and alternate members representing Special Districts to LAFCO, be added to the agenda as Item 6L.

It was moved by Director McDonald and seconded by Director Longville to add "Consideration Nomination for the Position of the Regular Member, and an Alternate Member to the Local Agency Formation Commission (LAFCO) Nomination for Special Districts Representative" to the agenda as Item 6L. The motion carried unanimously.

3. BOARD DISCUSSION ITEMS

Director Corneille reported attending the San Bernardino Valley Municipal Water District's (SBVMWD) Advisory Commission on Water Policy meeting, where Robert Tincher gave presentations regarding the Enhanced Recharge Study and the study of more run-off from the mountains to capture and recharge into the basin. He stated that Sam Fuller gave an overview of the big water picture and that a report will be published.

Director Raley reported attending the Administrative Committee meeting. He said he attended a Redland's Chamber of Commerce (RCC) event; and met with a representative of the Inland Empire Resource Conservation District. He stated that he had an opportunity to read the Optimization Study.

Director Aranda reported attending the Basin Technical Advisory Committee meeting and the RCC meeting. He announced his appointment to the Association of California Water Agencies' (ACWA) Communications Committee.

Director Longville reported attending the San Bernardino Area Chamber of Commerce (SBACC) Annual Installation of Officers dinner. He stated that he received a number of phone calls regarding lawn project is complete, and that Wallace Allen from a local radio station would like to do a program on how to reduce water usage, and that he spoke on the topic at a local high school.

Director Wright reported attending the Administrative Committee meeting.

Director McDonald reported attending the San Bernardino Valley Municipal Water District Advisory Commission meeting where Mark Bulot gave an update on the Constituents' Work Group. She attended the Basin Technical Advisory Committee meeting; she also reported that the San Bernardino Valley Municipal Water District is now joined the Southern California Water Committee where a summary of the state water allocation supply was summarized; she also attended the San Bernardino Valley Municipal Water District Board meeting.

Director Day reported attending Administrative Committee meeting.

4. CONSENT CALENDAR

The minutes of the January 25, 2010, and minutes of the January 27, 2010 minutes were reviewed. Minor revisions were noted.

It was moved by Director Corneille and seconded by Director Longville to approve the Minutes of the January 25, 2010 Board meeting, as amended. The motion carried 6-0, with Director Wright abstaining due to his absence at the meeting.

It was moved by Director Corneille and seconded by Director Longville to approve the Minutes of the January 27, 2010 Board meeting, as amended. The motion carried unanimously.

5. INFORMATION ITEMS

A. Board Committee Reports

All items, as discussed at the Administrative Committee meeting on February 3, 2010, are reflected as action items on the agenda.

B. Wash Plan Update

Director Raley reported that he had an opportunity to read the Wash Plan and distributed the Executive Summary to the Board of Directors for review. Director Raley summarized his understanding of the purpose of the Wash Plan relating to the mining opportunities and the District's role as the Project Manager.

C. Financial Supervisor's Report

Samantha Brown stated that financial activities during the month of January will be covered as action items on the agenda, resulting from the Administrative Committee meeting on February 3, 2010. She said staff has been working on the 2010/11 FY budget and for the annual Engineering Investigation Report.

D. Assistant General Manager's Report.

Mr. Seal reported the following:

- Santa Ana River Water that we spread Year to Date is 770 acre ft, and we are currently receiving 3-9 cfs, dam is withholding inflow. We had 1,115 acre ft carried over of State Water Project that we spread earlier in the year.
- Mill Creek erupted 442 acre ft of water spread; water quantity coming into the system is now receiving 0 to 20 cfs.
- Seven Oaks Dam as of 3pm yesterday had a reservoir level at 2,237 ft, which is 6,685 acre ft in storage releasing 3 cfs, there has been 141cfs calculated inflow.. Southern California Edison's road behind the dam is flooded and the is valve closed, they are unable to open their valve to send water to power plant 3. Bear Valley Mutual Water will begin to take Dam water, therefore our water going into the spreading basins will drop down to 0 and ½ cfs.
- There is a Leak on Gate 3 on the North side of borrow pit (double gate). A Contractor will work to plug up the leak, which should cost less than \$5000 to be resealed.

Mr. Seal also reported that he participated in the tour of the Upper Santa Ana Region Area and Dam with Black and Veatch, where he and other engineers were able to give them information for their design of the parallel pipe. We have been delayed in sending out the daily flow reports, with the responsibility released from Shanae and given to the field staff, we are now sending in sheets to bring things up to date. He is continuing to work on the Engineering Investigation Report. As of yesterday the district has submitted an application to the Water Resources Institute for a \$150,000 grant, we will have feedback in March 2010.

E. General Manager's Report

Robert Neufeld reported that LAFCO will have their regular scheduled meeting on February 27, 2010. He said agenda copies were available upon request.

Mr. Neufeld reported on the decision made by U.S. District Judge Oliver Wagner to remove, for a period of two weeks, the pumping restriction caused by the Delta Smelt found close to the pumps.

Mr. Neufeld announced that he received (2) concurring nominations for the support of Thomas Cuquet and Merile Aleshire for the Office of Vice President for the ACWA/JPIA Board of Directors. This item was received after the posting of the Agenda and the response time would not allow for the matter to be held over to the next regular meeting.

It was moved by Director Longville and seconded by Director McDonald to add the two (2) requests for Concurring Nominations

for the Office of Vice President to the ACWA/JPIA Board of Directors as Item 6M to the agenda. The motion was carried unanimously.

Mr. Neufeld reported that the District has been asked to participate as sponsors for ACWA's upcoming conference. He said the District received a complimentary registration for an upcoming conference and suggested redeeming the attendance package at the upcoming 2010 ACWA Spring conference in Monterey. He states the item should be considered during the budget preparation process.

Mr. Neufeld reported that he and Mr. Seal attended a groundbreaking ceremony at the Rosamond Community Services District where both he and Mr. Seal were instrumental in developing the largest water bank project in Antelope Valley. The project could hold up to a total of 500,000 acre feet of water. Mr. Seal said that water leaders from several entities attended the event.

6. ACTION ITEMS, NEW BUSINESS, FYI

A. Draft Wash Plan Habitat Conservation Plan (HCP) and Incidental Take Permit Applications

Mr. Scott reported that the Wash Plan Ad Hoc committee reviewed the submittal draft HCP and recommended that it was suitable to submit to the full Board. He explained that the HCP is an important element of the Wash Plan for mitigation included in the EIR, and referenced in the Environmental Impact Statement (EIS) and becomes programmatic to mitigation relevant to the land exchange. He said the incidental take permit is defined under the Endangered Species Act as the take of species to kill, harm, harass or cause destruction of habitat. The permit can be authorized by the U.S. Fish and Wildlife Service (USFWS) as an adjunct of byproduct of otherwise lawful activity. He gave a presentation regarding the purpose of the HCP, which is to obtain a 50-year incidental take permit for water conservation, mining expansion, and other ground disturbing activities undertaken by the District. Mr. Scott answered questions from the Board regarding (4) funding alternatives for implementation of the plan, as outlined below:

- Alternative 1: Three Principals at 27.272% each, and Cities & Flood Control at 6.061% each
- Alternative 1a: Three Principals at 23.3% each, Cities and Flood Control at 10% each
- Alternative 2: Three Principals at 33.33 each of full amount

- Alternative 3: All Task Force Members at current Agreement rate

Director Raley asked why the Cities of Redlands and Highland would pay additional cost share percentages, and how they would benefit from the plan. Mr. Scott explained that the City of Highland will receive mining and property tax revenue, and the City of Redlands will receive open space and buffering protection and trails benefits as part of the Wash Plan Task Force Agreement. Mr. Cosgrove said that in addition, the City of Redlands leases property directly to CEMEX, and they will receive mining revenue if the permit is approved.

It was moved by Director McDonald and seconded by Director Wright to Authorize the General Manager to Submit the Draft Wash Plan Habitat Conservation Plan (HCP) and Associated Incidental Take Permit Application to the U.S. Fish and Wildlife Service with funding alternative 1a, and follow up with the Task Force regarding funding alternative. The motion carried unanimously.

B. Payment of Past Due Invoices on the Wash Plan Environmental Impact Statement (EIS) and HCP

Ms. Brown reported that staff recommends that the Board approve payment of Past due invoices in the amount \$42,428.99. Money is in the approved Budget under budget line item 5081 -- Wash Plan.

It was moved by Director Raley and seconded by Director Wright to Approve Payment of Past Due invoices, in the amount of \$42,428.99.

Discussion ensued. Mr. Neufeld reported that the City of Redlands is unable to contribute to the costs associated with the Wash Plan. He stated they are participating in the project with land and would like to use that land as a credit to their account. Mr. Cosgrove and Mr. Scott answered questions from the Board of Directors regarding agreements and past due payments.

Director Raley asked if the District has enumerated what the District has paid for staff and professional services for the Wash Plan. Mr. Cosgrove explained the cost share percentages of the participation agencies, and the terms of the Wash Plan Task Force Agreement provisions regarding work performed by District staff and legal fees. Mr. Scott stated that the SBCFCD and the mining companies are in concurrence with the payment plan that has been submitted; the City of Highland has been delayed due to a turnover in staff and that the item will be taken to the City Council in two weeks. Mr. Scott summarized his assessment of the participants

The motion carried unanimously.

The following motion was made:

A motion was made by Director Raley and seconded by Director Corneille to refer costs associated with Conservation District Staff and Professional Services not yet billed to the Wash Plan Task Force, for potential repayment to the District.

Discussion ensued regarding Staff time and Professional Services. Mr. Cosgrove answered questions asked by the Board of Directors regarding agreements.

The motion carried unanimously.

Staff was directed to bring to Wash Plan Task Force and back to the Board with a report that would identify staff and professional services time spent associated with Wash Plan expenses to the March 10, 2010 Board meeting.

C. Wash Plan Financial Analysis and Presentation by Integrated Resource Management (IRM) on Environmental Mitigation Banking Opportunities

Ms. Brown distributed a financial cost analysis report for the Board's review. Mr. Neufeld stated that the reports that were handed out were presented to the Administrative Committee as Directed by the Board regarding two scenarios depicting projections for potential revenues from the District's continuation and participation in the Wash Plan. He stated that included as a separate report, is another scenario as possible alternative to continuing in the Wash Plan, which was presented to the Administrative Committee, on February 3, 2010. A discussion ensued regarding the financial analysis and potential increases to the District's revenue based on a 15% projection over a ten year period, starting with the current year as a base.

After discussion, Mr. Neufeld introduced Bob Bowcock with Integrated Resource Management (IRM) and Mike Litton with Vulcan Materials, who presented the Board with an alternative option to the Wash Plan through the creation of an environmental mitigation bank. An Environmental Bank can provide offsets for land to be purchased or leased opening a potential new revenue source. Mr. Bowcock and Mr. Litton answered questions asked by the Board of Directors.

Director Aranda was excused from the meeting at 4:35 p.m.

Discussion ensued regarding the Wash Plan and Environmental Mitigation Banking.

It was moved by Director McDonald and seconded by Director Longville to temporarily suspend all further expenditures on the wash plan effort, due to financial urgency, until the Wash

Plan Task Force can reconvene; as well as direct staff to investigate alternative future uses of the property. The motion carried 6-0, with Director Aranda noted absent.

D. Approval of FY 09-10 Budget Revisions

Ms. Brown recommended that the Board approve the General Fund Budget Revisions and the Proposed Redlands Plaza Budget, as recommended by the Administrative Committee. A discussion ensued regarding the proposed decreases and increases, and potential revenue that will impact FY 10-11 Budget.

It was moved by Director McDonald and seconded by Director Longville to Approve the FY 09-10 Budget Revisions.

Discussion ensued. Director Corneille asked what the significant changes in expenditures to cause the increase of \$365,000. Ms. Brown stated that the staff expenditures were grossly under budgeted in the original budget, the line items that were significantly increased were regular salaries, PERS retirement and Directors fees. Director Raley stated that by the end of the fiscal year the District will only have approximately \$1.4 million and he is recommending to the Board that we do not spend our Reserves to a level less than \$1 million. Further Director Raley suggested that for the next fiscal year the budget needs to come in with a deficit of no more than \$400,000 and we should start working towards that now. Mr. Neufeld pointed out that we cannot continue to cut the budget expenses, at some point we need to increase revenues. The Strategic Plan will come forward in April and put a lot of these choices on the table for the Board to make a decision on. Director Corneille pointed out that again Capital Expenditures were decreased to subsidize the increase of other expenditures and this cannot continue to happen. Mr. Neufeld reported that the Capital Expenditures were just being deferred to the next fiscal, as there is not sufficient time to start those capital projects.

The motion carried 6-0, with Director Aranda noted absent.

E. Consider Reducing Number of Approved Compensated Meetings for Directors

Mr. Neufeld began the discussion by stating that the Administrative Committee recommended that we reduce the number of authorized compensated meetings to be attended by Directors be changed from 10 to 9 per month.

It was moved by Director Longville and seconded by Director Wright to Approve the Reduction of the Number of Approved Meetings for Directors from 10 to 9.

Discussion ensued. Director McDonald recognized all Directors contribution to the District but pointed out that this motion will only affect 2 Directors. She is requesting that all Directors agree to attend one uncompensated meeting per

month; therefore this action will affect all Directors. Director Longville pointed out that the Board could cut the meetings to 9, as well as donate a meeting as Director McDonald is recommending.

The motion carried 4-2, with Director McDonald and Director Corneille opposed with Director Aranda noted absent.

Mr. Neufeld reported that the Administrative Committee is also recommending reducing the number of Regular Board Meeting from 2 per month to 1, it was also stated that this is not staff's recommendation and staff is opposed to this.

It was moved by Director Raley to discuss the recommendation of reducing the number of Regular Board Meetings from 2 per month to 1. Motion died for lack of second.

Director Corneille suggested an alternative that the General Manager cancel Regular Board Meetings where there is not a need to meet. Mr. Neufeld responded that staff would recommend cancelling meetings if there was not a need but would still have to be approved by the Board of Directors. Mr. Cosgrove suggested directing staff to look at the resolution and bring it back to the Board to amend to give the General Manager the power to cancel meetings, as well as giving the Board the opportunity to set their meeting dates as is needed in the resolution.

F. Review District's WESTCAS and Water Education Foundation Memberships

It was moved by Director Corneille and seconded by Director Raley to direct staff to not to renew WESTCAS and Water Education Foundation Memberships at the end of this calendar year. The motion carried 6-0, with Director Aranda noted absent.

G. Consider Request to Reimburse Director McDonald's Expenses

It was moved by Director Corneille and seconded by Director Longville to Approve Reimbursement to Director McDonald's Expenses to attend Steve Hall's memorial service. The motion carried 6-0, with Director Aranda noted absent.

H. Consider LAFCO Alternative Apportionment Formula for FY 10-11 and Thereafter

It was moved by Director Longville and seconded by Director McDonald to Approve LAFCO Alternative Apportionment Formula for Fiscal Year 2010-2011 and Thereafter. The motion carried 6-0, with Director Aranda noted absent.

I. Approve Hicks Richardson Associates Contract Amendment for Legislative Advocacy Services

It was moved by Director McDonald and seconded by Director Wright to Approve Hicks Richardson Associates Contract 9th Amendment for Legislative Advocacy Services.

Discussion ensued. Director Longville asked without this Amendment if Mr. Hicks contracted ended in October 2009. Mr. Neufeld pointed out that in fact the contract ended in June 2009 and Mr. Hicks has continued service and this contract, if approved, would expire in June 2010 where it would come back to the Board for approval. Director Corneille suggested Mr. Hicks give some highlights on what is being done on a monthly basis to update the Board of Directors. General Manager Neufeld responded that he receives regular updates from Mr. Hicks and will include those as information items for the Board in the future.

The motion carried 6-0, with Director Aranda noted absent.

J. Consider Approval of Regular Board Meeting Date Change

It was moved by Director McDonald to cancel the Regular Board Meeting Dated February 24, 2010. Motion died for lack of second.

Discussion continued regarding a date change and/or continuation of the regular board meeting dated February 24, 2010.

It was moved by Director McDonald and seconded by Director Wright to change the Regular Board Meeting scheduled for February 24, 2010 to March 3, 2010.

Discussion ensued. Director Raley asked why the meeting has to be moved at all. Mr. Cosgrove explained that there is a closed session item that needs to be discussed by a deadline and would be most effective with all Board members and General Manager in attendance.

The motion carried 4-2, with Director Corneille and Director Raley opposed, with Director Aranda noted absent.

K. Approve Amendment to December 11, 2009 Board Meeting Minutes

Mr. Neufeld reported being misquoted in the original minutes dated December 11, 2009, and asked that they be amended as follows; that "Mark Nuami, is no longer the Assistant City Manager for the City of Colton" but the minutes also stated that he was no longer a chairman for LAFCO, which is incorrect. Mr. Neufeld stated that he originally reported his position as chairman of LAFCO would not be effected by this change as he is one of the two city officials to the LAFCO Commission and that has not changed.

It was moved by Director Longville and seconded by Director McDonald to Approve Amendment to December 11, 2009 Board

Meeting Minutes. The motion carried 6-0, with Director Aranda noted absent.

- L. Consider the nomination for the regular member and the alternate member representing Special Districts to Local Agency Formation Commission (LAFCO)

Mr. Neufeld led the discussion by reporting that the nomination for two representatives of Special Districts to LAFCO for the regular member and alternate member are up in May of this year. Two people have submitted their requests to be nominated, Jim Curatalo from Cucamonga Valley Water District for the regular position and the other is Robert Smith for the alternate position from Yermo Community Services District. Mr. Neufeld asked the Board to approve these recommendations and authorize the Board President to sign nominations for support of these candidates.

It was moved by Director McDonald and seconded by Director Raley to Approve Nominations for Jim Curatalo as the regular position and Robert Smith as the alternate member. The motion carried 6-0, with Director Aranda noted absent.

- M. Consider Vice President ACWA/JPIA Nominations

Mr. Neufeld reported that we have two requests for nomination of the position of Vice President for Joint Power Insurance Authority: Thomas A. Cuquet from the South Sutter Water District, who is currently on the Board of Directors and also Merle Aleshire from Valley Center Water District, who is currently on the Board of Directors.

It was moved by Director Longville and seconded by Director McDonald to Approve to Adopt Resolution 456 for Nomination for Thomas A. Cuquet as Vice President to the Joint Powers Insurance Authority. The motion carried 6-0, with Director Aranda noted absent.

7. UPCOMING EVENTS

Upcoming events were discussed. President Day announced that ACWA Legislative Symposium for March 17th, 2010 calls for Board Action.

It was moved by Director McDonald and seconded by Director Wright to approve the attendance of Director Longville to the ACWA Legislative Symposium. The motion carried 6-0, with Director Aranda noted as absent.

8. CLOSED SESSION

At 5:42 p.m., it was moved by Director McDonald and seconded by Director Wright to adjourn to Closed Session,

Under Government Code Sec. 54957.1, Mr. Cosgrove reported that in closed session, the Board unanimously voted to retain Lagerlof, Senecal, Gosney & Kruse LLC, as special counsel, to investigate a personnel matter.

The Closed Session adjourned at 6:22 p.m., and the regular meeting reconvened.

9. ADJOURN MEETING

At 6:23 p.m., the meeting adjourned to the regular Board meeting scheduled for March 3, 2010, at 1:30 p.m., at the San Bernardino Valley Water Conservation District, Redlands, CA.

R. Robert Neufeld
Secretary of the Board

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF THE BOARD MEETING OF
March 3, 2010
1:30 P.M.

President Clare Henry Day called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Day.

ROLL CALL:

BOARD MEMBERS PRESENT:

Clare Henry Day, President
Melody McDonald, Vice President
Manuel Aranda, Director
Arnold Wright, Director
John Longville, Director (1:49 P.M.)
Richard Corneille, Director
David E. Raley, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

R. Robert Neufeld, General Manager
Claud Seal, Assistant General Manager/District Engineer
Samantha Brown, Finance Supervisor
Tonya Davis, Temporary Assistant

GUESTS PRESENT:

Christine Goeyvarts, Robertson's Ready Mix

1. PUBLIC PARTICIPATION

President Day announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting proceeded with the published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

3. BOARD DISCUSSION ITEM

Director Raley reported attending the San Bernardino Valley Municipal Water District Regular Board of Directors meeting.

Director Aranda reported attending WESTCAS in Albuquerque, New Mexico, and Communications (Outreach) Committee in Sacramento, California. Both of these events are focusing on educating the public in continuing to speak about the crisis on water. Discussion continued on educating the public.

Director McDonald reported attending several meetings including: the Building Committee meeting with Joint Powers Insurance Authority (JPIA) in Sacramento, California; Basin Technical Advisory Committee (BTAC) meeting, where it was discussed about State Water Project allocation supply as well as an update on the Santa Ana Sucker; and Association of California Water Agencies (ACWA) Washington DC Conference, where she and the General Manager met with Senator Feinstein's office and Congressman Lewis's office. She also attended the Water Management State Legislative Committee Meeting in Sacramento.

4. CONSENT CALENDAR

No consent calendar items at this time.

5. INFORMATION ITEMS

A. Board Committee Reports

None at this time.

B. Financial Report

Ms. Brown reported that Tonya Davis is our temporary staff that will be assisting with Administrative duties while the Executive Assistant II is out of the office. The Finance Department is also getting ready for the Budget Workshop. Ms. Brown answered questions regarding temporary staff asked by the Board of the Directors.

C. Assistant General Manager's Report

Mr. Seal reported the following:

1. We have continued spreading stream water in our Mill Creek spreading basins. Initial runoffs have contained too much mud and silt to capture. We are now diverting from 0 to 20 cfs, some cases up to 40 cfs. We have been spreading about 3 to 4 cfs of Santa Ana River water and have had periodic surges. As of yesterday, we had spread 1000 AF in SAR basins, backed by a total of 1115 AF of State Water spread earlier this water year, last calendar year. Mill Creek has had 978 AF of stream water spread so far this year, and we have previously spread 831 AF of State water in Mill Creek. We are beginning to examine how we can divert more of the initial storm run-off waters, so we can create basins for letting the silts and clays settle out so we can capture more water.
2. Since the retained water behind the Seven Oaks Dam (SOD) is above the Southern California Edison (SCE) access road, they cannot reach their valves up stream of the dam to resume diverting water through their highline to Power Plant No. 3. Therefore the water being released by SOD is not suitable for usage by Redlands, Bear Valley and East Valley Water District due to the clarity of the water.
3. As of this morning, the SOD water reservoir level was at 2267-feet (msl), or at the "Intermediate Water Level." This is above the basic Debris Level required to contain debris behind the dam. This new water elevation storage capacity is 11,102 AF, which approximately 7.5% full. Total dam capacity, when the reservoir is full, is 115,000 AF.
4. There has been substantial rain and snow fall in upper mountain elevations, especially in Northern California; the Department of Water Resources (DWR) has raised their forecasts to 15% of the annual Water Contractors' allocation that will be available later this year. That provides about 7,500 AF to the Valley. Coupled with 15,000 AF stored in DWR reservoirs, there should be enough water for Valley customers.

Mr. Seal also reported an update on The District's head Field Operator, Randy Carlisle, the transition from the office personnel computing the accumulative DFR spread totals for the water year to allowing the field operators and an update on the Borrow Pit No. 3 gate structure, on the north side of the Pit that developed a leak. Mr. Seal reported attending the Basin Technical Advisory Committee (BTAC) meeting with Director McDonald. The Valley District sponsored Enhanced Water Storage Facilities Project with Black and Veatch Engineering is slowly developing momentum with research and design parameters being established. The preparation of the Engineering Investigation Report is progressing and should be completed, with additional information, on time. Various maps were distributed by Mr. Seal and were asked of the Board to

comment on color combinations, as last year some were reportedly hard to see. Mr. Seal answered questions asked by the Board of Directors.

D. General Manager's Report

Mr. Neufeld reported participating in the Association of California Water Agencies (ACWA) Groundwater Committee teleconference, as he was appointed too. He summarized that the main topics were the issue of pending legislation on bill SBX77, dealing with Water Conservation; a state wide water reduction referred to as "20 percent by 2020." Mr. Neufeld continued with bill SBX76, which is dealing with groundwater monitoring. They are trying to get local agencies to monitor groundwater elevations. The local agencies will be required to monitor and report back, if they cannot do so the Department of Water Resource will be required to ask local counties to complete the data and submit the report. The monitoring program must begin on or before January 1st, 2012. Mr. Neufeld is proposing that the Water Conservation District become the lead agency on this monitoring policy. Mr. Neufeld answered questions asked by the Board of the Directors.

Mr. Neufeld also attended the Association of California Water Agencies (ACWA) Washington DC Conference, where he met with Senator Feinstein's office and Congressman Lewis's office. The discussions were focused on the US Fish and Wildlife Service's pending Critical Habitat Designation for the Santa Ana Sucker. Mr. Neufeld summarized the proposal and the implications of creating new habitat for the Santa Ana Sucker. If this plan is implemented then the District could be barred from spreading water beyond the Seven Oaks Dam. The District is collaborating with other agencies around the area to fight this plan. Discussion continued regarding the Delta and the Santa Ana Sucker.

Mr. Neufeld reported that since the Consolidation effort in July of 2009, the District has been trying to improve relationship with the local community. The success of that came in an email sent by Ross Jones, City Council member for City of Highland, informing us of a new funding opportunity coming from a HUD program for Regional Sustainable Planning that could be very useful for the District in creating the proposed Park and transportation efforts in the Greenspot Road area. Mr. Neufeld was asked for concurrence from the Board of Directors to submit comments back to the program. Mr. Neufeld summarized the Sunrise Ranch Project that the District is hoping to be involved with during the development process and that the Sunrise Ranch project could be the year round source of water for the Wetlands.

6. ACTION ITEMS, NEW BUSINESS

A. Consider Proposal to Direct Staff to Lease the Mentone Property.

Mr. Neufeld led discussion by stating that Director Raley requested this be placed on the agenda for possible action. Director Raley reported on the need to Lease the Mentone Property. Director Day summarized the other concerns that were discussed at a prior Board Meeting.

It was moved by Director Longville and seconded by Director Raley that staff prepares an assessment of the costs associated with the property.

Discussion ensued regarding the cost assessment.

The motion carried unanimously.

- B. Consider Proposal on Establishing an appropriate Educational Program as a Goal for the General Manager and be included in the 2011 District Budget.

Director Raley distributed material and led the discussion of similar educational programs in the area.. Director Raley proposed that the District start an educational program and reflect that in the budget for fiscal year 2010-2011.

Director Aranda suggested that this item be forwarded to the Outreach Committee to Build a Road Map on how to move forward with an educational program and bring it back to the Board of Directors.

It was moved by Director Raley and seconded by Director Aranda to assign item B "Consider Proposal on Establishing an appropriate Educational Program as a Goal for the General Manager and be included in the 2011 District Budget" to the Outreach Committee and report back to the Board with a Road Map for educational programs. The motion carried unanimously.

- C. Consider Extension to Randy Scott's Contract Cost by \$15,000.

It was moved by Director Longville and seconded by Director McDonald to approve extension of Randy Scott's contract by \$15,000.

Discussion ensued regarding the need of Mr. Scott's services and the upcoming Wash Plan Task Force Meeting.

The motion carried unanimously.

7. UPCOMING EVENTS

Director Aranda presented that he is a member of the Communications Committee that is meeting at the ACWA Legislative Symposium in Sacramento.

It was moved by Director McDonald and seconded by Director Wright to Approve Director Aranda to attend the ACWA Legislative Symposium. The motion carried unanimously.

8. CLOSED SESSION

At 3:27 p.m., it was moved by Director Longville and seconded by Director Corneille to adjourn to Closed Session, Government Code Section 54957(b), to discuss a personnel matter; Government Code Section 54956.9(c), consider whether to initiate litigation and Government Code Section 54956.9(b)(3)(a), and Section 54956.0(c), and Section 54956.0(b)(1), confer with legal counsel regarding significant exposure to litigation in one case. The motion carried unanimously.

The Closed Session adjourned at 3:45 p.m., and the regular meeting reconvened, with no reportable action.

9. ADJOURN MEETING

At 3:46 p.m., the meeting adjourned to the regular Board meeting scheduled for March 10, 2010, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Suite A, Redlands, CA.

R. Robert Neufeld
Secretary of the Board

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF THE BOARD MEETING OF
March 10, 2010
1:30 P.M.

President Clare Henry Day called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Day.

ROLL CALL:

BOARD MEMBERS PRESENT:

Clare Henry Day, President
Melody McDonald, Vice President
Manuel Aranda, Director
Arnold Wright, Director
John Longville, Director (1:36 p.m.)
Richard Corneille, Director
David E. Raley, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

R. Robert Neufeld, General Manager
Claud Seal, Assistant General Manager/District Engineer
Samantha Brown, Finance Supervisor

GUESTS PRESENT:

Don Lee, Tetrattech
Christine Goeyvarts, Robertson's Ready Mix

1. PUBLIC PARTICIPATION

President Day announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting proceeded with the published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

Mr. Neufeld requested an addition to the agenda be the preparation of the Engineering Investigation. The final data was received yesterday and to assist to meet the timeline of the publications the Engineering Investigation would need to be presented today, the full final report of the Engineering Investigation will be posted at the end of next week. The presentation of the Engineering Investigation will be in brief form and will be the information the Board of Directors needs to make any changes in the groundwater assessment charge.

Mr. Cosgrove reported that staff is requesting additional agenda item for the Board to give direction on the published proposed groundwater assessment charge for the upcoming water year. This charge will be published in the newspaper and mailed out to the producers beginning this week. As standard policy staff gets direction from the Board on what the rate published should be, this is in no way setting the rate.

Discussion ensued on groundwater assessment requirements.

It was moved by Director Corneille and seconded by Director McDonald to add the Engineering Investigation presentation and the Published Proposed Groundwater Assessment Charge for the upcoming water year to the agenda as 6-1 and 6-2, respectively. The motion carried unanimously.

3. BOARD DISCUSSION ITEMS

Director Corneille reported attending Resource Committee Meeting.

Director Raley reported attending Redlands Rise and Shine.

Director Aranda reported attending the City of Loma Linda Legislative Committee, the topic discussed was the budget crisis. Director Aranda also presented continuing drought of State of California to the Loma Linda Chamber of Commerce and was asked to present to a health clinic. He reported that the Outreach Committee meeting was rescheduled.

Director Wright reported attending the Resources Committee meeting.

Director McDonald reported attending the Wash Plan Task Force Meeting.

President Day reported attending the Resources Committee meeting and the Wash Plan Task Force Meeting.

4. CONSENT CALENDAR

Approval of the Board Meeting Minutes, February 10, 2010

Discussion began on changes being requested.

It was moved by Director Corneille and seconded by Director Aranda to table the Board minutes of February 10th, 2010 to come back to the Board with changes on March 24th, 2010.

Discussion ensued regarding the accuracy of the minutes.

The motion carried unanimously.

Approval of the Un-Audited Financial Reports for January, 2010.

It was moved by Director McDonald and seconded by Director Longville to approve the un-audited Financial Reports for January 2010.

Ms. Brown answered questions asked by the Board of Directors.

The motion carried unanimously.

5. INFORMATION ITEMS

A. Board Committee Reports

As the Chair of the Resource Committee Director Corneille reported discussing a number of planning items in the meeting, which included: the proposal to lower the slope in the borrow pit, needing of traffic control on Greenspot road, having MARKS model airplane club move out of Borrow Pit, the plan regarding the Borrow Pit wetlands and development around the pit. As well as Lisa Pierce discussed the grant for forest service during the committee meeting. Questions were asked and answered.

Administrative Committee Meeting was scheduled for April 12th, 2010 at 8 a.m.

Outreach Committee Meeting is to be determined for March 2010.

B. Financial Report

None to report at this time.

C. Legal Counsel Report

None to report at this time.

D. Assistant General Manager's Report

Mr. Seal reported the following:

- Santa Ana River Year To Date has spread 1,103 Acre Feet
- Daily flows are up to 0-40 cfs.
- Dam is releasing 3-4 cfs on a daily basis
- Mill Creek is up to 1,239 acre feet spread
- Seven Oaks Dam water elevation is at 2,277 ft, almost 12,899 AF in storage, which is considered about 9 percent full

Mr. Seal also reported that the Big Bear Watermaster report is complete and they would be meeting tomorrow. More water was lost this last year than in previous years and they will be discussing how to handle those losses. The Resource Committee Meeting discussed a number of different capital improvement options for planning purposes. The Daily Flow Report is now being done completely by staff, the labor time involved in the Daily Flow Process has been reduced from approximately 2 hours per day to 10 minutes per day and Mr. Seal is now only reviewing field data before it is distributed to the public. Mr. Seal answered the questions asked by the Board.

E. General Manager's Report

Mr. Neufeld reported on direction on LAFCO apportionment, the ballot measure passed and will decrease our payment by 50 percent for the annual payments to LAFCO.

Mr. Neufeld requested direction from the Board regarding a letter received from the US Department of Interior Bureau of Reclamation regarding a proposed project being undertaken on behalf of US Department of Interior Bureau and Western Municipal Water District to construct a new pipeline and other projects, he would like to refer this to the Resource Committee and bring back to the Board with the direction of the Resource Committee.

Mr. Neufeld distributed material as requested by the Board; the material was an update of Fred Hicks projects he is working on for the District.

6. ACTION ITEMS, NEW BUSINESS, FYI

1. Presentation of the Engineering Investigation Report

Ms. Brown distributed a copy of the presentation to the Board and the public.

Mr. Cosgrove introduced the Engineering Investigation Report by reporting that to establish the groundwater charge, which is a fundamental component of our

overall revenue picture, the California Water Code requires we do an annual examination of the groundwater basin called the Engineering Investigation that has to be presented to the Board of Directors in March of each year. The statute requires that various findings be made and which are defined as tasks under the Engineering Investigation.

Mr. Seal presented the Engineering Investigation PowerPoint presentation.

Discussion ensued regarding the Engineering Investigation.

2. Consideration of establishment of Proposed Published Groundwater Assessment Charge

Mr. Neufeld is requesting direction from the Board on the establishment of proposed published groundwater assessment charge and staff is recommending no change to the groundwater assessment charge at this time.

Discussion ensued regarding the groundwater revenues and the groundwater assessment charge.

It was moved by Director McDonald and seconded by Director Aranda to Publish the Proposed Groundwater Assessment Rate at \$2.51 for Agriculture and \$9.05 for Non-Agriculture.

Discussion ensued regarding the reason and procedure to increase the Groundwater Assessment Charge.

The motion carried 5-2, with Director Raley and Director Corneille opposed.

A. Discuss and Consider Nominee for California Special Districts Association

Mr. Neufeld reported that there is a notice from California Special Districts Association but there are no requested nominations at this time.

No action taken.

B. Consideration of Amending Resolution No. 440 Regarding Change in Meeting Dates and Frequency of Regular Board of Directors Meetings.

Mr. Neufeld reported that the Board had requested that this be brought back to the Board for Consideration.

Discussion ensued regarding the ability to decrease Board Meetings to one per month.

It was moved by Director McDonald and seconded by Director Longville to table this item and have it brought back to the Board in 6 months.

Discussion ensued regarding the canceling of meetings procedures.

The motion carried 6-1, with Director Corneille opposed.

C. Review of Ordinance 95-1 as Requested by Director Corneille

Director Corneille reported that Ordinance 95-1 was signed in January of 1996, since then the Director fees have been automatically increased every year by 5% and now are up to \$197.00. Director Corneille is requesting this come back on a yearly basis for review.

Discussion ensued regarding Ordinance 95-1.

It was moved by Director Longville and seconded by Director Corneille to direct staff to revise the Ordinance 95-1 Section 1c to have the automatic increase of Director's fees come back to the Board of Directors annually in December and if no action is taken would otherwise increase by the 5 percent March of every year.

Discussion continued on the procedures.

The motion carried unanimously.

Mr. Neufeld requested clarification on the current year's Directors fees increase. Discussion ensued regarding the revision of the Ordinance.

It was moved by Director McDonald and seconded by Director Raley to direct staff to revise the Ordinance 95-1 to reflect the change to forego the 5 percent increase for the Directors fees to begin in March 2010. The motion carried unanimously.

Discussion continued regarding the number of authorized compensated meeting by the Board of Directions.

It was moved by Director Raley and seconded by Director Corneille to direct staff to revise the Ordinance 95-1 to reflect by motion of the Board that the number of the authorized compensated meetings can be changed. The motion carried unanimously.

D. Review Wash Plan Profit and Loss Reported to the Task Force

Mr. Neufeld reported that the Wash Plan Profit and Loss was requested to be brought back to the full Board after the Task Force Meeting.

Mr. Cosgrove summarized the Wash Plan Task Force Meeting, which was on March 4, 2010. He also answered questions asked by the Board of Directors.

7. UPCOMING EVENTS

No action taken.

8. CLOSED SESSION

At 4:25 p.m., it was moved by Director Longville and seconded by Director McDonald to adjourn to Closed Session, Government Code Section 54957(b), to discuss a personnel matter; Government Code Section 54956.9(c), consider whether to initiate litigation and Government Code Section 54956.9(b)(3)(a), and Section 54956.0(c), and Section 54956.0(b)(1), confer with legal counsel regarding significant exposure to litigation in one case. The motion carried unanimously.

The Closed Session adjourned at 4:30 p.m., and the regular meeting reconvened, with no reportable action.

9. ADJOURN MEETING

At 4:31 p.m., the meeting adjourned to the regular Board meeting scheduled for March 24, 2010, at 1:30 p.m., 1630 W. Redlands Blvd., Redlands, CA.

R. Robert Neufeld
Secretary of the Board



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

P.O. Box 1839
Redlands, CA 92373-0581
Email: info@sbvwcd.dst.ca.us
www.sbvwd.dst.ca.us

To: Board of Directors
Prepared by: Samantha Brown, Finance Supervisor
Date: March 24th, 2010
Subject: February 2010 Financial Statements

RECOMMENDATION

Staff recommends that the Board of Directors approve, receive and file the February 2010 financial statements.

BACKGROUND

Board will receive Financial Statements at the second regular Board meeting of every month for the prior month.

DISCUSSION

Attached is February 2010 Profit & Loss by Fund report.

- Miscellaneous Income reflects the check from ACWA JPIA for \$16,767.18 for Multiple Insurance reimbursements
- Wash Plan Professional Services reflects the payment to the Wash Plan to pay the outstanding invoices for services already rendered.
- A new computer was purchased for the GIS Coordinator for her GIS programs.

Attached is the February 2010 General Fund Profit & Loss Budget versus Actual report.

- There are many accounts in the Board of Directors and Staff Expenses that will be evaluated in the 3rd quarter budget review, as they are already over the budgeted amount

Attached is the February 2010 Redlands Plaza Profit & Loss Budget versus Actual report.

- Alarm system was installed on the exterior of the Redlands Plaza building, as well as on the interior of Suite A to enhance security in around the building.

Also attached is the Balance Sheet, as of February 28, 2010.

- Bank of America Credit Card is currently negative due to a credit received on the card and no activity on it in the month of February.

Please note that there may be further changes to adjust to the auditor comments and format, however, these changes will likely be insignificant.

San Bernardino Valley Water Conservation District
Profit & Loss by Fund
February 2010

	<u>General Fund</u>	<u>Redlands Plaza</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
4020 · Groundwater Charge			
4021 · Assessments - Ag	1,189.32	0.00	1,189.32
4023 · Assessments - Non-Ag	84,845.94	0.00	84,845.94
Total 4020 · Groundwater Charge	86,035.26	0.00	86,035.26
4030 · Mining Income			
4031 · Cemex USA Plant Site Rent	1,499.98	0.00	1,499.98
4032 · Cemex Mining	3,077.55	0.00	3,077.55
Total 4030 · Mining Income	4,577.53	0.00	4,577.53
4040 · Miscellaneous Income	16,767.18	0.00	16,767.18
4050 · Property Tax	948.22	0.00	948.22
4065 · Redlands Plaza	0.00	8,258.66	8,258.66
Total Income	108,328.19	8,258.66	116,586.85
Gross Profit	108,328.19	8,258.66	116,586.85
Expense			
5050 · Regional Programs			
5081 · Wash Plan	42,428.99	0.00	42,428.99
Total 5050 · Regional Programs	42,428.99	0.00	42,428.99
5100 · Professional Service			
5120 · Misc. Professional Services	16,046.92	650.00	16,696.92
5122 · Wash Plan Professional Services	3,840.00	0.00	3,840.00
5125 · Engineering Services	520.00	0.00	520.00
5140 · Legislative Services	4,000.00	0.00	4,000.00
5175 · Legal - Wash Plan	1,320.00	0.00	1,320.00
5180 · Legal	16,756.37	0.00	16,756.37
5185 · Special Counsel	10,470.35	0.00	10,470.35
Total 5100 · Professional Service	52,953.64	650.00	53,603.64
5200 · Field Operations			
5220 · Maintenance Materials/Shop/Fld	57.20	0.00	57.20
Total 5200 · Field Operations	57.20	0.00	57.20
5300 · Vehicle Operations			
5320 · Fuel	268.15	0.00	268.15
Total 5300 · Vehicle Operations	268.15	0.00	268.15
5400 · Utilities			
5410 · Alarm Service	148.33	9,248.00	9,396.33
5420 · Electricity	66.50	839.09	905.59
5430 · Mobile Phone	418.86	0.00	418.86
5440 · Telephone	538.02	0.00	538.02
5450 · Natural Gas	12.60	326.53	339.13
5460 · Water	0.00	1,331.98	1,331.98
5470 · Internet Services	781.34	0.00	781.34
Total 5400 · Utilities	1,965.65	11,745.60	13,711.25
6000 · General Administration			
6016 · Redlands Plaza Maintenance	0.00	2,317.00	2,317.00
6018 · Janitorial Services	618.00	0.00	618.00
6024 · Computer Equipment Maint.	687.50	0.00	687.50
6030 · Office Supplies	326.23	0.00	326.23
6033 · Office Equipment Rental	661.18	0.00	661.18
6036 · Printing	70.69	0.00	70.69
6039 · Postage and Overnight Delivery	89.63	0.00	89.63
6042 · Payroll Processing	147.76	0.00	147.76
6093 · Memberships	225.00	0.00	225.00
Total 6000 · General Administration	2,825.99	2,317.00	5,142.99

San Bernardino Valley Water Conservation District
Profit & Loss by Fund
February 2010

	General Fund	Redlands Plaza	TOTAL
6100 · Benefits			
6110 · Vision Insurance	154.49	0.00	154.49
6130 · Dental Insurance	621.33	0.00	621.33
6140 · State Unemployment Insurance	390.45	0.00	390.45
6150 · Medical Insurance	8,455.45	0.00	8,455.45
6160 · Social Security/Medicare Taxes	3,885.07	0.00	3,885.07
6170 · PERS Retirement	10,976.70	0.00	10,976.70
Total 6100 · Benefits	24,483.49	0.00	24,483.49
6200 · Salaries			
6230 · Regular Salaries	48,217.31	0.00	48,217.31
Total 6200 · Salaries	48,217.31	0.00	48,217.31
6400 · Board of Directors' Expenses			
6401 · Directors' Fees	5,910.00	0.00	5,910.00
6405 · Meeting Support Expense(food,be	31.18	0.00	31.18
6410 · Mileage	136.00	0.00	136.00
6415 · Air Fare	1,786.30	0.00	1,786.30
6420 · Other Travel	193.57	0.00	193.57
6425 · Meals	350.47	0.00	350.47
6430 · Lodging	1,468.73	0.00	1,468.73
Total 6400 · Board of Directors' Expenses	9,876.25	0.00	9,876.25
6500 · Administrative/Staff Expenses			
6505 · Mtg. Support Expense (food, bev	69.03	0.00	69.03
6515 · Air Fare	1,038.30	0.00	1,038.30
6520 · Travel, Other (rental car, taxi	161.75	0.00	161.75
6525 · Meals	229.05	0.00	229.05
6530 · Lodging	1,164.83	0.00	1,164.83
Total 6500 · Administrative/Staff Expenses	2,662.96	0.00	2,662.96
Total Expense	185,739.63	14,712.60	200,452.23
Net Ordinary Income	-77,411.44	-6,453.94	-83,865.38
Other Income/Expense			
Other Expense			
7000 · Construction			
7030 · Concrete Structures	6,102.96	0.00	6,102.96
Total 7000 · Construction	6,102.96	0.00	6,102.96
7200 · Equipment & Vehicles			
7210 · Computer Hardware	3,834.88	0.00	3,834.88
7220 · Computer Software	4,592.51	0.00	4,592.51
Total 7200 · Equipment & Vehicles	8,427.39	0.00	8,427.39
Total Other Expense	14,530.35	0.00	14,530.35
Net Other Income	-14,530.35	0.00	-14,530.35
Net Income	-91,941.79	-6,453.94	-98,395.73

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
July 2009 through February 2010

	General Fund			
	Jul '09 - Feb...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	28,783.30	65,000.00	-36,216.70	44.3%
Total 4010 · Interest Income	28,783.30	65,000.00	-36,216.70	44.3%
4020 · Groundwater Charge				
4021 · Assessments - Ag	9,582.78	19,252.00	-9,669.22	49.8%
4023 · Assessments - Non-Ag	269,642.85	624,295.00	-354,652.15	43.2%
Total 4020 · Groundwater Charge	279,225.63	643,547.00	-364,321.37	43.4%
4030 · Mining Income				
4031 · Cemex USA Plant Site Rent	10,500.84	18,000.00	-7,499.16	58.3%
4032 · Cemex Mining	28,108.35	48,000.00	-19,891.65	58.6%
4034 · Redlands Aggregate 5% Royalty	18,000.00	36,000.00	-18,000.00	50.0%
Total 4030 · Mining Income	56,609.19	102,000.00	-45,390.81	55.5%
4040 · Miscellaneous Income	17,482.65	500.00	16,982.65	3,496.5%
4050 · Property Tax	45,543.70	75,000.00	-29,456.30	60.7%
4060 · Property Income				
4062 · Mentone Property	2,076.93	2,100.00	-23.07	98.9%
Total 4060 · Property Income	2,076.93	2,100.00	-23.07	98.9%
4080 · Exchange Plan	28,955.53	40,000.00	-11,044.47	72.4%
4085 · AB 303 Grant	0.00	100,000.00	-100,000.00	0.0%
4090 · Optimization Study Reimburse.	31,969.04	0.00	31,969.04	100.0%
Total Income	490,645.97	1,028,147.00	-537,501.03	47.7%
Gross Profit	490,645.97	1,028,147.00	-537,501.03	47.7%
Expense				
5050 · Regional Programs				
5070 · Groundwater Replenishment	120,000.00	0.00	120,000.00	100.0%
5080 · LAFCO Contribution	9,895.82	10,000.00	-104.18	99.0%
5081 · Wash Plan	42,428.99	100,000.00	-57,571.01	42.4%
Total 5050 · Regional Programs	172,324.81	110,000.00	62,324.81	156.7%
5100 · Professional Service				
5120 · Misc. Professional Services	87,270.60	100,000.00	-12,729.40	87.3%
5122 · Wash Plan Professional Services	64,999.80	125,000.00	-60,000.20	52.0%
5125 · Engineering Services	22,770.00	25,000.00	-2,230.00	91.1%
5130 · Aerial Photography & Surveying	25,620.00	26,000.00	-380.00	98.5%
5140 · Legislative Services	32,000.00	48,000.00	-16,000.00	66.7%
5145 · Environmental Services	0.00	6,500.00	-6,500.00	0.0%
5170 · Audit & Accounting	18,000.00	18,000.00	0.00	100.0%
5175 · Legal - Wash Plan	35,388.56	75,000.00	-39,611.44	47.2%
5180 · Legal	95,113.66	125,000.00	-29,886.34	76.1%
5185 · Special Counsel	48,514.35	60,000.00	-11,485.65	80.9%
Total 5100 · Professional Service	429,676.97	608,500.00	-178,823.03	70.6%
5200 · Field Operations				
5210 · Equipment Maintenance	846.36	1,500.00	-653.64	56.4%
5220 · Maintenance Materials/Shop/Fld	961.20	2,500.00	-1,538.80	38.4%
5230 · Field Tools	664.43	1,000.00	-335.57	66.4%
5240 · Facility Maintenance	325.66	1,500.00	-1,174.34	21.7%
5250 · Emergency Repairs	0.00	3,000.00	-3,000.00	0.0%
Total 5200 · Field Operations	2,797.65	9,500.00	-6,702.35	29.4%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	1,989.89	5,000.00	-3,010.11	39.8%
5320 · Fuel	5,070.63	8,500.00	-3,429.37	59.7%
Total 5300 · Vehicle Operations	7,060.52	13,500.00	-6,439.48	52.3%

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
July 2009 through February 2010

	General Fund			
	Jul '09 - Feb...	Budget	\$ Over Budget	% of Budget
5400 · Utilities				
5410 · Alarm Service	559.66	1,500.00	-940.34	37.3%
5420 · Electricity	611.25	1,000.00	-388.75	61.1%
5430 · Mobile Phone	2,465.83	4,000.00	-1,534.17	61.6%
5440 · Telephone	5,904.43	10,000.00	-4,095.57	59.0%
5450 · Natural Gas	81.81	150.00	-68.19	54.5%
5460 · Water	1,479.48	2,000.00	-520.52	74.0%
5470 · Internet Services	3,891.29	5,000.00	-1,108.71	77.8%
Total 5400 · Utilities	14,993.75	23,650.00	-8,656.25	63.4%
6000 · General Administration				
6001 · General Administration - Other	337.08	400.00	-62.92	84.3%
6002 · Website	8,570.70	12,000.00	-3,429.30	71.4%
6003 · Property Tax	108.51	250.00	-141.49	43.4%
6006 · Permits	50.00	500.00	-450.00	10.0%
6009 · Licenses	438.74	500.00	-61.26	87.7%
6010 · Surety Bond	0.00	1,800.00	-1,800.00	0.0%
6012 · Office Maintenance	337.09	500.00	-162.91	67.4%
6015 · Mentone House Maintenance	226.54	1,500.00	-1,273.46	15.1%
6018 · Janitorial Services	5,375.59	8,000.00	-2,624.41	67.2%
6019 · Janitorial Supplies	294.05	500.00	-205.95	58.8%
6021 · Office Equipment Maint.	1,204.94	1,500.00	-295.06	80.3%
6024 · Computer Equipment Maint.	6,994.17	7,500.00	-505.83	93.3%
6030 · Office Supplies	3,811.48	6,500.00	-2,688.52	58.6%
6033 · Office Equipment Rental	6,381.50	10,500.00	-4,118.50	60.8%
6036 · Printing	8,685.33	9,000.00	-314.67	96.5%
6039 · Postage and Overnight Delivery	1,089.53	1,500.00	-410.47	72.6%
6042 · Payroll Processing	1,824.43	3,000.00	-1,175.57	60.8%
6045 · Bank Service Charges	129.76	200.00	-70.24	64.9%
6048 · Furniture & Accessories	0.00	500.00	-500.00	0.0%
6051 · Uniforms	688.73	2,000.00	-1,311.27	34.4%
6060 · Outreach				
6061 · WRI Contribution	0.00	1,000.00	-1,000.00	0.0%
6062 · Water Contributions	654.20	700.00	-45.80	93.5%
6064 · Business Expos	0.00	300.00	-300.00	0.0%
6065 · Wtr Cons. Gardens	300.00	1,750.00	-1,450.00	17.1%
Total 6060 · Outreach	954.20	3,750.00	-2,795.80	25.4%
6090 · Subscriptions/Publications	4,382.26	3,000.00	1,382.26	146.1%
6091 · Public Notices	783.20	1,200.00	-416.80	65.3%
6093 · Memberships	13,606.50	18,000.00	-4,393.50	75.6%
Total 6000 · General Administration	66,274.33	94,100.00	-27,825.67	70.4%
6100 · Benefits				
6110 · Vision Insurance	1,224.37	1,850.00	-625.63	66.2%
6120 · Workers' Comp. Insurance	9,770.00	14,000.00	-4,230.00	69.8%
6130 · Dental Insurance	4,573.05	7,000.00	-2,426.95	65.3%
6140 · State Unemployment Insurance	1,352.35	1,200.00	152.35	112.7%
6150 · Medical Insurance	63,597.37	96,000.00	-32,402.63	66.2%
6160 · Social Security/Medicare Taxes	27,504.65	40,000.00	-12,495.35	68.8%
6170 · PERS Retirement	102,289.27	150,000.00	-47,710.73	68.2%
6190 · Life Insurance	4,605.00	5,000.00	-395.00	92.1%
Total 6100 · Benefits	214,916.06	315,050.00	-100,133.94	68.2%
6200 · Salaries				
6210 · Overtime	1,222.97	2,500.00	-1,277.03	48.9%
6230 · Regular Salaries	438,046.81	665,000.00	-226,953.19	65.9%
Total 6200 · Salaries	439,269.78	667,500.00	-228,230.22	65.8%
6300 · Insurance				
6310 · Property Insurance	0.00	2,500.00	-2,500.00	0.0%
6320 · General Liability Insurance	26,586.00	26,500.00	86.00	100.3%
Total 6300 · Insurance	26,586.00	29,000.00	-2,414.00	91.7%

San Bernardino Valley Water Conservation District
General Fund Profit & Loss Budget vs. Actual
 July 2009 through February 2010

	General Fund			
	Jul '09 - Feb...	Budget	\$ Over Budget	% of Budget
6400 · Board of Directors' Expenses				
6401 · Directors' Fees	59,877.11	87,000.00	-27,122.89	68.8%
6405 · Meeting Support Expense(food,be	2,795.40	3,500.00	-704.60	79.9%
6410 · Mileage	1,072.10	2,000.00	-927.90	53.6%
6415 · Air Fare	3,470.20	3,000.00	470.20	115.7%
6420 · Other Travel	543.42	500.00	43.42	108.7%
6425 · Meals	2,226.43	2,000.00	226.43	111.3%
6430 · Lodging	6,392.47	6,000.00	392.47	106.5%
6435 · Conf/Seminar Registrations	3,680.62	4,000.00	-319.38	92.0%
6440 · Election Fees	73,448.00	73,500.00	-52.00	99.9%
Total 6400 · Board of Directors' Expenses	153,505.75	181,500.00	-27,994.25	84.6%
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev	1,676.52	2,000.00	-323.48	83.8%
6510 · Mileage	1,104.40	1,500.00	-395.60	73.6%
6515 · Air Fare	2,360.49	2,500.00	-139.51	94.4%
6520 · Travel, Other (rental car, taxi	514.14	500.00	14.14	102.8%
6525 · Meals	2,673.42	2,500.00	173.42	106.9%
6530 · Lodging	3,383.45	4,000.00	-616.55	84.6%
6535 · Conf/Seminar Registrations	1,956.00	2,000.00	-44.00	97.8%
6540 · Training Registrations	293.00	1,000.00	-707.00	29.3%
Total 6500 · Administrative/Staff Expenses	13,961.42	16,000.00	-2,038.58	87.3%
Total Expense	1,541,367.04	2,068,300.00	-526,932.96	74.5%
Net Ordinary Income	-1,050,721.07	-1,040,153.00	-10,568.07	101.0%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	3,000.00	-3,000.00	0.0%
7020 · Protective Fencing	0.00	50,000.00	-50,000.00	0.0%
7030 · Concrete Structures	6,102.96	100,000.00	-93,897.04	6.1%
7040 · Canals & Pipelines	64,056.28	200,000.00	-135,943.72	32.0%
7050 · Basins	0.00	30,000.00	-30,000.00	0.0%
Total 7000 · Construction	70,159.24	383,000.00	-312,840.76	18.3%
7100 · Land & Buildings				
7110 · Buildings	840.00	10,000.00	-9,160.00	8.4%
Total 7100 · Land & Buildings	840.00	10,000.00	-9,160.00	8.4%
7200 · Equipment & Vehicles				
7210 · Computer Hardware	5,234.94	3,000.00	2,234.94	174.5%
7220 · Computer Software	4,890.51	6,500.00	-1,609.49	75.2%
7240 · Office Equipment	863.23	2,000.00	-1,136.77	43.2%
7250 · New Vehicle	66,947.59	70,000.00	-3,052.41	95.6%
Total 7200 · Equipment & Vehicles	77,936.27	81,500.00	-3,563.73	95.6%
7400 · Professional Services				
7419 · Legal Water Rights	11,922.16	25,000.00	-13,077.84	47.7%
7438 · Engineering Services -Other	14,955.19	25,000.00	-10,044.81	59.8%
Total 7400 · Professional Services	26,877.35	50,000.00	-23,122.65	53.8%
Total Other Expense	175,812.86	524,500.00	-348,687.14	33.5%
Net Other Income	-175,812.86	-524,500.00	348,687.14	33.5%
Net Income	-1,226,533.93	-1,564,653.00	338,119.07	78.4%

San Bernardino Valley Water Conservation District
Redlands Plaza Profit & Loss Budget vs. Actual
July 2009 through February 2010

	Redlands Plaza			
	Jul '09 - Feb 10	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4065 · Redlands Plaza	79,247.36	120,541.00	-41,293.64	65.7%
Total Income	79,247.36	120,541.00	-41,293.64	65.7%
Gross Profit	79,247.36	120,541.00	-41,293.64	65.7%
Expense				
5100 · Professional Service				
5120 · Misc. Professional Services	4,839.76	8,090.00	-3,250.24	59.8%
Total 5100 · Professional Service	4,839.76	8,090.00	-3,250.24	59.8%
5400 · Utilities				
5410 · Alarm Service	10,027.52	12,590.00	-2,562.48	79.6%
5420 · Electricity	8,720.61	14,172.00	-5,451.39	61.5%
5450 · Natural Gas	719.53	786.00	-66.47	91.5%
5460 · Water	6,444.07	10,112.00	-3,667.93	63.7%
Total 5400 · Utilities	25,911.73	37,660.00	-11,748.27	68.8%
6000 · General Administration				
6003 · Property Tax	713.12	1,428.00	-714.88	49.9%
6016 · Redlands Plaza Maintenance	18,985.73	23,308.00	-4,322.27	81.5%
Total 6000 · General Administration	19,698.85	24,736.00	-5,037.15	79.6%
6200 · Salaries				
6230 · Regular Salaries	0.00	12,054.00	-12,054.00	0.0%
Total 6200 · Salaries	0.00	12,054.00	-12,054.00	0.0%
6300 · Insurance				
6310 · Property Insurance	0.00	3,000.00	-3,000.00	0.0%
Total 6300 · Insurance	0.00	3,000.00	-3,000.00	0.0%
Total Expense	50,450.34	85,540.00	-35,089.66	59.0%
Net Ordinary Income	28,797.02	35,001.00	-6,203.98	82.3%
Net Income	28,797.02	35,001.00	-6,203.98	82.3%

San Bernardino Valley Water Conservation District
Combined Balance Sheet
As of February 28, 2010

	<u>Feb 28, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 • Bank of America - Checking	100,950.35
1015 • Redlands Plaza Bank	20,912.51
1020 • Petty Cash	200.00
1030 • LAIF	1,805,908.82
1031 • LAIF - Restricted	5,000,000.00
Total Checking/Savings	6,927,971.68
Accounts Receivable	
1200 • Accounts Receivable	260,610.73
Total Accounts Receivable	260,610.73
Total Current Assets	7,188,582.41
Fixed Assets	
1500 • Land	109,133.15
1510 • Buildings	791,136.13
1520 • Vehicles	140,484.14
1530 • Office Equipment	167,918.73
1540 • Field Equipment	114,615.81
1550 • Concrete Basins	330,191.74
1560 • Capital Assets - Redlands	343,563.00
1600 • Accumulated Depreciation	-595,932.00
Total Fixed Assets	1,401,110.70
TOTAL ASSETS	<u><u>8,589,693.11</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 • Accounts Payable	162,824.28
Total Accounts Payable	162,824.28
Credit Cards	
1025 • Bank of America	-33.36
Total Credit Cards	-33.36
Other Current Liabilities	
2130 • Short Term Compensated Absences	19,518.00
2210 • Security Deposits - Redlands PI	5,825.00
Total Other Current Liabilities	25,343.00
Total Current Liabilities	188,133.92
Long Term Liabilities	
2700 • Deferred Revenue	5,000,000.00
2715 • Compensated Absences	58,554.00
Total Long Term Liabilities	5,058,554.00
Total Liabilities	5,246,687.92
Equity	
3001 • Fund Balance	4,540,742.10
Net Income	-1,197,736.91
Total Equity	3,343,005.19
TOTAL LIABILITIES & EQUITY	<u><u>8,589,693.11</u></u>



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

P.O. Box 1839
Redlands, CA 92373-0581
Email: info@sbvwcd.dst.ca.us
www.sbvwd.dst.ca.us

To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 24th, 2010

Subject: Information Item – Groundwater Assessment Financial Information

BACKGROUND

The 2010 Engineering Investigation (EI) report was presented at the Board meeting of March 10, 2010. During that meeting, a possible rate increase in the groundwater assessment charge was discussed. At the request of the Board of Directors, Staff is providing the attached financials to show the relationship between revenue and expenses for our water operations. Any change to the current Groundwater Assessment Charge will not be reflected until budget year 2010-2011 and will occur in the 2011 portion of that budget.

DISCUSSION

This report reflects the actual income versus expenses for fiscal year 2008 – 2009 and the budgeted numbers for fiscal year 2009 – 2010. As you can see the first column is the detail for all of the San Bernardino Valley Water Conservation District's financial activity, the second column reflects the expenses that relate to the Groundwater Assessment, and the third column represents 85 percent of expenses that relate to the Groundwater Assessment, the estimated 15 percent of expenses taken out are believed to be related to other District business. The 15 percent was taken out to accurately state the net loss related to the Groundwater Assessment charge.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Arnold L. Wright
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

R. Robert Neufeld

2008-2009 Profit and Loss

Ordinary Income/Expense	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
Income			
4010 · Interest Income			
4012 · LAIF	194,867.49		
Total 4010 · Interest Income	194,867.49	0.00	0.00
4020 · Groundwater Charge			
4021 · Assessments - Ag	532,377.81	532,377.81	532,377.81
Total 4020 · Groundwater Charge	532,377.81	532,377.81	532,377.81
4030 · Mining Income			
4031 · Cemex USA Plant Site Rent	18,582.13		
4032 · Cemex Mining	56,067.67		
4033 · Cemex USA Minimum Rent	27,914.28		
4034 · Redlands Aggregate 5% Royalty	36,000.00		
Total 4030 · Mining Income	138,564.08	0.00	0.00
4035 · Deferred Income	932,290.84		
4040 · Miscellaneous Income	1,728.09		
4050 · Property Tax	83,041.94		
4055 · SBVMWD Easement Agreement Reimb	12,791.00		
4060 · Property Income			
4062 · Mentone Property	6,000.02		
4063 · Water Conserv. Dist. Plaza	63,000.00		
Total 4060 · Property Income	69,000.02	0.00	0.00
4080 · Exchange Plan	24,486.48	24,486.48	24,486.48
Total Income	1,989,147.75	556,864.29	556,864.29
Gross Profit	1,989,147.75	556,864.29	556,864.29
Expense			
5050 · Regional Programs			
5080 · LAFCO Contribution	10,000.00	10,000.00	8,500.00
5081 · Wash Plan	151,542.29		
Total 5050 · Regional Programs	161,542.29	10,000.00	8,500.00
5100 · Professional Service			
5120 · Misc. Professional Services	187,931.46	187,931.46	159,741.74
5122 · Wash Plan Professional Services	128,818.49		0.00
5125 · Engineering Services	13,110.00	13,110.00	11,143.50
5130 · Aerial Photography & Surveying	19,960.00	19,960.00	16,966.00
5140 · Legislative Services	97,658.70	97,658.70	83,009.90
5160 · Computer Services	25,950.33	25,950.33	22,057.78
5170 · Audit & Accounting	18,000.00	18,000.00	15,300.00
5180 · Legal	216,546.58	216,546.58	184,064.59
5185 · Special Counsel	214,526.51	214,526.51	182,347.53
5190 · Financial Anal. - Consolidation	12,500.00	12,500.00	10,625.00
Total 5100 · Professional Service	935,002.07	806,183.58	685,256.04

2008-2009 Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
5200 · Field Operations			
5210 · Equipment Maintenance	987.56	987.56	839.43
5220 · Maintenance Materials/Shop/Fld	4,524.07	4,524.07	3,845.46
5230 · Field Tools	853.78	853.78	725.71
5240 · Facility Maintenance	3,731.46	3,731.46	3,171.74
Total 5200 · Field Operations	10,096.87	10,096.87	8,582.34
5300 · Vehicle Operations			
5310 · Vehicle Maintenance	6,350.31	6,350.31	5,397.76
5320 · Fuel	10,955.25	10,955.25	9,311.96
Total 5300 · Vehicle Operations	17,305.56	17,305.56	14,709.73
5400 · Utilities			
5420 · Electricity	11,630.40	11,630.40	9,885.84
5430 · Mobile Phone	4,156.26	4,156.26	3,532.82
5440 · Telephone	10,182.66	10,182.66	8,655.26
5450 · Natural Gas	775.18	775.18	658.90
5460 · Water	3,413.55	3,413.55	2,901.52
5470 · Internet Services	6,014.12	6,014.12	5,112.00
Total 5400 · Utilities	36,172.17	36,172.17	30,746.34
6000 · General Administration			
6001 · General Administration - Other	400.00	400.00	340.00
6003 · Property Tax	235.22		0.00
6006 · Permits	50.00	50.00	42.50
6009 · Licenses	511.40	511.40	434.69
6010 · Surety Bond	5,445.00	5,445.00	4,628.25
6012 · Office Maintenance	1,938.96	1,938.96	1,648.12
6015 · Mentone House Maintenance	636.50	636.50	541.03
6018 · Janitorial Services	8,811.00	8,811.00	7,489.35
6019 · Janitorial Supplies	789.99	789.99	671.49
6021 · Office Equipment Maint.	1,565.77	1,565.77	1,330.90
6024 · Computer Equipment Maint.	2,541.36	2,541.36	2,160.16
6027 · Computer Supplies	31.54	31.54	26.81
6030 · Office Supplies	6,605.10	6,605.10	5,614.34
6033 · Office Equipment Rental	8,686.25	8,686.25	7,383.31
6036 · Printing	2,090.83	2,090.83	1,777.21
6039 · Postage and Overnight Delivery	2,354.63	2,354.63	2,001.44
6042 · Payroll Processing	2,502.51	2,502.51	2,127.13
6045 · Bank Service Charges	319.53	319.53	271.60
6051 · Uniforms	1,999.66	1,999.66	1,699.71
6060 · Outreach	33,767.70	33,767.70	28,702.55
6084 · Training Registrations	679.00	679.00	577.15
6090 · Subscriptions/Publications	4,097.65	4,097.65	3,483.00
6091 · Public Notices	1,009.80	1,009.80	858.33
6093 · Memberships	12,163.00	12,163.00	10,338.55
Total 6000 · General Administration	99,232.40	98,997.18	84,147.60

2008-2009 Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
6100 · Benefits			
6110 · Vision Insurance	1,695.72	1,695.72	1,441.36
6120 · Workers' Comp. Insurance	6,491.71	6,491.71	5,517.95
6130 · Dental Insurance	5,674.06	5,674.06	4,822.95
6140 · State Unemployment Insurance	999.06	999.06	849.20
6150 · Medical Insurance	78,956.83	78,956.83	67,113.31
6160 · Social Security/Medicare Taxes	45,157.23	45,157.23	38,383.65
6170 · PERS Retirement	125,441.09	125,441.09	106,624.93
6180 · Auto Allowance	0.00	0.00	0.00
6190 · Life Insurance	4,065.00	4,065.00	3,455.25
Total 6100 · Benefits	268,480.70	268,480.70	228,208.60
6200 · Salaries			
6210 · Overtime	5,820.59	5,820.59	4,947.50
6220 · Contingency/Temporary	10,438.92	10,438.92	8,873.08
6230 · Regular Salaries	510,250.23	510,250.23	433,712.70
Total 6200 · Salaries	526,509.74	526,509.74	447,533.28
6300 · Insurance			
6310 · Property Insurance	2,289.67	2,289.67	1,946.22
6320 · General Liability Insurance	21,007.85	21,007.85	17,856.67
Total 6300 · Insurance	23,297.52	23,297.52	19,802.89
6400 · Board of Directors' Expenses			
6401 · Directors' Fees	104,355.40	104,355.40	88,702.09
6405 · Meeting Support Expense(food,be	1,573.39	1,573.39	1,337.38
6410 · Mileage	3,193.88	3,193.88	2,714.80
6415 · Air Fare	6,796.20	6,796.20	5,776.77
6420 · Other Travel	1,283.33	1,283.33	1,090.83
6425 · Meals	5,071.27	5,071.27	4,310.58
6430 · Lodging	16,020.45	16,020.45	13,617.38
6435 · Conf/Seminar Registrations	14,009.26	14,009.26	11,907.87
Total 6400 · Board of Directors' Expenses	152,303.18	152,303.18	129,457.70
6500 · Administrative/Staff Expenses			
6505 · Mtg. Support Expense (food, bev	2,034.42	2,034.42	1,729.26
6510 · Mileage	636.60	636.60	541.11
6515 · Air Fare	3,243.78	3,243.78	2,757.21
6520 · Travel, Other (rental car, taxi	1,309.80	1,309.80	1,113.33
6525 · Meals	4,014.08	4,014.08	3,411.97
6530 · Lodging	9,037.17	9,037.17	7,681.59
6535 · Conf/Seminar Registrations	5,523.00	5,523.00	4,694.55
6540 · Training Registrations	1,949.00	1,949.00	1,656.65
Total 6500 · Administrative/Staff Expenses	27,747.85	27,747.85	23,585.67
6700 · Depreciation Expense	48,495.00	48,495.00	41,220.75
6999 · Uncategorized Expenses	195.00	195.00	165.75
Total Expense	2,306,380.35	2,025,784.35	1,721,916.70
Net Ordinary Income	-317,232.60	-1,468,920.06	-1,165,052.41

2008-2009 Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
Other Income/Expense			
Other Expense			
7000 · Construction			
7030 · Concrete Structures	2,382.09	2,382.09	2,382.09
7050 · Basins	31,016.50	31,016.50	31,016.50
Total 7000 · Construction	<u>33,398.59</u>	<u>33,398.59</u>	<u>33,398.59</u>
7100 · Land & Buildings			
7120 · Land	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 7100 · Land & Buildings	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7200 · Equipment & Vehicles			
7210 · Computer Hardware	-34.65	-34.65	-34.65
7220 · Computer Software	11,331.95	11,331.95	11,331.95
7230 · Field Equipment	1,418.32	1,418.32	1,418.32
7240 · Office Equipment	0.00	0.00	0.00
7250 · New Vehicle	2,869.85	2,869.85	2,869.85
Total 7200 · Equipment & Vehicles	<u>15,585.47</u>	<u>15,585.47</u>	<u>15,585.47</u>
7400 · Professional Services			
7419 · Legal Water Rights	249.01	249.01	249.01
7438 · Engineering Services -Other	378,482.98	378,482.98	378,482.98
Total 7400 · Professional Services	<u>378,731.99</u>	<u>378,731.99</u>	<u>378,731.99</u>
Total Other Expense	<u>427,716.05</u>	<u>427,716.05</u>	<u>427,716.05</u>
Net Other Income	<u>-427,716.05</u>	<u>-427,716.05</u>	<u>-427,716.05</u>
	<u><u>-744,948.65</u></u>	<u><u>-1,896,636.11</u></u>	<u><u>-1,592,768.46</u></u>

2009-2010 Budgeted Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
Ordinary Income/Expense			
Income			
4010 · Interest Income			
4012 · LAIF	65,000.00		
Total 4010 · Interest Income	<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>
4020 · Groundwater Charge			
4021 · Assessments - Ag	19,252.00	19,252.00	19,252.00
4023 · Assessments - Non-Ag	624,295.00	624,295.00	624,295.00
Total 4020 · Groundwater Charge	<u>643,547.00</u>	<u>643,547.00</u>	<u>643,547.00</u>
4030 · Mining Income			
4031 · Cemex USA Plant Site Rent	18,000.00		
4032 · Cemex Mining	48,000.00		
4034 · Redlands Aggregate 5% Royalty	36,000.00		
Total 4030 · Mining Income	<u>102,000.00</u>	<u>0.00</u>	<u>0.00</u>
4040 · Miscellaneous Income	500.00		
4050 · Property Tax	75,000.00		
4060 · Property Income			
4062 · Mentone Property	2,100.00		
Total 4060 · Property Income	<u>2,100.00</u>	<u>0.00</u>	<u>0.00</u>
4080 · Exchange Plan	40,000.00	40,000.00	40,000.00
4085 · AB 303 Grant	100,000.00		
4090 · Optimization Study Reimburse.	0.00	0.00	0.00
Total Income	<u>1,028,147.00</u>	<u>683,547.00</u>	<u>683,547.00</u>
Gross Profit	<u>1,028,147.00</u>	<u>683,547.00</u>	<u>683,547.00</u>
Expense			
5050 · Regional Programs			
5070 · Groundwater Replenishment	0.00	0.00	0.00
5080 · LAFCO Contribution	10,000.00	10,000.00	8,500.00
5081 · Wash Plan	100,000.00		
Total 5050 · Regional Programs	<u>110,000.00</u>	<u>10,000.00</u>	<u>8,500.00</u>
5100 · Professional Service			
5120 · Misc. Professional Services	100,000.00	100,000.00	85,000.00
5122 · Wash Plan Professional Services	125,000.00		0.00
5125 · Engineering Services	25,000.00	25,000.00	21,250.00
5130 · Aerial Photography & Surveying	26,000.00	26,000.00	22,100.00
5140 · Legislative Services	48,000.00	48,000.00	40,800.00
5145 · Environmental Services	6,500.00	6,500.00	5,525.00
5170 · Audit & Accounting	18,000.00	18,000.00	15,300.00
5175 · Legal - Wash Plan	75,000.00		0.00
5180 · Legal	125,000.00	125,000.00	106,250.00
5185 · Special Counsel	60,000.00	60,000.00	51,000.00
Total 5100 · Professional Service	<u>608,500.00</u>	<u>408,500.00</u>	<u>347,225.00</u>

2009-2010 Budgeted Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
5200 · Field Operations			
5210 · Equipment Maintenance	1,500.00	1,500.00	1,275.00
5220 · Maintenance Materials/Shop/Fld	2,500.00	2,500.00	2,125.00
5230 · Field Tools	1,000.00	1,000.00	850.00
5240 · Facility Maintenance	1,500.00	1,500.00	1,275.00
5250 · Emergency Repairs	3,000.00	3,000.00	2,550.00
Total 5200 · Field Operations	9,500.00	9,500.00	8,075.00
5300 · Vehicle Operations			
5310 · Vehicle Maintenance	5,000.00	5,000.00	4,250.00
5320 · Fuel	8,500.00	8,500.00	7,225.00
Total 5300 · Vehicle Operations	13,500.00	13,500.00	11,475.00
5400 · Utilities			
5410 · Alarm Service	1,500.00	1,500.00	1,275.00
5420 · Electricity	1,000.00	1,000.00	850.00
5430 · Mobile Phone	4,000.00	4,000.00	3,400.00
5440 · Telephone	10,000.00	10,000.00	8,500.00
5450 · Natural Gas	150.00	150.00	127.50
5460 · Water	2,000.00	2,000.00	1,700.00
5470 · Internet Services	5,000.00	5,000.00	4,250.00
Total 5400 · Utilities	23,650.00	23,650.00	20,102.50
6000 · General Administration			
6001 · General Administration - Other	400.00	400.00	340.00
6002 · Website	12,000.00	12,000.00	10,200.00
6003 · Property Tax	250.00	250.00	212.50
6006 · Permits	500.00	500.00	425.00
6009 · Licenses	500.00	500.00	425.00
6010 · Surety Bond	1,800.00	1,800.00	1,530.00
6012 · Office Maintenance	500.00	500.00	425.00
6015 · Mentone House Maintenance	1,500.00		0.00
6018 · Janitorial Services	8,000.00	8,000.00	6,800.00
6019 · Janitorial Supplies	500.00	500.00	425.00
6021 · Office Equipment Maint.	1,500.00	1,500.00	1,275.00
6024 · Computer Equipment Maint.	7,500.00	7,500.00	6,375.00
6030 · Office Supplies	6,500.00	6,500.00	5,525.00
6033 · Office Equipment Rental	10,500.00	10,500.00	8,925.00
6036 · Printing	9,000.00		0.00
6039 · Postage and Overnight Delivery	1,500.00	1,500.00	1,275.00
6042 · Payroll Processing	3,000.00	3,000.00	2,550.00
6045 · Bank Service Charges	200.00	200.00	170.00
6048 · Furniture & Accessories	500.00	500.00	425.00
6051 · Uniforms	2,000.00	2,000.00	1,700.00

2009-2010 Budgeted Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
6060 · Outreach			0.00
6061 · WRI Contribution	1,000.00	1,000.00	850.00
6062 · Water Contributions	700.00	700.00	595.00
6064 · Business Expos	300.00	300.00	255.00
6065 · Wtr Cons. Gardens	1,750.00	1,750.00	1,487.50
Total 6060 · Outreach	3,750.00	3,750.00	3,187.50
6090 · Subscriptions/Publications	3,000.00	3,000.00	2,550.00
6091 · Public Notices	1,200.00	1,200.00	1,020.00
6093 · Memberships	18,000.00	18,000.00	15,300.00
Total 6000 · General Administration	94,100.00	83,600.00	71,060.00
6100 · Benefits			
6110 · Vision Insurance	1,850.00	1,850.00	1,572.50
6120 · Workers' Comp. Insurance	14,000.00	14,000.00	11,900.00
6130 · Dental Insurance	7,000.00	7,000.00	5,950.00
6140 · State Unemployment Insurance	1,200.00	1,200.00	1,020.00
6150 · Medical Insurance	96,000.00	96,000.00	81,600.00
6160 · Social Security/Medicare Taxes	40,000.00	40,000.00	34,000.00
6170 · PERS Retirement	150,000.00	150,000.00	127,500.00
6190 · Life Insurance	5,000.00	5,000.00	4,250.00
Total 6100 · Benefits	315,050.00	315,050.00	267,792.50
6200 · Salaries			
6210 · Overtime	2,500.00	2,500.00	2,125.00
6230 · Regular Salaries	665,000.00	665,000.00	565,250.00
Total 6200 · Salaries	667,500.00	667,500.00	567,375.00
6300 · Insurance			
6310 · Property Insurance	2,500.00	2,500.00	2,125.00
6320 · General Liability Insurance	26,500.00	26,500.00	22,525.00
Total 6300 · Insurance	29,000.00	29,000.00	24,650.00
6400 · Board of Directors' Expenses			
6401 · Directors' Fees	87,000.00	87,000.00	73,950.00
6405 · Meeting Support Expense(food,be	3,500.00	3,500.00	2,975.00
6410 · Mileage	2,000.00	2,000.00	1,700.00
6415 · Air Fare	3,000.00	3,000.00	2,550.00
6420 · Other Travel	500.00	500.00	425.00
6425 · Meals	2,000.00	2,000.00	1,700.00
6430 · Lodging	6,000.00	6,000.00	5,100.00
6435 · Conf/Seminar Registrations	4,000.00	4,000.00	3,400.00
6440 · Election Fees	73,500.00	73,500.00	62,475.00
Total 6400 · Board of Directors' Expenses	181,500.00	181,500.00	154,275.00

2009-2010 Budgeted Profit and Loss

	All Detail	Income/Expenses Relating to GW	85% of GW Expenses
6500 · Administrative/Staff Expenses			
6505 · Mtg. Support Expense (food, bev	2,000.00	2,000.00	1,700.00
6510 · Mileage	1,500.00	1,500.00	1,275.00
6515 · Air Fare	2,500.00	2,500.00	2,125.00
6520 · Travel, Other (rental car, taxi	500.00	500.00	425.00
6525 · Meals	2,500.00	2,500.00	2,125.00
6530 · Lodging	4,000.00	4,000.00	3,400.00
6535 · Conf/Seminar Registrations	2,000.00	2,000.00	1,700.00
6540 · Training Registrations	1,000.00	1,000.00	850.00
Total 6500 · Administrative/Staff Expenses	16,000.00	16,000.00	13,600.00
Total Expense	2,068,300.00	1,757,800.00	1,494,130.00
Net Ordinary Income	-1,040,153.00	-1,074,253.00	-810,583.00
Other Income/Expense			
Other Expense			
7000 · Construction			
7010 · Materials	3,000.00	3,000.00	3,000.00
7020 · Protective Fencing	50,000.00	50,000.00	50,000.00
7030 · Concrete Structures	100,000.00	100,000.00	100,000.00
7040 · Canals & Pipelines	200,000.00	200,000.00	200,000.00
7050 · Basins	30,000.00	30,000.00	30,000.00
Total 7000 · Construction	383,000.00	383,000.00	383,000.00
7100 · Land & Buildings			
7110 · Buildings	10,000.00		
Total 7100 · Land & Buildings	10,000.00	0.00	0.00
7200 · Equipment & Vehicles			
7210 · Computer Hardware	3,000.00	3,000.00	3,000.00
7220 · Computer Software	6,500.00	6,500.00	6,500.00
7240 · Office Equipment	2,000.00	2,000.00	2,000.00
7250 · New Vehicle	70,000.00	70,000.00	70,000.00
Total 7200 · Equipment & Vehicles	81,500.00	81,500.00	81,500.00
7400 · Professional Services			
7419 · Legal Water Rights	25,000.00	25,000.00	25,000.00
7438 · Engineering Services -Other	25,000.00	25,000.00	25,000.00
Total 7400 · Professional Services	50,000.00	50,000.00	50,000.00
Total Other Expense	524,500.00	514,500.00	514,500.00
Net Other Income	-524,500.00	-514,500.00	-514,500.00
	-1,564,653.00	-1,588,753.00	-1,325,083.00



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

P.O. Box 1839
Redlands, CA 92373-0581
Email: info@sbvwcd.dst.ca.us
www.sbvwd.dst.ca.us

To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 24th, 2010

Subject: Information Item – News Release: Prepare for Natural Disaster

BACKGROUND

There have been numerous earthquakes in Redlands, as well as various large ones around the world. Therefore, staff felt the following information would be useful.

DISCUSSION

The following is the message received from San Bernardino County Operational Area:

For the past couple of weeks there has been an erroneous email circulating throughout San Bernardino/Riverside counties regarding a bogus earthquake prediction. Because the email fraudulently shows that it originated from the Riverside County Fire Department, please take note of the attached press release from Cal Fire/Riverside County Fire correcting the misinformation. This message is distributed at the request of Cal EMA, Earthquake and Tsunami Program.



NEWS RELEASE

CAL FIRE / RIVERSIDE COUNTY FIRE DEPARTMENT

John R. Hawkins, Fire Chief

(951) 940-6900

www.rvcfire.org

Contact: Fernando Herrera
Fire Captain
Public Affairs
(951) 940-6985

Release Date: March 15, 2010

PREPARING FOR NATURAL DISASTERS

Take the steps to keep you and your family safe by preparing now - it's that simple

With over 36 million people living and working in California, a major earthquake in any of its regions could cause an unprecedented catastrophe with statewide impacts. With earthquakes an inevitable part of California's future, Californians must act quickly to ensure that disasters do not become catastrophes. The recent catastrophic earthquakes in Haiti, Chile and the recent swarms of minor earthquakes in Southern California should serve as wake-up call.

Recently, a viral e-mail unauthorized by CAL FIRE and The Riverside County Fire Department circulated regarding the possibility of an impending major earthquake. The viral unauthorized e-mail has been widely forwarded and posted on Blogs, and other social media sites. This has raised major questions for citizens of Southern California.

No one can predict earthquakes with certainty although we all wish the same would be possible. Seismic experts Dr. Lucile Jones, Chief Scientist, with, U.S. Geological Survey and Dr. Thomas Jordan, Director, Southern California Earthquake Center tell us that the recent earthquakes in the Redlands area are not unusual. Earthquakes occur there very frequently—hundreds of earthquakes have occurred within a few miles of this site just in the last few years. We also note that many big earthquakes happen without any foreshocks. In particular, the Haiti earthquake did NOT have any precursory earthquakes. Therefore, we do not see any significant increase in earthquake risk in southern California at this time. However, the everyday risk of damaging earthquakes in the Inland Empire is one of the highest in the Nation.

California is a State that has a high risk for all types of natural disasters not just earthquakes as such residents should prepare for such disasters. Create a family disaster plan; make a home emergency supply kit. The time to prepare is not next week or next month, the time to prepare is now.

You can visit www.shakeout.org for additional information on earthquakes, for other natural disasters visit <http://www.bt.cdc.gov/disasters/>. CAL FIRE and Riverside County Fire Office of Emergency Services are committed to the safety of our family and yours.

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www.sbvwd.dst.ca.us

To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 24th, 2010

Subject: Information Item - Ordinance No. 2010-1

BACKGROUND

As requested by the Board of Directors the Ordinance 95-1 has been modified, which has resulted in the creation of Ordinance 2010-1. Government Code section 20203 requires us to have a public hearing, and provide notice once a week for two consecutive weeks in a newspaper of general circulation, before we can have the hearing. Therefore, Ordinance 2010-1 cannot be passed by the Board of Directors until the April 14th Regular Board Meeting.

DISCUSSION

The following is the article that will be submitted for publishing in the local paper beginning next week:

TO ALL INTERESTED PARTIES-NOTICE OF HEARING ON ORDINANCE RE BOARD COMPENSATION

Pursuant to California Water Code section 20203, the San Bernardino Valley Water Conservation District ("District") hereby gives notice that it will hold a public hearing, regarding consideration of a proposed amendment to the District's ordinance governing compensation for Directors' attendance at approved meetings and events, and expense reimbursement. The public hearing will be held on April 14, 2010, at 1:30 p.m. at the District's office located at 1630 W. Redlands Boulevard, Suite A, Redlands, CA 92373-8032. Interested parties are invited to attend, and offer comment on the proposed ordinance. Comments may also be submitted in writing, addressed to the District's General Manager, R. Robert Neufeld, at the District office address listed above. All comments received before the close of the public hearing, written or oral, shall be included in the record of proceedings on the ordinance. Copies of the proposed ordinance are available for review at the District office during normal business hours. Further inquiries may be directed to the District at the above address, or by calling 909-793-2503.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Arnold L. Wright
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

R. Robert Neufeld

ORDINANCE NO. 2010-1

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
AMENDING DISTRICT POLICY
REGARDING COMPENSATION TO DISTRICT DIRECTORS AND
STAFF FOR SERVICES ON BEHALF OF THE DISTRICT**

WHEREAS, California Water Code Sections 74208 *et seq.* provide that each director of the San Bernardino Valley Water Conservation District ("District") may receive compensation for each day's attendance at meetings of the Board or for each day's service rendered as a director by request of the Board, as authorized or permitted by law, together with allowed expenses incurred in the performance of his or her duties required or authorized by the Board; and

WHEREAS, California Water Code Sections 20201 *et seq.* authorize a water district to provide, by ordinance, that the number of days for which each director may receive compensation may be set to a number not to exceed 10 days per month; and

WHEREAS, the District's Board of Directors previously passed Ordinance 95-1 relating to policies of compensation to Directors for attendance at Board meetings, and reimbursement of expenses; and

WHEREAS, that Ordinance fixed compensation for Directors at one hundred five dollars (\$105.00) per meeting, and provided for an automatic yearly increase in such amount, as authorized by California Water Code sections 20201 *et seq.*; and

WHEREAS, given such annual increases since Ordinance 95-1 was passed, that amount is now one hundred ninety-seven dollars (\$197.00); and

WHEREAS, the District's Board of Directors now wishes to modify those policies; and

WHEREAS, after notice published pursuant to Government Code section 6066, the District's Board of Directors held a public hearing to consider adoption of this Ordinance; and to hear and consider public comment thereon;

NOW, THEREFORE, the Board of Directors of the San Bernardino Valley Water Conservation District does hereby ordain as follows:

Section 1: The following compensation shall be paid to each director for attendance at meetings of or at the request of the Board of Directors:

- a) Each director shall receive compensation in an amount of one hundred ninety-seven dollars (\$197.00) per day for attendance at each regular, adjourned or special meeting of the Board of Directors.
- b) Each director shall receive compensation in an amount of one hundred ninety-seven dollars (\$197.00) per day for attendance at each authorized

meeting of a committee of the Board of Directors, conference, or other authorized meeting.

- c) The designation of the meetings for which attendance is reimbursable shall be set forth in the Board Policy Manual, which may be amended by resolution of the Board.
- d) The amount of compensation stated in Sections 1(a) and 1(b) above shall be automatically increased each year by five percent (5%) of the rate for the immediately preceding year, effective January 1. Notwithstanding such automatic increase, the Board shall, each year following the effective date of this Ordinance, no later than at its regular meeting in December, place on the agenda for open session a consideration of whether to receive the five percent (5%) increase for that year, accept a lesser amount of increase, or forego receipt of the increase. Such determination shall be made by resolution of the Board, which must be adopted by no less than a majority of the then-sitting members of the Board. In the event such resolution is passed to forego the increase, the compensation for the ensuing year shall be paid at the rate specified in the resolution, which shall be no greater than the amount of the automatic increase. No such resolution shall be binding for more than one year, nor shall it affect the amount of the automatic increases, year to year.
- e) In order to receive payment for meetings authorized under Subsections 1 a) and 1 b) above, each director shall submit a written report listing the date of attendance, type of meeting attended, and expenses incurred, consistent with procedures set out on the Board Policy Manual, which may be amended by resolution of the Board.

Section 2: The following compensation and expense reimbursement policies shall apply to each Director and authorized staff member attending authorized conferences, seminars and other meetings as a director or representative of the District at the request of the Board of Directors:

- a) Each director and authorized staff member shall receive reimbursement for actual expenses incurred for lodging and meals in connection with attendance at such conferences, seminars or meetings together with registration fees.
- b) Each director and authorized staff member shall receive reimbursement for transportation to and from such conference, seminar or meeting, as actually incurred by each director and authorized staff member. Where travel is by personal automobile, the director or authorized staff member shall be reimbursed for miles driven in their personal automobile at the then current rate set by the Internal Revenue Service. In the event that two or more directors and/or staff members travel in the same automobile, only the director or staff member providing the automobile shall receive

mileage reimbursement. In no event shall reimbursement for travel expenses exceed the cost of standard round-trip coach airfare from Ontario, California to the location of the conference, seminar or meeting, plus round-trip ground transportation between the airport and the actual site of the conference, seminar or meeting.

- c) Each director or authorized staff member shall receive reimbursement for the actual cost incurred in connection with rental car transportation or other ground transportation at the location of the conference, seminar or meeting if needed.
- d) In order to receive reimbursement as outlined in subdivisions 2 a) through 2 c) above, each director or authorized staff member shall submit to the Board of Directors a written expense report consistent with the policies stated in the Board Policy Manual. Such expense report shall explain in detail the reimbursement sought, the reason for incurring the expense(s), and contain relevant bills and/or receipts documenting the expenses(s). Any request for reimbursement of gratuities shall not exceed fifteen percent (15%).
- e) In the event that a director or authorized staff member of the District is an employee or board member of another public agency and attends a conference or meeting at the request of both the Board of Directors of the San Bernardino Valley Water Conservation District and the other public agency, the District shall reimburse costs for travel, lodging, and other approved expenses, and pay director's fees at the rate of fifty percent (50%) of the compensation authorized hereinabove.

Section 3: Notwithstanding the provisions of Sections 1 and 2 above, compensation for each person can be earned for only one (1) meeting per calendar day, or one conference per calendar day. No director shall be authorized to receive compensation for attendance or services rendered for more than a total of ten (10) days in any calendar month. Notwithstanding the foregoing, the District's Board of Directors may, by resolution, from time to time, establish the total days per month eligible for compensation at a number less than ten (10) days. Any such resolution must be adopted by a vote of not less than a majority of then-sitting Directors.

Section 4: Payment of compensation for attendance at the approved meetings or conferences will be processed pursuant to procedures specified in the Board Policy Manual, which may be amended by resolution of the Board.

Section 5: This Ordinance supersedes and rescinds all previously adopted resolutions and ordinances or promulgated by the Board of Directors regarding compensation, reimbursement, or per diem payment to directors and authorized staff members in connection with attendance at meetings of the Board of Directors or its committees, or conferences, seminars or other approved meetings attended at the request or authorization of the Board of Directors.

Section 6: This Ordinance shall become effective 60 days after its date of passage. The Board Secretary is authorized and directed to publish notice of adoption of this Ordinance in the manner prescribed by Water Code Section 20201 and 74651 and as otherwise required by law.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this __ day of _____, 2010, by the following roll-call vote:

YES: DIRECTORS

NO: DIRECTORS

ABSTAIN: DIRECTORS

ABSENT: DIRECTORS

Clare Henry Day, President

ATTEST:

R. Robert Neufeld
Board Secretary



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Email: info@sbvwcd.dst.ca.us
www.sbvwd.dst.ca.us

To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 24th, 2010

Subject: City of Redlands Proposed Solid Waste Rate Increase

RECOMMENDATION

Staff is requesting direction from the Board on how to proceed with The City of Redlands proposed increase to the solid waste (refuse collection), recycling and disposal service rates for 2010 and 2011.

BACKGROUND

The District currently owns the building that they occupy approximately 30% of and the rest of the building is leased out to other tenants, known as the Redlands Plaza. With the City of Redlands proposed increase this will, in turn increase the expenses of the Redlands Plaza Fund.

DISCUSSION

The City of Redlands is having a Public Hearing on April 20, 2010 at 6:00 p.m. at the City of Redland Council Chambers to consider adoption of a resolution to increase the rates of the residential and commercial solid water collection, recycling, and green waste disposal service.



**NOTICE OF
PUBLIC
HEARING**

April 20, 2010

City of Redlands

Quality of Life Department-Solid Waste Division

P.O. Box 3005

35 Cajon St., Suite 222, Redlands, CA 92373

909-798-7529

www.redlandssolidwaste.org

Service Rate and Charges Review/ Basis for Proposed Rate Increase

The City of Redlands is proposing to increase the solid waste (refuse) collection, recycling and disposal service rates for 2010 and 2011. This proposed rate increase is necessary to cover increasing operational costs for equipment replacement, landfill development, and state mandated diversion goals. Since the City has not had a solid waste collection, recycling and disposal service rate increase since the early 1990s, the City has had to start new services, in which the City's attached rate structures and proposed rates reflect the services the City has to provide. Accordingly, the comparison to the proposed rates include the volume based rates as established by the City's 1994 rate ordinance, the City's current billing rate sheets charged to customers, and the proposed new rates. If the proposed rates are approved, the City will replace the 1994 ordinance with a new ordinance that incorporates the proposed rates.

To ensure that the City of Redlands maintains operational and financial stability, while remaining committed to providing quality service at the lowest possible rates, an outside consulting firm was retained. This consulting firm not only reviewed the City's current solid waste collection, recycling and green waste service rates and charges, but it also conducted an independent survey of surrounding communities that are receiving similar automated collection service. According to the results, the City of Redlands' current rates are among the lowest in the area, allowing for the proposed increase in rates to remain very competitive for the type and extent of services provided by the City.

Public Notice Requirement to Property Owners

Article XIIIID, Section 6 of the California Constitution (Prop. 218), requires a notification be sent to the record owner of each identified parcel, upon which any new or increased solid waste rates or charges are being proposed for adoption by the City Council, 45 days in advance of the public hearing. This notice is to inform you that on:

April 20, 2010

at 6:00 p.m.

A public hearing to consider adoption of a resolution increasing rates for residential and commercial solid waste collection, recycling and green waste disposal service will be held in the City of Redlands Council Chambers, located at 35 Cajon St., Redlands, California.

**To Protest the Proposed Rate Increase, You Must
Submit a Written Letter of Protest**



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Redlands, CA 92373-0581
Email: info@sbywcd.dst.ca.us
www.sbywcd.dst.ca.us

To: Board of Directors

Prepared by: Samantha Brown, Finance Supervisor

Date: March 24th, 2010

Subject: Participation in WESTCAS

RECOMMENDATION

Director Aranda is requesting the Board approve continuing membership with the WESTCAS organization after the 2010 calendar year.

BACKGROUND

The following is a background on the WESTCAS organization:

The Arid west has a unique ecosystem. Many months have no rain, and annual precipitation often is less than 12 inches. Consequently, it is essential to protect both the quantity and quality of water supplies. To this end, in 1992 the area's water and wastewater providers joined together to share their talents and resources, assuming the name Western Coalition of Arid States or WESTCAS. A grassroots organization, WESTCAS is dedicated to encouraging the development of water programs and regulations which assure adequate supplies of high quality water for those living in the arid regions while protecting the environment. WESTCAS has current members in the following states: Arizona, California, Colorado, Idaho, New Mexico, Nevada, Oregon, and Texas.

At the February 10th, 2010 Regular Board of Directors Meeting the members of the Board passed a motion to discontinue membership with the WESTCAS organization at the end of the 2010 calendar year. This motion was passed 6-0, with Director Aranda noted absent. This action was brought to the Board by the Administrative Committee to further decrease costs in the coming budget year.

DISCUSSION

Director Aranda currently is a member of the Board of Directors of WESTCAS and participates in a majority of WESTCAS events.