

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
AGENDA**

January 12, 2012 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and on the District's website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

1. Approval of the Board Minutes, December 14, 2011 (Minutes sent via email/handout)
2. Unaudited Financials

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Eunice Griffith at (909)793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

4. ACTION ITEMS, NEW BUSINESS

A. REDISTRICTING – OVERALL APPROACH AND CONSTRAINTS VERSION 2

Recommendation: Staff recommends the Board receive and discuss redistricting with seven or five divisions, including the constraints of the Federal Voter Rights Act.

B. PROPERTY SALE – 22 ACRES - USI

Recommendation: Staff recommends the Board receive and file status update from Bruce Cash.

C. COLLABORATIVE AGREEMENT

Recommendation: Staff recommends the Board receive and file updates and schedule of Collaborative Agreement.

D. AUDIT UPDATE

Recommendation: Staff recommends the Board, receive the verbal update on District Audit and set an Audit Committee Meeting date.

E. PRIORITIES WORKSHOP

Recommendation: Staff recommends the Board discuss items for discussion of priorities for the District and that the Board schedule a District workshop to prioritize items and align resources.

F. MIMICKING THE NATURAL LANDSCAPE: LOW IMPACT DEVELOPMENT AND STORMWATER CAPTURE – WESTERN WATER SEPT/OCT 2011

Recommendation: Staff recommends the Board review and discuss the article published by Gary Pitzer on storm water management.

G. BUDGET MODIFICATION

Recommendation: Staff recommends the Board review and consider the adoption of the amendment modifying the approved 2011-2012 budget.

H. RESERVE POLICY – OPERATING FUND

Recommendation: Staff recommends that the Board consider updates to the Reserve Policy including the addition of the Operating Fund for cash flow in the amount of \$300,000.

I. BOARD COMMITTEE ASSIGNMENTS AND RECOGNITION

Recommendation: Review Board Committee Assignments and Appointments.

5. **INFORMATION ITEMS:**

- A. General Managers Report and Field Operations/Recharge Update
- B. ACWA State Legislative Committee Bill Packet
- C. Future Agenda Items & Staff Task requests from Directors

6. **MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS**

- A. Board approval for Director Selected meetings/travel cost proposals

7. **UPCOMING MEETINGS:**

- | | |
|---------------------|--|
| 1. January 13, 2012 | Legislative Breakfast, Senator Bob Dutton, by SB Chamber of Commerce Governmental Affairs Division at Shandin Hills Golf Club, 7:30 a.m. |
| 2. January 17, 2012 | San Bernardino Valley Municipal Water District at Muni., 2:30 p.m. |
| 3. January 30, 2012 | Mentone Chamber of Commerce Meeting, at Rocky Point Fellowship Church, 7:30 p.m. |
| 4. February 7, 2012 | San Bernardino Valley Municipal Water District at Muni., 2:30 p.m. |

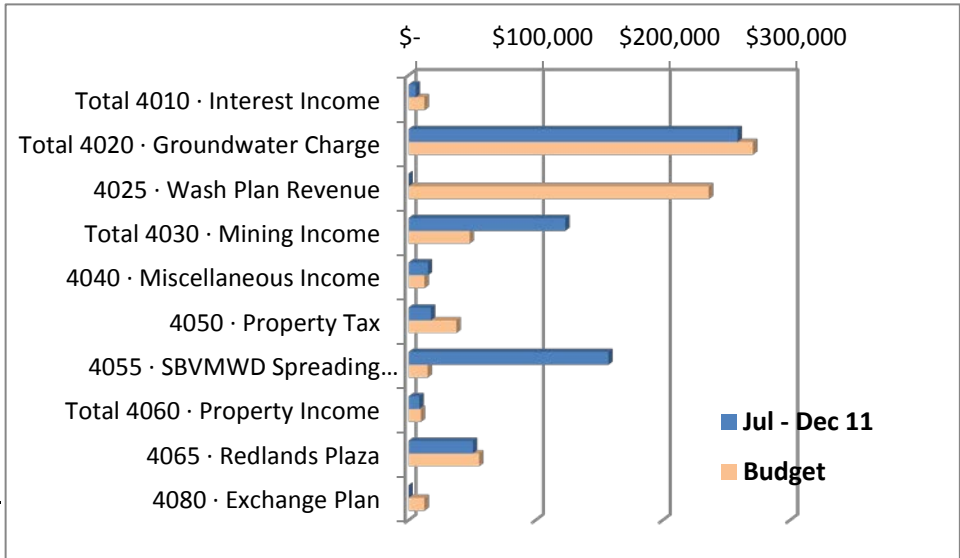
8. **CLOSED SESSION**

- 1. Under authority of government code section 54956.8, the board may recess to a Closed Session for a Conference with Real Property Negotiators related to the East Branch Extension Easement, located in the Santa Ana and Mill Creek Spreading Grounds APN 0168-321-10; 0168-341-04; 0168-342-04, 06, 09; 0168-381-02; 0297-051-01, 02; 0297-011-07, and 0168-311-06. Real Property negotiators are Daniel B. Cozad and David B. Cosgrove for the District and Doug Headrick for SBVMWD.

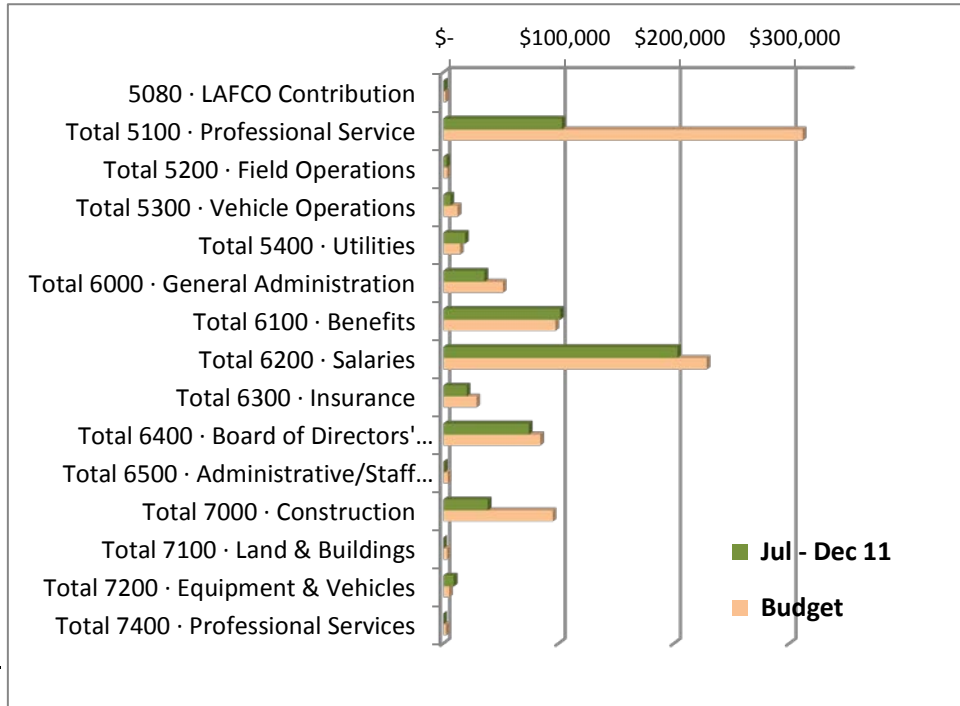
2. The Board may convene in Closed Session to discuss exposure to litigation, under Government Code section 54956.9(b)(3)(b), relating to communications regarding the mineral lease status between the District and Cemex Construction Materials Pacific, LLC.
3. The Board may convene in Closed Session under Government Code section 54956.8, to discuss real property negotiations, relating to a potential new lease on portions of property located in the Santa Ana River Wash, and depicted as “Cemex” in Figure 3.7 of the Final Environmental Impact Report for the Upper Santa Ana Wash Land Management and Habitat Conservation Plan, with Cemex Construction Materials Pacific, LLC. Daniel B. Cozad and David B. Cosgrove are the negotiators for the District. Scott Hess and Christine Jones are the negotiators for Cemex.
4. The Board may convene in Closed Session to discuss exposure to litigation, under Government Code section 54956.9(b)(3)(e).
5. Under authority of Government Code section 54956.9 (c), the Board may meet in Closed Session to decide whether to initiate litigation.
9. **ADJOURN MEETING.** The next regular Board meeting will be on February 8, 2012 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SBVWCD - All Enterprises Budget and Actual
December
REVENUE

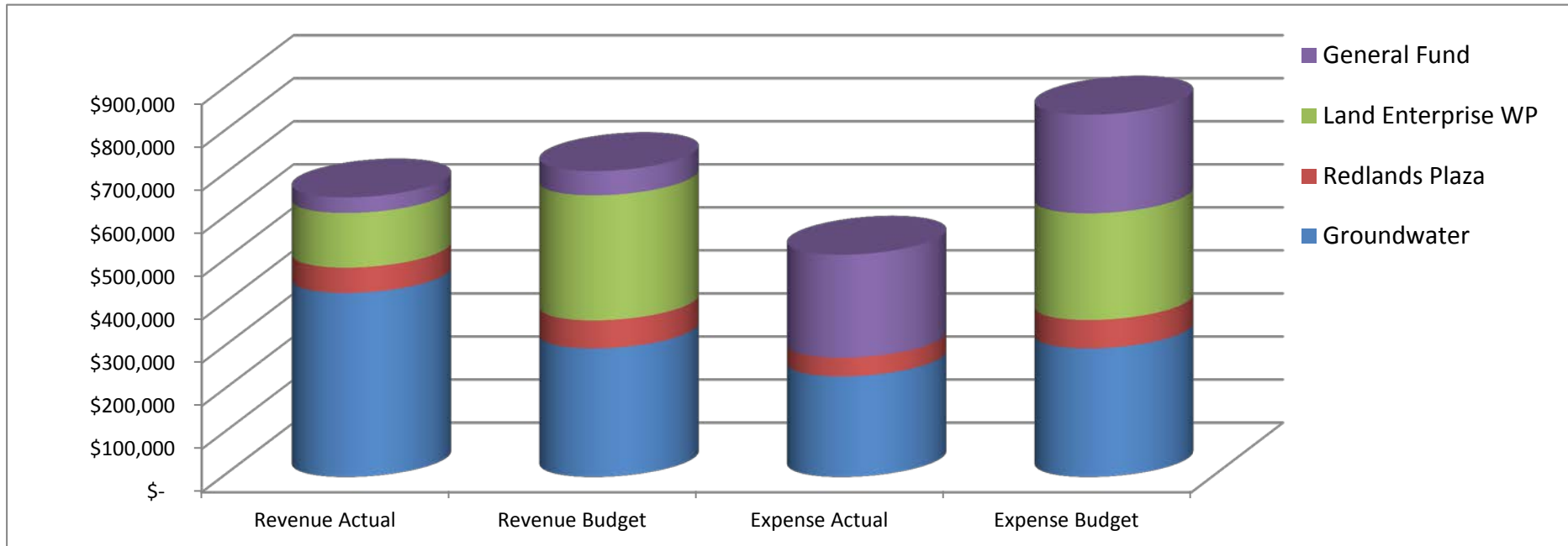
	Jul - Dec 11	Budget
Total 4010 · Interest Income	\$ 5,548	\$ 12,500
Total 4020 · Groundwater Charge	\$ 258,885	\$ 270,870
4025 · Wash Plan Revenue	\$ -	\$ 236,250
Total 4030 · Mining Income	\$ 123,230	\$ 48,000
4040 · Miscellaneous Income	\$ 15,108	\$ 12,500
4050 · Property Tax	\$ 17,610	\$ 37,500
4055 · SBVMWD Spreading Agreement Reim	\$ 157,298	\$ 15,000
Total 4060 · Property Income	\$ 8,362	\$ 9,600
4065 · Redlands Plaza	\$ 50,539	\$ 55,476
4080 · Exchange Plan	\$ -	\$ 12,500
Total Revenue without Wash Plan	\$ 636,579	\$ 473,945


EXPENSES Operating and Capital

	Jul - Dec 11	Budget
5080 · LAFCO Contribution	\$ 682	\$ 1,875
Total 5100 · Professional Service	\$ 102,825	\$ 311,650
Total 5200 · Field Operations	\$ 3,103	\$ 3,500
Total 5300 · Vehicle Operations	\$ 6,136	\$ 12,500
Total 5400 · Utilities	\$ 18,818	\$ 14,425
Total 6000 · General Administration	\$ 35,779	\$ 51,697
Total 6100 · Benefits	\$ 101,317	\$ 97,257
Total 6200 · Salaries	\$ 203,075	\$ 228,442
Total 6300 · Insurance	\$ 20,383	\$ 28,805
Total 6400 · Board of Directors' Expenses	\$ 74,313	\$ 84,100
Total 6500 · Administrative/Staff Expenses	\$ 945	\$ 3,850
Total 7000 · Construction	\$ 38,509	\$ 95,000
Total 7100 · Land & Buildings	\$ -	\$ 3,500
Total 7200 · Equipment & Vehicles	\$ 9,152	\$ 5,000
Total 7400 · Professional Services	\$ -	\$ 2,500
Total Expense without Wash Plan	\$ 615,037	\$ 800,768



Enterprises



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 427,089	\$ 298,370	143%
Groundwater Expense	\$ 233,450	\$ 400,964	58%
Revenue -Expense	\$ 193,639	\$ (102,595)	
Redlands Plaza Revenue	\$ 58,901	\$ 65,076	91%
Redlands Plaza Expense	\$ 43,553	\$ 65,877	66%
Revenue -Expense	\$ 15,348	\$ (801)	
Land Enterprise and Wash Plan Revenue	\$ 126,896	\$ 290,500	44%
Land Enterprise and Wash Plan Expense	\$ -	\$ 247,852	0%
Revenue -Expense	\$ 126,896	\$ 42,648	
General Fund Revenue	\$ 36,179	\$ 56,250	64%
General Fund Expense	\$ 238,992	\$ 229,408	104%
Revenue -Expense	\$ (202,813)	\$ (173,158)	
Total All Revenue - Expense	\$ 133,070	\$ (233,906)	

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	1-Groundwater Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	0.00			
Total 4010 · Interest Income	0.00			
4020 · Groundwater Charge				
4021 · Assessments - Ag	13,817.72	18,319.50	-4,501.78	75.4%
4023 · Assessments - Non-Ag	243,238.20	252,550.00	-9,311.80	96.3%
Total 4020 · Groundwater Charge	257,055.92	270,869.50	-13,813.58	94.9%
4025 · Wash Plan Revenue	0.00			
4030 · Mining Income				
4031 · Plant Site - CEMEX	0.00			
4032 · Cemex - Royalty / Lease	0.00			
4034 · Redlands Aggregate 5% Royalty	0.00			
4036 · Aggregate Maintenance	0.00			
Total 4030 · Mining Income	0.00			
4040 · Miscellaneous Income	250.00			
4050 · Property Tax	0.00			
4055 · SBVMWD Spreading Agreement Reim	157,297.69	15,000.00	142,297.69	1,048.7%
4060 · Property Income				
4062 · Mentone Property	0.00			
Total 4060 · Property Income	0.00			
4065 · Redlands Plaza	0.00			
4080 · Exchange Plan	0.00	12,500.02	-12,500.02	0.0%
4085 · AB 303 Grant	12,485.57			
Total Income	427,089.18	298,369.52	128,719.66	143.1%
Gross Profit	427,089.18	298,369.52	128,719.66	143.1%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	0.00			
Total 5050 · Regional Programs	0.00			
5100 · Professional Service				
5120 · Misc. Professional Services	0.00	1,251.00	-1,251.00	0.0%
5122 · Wash Plan Professional Services	0.00			
5125 · Engineering Services	0.00	7,500.00	-7,500.00	0.0%
5145 · Environmental Services	0.00			
5160 · IT Support	382.50	2,250.00	-1,867.50	17.0%
5170 · Audit	0.00	10,640.00	-10,640.00	0.0%
5175 · Legal - Wash Plan	0.00			
5180 · Legal	0.00	30,000.00	-30,000.00	0.0%
Total 5100 · Professional Service	382.50	51,641.00	-51,258.50	0.7%
5123 · Temp. Field Labor	4,195.50			
5200 · Field Operations				
5210 · Equipment Maintenance	819.71	1,250.02	-430.31	65.6%
5215 · Property Maintenance	1,692.64	2,250.00	-557.36	75.2%
Total 5200 · Field Operations	2,512.35	3,500.02	-987.67	71.8%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	636.25	5,000.02	-4,363.77	12.7%
5320 · Fuel	5,500.16	7,500.00	-1,999.84	73.3%
Total 5300 · Vehicle Operations	6,136.41	12,500.02	-6,363.61	49.1%
5400 · Utilities				
5410 · Alarm Service	0.00	912.52	-912.52	0.0%
5420 · Electricity	798.94	1,299.98	-501.04	61.5%
5430 · Mobile Phone	678.65	1,460.02	-781.37	46.5%
5440 · Telephone	257.12	900.00	-642.88	28.6%
5450 · Natural Gas	0.00	120.00	-120.00	0.0%
5460 · Water / Trash / Sewer	607.29	550.04	57.25	110.4%
5470 · Internet Services	149.97			
Total 5400 · Utilities	2,491.97	5,242.56	-2,750.59	47.5%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	1-Groundwater Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6000 • General Administration				
6001 • General Administration - Other	0.00	2,000.02	-2,000.02	0.0%
6002 • Website Administration	0.00			
6003 • Property Tax	0.00			
6004 • Meeting Expenses	0.00			
6006 • Permits	0.00	399.98	-399.98	0.0%
6009 • Licenses	819.00	399.98	419.02	204.8%
6010 • Surety Bond	0.00			
6012 • Office Maintenance	0.00			
6015 • Mentone House Maintenance	0.00			
6016 • Redlands Plaza Maintenance	0.00			
6017 • Management Labor-Redlands Plaza	0.00			
6018 • Janitorial Services	0.00			
6019 • Janitorial Supplies	0.00			
6020 • Vacancy Marketing-Redlands Plaz	0.00			
6024 • DONT USE-Computer Equip Maint.	0.00			
6027 • Computer Supplies	0.00			
6030 • Office Supplies	59.19	87.52	-28.33	67.6%
6033 • Office Equipment Rental	0.00	174.98	-174.98	0.0%
6036 • Printing	0.00	200.02	-200.02	0.0%
6039 • Postage and Overnight Delivery	0.00	262.50	-262.50	0.0%
6042 • Payroll Processing	0.00			
6045 • Bank Service Charges	0.00			
6051 • Uniforms	264.42	180.00	84.42	146.9%
6087 • Educational Reimbursement	0.00			
6090 • Subscriptions/Publications	0.00			
6091 • Public Notices	0.00	750.00	-750.00	0.0%
6093 • Memberships	0.00			
6000 • General Administration - Other	0.00			
Total 6000 • General Administration	1,142.61	4,455.00	-3,312.39	25.6%
6100 • Benefits				
6110 • Vision Insurance	375.18	388.48	-13.30	96.6%
6115 • Maint/Rep. Rolling Maint. Equip	0.00			
6120 • Workers' Comp. Insurance	1,925.05	3,445.02	-1,519.97	55.9%
6130 • Dental Insurance	1,290.73	1,172.45	118.28	110.1%
6140 • State Unemployment Insurance	0.00	145.77	-145.77	0.0%
6150 • Medical Insurance	18,941.91	18,966.05	-24.14	99.9%
6160 • Payroll Taxes-Employer	7,529.81	6,625.35	904.46	113.7%
6170 • PERS Retirement	19,859.11	20,806.33	-947.22	95.4%
Total 6100 • Benefits	49,921.79	51,549.45	-1,627.66	96.8%
6200 • Salaries				
6230 • Regular Salaries	107,275.61	149,335.03	-42,059.42	71.8%
6231 • Salary Overhead Charge	0.00			
Total 6200 • Salaries	107,275.61	149,335.03	-42,059.42	71.8%
6300 • Insurance				
6310 • Property/ Auto Insurance	0.00	2,396.80	-2,396.80	0.0%
6320 • General Liability Insurance	12,229.80	16,574.40	-4,344.60	73.8%
Total 6300 • Insurance	12,229.80	18,971.20	-6,741.40	64.5%
6400 • Board of Directors' Expenses				
6401 • Directors' Fees	0.00			
6410 • Mileage	0.00			
6415 • Air Fare	0.00			
6420 • Other Travel	0.00			
6425 • Meals	0.00			
6430 • Lodging	0.00			
6435 • Conf/Seminar Registrations	0.00			
6440 • Election Fees	0.00			
Total 6400 • Board of Directors' Expenses	0.00			

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	1-Groundwater Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev)	0.00			
6510 · Mileage	0.00	99.98	-99.98	0.0%
6515 · Air Fare	0.00	150.00	-150.00	0.0%
6520 · Travel, Other (rental car, taxi)	0.00	50.02	-50.02	0.0%
6525 · Meals	0.00	150.00	-150.00	0.0%
6530 · Lodging	0.00	120.00	-120.00	0.0%
6535 · Conf/Seminar Registrations	0.00			
Total 6500 · Administrative/Staff Expenses	0.00	570.00	-570.00	0.0%
Total Expense	186,288.54	297,764.28	-111,475.74	62.6%
Net Ordinary Income	240,800.64	605.24	240,195.40	39,786.0%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	5,000.00	-5,000.00	0.0%
7050 · Basins- Capital Annual Repair	38,509.00	60,000.00	-21,491.00	64.2%
7051 · Capital Repairs-Periodic	0.00	30,000.00	-30,000.00	0.0%
Total 7000 · Construction	38,509.00	95,000.00	-56,491.00	40.5%
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00	1,250.02	-1,250.02	0.0%
7130 · Mentone Property (House)-CapRep	0.00			
7140 · Mentone Property (Shop)-CapRep	0.00	1,250.02	-1,250.02	0.0%
Total 7100 · Land & Buildings	0.00	2,500.04	-2,500.04	0.0%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	312.52	-312.52	0.0%
7220 · Computer Software	0.00	1,137.52	-1,137.52	0.0%
7230 · Field Equipment / Vehicles	8,652.33	1,749.98	6,902.35	494.4%
7240 · Office Equipment	0.00			
Total 7200 · Equipment & Vehicles	8,652.33	3,200.02	5,452.31	270.4%
7400 · Professional Services				
7438 · Engineering Services -Other	0.00	2,499.98	-2,499.98	0.0%
Total 7400 · Professional Services	0.00	2,499.98	-2,499.98	0.0%
Total Other Expense	47,161.33	103,200.04	-56,038.71	45.7%
Net Other Income	-47,161.33	-103,200.04	56,038.71	45.7%
Net Income	193,639.31	-102,594.80	296,234.11	-188.7%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	2-Redlands Plaza/Mentone Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 - Interest Income				
4012 - LAIF	0.00			
Total 4010 - Interest Income	0.00			
4020 - Groundwater Charge				
4021 - Assessments - Ag	0.00			
4023 - Assessments - Non-Ag	0.00			
Total 4020 - Groundwater Charge	0.00			
4025 - Wash Plan Revenue	0.00			
4030 - Mining Income				
4031 - Plant Site - CEMEX	0.00			
4032 - Cemex - Royalty / Lease	0.00			
4034 - Redlands Aggregate 5% Royalty	0.00			
4036 - Aggregate Maintenance	0.00			
Total 4030 - Mining Income	0.00			
4040 - Miscellaneous Income	0.00			
4050 - Property Tax	0.00			
4055 - SBVMWD Spreading Agreement Reim	0.00			
4060 - Property Income				
4062 - Mentone Property	8,362.00	9,600.00	-1,238.00	87.1%
Total 4060 - Property Income	8,362.00	9,600.00	-1,238.00	87.1%
4065 - Redlands Plaza	50,538.82	55,475.76	-4,936.94	91.1%
4080 - Exchange Plan	0.00			
4085 - AB 303 Grant	0.00			
Total Income	58,900.82	65,075.76	-6,174.94	90.5%
Gross Profit	58,900.82	65,075.76	-6,174.94	90.5%
Expense				
5050 - Regional Programs				
5080 - LAFCO Contribution	0.00			
Total 5050 - Regional Programs	0.00			
5100 - Professional Service				
5120 - Misc. Professional Services	0.00			
5122 - Wash Plan Professional Services	0.00			
5125 - Engineering Services	0.00			
5145 - Environmental Services	0.00			
5160 - IT Support	0.00	39.98	-39.98	0.0%
5170 - Audit	0.00	2,850.00	-2,850.00	0.0%
5175 - Legal - Wash Plan	0.00			
5180 - Legal	0.00	6,000.00	-6,000.00	0.0%
Total 5100 - Professional Service	0.00	8,889.98	-8,889.98	0.0%
5123 - Temp. Field Labor	0.00			
5200 - Field Operations				
5210 - Equipment Maintenance	0.00			
5215 - Property Maintenance	455.13			
Total 5200 - Field Operations	455.13			
5300 - Vehicle Operations				
5310 - Vehicle Maintenance	0.00			
5320 - Fuel	0.00			
Total 5300 - Vehicle Operations	0.00			
5400 - Utilities				
5410 - Alarm Service	569.40			
5420 - Electricity	2,401.85	3,380.02	-978.17	71.1%
5430 - Mobile Phone	0.00			
5440 - Telephone	220.05			
5450 - Natural Gas	0.00			
5460 - Water / Trash / Sewer	3,691.31			
5470 - Internet Services	49.99			
Total 5400 - Utilities	6,932.60	3,380.02	3,552.58	205.1%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	2-Redlands Plaza/Mentone Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6000 • General Administration				
6001 • General Administration - Other	124.00			
6002 • Website Administration	0.00			
6003 • Property Tax	316.36			
6004 • Meeting Expenses	92.07			
6006 • Permits	0.00			
6009 • Licenses	0.00			
6010 • Surety Bond	0.00			
6012 • Office Maintenance	0.00			
6015 • Mentone House Maintenance	388.00	900.00	-512.00	43.1%
6016 • Redlands Plaza Maintenance	10,690.85	15,000.00	-4,309.15	71.3%
6017 • Management Labor-Redlands Plaza	0.00	2,499.98	-2,499.98	0.0%
6018 • Janitorial Services	0.00			
6019 • Janitorial Supplies	0.00			
6020 • Vacancy Marketing-Redlands Plaz	0.00	2,520.00	-2,520.00	0.0%
6024 • DONT USE-Computer Equip Maint.	0.00			
6027 • Computer Supplies	0.00			
6030 • Office Supplies	0.00	174.98	-174.98	0.0%
6033 • Office Equipment Rental	0.00	525.00	-525.00	0.0%
6036 • Printing	0.00			
6039 • Postage and Overnight Delivery	0.00	105.00	-105.00	0.0%
6042 • Payroll Processing	0.00			
6045 • Bank Service Charges	0.00			
6051 • Uniforms	0.00			
6087 • Educational Reimbursement	0.00			
6090 • Subscriptions/Publications	0.00			
6091 • Public Notices	0.00			
6093 • Memberships	0.00			
6000 • General Administration - Other	0.00			
Total 6000 • General Administration	11,611.28	21,724.96	-10,113.68	53.4%
6100 • Benefits				
6110 • Vision Insurance	49.55	47.91	1.64	103.4%
6115 • Maint/Rep. Rolling Maint. Equip	0.00			
6120 • Workers' Comp. Insurance	254.25	424.68	-170.43	59.9%
6130 • Dental Insurance	170.49	144.52	25.97	118.0%
6140 • State Unemployment Insurance	0.00	17.94	-17.94	0.0%
6150 • Medical Insurance	2,501.76	2,338.05	163.71	107.0%
6160 • Payroll Taxes-Employer	985.33	816.72	168.61	120.6%
6170 • PERS Retirement	2,622.91	2,564.91	58.00	102.3%
Total 6100 • Benefits	6,584.29	6,354.73	229.56	103.6%
6200 • Salaries				
6230 • Regular Salaries	13,892.95	18,317.97	-4,425.02	75.8%
6231 • Salary Overhead Charge	0.00			
Total 6200 • Salaries	13,892.95	18,317.97	-4,425.02	75.8%
6300 • Insurance				
6310 • Property/ Auto Insurance	0.00	684.80	-684.80	0.0%
6320 • General Liability Insurance	4,076.60	5,524.80	-1,448.20	73.8%
Total 6300 • Insurance	4,076.60	6,209.60	-2,133.00	65.6%
6400 • Board of Directors' Expenses				
6401 • Directors' Fees	0.00			
6410 • Mileage	0.00			
6415 • Air Fare	0.00			
6420 • Other Travel	0.00			
6425 • Meals	0.00			
6430 • Lodging	0.00			
6435 • Conf/Seminar Registrations	0.00			
6440 • Election Fees	0.00			
Total 6400 • Board of Directors' Expenses	0.00			

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	2-Redlands Plaza/Mentone Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev	0.00			
6510 · Mileage	0.00			
6515 · Air Fare	0.00			
6520 · Travel, Other (rental car, taxi	0.00			
6525 · Meals	0.00			
6530 · Lodging	0.00			
6535 · Conf/Seminar Registrations	0.00			
Total 6500 · Administrative/Staff Expenses	0.00			
Total Expense	43,552.85	64,877.26	-21,324.41	67.1%
Net Ordinary Income	15,347.97	198.50	15,149.47	7,732.0%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00			
7050 · Basins- Capital Annual Repair	0.00			
7051 · Capital Repairs-Periodic	0.00			
Total 7000 · Construction	0.00			
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00			
7130 · Mentone Property (House)-CapRep	0.00	999.98	-999.98	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00			
Total 7100 · Land & Buildings	0.00	999.98	-999.98	0.0%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00			
7220 · Computer Software	0.00			
7230 · Field Equipment / Vehicles	0.00			
7240 · Office Equipment	0.00			
Total 7200 · Equipment & Vehicles	0.00			
7400 · Professional Services				
7438 · Engineering Services -Other	0.00			
Total 7400 · Professional Services	0.00			
Total Other Expense	0.00	999.98	-999.98	0.0%
Net Other Income	0.00	-999.98	999.98	0.0%
Net Income	15,347.97	-801.48	16,149.45	-1,915.0%

San Bernardino Valley Water Conservation District

Profit & Loss Budget vs. Actual

July through December 2011

	3-Land Resource/Wash & Mine Ent			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	0.00			
Total 4010 · Interest Income	0.00			
4020 · Groundwater Charge				
4021 · Assessments - Ag	0.00			
4023 · Assessments - Non-Ag	0.00			
Total 4020 · Groundwater Charge	0.00			
4025 · Wash Plan Revenue	0.00	236,250.00	-236,250.00	0.0%
4030 · Mining Income				
4031 · Plant Site - CEMEX	15,666.48	8,750.02	6,916.46	179.0%
4032 · Cemex - Royalty / Lease	68,723.51	17,499.98	51,223.53	392.7%
4034 · Redlands Aggregate 5% Royalty	36,000.00	18,000.00	18,000.00	200.0%
4036 · Aggregate Maintenance	2,840.00	3,750.00	-910.00	75.7%
Total 4030 · Mining Income	123,229.99	48,000.00	75,229.99	256.7%
4040 · Miscellaneous Income	3,666.00	6,249.98	-2,583.98	58.7%
4050 · Property Tax	0.00			
4055 · SBVMWD Spreading Agreement Reim	0.00			
4060 · Property Income				
4062 · Mentone Property	0.00			
Total 4060 · Property Income	0.00			
4065 · Redlands Plaza	0.00			
4080 · Exchange Plan	0.00			
4085 · AB 303 Grant	0.00			
Total Income	126,895.99	290,499.98	-163,603.99	43.7%
Gross Profit	126,895.99	290,499.98	-163,603.99	43.7%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	0.00			
Total 5050 · Regional Programs	0.00			
5100 · Professional Service				
5120 · Misc. Professional Services	14,803.50	1,749.00	13,054.50	846.4%
5122 · Wash Plan Professional Services	23,394.88	63,500.02	-40,105.14	36.8%
5125 · Engineering Services	0.00			
5145 · Environmental Services	0.00	106,500.00	-106,500.00	0.0%
5160 · IT Support	0.00	375.00	-375.00	0.0%
5170 · Audit	0.00	3,610.00	-3,610.00	0.0%
5175 · Legal - Wash Plan	2,990.00	21,000.00	-18,010.00	14.2%
5180 · Legal	21,492.02			
Total 5100 · Professional Service	62,680.40	196,734.02	-134,053.62	31.9%
5123 · Temp. Field Labor	0.00			
5200 · Field Operations				
5210 · Equipment Maintenance	0.00			
5215 · Property Maintenance	0.00			
Total 5200 · Field Operations	0.00			
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	0.00			
5320 · Fuel	0.00			
Total 5300 · Vehicle Operations	0.00			
5400 · Utilities				
5410 · Alarm Service	0.00			
5420 · Electricity	0.00			
5430 · Mobile Phone	0.00			
5440 · Telephone	0.00			
5450 · Natural Gas	0.00			
5460 · Water / Trash / Sewer	0.00			
5470 · Internet Services	0.00			
Total 5400 · Utilities	0.00			

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	3-Land Resource/Wash & Mine Ent			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6000 • General Administration				
6001 • General Administration - Other	0.00			
6002 • Website Administration	0.00			
6003 • Property Tax	0.00			
6004 • Meeting Expenses	0.00	187.50	-187.50	0.0%
6006 • Permits	0.00			
6009 • Licenses	0.00			
6010 • Surety Bond	0.00	900.00	-900.00	0.0%
6012 • Office Maintenance	0.00			
6015 • Mentone House Maintenance	0.00			
6016 • Redlands Plaza Maintenance	0.00			
6017 • Management Labor-Redlands Plaza	0.00			
6018 • Janitorial Services	0.00			
6019 • Janitorial Supplies	0.00			
6020 • Vacancy Marketing-Redlands Plaz	0.00			
6024 • DONT USE-Computer Equip Maint.	0.00			
6027 • Computer Supplies	0.00			
6030 • Office Supplies	0.00	87.52	-87.52	0.0%
6033 • Office Equipment Rental	0.00	174.98	-174.98	0.0%
6036 • Printing	0.00	50.02	-50.02	0.0%
6039 • Postage and Overnight Delivery	0.00	105.00	-105.00	0.0%
6042 • Payroll Processing	0.00			
6045 • Bank Service Charges	0.00			
6051 • Uniforms	0.00			
6087 • Educational Reimbursement	0.00			
6090 • Subscriptions/Publications	0.00			
6091 • Public Notices	0.00			
6093 • Memberships	0.00			
6000 • General Administration - Other	0.00			
Total 6000 • General Administration	0.00	1,505.02	-1,505.02	0.0%
6100 • Benefits				
6110 • Vision Insurance	84.94	93.65	-8.71	90.7%
6115 • Maint/Rep. Rolling Maint. Equip	0.00			
6120 • Workers' Comp. Insurance	435.86	830.22	-394.36	52.5%
6130 • Dental Insurance	292.24	282.54	9.70	103.4%
6140 • State Unemployment Insurance	0.00	35.15	-35.15	0.0%
6150 • Medical Insurance	4,288.76	4,570.57	-281.81	93.8%
6160 • Payroll Taxes-Employer	3,774.48	1,596.61	2,177.87	236.4%
6170 • PERS Retirement	4,496.95	5,014.00	-517.05	89.7%
Total 6100 • Benefits	13,373.23	12,422.74	950.49	107.7%
6200 • Salaries				
6230 • Regular Salaries	21,788.57	35,809.10	-14,020.53	60.8%
6231 • Salary Overhead Charge	0.00			
Total 6200 • Salaries	21,788.57	35,809.10	-14,020.53	60.8%
6300 • Insurance				
6310 • Property/ Auto Insurance	0.00			
6320 • General Liability Insurance	1,019.15	1,381.20	-362.05	73.8%
Total 6300 • Insurance	1,019.15	1,381.20	-362.05	73.8%
6400 • Board of Directors' Expenses				
6401 • Directors' Fees	0.00			
6410 • Mileage	0.00			
6415 • Air Fare	0.00			
6420 • Other Travel	0.00			
6425 • Meals	0.00			
6430 • Lodging	0.00			
6435 • Conf/Seminar Registrations	0.00			
6440 • Election Fees	0.00			
Total 6400 • Board of Directors' Expenses	0.00			

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	3-Land Resource/Wash & Mine Ent			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev	98.63			
6510 · Mileage	0.00			
6515 · Air Fare	0.00			
6520 · Travel, Other (rental car, taxi	0.00			
6525 · Meals	82.44			
6530 · Lodging	0.00			
6535 · Conf/Seminar Registrations	0.00			
Total 6500 · Administrative/Staff Expenses	181.07			
Total Expense	99,042.42	247,852.08	-148,809.66	40.0%
Net Ordinary Income	27,853.57	42,647.90	-14,794.33	65.3%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00			
7050 · Basins- Capital Annual Repair	0.00			
7051 · Capital Repairs-Periodic	0.00			
Total 7000 · Construction	0.00			
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00			
7130 · Mentone Property (House)-CapRep	0.00			
7140 · Mentone Property (Shop)-CapRep	0.00			
Total 7100 · Land & Buildings	0.00			
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00			
7220 · Computer Software	0.00			
7230 · Field Equipment / Vehicles	0.00			
7240 · Office Equipment	0.00			
Total 7200 · Equipment & Vehicles	0.00			
7400 · Professional Services				
7438 · Engineering Services -Other	0.00			
Total 7400 · Professional Services	0.00			
Total Other Expense	0.00			
Net Other Income	0.00			
Net Income	27,853.57	42,647.90	-14,794.33	65.3%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
 July through December 2011

	4-General Fund Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	5,547.99	12,500.02	-6,952.03	44.4%
Total 4010 · Interest Income	5,547.99	12,500.02	-6,952.03	44.4%
4020 · Groundwater Charge				
4021 · Assessments - Ag	0.00			
4023 · Assessments - Non-Ag	1,828.71			
Total 4020 · Groundwater Charge	1,828.71			
4025 · Wash Plan Revenue	0.00			
4030 · Mining Income				
4031 · Plant Site - CEMEX	0.00			
4032 · Cemex - Royalty / Lease	0.00			
4034 · Redlands Aggregate 5% Royalty	0.00			
4036 · Aggregate Maintenance	0.00			
Total 4030 · Mining Income	0.00			
4040 · Miscellaneous Income	11,192.32	6,249.98	4,942.34	179.1%
4050 · Property Tax	17,609.57	37,500.00	-19,890.43	47.0%
4055 · SBVMWD Spreading Agreement Reim	0.00			
4060 · Property Income				
4062 · Mentone Property	0.00			
Total 4060 · Property Income	0.00			
4065 · Redlands Plaza	0.00			
4080 · Exchange Plan	0.00			
4085 · AB 303 Grant	0.00			
Total Income	36,178.59	56,250.00	-20,071.41	64.3%
Gross Profit	36,178.59	56,250.00	-20,071.41	64.3%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	681.77	1,875.00	-1,193.23	36.4%
Total 5050 · Regional Programs	681.77	1,875.00	-1,193.23	36.4%
5100 · Professional Service				
5120 · Misc. Professional Services	12,277.90	27,000.00	-14,722.10	45.5%
5122 · Wash Plan Professional Services	0.00			
5125 · Engineering Services	0.00			
5145 · Environmental Services	0.00			
5160 · IT Support	1,207.50	1,485.00	-277.50	81.3%
5170 · Audit	10,055.00	1,900.00	8,155.00	529.2%
5175 · Legal - Wash Plan	0.00	24,000.00	-24,000.00	0.0%
5180 · Legal	16,222.18			
Total 5100 · Professional Service	39,762.58	54,385.00	-14,622.42	73.1%
5123 · Temp. Field Labor	0.00			
5200 · Field Operations				
5210 · Equipment Maintenance	132.68			
5215 · Property Maintenance	3.23			
Total 5200 · Field Operations	135.91			
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	0.00			
5320 · Fuel	0.00			
Total 5300 · Vehicle Operations	0.00			
5400 · Utilities				
5410 · Alarm Service	1,044.72	912.52	132.20	114.5%
5420 · Electricity	3,495.79	1,820.02	1,675.77	192.1%
5430 · Mobile Phone	0.00	39.98	-39.98	0.0%
5440 · Telephone	2,277.62	2,100.00	177.62	108.5%
5450 · Natural Gas	210.45	180.00	30.45	116.9%
5460 · Water / Trash / Sewer	0.00	749.94	-749.94	0.0%
5470 · Internet Services	2,364.40			
Total 5400 · Utilities	9,392.98	5,802.46	3,590.52	161.9%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	4-General Fund Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6000 • General Administration				
6001 • General Administration - Other	208.88	3,000.00	-2,791.12	7.0%
6002 • Website Administration	106.72	300.00	-193.28	35.6%
6003 • Property Tax	0.00	335.02	-335.02	0.0%
6004 • Meeting Expenses	1,430.07	562.50	867.57	254.2%
6006 • Permits	0.00	399.98	-399.98	0.0%
6009 • Licenses	0.00	99.98	-99.98	0.0%
6010 • Surety Bond	0.00			
6012 • Office Maintenance	158.53	249.98	-91.45	63.4%
6015 • Mentone House Maintenance	0.00			
6016 • Redlands Plaza Maintenance	0.00			
6017 • Management Labor-Redlands Plaza	0.00			
6018 • Janitorial Services	3,455.00	3,500.02	-45.02	98.7%
6019 • Janitorial Supplies	62.90			
6020 • Vacancy Marketing-Redlands Plaz	0.00			
6024 • DONT USE-Computer Equip Maint.	47.62			
6027 • Computer Supplies	195.00			
6030 • Office Supplies	883.37	1,400.02	-516.65	63.1%
6033 • Office Equipment Rental	3,335.02	2,625.00	710.02	127.0%
6036 • Printing	0.00	249.98	-249.98	0.0%
6039 • Postage and Overnight Delivery	603.74	577.50	26.24	104.5%
6042 • Payroll Processing	478.40	1,025.02	-546.62	46.7%
6045 • Bank Service Charges	22.07	249.98	-227.91	8.8%
6051 • Uniforms	104.56	120.00	-15.44	87.1%
6087 • Educational Reimbursement	0.00	999.98	-999.98	0.0%
6090 • Subscriptions/Publications	112.26	1,250.02	-1,137.76	9.0%
6091 • Public Notices	0.00	249.98	-249.98	0.0%
6093 • Memberships	11,813.00	6,817.50	4,995.50	173.3%
6000 • General Administration - Other	8.00			
Total 6000 • General Administration	23,025.14	24,012.46	-987.32	95.9%
6100 • Benefits				
6110 • Vision Insurance	198.22	202.96	-4.74	97.7%
6115 • Maint/Rep. Rolling Maint. Equip	1,049.55			
6120 • Workers' Comp. Insurance	801.91	1,799.82	-997.91	44.6%
6130 • Dental Insurance	681.89	612.53	69.36	111.3%
6140 • State Unemployment Insurance	0.00	76.16	-76.16	0.0%
6150 • Medical Insurance	10,007.04	9,908.29	98.75	101.0%
6160 • Payroll Taxes-Employer	3,884.04	3,461.22	422.82	112.2%
6170 • PERS Retirement	14,814.99	10,869.54	3,945.45	136.3%
Total 6100 • Benefits	31,437.64	26,930.52	4,507.12	116.7%
6200 • Salaries				
6230 • Regular Salaries	55,922.02	65,671.92	-9,749.90	85.2%
6231 • Salary Overhead Charge	0.00	-40,692.43	40,692.43	0.0%
Total 6200 • Salaries	55,922.02	24,979.49	30,942.53	223.9%
6300 • Insurance				
6310 • Property/ Auto Insurance	0.00	171.22	-171.22	0.0%
6320 • General Liability Insurance	3,057.45	2,071.80	985.65	147.6%
Total 6300 • Insurance	3,057.45	2,243.02	814.43	136.3%
6400 • Board of Directors' Expenses				
6401 • Directors' Fees	28,368.00	35,000.02	-6,632.02	81.1%
6410 • Mileage	1,239.58	549.98	689.60	225.4%
6415 • Air Fare	1,026.20	1,500.00	-473.80	68.4%
6420 • Other Travel	71.50	300.00	-228.50	23.8%
6425 • Meals	834.11	750.00	84.11	111.2%
6430 • Lodging	1,855.72	2,000.02	-144.30	92.8%
6435 • Conf/Seminar Registrations	1,685.00	3,500.02	-1,815.02	48.1%
6440 • Election Fees	39,233.00	40,500.00	-1,267.00	96.9%
Total 6400 • Board of Directors' Expenses	74,313.11	84,100.04	-9,786.93	88.4%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	4-General Fund Ent.			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6500 • Administrative/Staff Expenses				
6505 • Mtg. Support Expense (food, bev	0.00			
6510 • Mileage	140.43	399.98	-259.55	35.1%
6515 • Air Fare	0.00	600.00	-600.00	0.0%
6520 • Travel, Other (rental car, taxi	0.00	200.02	-200.02	0.0%
6525 • Meals	538.05	600.00	-61.95	89.7%
6530 • Lodging	0.00	480.00	-480.00	0.0%
6535 • Conf/Seminar Registrations	85.00	999.98	-914.98	8.5%
Total 6500 • Administrative/Staff Expenses	763.48	3,279.98	-2,516.50	23.3%
Total Expense	238,492.08	227,607.97	10,884.11	104.8%
Net Ordinary Income	-202,313.49	-171,357.97	-30,955.52	118.1%
Other Income/Expense				
Other Expense				
7000 • Construction				
7010 • Materials	0.00			
7050 • Basins- Capital Annual Repair	0.00			
7051 • Capital Repairs-Periodic	0.00			
Total 7000 • Construction	0.00			
7100 • Land & Buildings				
7110 • Property Capital Repairs	0.00			
7130 • Mentone Property (House)-CapRep	0.00			
7140 • Mentone Property (Shop)-CapRep	0.00			
Total 7100 • Land & Buildings	0.00			
7200 • Equipment & Vehicles				
7210 • Computer Hardware-Capital Purch	499.95	937.50	-437.55	53.3%
7220 • Computer Software	0.00			
7230 • Field Equipment / Vehicles	0.00	612.52	-612.52	0.0%
7240 • Office Equipment	0.00	249.98	-249.98	0.0%
Total 7200 • Equipment & Vehicles	499.95	1,800.00	-1,300.05	27.8%
7400 • Professional Services				
7438 • Engineering Services -Other	0.00			
Total 7400 • Professional Services	0.00			
Total Other Expense	499.95	1,800.00	-1,300.05	27.8%
Net Other Income	-499.95	-1,800.00	1,300.05	27.8%
Net Income	-202,813.44	-173,157.97	-29,655.47	117.1%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	TOTAL			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 • Interest Income				
4012 • LAIF	5,547.99	12,500.02	-6,952.03	44.4%
Total 4010 • Interest Income	5,547.99	12,500.02	-6,952.03	44.4%
4020 • Groundwater Charge				
4021 • Assessments - Ag	13,817.72	18,319.50	-4,501.78	75.4%
4023 • Assessments - Non-Ag	245,066.91	252,550.00	-7,483.09	97.0%
Total 4020 • Groundwater Charge	258,884.63	270,869.50	-11,984.87	95.6%
4025 • Wash Plan Revenue	0.00	236,250.00	-236,250.00	0.0%
4030 • Mining Income				
4031 • Plant Site - CEMEX	15,666.48	8,750.02	6,916.46	179.0%
4032 • Cemex - Royalty / Lease	68,723.51	17,499.98	51,223.53	392.7%
4034 • Redlands Aggregate 5% Royalty	36,000.00	18,000.00	18,000.00	200.0%
4036 • Aggregate Maintenance	2,840.00	3,750.00	-910.00	75.7%
Total 4030 • Mining Income	123,229.99	48,000.00	75,229.99	256.7%
4040 • Miscellaneous Income	15,108.32	12,499.96	2,608.36	120.9%
4050 • Property Tax	17,609.57	37,500.00	-19,890.43	47.0%
4055 • SBVMWD Spreading Agreement Reim	157,297.69	15,000.00	142,297.69	1,048.7%
4060 • Property Income				
4062 • Mentone Property	8,362.00	9,600.00	-1,238.00	87.1%
Total 4060 • Property Income	8,362.00	9,600.00	-1,238.00	87.1%
4065 • Redlands Plaza	50,538.82	55,475.76	-4,936.94	91.1%
4080 • Exchange Plan	0.00	12,500.02	-12,500.02	0.0%
4085 • AB 303 Grant	12,485.57	0.00	12,485.57	100.0%
Total Income	649,064.58	710,195.26	-61,130.68	91.4%
Gross Profit	649,064.58	710,195.26	-61,130.68	91.4%
Expense				
5050 • Regional Programs				
5080 • LAFCO Contribution	681.77	1,875.00	-1,193.23	36.4%
Total 5050 • Regional Programs	681.77	1,875.00	-1,193.23	36.4%
5100 • Professional Service				
5120 • Misc. Professional Services	27,081.40	30,000.00	-2,918.60	90.3%
5122 • Wash Plan Professional Services	23,394.88	63,500.02	-40,105.14	36.8%
5125 • Engineering Services	0.00	7,500.00	-7,500.00	0.0%
5145 • Environmental Services	0.00	106,500.00	-106,500.00	0.0%
5160 • IT Support	1,590.00	4,149.98	-2,559.98	38.3%
5170 • Audit	10,055.00	19,000.00	-8,945.00	52.9%
5175 • Legal - Wash Plan	2,990.00	45,000.00	-42,010.00	6.6%
5180 • Legal	37,714.20	36,000.00	1,714.20	104.8%
Total 5100 • Professional Service	102,825.48	311,650.00	-208,824.52	33.0%
5123 • Temp. Field Labor	4,195.50	0.00	4,195.50	100.0%
5200 • Field Operations				
5210 • Equipment Maintenance	952.39	1,250.02	-297.63	76.2%
5215 • Property Maintenance	2,151.00	2,250.00	-99.00	95.6%
Total 5200 • Field Operations	3,103.39	3,500.02	-396.63	88.7%
5300 • Vehicle Operations				
5310 • Vehicle Maintenance	636.25	5,000.02	-4,363.77	12.7%
5320 • Fuel	5,500.16	7,500.00	-1,999.84	73.3%
Total 5300 • Vehicle Operations	6,136.41	12,500.02	-6,363.61	49.1%
5400 • Utilities				
5410 • Alarm Service	1,614.12	1,825.04	-210.92	88.4%
5420 • Electricity	6,696.58	6,500.02	196.56	103.0%
5430 • Mobile Phone	678.65	1,500.00	-821.35	45.2%
5440 • Telephone	2,754.79	3,000.00	-245.21	91.8%
5450 • Natural Gas	210.45	300.00	-89.55	70.2%
5460 • Water / Trash / Sewer	4,298.60	1,299.98	2,998.62	330.7%
5470 • Internet Services	2,564.36	0.00	2,564.36	100.0%
Total 5400 • Utilities	18,817.55	14,425.04	4,392.51	130.5%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	TOTAL			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6000 • General Administration				
6001 • General Administration - Other	332.88	5,000.02	-4,667.14	6.7%
6002 • Website Administration	106.72	300.00	-193.28	35.6%
6003 • Property Tax	316.36	335.02	-18.66	94.4%
6004 • Meeting Expenses	1,522.14	750.00	772.14	203.0%
6006 • Permits	0.00	799.96	-799.96	0.0%
6009 • Licenses	819.00	499.96	319.04	163.8%
6010 • Surety Bond	0.00	900.00	-900.00	0.0%
6012 • Office Maintenance	158.53	249.98	-91.45	63.4%
6015 • Mentone House Maintenance	388.00	900.00	-512.00	43.1%
6016 • Redlands Plaza Maintenance	10,690.85	15,000.00	-4,309.15	71.3%
6017 • Management Labor-Redlands Plaza	0.00	2,499.98	-2,499.98	0.0%
6018 • Janitorial Services	3,455.00	3,500.02	-45.02	98.7%
6019 • Janitorial Supplies	62.90	0.00	62.90	100.0%
6020 • Vacancy Marketing-Redlands Plaz	0.00	2,520.00	-2,520.00	0.0%
6024 • DONT USE-Computer Equip Maint.	47.62	0.00	47.62	100.0%
6027 • Computer Supplies	195.00	0.00	195.00	100.0%
6030 • Office Supplies	942.56	1,750.04	-807.48	53.9%
6033 • Office Equipment Rental	3,335.02	3,499.96	-164.94	95.3%
6036 • Printing	0.00	500.02	-500.02	0.0%
6039 • Postage and Overnight Delivery	603.74	1,050.00	-446.26	57.5%
6042 • Payroll Processing	478.40	1,025.02	-546.62	46.7%
6045 • Bank Service Charges	22.07	249.98	-227.91	8.8%
6051 • Uniforms	368.98	300.00	68.98	123.0%
6087 • Educational Reimbursement	0.00	999.98	-999.98	0.0%
6090 • Subscriptions/Publications	112.26	1,250.02	-1,137.76	9.0%
6091 • Public Notices	0.00	999.98	-999.98	0.0%
6093 • Memberships	11,813.00	6,817.50	4,995.50	173.3%
6000 • General Administration - Other	8.00	0.00	8.00	100.0%
Total 6000 • General Administration	35,779.03	51,697.44	-15,918.41	69.2%
6100 • Benefits				
6110 • Vision Insurance	707.89	733.00	-25.11	96.6%
6115 • Maint/Rep. Rolling Maint. Equip	1,049.55	0.00	1,049.55	100.0%
6120 • Workers' Comp. Insurance	3,417.07	6,499.74	-3,082.67	52.6%
6130 • Dental Insurance	2,435.35	2,212.04	223.31	110.1%
6140 • State Unemployment Insurance	0.00	275.02	-275.02	0.0%
6150 • Medical Insurance	35,739.47	35,782.96	-43.49	99.9%
6160 • Payroll Taxes-Employer	16,173.66	12,499.90	3,673.76	129.4%
6170 • PERS Retirement	41,793.96	39,254.78	2,539.18	106.5%
Total 6100 • Benefits	101,316.95	97,257.44	4,059.51	104.2%
6200 • Salaries				
6230 • Regular Salaries	198,879.15	269,134.02	-70,254.87	73.9%
6231 • Salary Overhead Charge	0.00	-40,692.43	40,692.43	0.0%
Total 6200 • Salaries	198,879.15	228,441.59	-29,562.44	87.1%
6300 • Insurance				
6310 • Property/ Auto Insurance	0.00	3,252.82	-3,252.82	0.0%
6320 • General Liability Insurance	20,383.00	25,552.20	-5,169.20	79.8%
Total 6300 • Insurance	20,383.00	28,805.02	-8,422.02	70.8%
6400 • Board of Directors' Expenses				
6401 • Directors' Fees	28,368.00	35,000.02	-6,632.02	81.1%
6410 • Mileage	1,239.58	549.98	689.60	225.4%
6415 • Air Fare	1,026.20	1,500.00	-473.80	68.4%
6420 • Other Travel	71.50	300.00	-228.50	23.8%
6425 • Meals	834.11	750.00	84.11	111.2%
6430 • Lodging	1,855.72	2,000.02	-144.30	92.8%
6435 • Conf/Seminar Registrations	1,685.00	3,500.02	-1,815.02	48.1%
6440 • Election Fees	39,233.00	40,500.00	-1,267.00	96.9%
Total 6400 • Board of Directors' Expenses	74,313.11	84,100.04	-9,786.93	88.4%

San Bernardino Valley Water Conservation District
Profit & Loss Budget vs. Actual
July through December 2011

	TOTAL			
	Jul - Dec 11	Budget	\$ Over Budget	% of Budget
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev	98.63	0.00	98.63	100.0%
6510 · Mileage	140.43	499.96	-359.53	28.1%
6515 · Air Fare	0.00	750.00	-750.00	0.0%
6520 · Travel, Other (rental car, taxi	0.00	250.04	-250.04	0.0%
6525 · Meals	620.49	750.00	-129.51	82.7%
6530 · Lodging	0.00	600.00	-600.00	0.0%
6535 · Conf/Seminar Registrations	85.00	999.98	-914.98	8.5%
Total 6500 · Administrative/Staff Expenses	944.55	3,849.98	-2,905.43	24.5%
Total Expense	567,375.89	838,101.59	-270,725.70	67.7%
Net Ordinary Income	81,688.69	-127,906.33	209,595.02	-63.9%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	5,000.00	-5,000.00	0.0%
7050 · Basins- Capital Annual Repair	38,509.00	60,000.00	-21,491.00	64.2%
7051 · Capital Repairs-Periodic	0.00	30,000.00	-30,000.00	0.0%
Total 7000 · Construction	38,509.00	95,000.00	-56,491.00	40.5%
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00	1,250.02	-1,250.02	0.0%
7130 · Mentone Property (House)-CapRep	0.00	999.98	-999.98	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	1,250.02	-1,250.02	0.0%
Total 7100 · Land & Buildings	0.00	3,500.02	-3,500.02	0.0%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	499.95	1,250.02	-750.07	40.0%
7220 · Computer Software	0.00	1,137.52	-1,137.52	0.0%
7230 · Field Equipment / Vehicles	8,652.33	2,362.50	6,289.83	366.2%
7240 · Office Equipment	0.00	249.98	-249.98	0.0%
Total 7200 · Equipment & Vehicles	9,152.28	5,000.02	4,152.26	183.0%
7400 · Professional Services				
7438 · Engineering Services -Other	0.00	2,499.98	-2,499.98	0.0%
Total 7400 · Professional Services	0.00	2,499.98	-2,499.98	0.0%
Total Other Expense	47,661.28	106,000.02	-58,338.74	45.0%
Net Other Income	-47,661.28	-106,000.02	58,338.74	45.0%
Net Income	34,027.41	-233,906.35	267,933.76	-14.5%

San Bernardino Valley Water Conservation District
Balance Sheet
As of December 31, 2011

	Dec 31, 11
ASSETS	
Current Assets	
Checking/Savings	
1010 · Bank of America - Checking	220,425.95
1015 · Redlands Plaza Bank	104,612.88
1020 · Petty Cash	200.00
1030 · LAIF	664,867.09
1060 · Cal Trust	5,350,000.00
Total Checking/Savings	6,340,105.92
Accounts Receivable	
1200 · Accounts Receivable	259,051.27
Total Accounts Receivable	259,051.27
Other Current Assets	
1225 · Advance to Wash Plan	8,242.15
1240 · LAIF - Investment Activity	
1035 · Fair Market Value LAIF	9,864.64
1240 · LAIF - Investment Activity - Other	5,547.99
Total 1240 · LAIF - Investment Activity	15,412.63
Total Other Current Assets	23,654.78
Total Current Assets	6,622,811.97
Fixed Assets	
1500 · Land	
1501 · Land-Unaudited	44,383.15
1500 · Land - Other	64,750.00
Total 1500 · Land	109,133.15
1510 · Buildings	924,712.94
1520 · Vehicles	140,484.22
1530 · Office Equipment	174,530.16
1540 · Field Equipment	195,551.31
1550 · Concrete Basins	330,192.00
1560 · Capital Assets - Redlands	462,926.95
1600 · Accumulated Depreciation	-876,827.00
Total Fixed Assets	1,460,703.73
TOTAL ASSETS	8,083,515.70
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2001 · Accrued Liability	8,119.42
2130 · Short Term Compensated Absences	19,518.00
2195 · Actuarial Accrued Liability	3,118.00
2210 · Security Deposits - Redlands PI	5,825.00
Total Other Current Liabilities	36,580.42
Total Current Liabilities	36,580.42
Long Term Liabilities	
2700 · Deferred Revenue	5,000,000.00
2715 · Compensated Absences	58,554.00
Total Long Term Liabilities	5,058,554.00
Total Liabilities	5,095,134.42
Equity	
3001 · Fund Balance	4,614,905.73
3010 · Retained Earnings	-1,660,551.86
Net Income	34,027.41
Total Equity	2,988,381.28
TOTAL LIABILITIES & EQUITY	8,083,515.70

San Bernardino Valley Water Conservation District
Check Detail
December 2011

Num	Date	Name	Account	Original Amount
	12/14/2011	ADP	1010 · Bank of America - Che...	-57.20
		SBVWCD:General Administration	6042 · Payroll Processing	57.20
TOTAL				57.20
	12/20/2011	Larry Jacinto Construction, Inc.	1010 · Bank of America - Che...	-29,685.00
			7050 · Basins- Capital Annual ...	29,685.00
TOTAL				29,685.00
	12/28/2011	ADP	1010 · Bank of America - Che...	-57.20
		SBVWCD:General Administration	6042 · Payroll Processing	57.20
TOTAL				57.20
2590	12/20/2011	Day Lite Maintenance, Inc.	1015 · Redlands Plaza Bank	-882.39
		SBVWCD:Redlands Blvd. Property	6016 · Redlands Plaza Mainten...	882.39
TOTAL				882.39
2591	12/20/2011	Castro Landscaping Services	1015 · Redlands Plaza Bank	-500.00
		SBVWCD:Redlands Blvd. Property	6016 · Redlands Plaza Mainten...	300.00
		SBVWCD:Redlands Blvd. Property	6016 · Redlands Plaza Mainten...	200.00
TOTAL				500.00
2592	12/20/2011	Antimite Pest Control, Inc.	1015 · Redlands Plaza Bank	-62.00
		SBVWCD:Redlands Blvd. Property	6016 · Redlands Plaza Mainten...	62.00
TOTAL				62.00
2593	12/20/2011	Southern California Edison	1015 · Redlands Plaza Bank	-244.40
		SBVWCD:Redlands Blvd. Property	5420 · Electricity	244.40
TOTAL				244.40
17757	12/6/2011	Contractor Solutions	1010 · Bank of America - Che...	-562.50
		SBVWCD:General Administration	5120 · Misc. Professional Servi...	562.50
TOTAL				562.50
17758	12/6/2011	Southern California Edison	1010 · Bank of America - Che...	-249.70
		SBVWCD:General Administration	5420 · Electricity	249.70
TOTAL				249.70
17759	12/6/2011	Griffith, Eunice	1010 · Bank of America - Che...	-60.10
		SBVWCD:General Administration	6004 · Meeting Expenses	51.55
		SBVWCD:General Administration	6039 · Postage and Overnight ...	8.55
TOTAL				60.10
17760	12/6/2011	Charles Z. Fedak & Company	1010 · Bank of America - Che...	-1,940.00
		SBVWCD:General Administration	5170 · Audit	1,940.00
TOTAL				1,940.00

San Bernardino Valley Water Conservation District
Check Detail
December 2011

Num	Date	Name	Account	Original Amount
17761	12/6/2011	Gerrard's Market	1010 · Bank of America - Che...	-8.00
		SBVWCD:General Administration	6004 · Meeting Expenses	8.00
TOTAL				8.00
17762	12/6/2011	Verizon California	1010 · Bank of America - Che...	-155.52
		SBVWCD:General Administration	5410 · Alarm Service	155.52
TOTAL				155.52
17763	12/6/2011	Cozad, Daniel B	1010 · Bank of America - Che...	-123.18
		SBVWCD:General Administration	6004 · Meeting Expenses	62.68
		SBVWCD:General Administration	6510 · Mileage	60.50
TOTAL				123.18
17764	12/6/2011	Verizon California	1010 · Bank of America - Che...	-280.84
		SBVWCD:General Administration	5470 · Internet Services	280.84
TOTAL				280.84
17765	12/6/2011	Netstellar	1010 · Bank of America - Che...	-450.00
		SBVWCD:General Administration	5160 · IT Support	450.00
TOTAL				450.00
17766	12/6/2011	California Strategies	1010 · Bank of America - Che...	-4,000.00
		SBVWCD:General Administration	5120 · Misc. Professional Servi...	4,000.00
TOTAL				4,000.00
17767	12/6/2011	J. R. Freeman	1010 · Bank of America - Che...	-265.67
		SBVWCD:General Administration	6030 · Office Supplies	265.67
TOTAL				265.67
17768	12/6/2011	Bank of America	1010 · Bank of America - Che...	-37.99
		SBVWCD:General Administration	6004 · Meeting Expenses	12.99
		SBVWCD:General Administration	6045 · Bank Service Charges	25.00
TOTAL				37.99
17769	12/6/2011	JAN-PRO Cleaning Systems of Ontario	1010 · Bank of America - Che...	-190.00
		SBVWCD:General Administration	6018 · Janitorial Services	190.00
TOTAL				190.00
17770	12/6/2011	Verizon California -7275	1010 · Bank of America - Che...	-136.01
		SBVWCD:General Administration	5440 · Telephone	86.02
		SBVWCD:General Administration	5470 · Internet Services	49.99
TOTAL				136.01
17771	12/6/2011	Staffmark	1010 · Bank of America - Che...	-868.00
		SBVWCD:Groundwater Recharge	5123 · Temp. Field Labor	868.00
TOTAL				868.00

San Bernardino Valley Water Conservation District
Check Detail
December 2011

Num	Date	Name	Account	Original Amount
17772	12/6/2011	Arrowhead	1010 · Bank of America - Che...	-50.43
		SBVWCD:Groundwater Recharge	5460 · Water / Trash / Sewer	50.43
TOTAL				50.43
17773	12/6/2011	Chevron & Texaco Card Services	1010 · Bank of America - Che...	-670.63
		SBVWCD:Groundwater Recharge	5320 · Fuel	670.63
TOTAL				670.63
17774	12/6/2011	Star Auto Parts	1010 · Bank of America - Che...	-16.85
		SBVWCD:General Administration	5210 · Equipment Maintenance	16.85
TOTAL				16.85
17775	12/6/2011	Verizon Wireless	1010 · Bank of America - Che...	-135.89
		SBVWCD:Groundwater Recharge	5430 · Mobile Phone	135.89
TOTAL				135.89
17776	12/6/2011	Golden Harvest, Inc.	1010 · Bank of America - Che...	-8,652.33
		SBVWCD:Groundwater Recharge	7230 · Field Equipment / Vehicl...	8,652.33
TOTAL				8,652.33
17777	12/6/2011	RBF Consulting	1010 · Bank of America - Che...	-2,205.00
		SBVWCD:Wash Plan	5122 · Wash Plan Professional ...	2,205.00
TOTAL				2,205.00
17778	12/6/2011	Jones & Stokes	1010 · Bank of America - Che...	-2,352.76
		SBVWCD:Wash Plan	5122 · Wash Plan Professional ...	2,352.76
TOTAL				2,352.76
17779	12/13/2011	Cristina Maxey	1010 · Bank of America - Che...	-134.13
			6230 · Regular Salaries	144.00
			6160 · Payroll Taxes-Employer	-9.87
TOTAL				134.13
17780	12/20/2011	Rutan & Tucker	1010 · Bank of America - Che...	-2,869.35
			5180 · Legal	780.00
			5180 · Legal	2,089.35
TOTAL				2,869.35
17782	12/20/2011	Home Depot Credit Services	1010 · Bank of America - Che...	-496.43
			5210 · Equipment Maintenance	7.39
			5215 · Property Maintenance	489.04
TOTAL				496.43
17783	12/20/2011	San Bernardino Valley Municipal Water Dis	1010 · Bank of America - Che...	-12,485.55
			4085 · AB 303 Grant	12,485.55
TOTAL				12,485.55

San Bernardino Valley Water Conservation District
Check Detail
December 2011

Num	Date	Name	Account	Original Amount
17784	12/20/2011	Staffmark	1010 · Bank of America - Che...	-520.80
			5123 · Temp. Field Labor	520.80
TOTAL				520.80
17785	12/20/2011	Lowe's Companies, Inc.	1010 · Bank of America - Che...	-137.08
			5210 · Equipment Maintenance	12.16
			5215 · Property Maintenance	96.39
			6012 · Office Maintenance	28.53
TOTAL				137.08
17786	12/20/2011	Ryan Hejka	1010 · Bank of America - Che...	-14.87
			6510 · Mileage	14.87
TOTAL				14.87
17787	12/20/2011	Day, Clare Henry	1010 · Bank of America - Che...	-197.00
			6401 · Directors' Fees	197.00
TOTAL				197.00
17788	12/20/2011	ACWA Health Benefits Authority	1010 · Bank of America - Che...	-6,352.82
		SBVWCD:General Administration	6110 · Vision Insurance	31.36
		SBVWCD:General Administration	6130 · Dental Insurance	114.91
		SBVWCD:General Administration	6150 · Medical Insurance	1,632.52
		SBVWCD:General Administration	6110 · Vision Insurance	59.36
		SBVWCD:General Administration	6110 · Vision Insurance	7.84
		SBVWCD:General Administration	6110 · Vision Insurance	13.44
		SBVWCD:General Administration	6130 · Dental Insurance	217.51
		SBVWCD:General Administration	6130 · Dental Insurance	28.73
		SBVWCD:General Administration	6130 · Dental Insurance	49.24
		SBVWCD:General Administration	6150 · Medical Insurance	3,090.13
		SBVWCD:General Administration	6150 · Medical Insurance	408.13
		SBVWCD:General Administration	6150 · Medical Insurance	699.65
TOTAL				6,352.82
17789	12/20/2011	Melody McDonald	1010 · Bank of America - Che...	-1,959.23
		SBVWCD:General Administration	6401 · Directors' Fees	1,773.00
		SBVWCD:General Administration	6410 · Mileage	22.20
		SBVWCD:General Administration	6425 · Meals	83.00
		SBVWCD:General Administration	6430 · Lodging	81.03
TOTAL				1,959.23
17790	12/20/2011	Highland Area Chamber of Commerce	1010 · Bank of America - Che...	-165.00
		SBVWCD:General Administration	6093 · Memberships	165.00
TOTAL				165.00
17791	12/20/2011	Smart & Final	1010 · Bank of America - Che...	-195.61
		SBVWCD:General Administration	6004 · Meeting Expenses	132.71
		SBVWCD:General Administration	6019 · Janitorial Supplies	62.90
TOTAL				195.61

San Bernardino Valley Water Conservation District
Check Detail
December 2011

Num	Date	Name	Account	Original Amount
17792	12/20/2011	American Express	1010 • Bank of America - Che...	-1,071.28
		SBVWCD:General Administration	6027 • Computer Supplies	39.00
		SBVWCD:General Administration	6039 • Postage and Overnight ...	39.58
		SBVWCD:General Administration	6430 • Lodging	992.70
TOTAL				1,071.28
17796	12/20/2011	Griffith, Eunice	1010 • Bank of America - Che...	-80.52
		SBVWCD:General Administration	6004 • Meeting Expenses	72.97
		SBVWCD:General Administration	6030 • Office Supplies	7.55
TOTAL				80.52
17797	12/20/2011	Aaron Pederson	1010 • Bank of America - Che...	-35.00
		SBVWCD:General Administration	6018 • Janitorial Services	35.00
TOTAL				35.00
17798	12/20/2011	Glaubig, Bob	1010 • Bank of America - Che...	-197.00
		SBVWCD:General Administration	6401 • Directors' Fees	197.00
TOTAL				197.00
17799	12/20/2011	Corneille, Richard	1010 • Bank of America - Che...	-1,068.57
		SBVWCD:General	6401 • Directors' Fees	788.00
		SBVWCD:General Administration	6410 • Mileage	66.60
		SBVWCD:General Administration	6425 • Meals	47.43
		SBVWCD:General Administration	6430 • Lodging	166.54
TOTAL				1,068.57
17800	12/20/2011	Raley, David	1010 • Bank of America - Che...	-394.00
		SBVWCD:General Administration	6401 • Directors' Fees	394.00
TOTAL				394.00
17801	12/20/2011	Aranda, Manuel	1010 • Bank of America - Che...	-1,195.88
		SBVWCD:General Administration	6401 • Directors' Fees	1,182.00
		SBVWCD:General Administration	6410 • Mileage	13.88
TOTAL				1,195.88
17802	12/20/2011	Contractor Solutions	1010 • Bank of America - Che...	-412.50
		SBVWCD:General Administration	5120 • Misc. Professional Servi...	412.50
TOTAL				412.50



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
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P.O. Box 1839
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Memorandum No.1071

To: Board of Directors

From: Staff

Date: January 12, 2012

Subject: REDISTRICTING APPROACH AND OPTIONS UPDATE

RECOMMENDATION

Staff recommends the Board review, discuss, receive and file staff's approach and options according to updates from the Voter Rights Act for redistricting from the 2010 census. Staff also request that the Board review and consider options for five or seven divisions.

BACKGROUND

The District is required to review division boundaries after the decennial US Census. All political bodies use the same information from the US Census Bureau. The purpose of the redistricting is to insure each District division is as nearly equal in population as possible.

Elections Code section 22000

- a) Each district required by its authorizing act to adjust division boundaries pursuant to this section shall, by resolution, after each federal decennial census, and using that census as a basis, adjust the boundaries of any divisions so that the divisions are, as far as practicable, equal in population and in compliance with Section 1973 of Title 42 of the United States Code(VOTING RIGHTS ACT), as amended, to the extent those provisions are applicable. In adjusting the boundaries of the district, the board may give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the district. This section does not apply to districts in which only landowners vote for directors or whose directors are all elected at large or appointed.
- (b) The resolution specified in subdivision (a) shall be adopted by a vote of not less than a majority of the directors.

Additionally, as described in Attachment 1, District Counsel has advised three tests and guidelines to comply with Federal Voter Rights Act requirements. Each is listed below with assessment test:

1. Minority group is geographically compact – Voting Age citizen evaluation of minorities
2. Minority has political cohesion - 60% vote for candidate
3. Majority block voting – 60% vote for candidate
4. Rough proportionality – Minority voters division represent like percentage vs. population

BOARD
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DIRECTORS

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GENERAL
MANAGER

Daniel B. Cozad

The District is currently comprised of seven divisions. Figure 1 shows District and division boundaries. These Divisions are based on the 2000 census information. Currently Division 2 and 4 contain majority Hispanic population. In Figure 2, the District's current seven division boundaries are shown. These divisions used the 2010 population census blocks to make up the divisions. The District's population in the 2010 census is estimated at 227,529 persons with seven divisions. The ideal division would contain 32,504 persons. The current boundaries contain between 30,397 and 35,366 persons. Division 3 is the highest above the ideal and Division 1 is the lowest above the ideal. Based on this deviation the Board is required to redistrict to equalize the divisions.

Several approaches can be taken to adjust boundaries of the divisions to meet the requirements of the elections code and the Voting Rights Act. Figure 3 shows an example of relatively minor modifications for adjustment to the population totals to reduce division deviations.

In October 2010, the Board passed resolution 463 stating their intent to move from seven to five divisions. SB-235 authored and supported by the District, provided legislative support to change divisions, without a vote of the entire District. This law went into effect on January 1, 2012. SB-235 requires the District vote to make the change more than 180 days preceding the election of a director. Additionally to make this change:

1. The Board must adopt by vote of two-thirds (5 members), a resolution proposing to reduce the number of directors from seven to five. The resolution shall contain a map and description of the boundaries for the five divisions proposed to be established.
2. The Board Secretary shall set a date for a public hearing on the proposal to reduce the number of directors, which shall be not less than 30 days and not more than 60 days after the date on which the board adopted the resolution. The secretary shall give notice of the hearing, which shall include a description of the proposal and shall contain a map and general description of the proposed boundaries of the five divisions. The District must also publish notice of the hearing according to Section 6063 of the Government Code in at least one newspaper of general circulation within the jurisdiction of the District at least 10 days before the hearing.
3. The Board shall hold the hearing to receive and consider any written or oral comments regarding the proposed reduction in the number of directors. After receiving and considering those comments, the Board, by a recorded vote of two-thirds of the total membership, shall do either of the following:
 - (1) Disapprove the proposal.
 - (2) Adopt a resolution that orders the reduction in the number of directors/board members.

A reduction in the number of directors and a change in division boundaries pursuant to this section shall not affect the term of office of any director. A director of a division for which boundaries have been changed shall continue to be the director of the division bearing the number of his or her division until the office becomes vacant by means of term expiration or otherwise, irrespective of whether the director is a resident within the boundaries of the division as changed.

The successor to the office of a division for which boundaries have been changed shall be a resident and voter of that division.

Figure 5 shows one of many potential options for development of five divisions.

Considerations

Staff requested feedback from the Board in September 2011 related to several issues. The Board recommended that Staff revise the plan with the following guidelines:

- Consider the topography, geography and cohesiveness, contiguity, integrity, and compactness of the Divisions
- Consider communities of interest, zip code and census block boundaries and continuity with existing Divisions
- District population should ideally be within 1% of each other
- Voters Rights Act tests for impairment/dilution should be documented by District Counsel and added to the documentation produced

Next Steps

The San Bernardino County Registrar of Voters requires the District adopt a resolution and convey the boundaries of the divisions at least 180 days prior to the first election after the census is released. SB-235 also requires any changes be complete at least 180 days prior to the next election. Our next election will be in 2013. All redistricting should be completed in fiscal year 2011-2012.

Staff is also asking the Board to provide additional direction on process and timing. If appropriate, the Board may opt to appoint an Ad Hoc committee to review alternatives.

FISCAL IMPACT

There is no direct fiscal impact to redistricting. Staff is doing the work in-house so only software and data costs are a factor, estimated at about \$5000. The long term cost reduction in election costs and Directors costs would have a long term benefit to the District and reduce its operating costs in years when elections are scheduled.

FIGURES

Figure 1 Current District Boundaries based on the 2000 Census

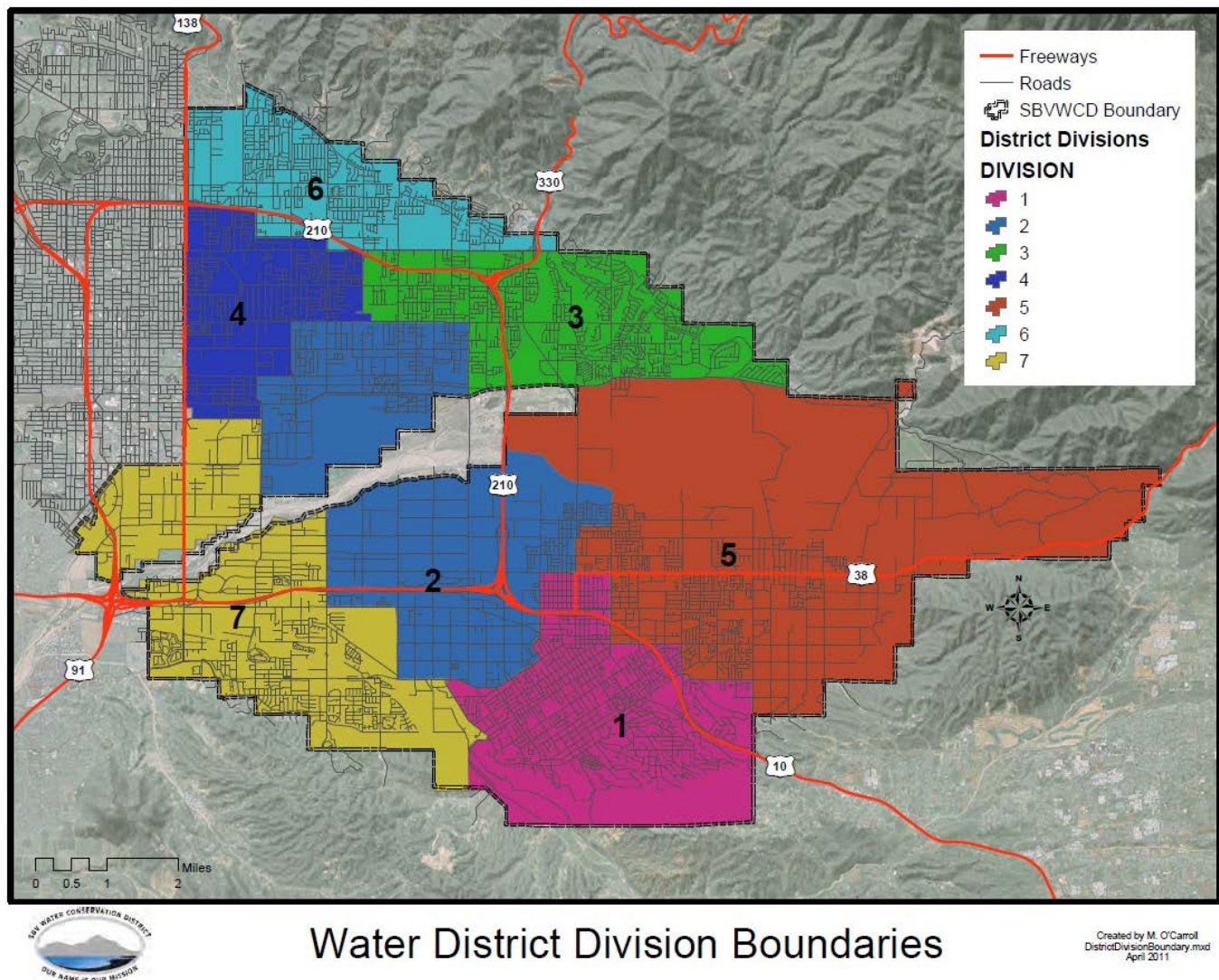
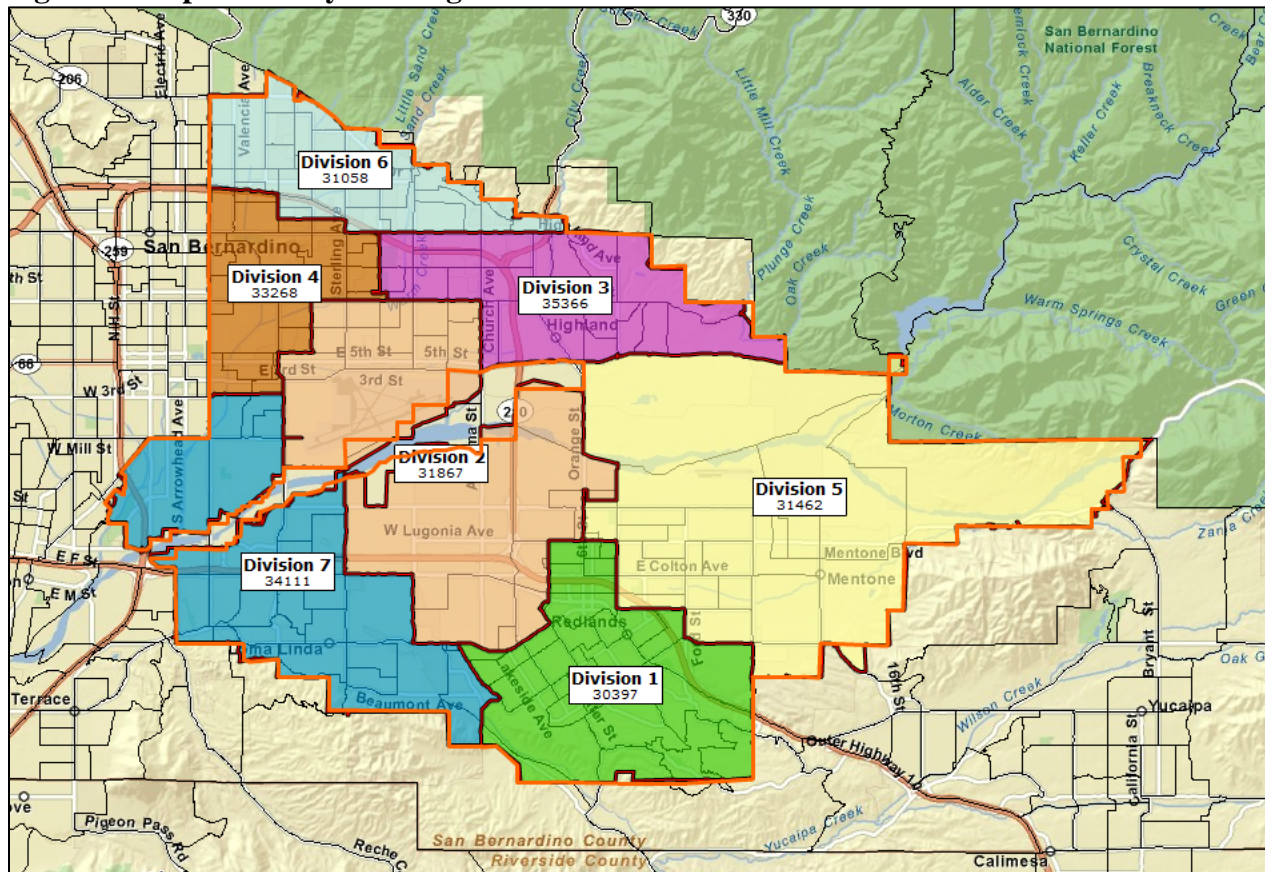


Figure 2 - Population By Existing Division based on 2010 Census

Population Summary Report

Division	Total Population	Deviation Pop	Deviation %	Non-Hispanic white (%)	Hispanic (%)	Non-Hispanic black (%)	Non-Hispanic Asian (%)	Non-Hispanic Hawaiian/ Pacific Islander or Other (%)
Division 1	30,397	-2,107	-6%	60.53	26.7	4.61	6.35	0.62
Division 2	31,867	-637	-2%	23.5	53.42	11.42	9.5	0.54
Division 3	35,366	2,862	9%	40.23	37.65	10.98	9.23	0.53
Division 4	33,268	764	2%	16.95	62.87	14.95	3.17	0.65
Division 5	31,462	-1,042	-3%	52.9	32.48	5.54	6.96	0.8
Division 6	31,058	-1,446	-4%	33.06	44.37	17.19	3.07	0.88
Division 7	34,111	1,607	5%	30.12	30.85	9.33	27.15	0.97
Total	227,529	32,504	-15%					

Total Population: 227,529
 Ideal Population: 32,504
 Mean Deviation: 1,387
 Mean Percent Deviation: 88.82
 Largest Positive Deviation: 2,862
 Largest Negative Deviation: -2,107
 Overall Range in Deviation: -4,969
 Overall Range in Deviation %: -15%

Figure 3 Example Changes to the Boundaries to Reduce Division Deviation

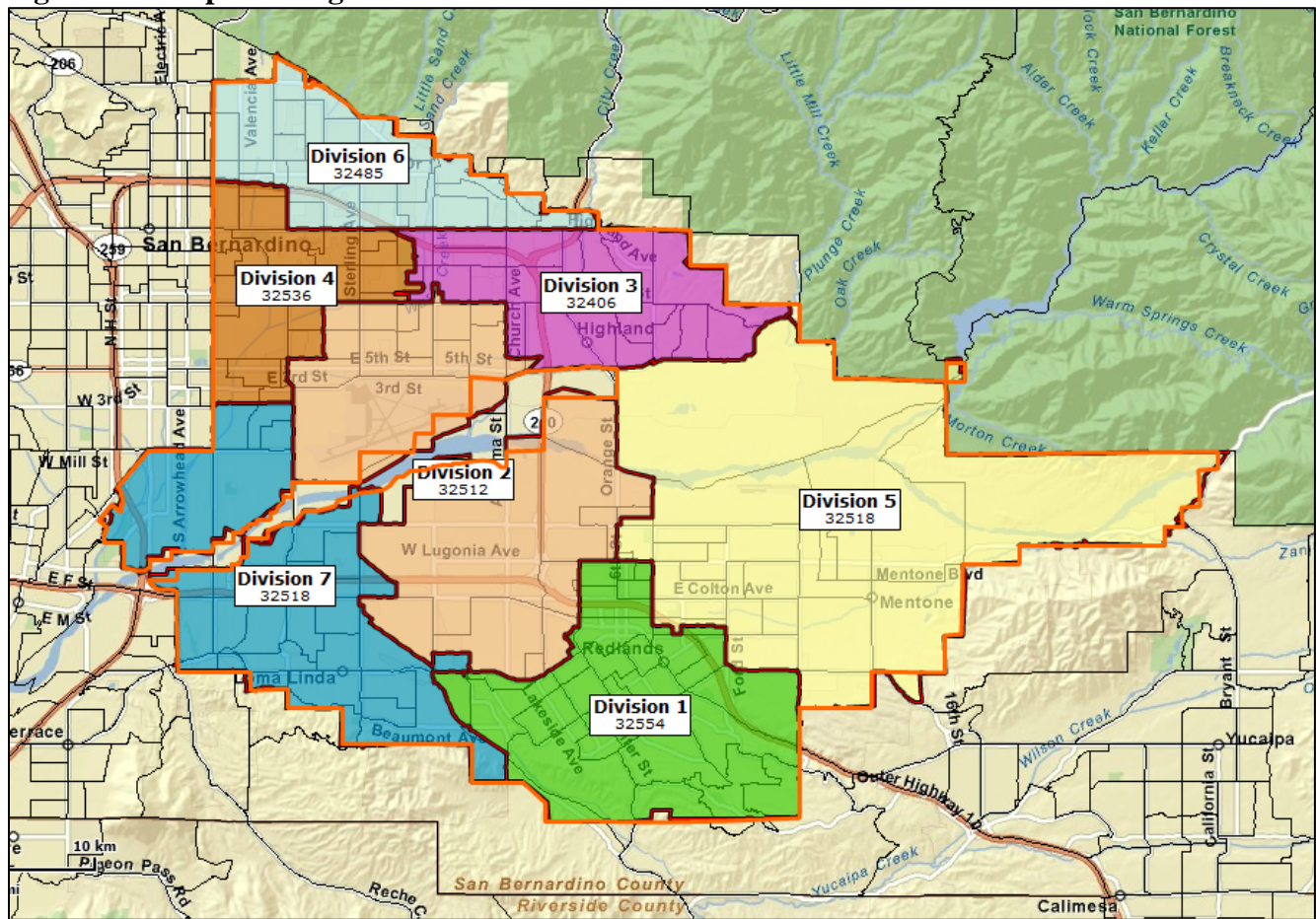


Figure 4 Alternatives for Seven Balanced Divisions

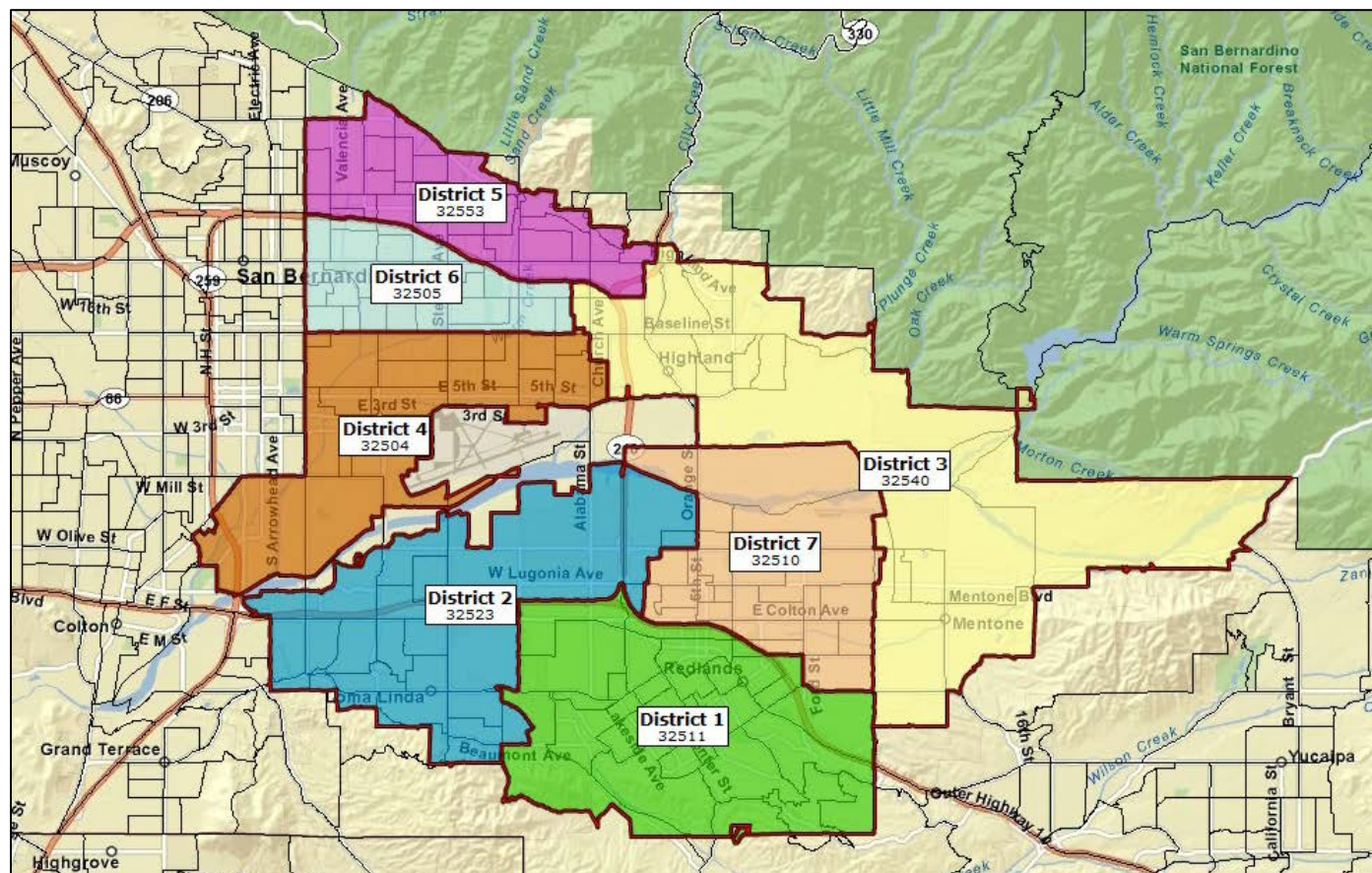
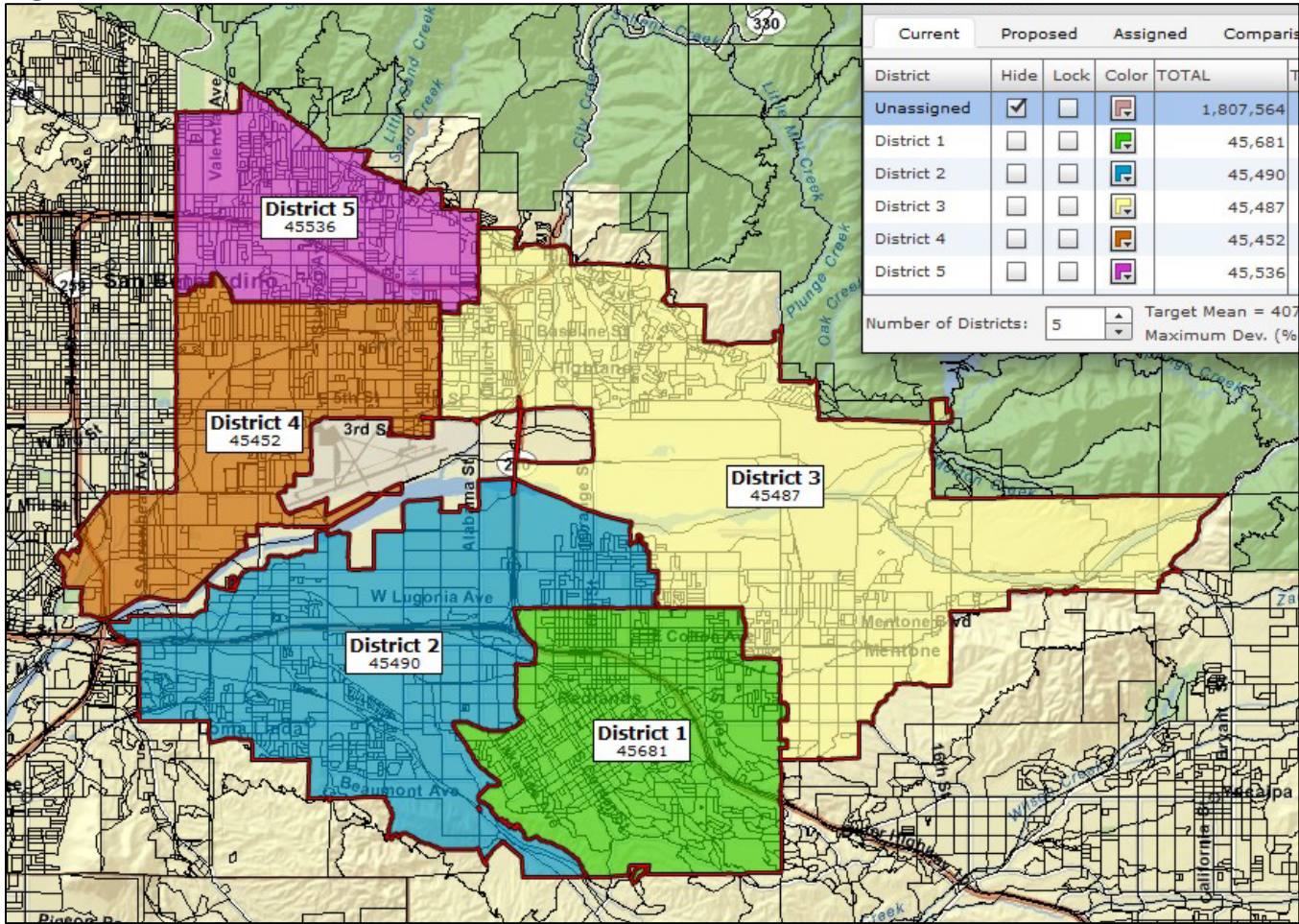


Figure 5 - Potential Alternatives for Five Divisions



ATTACHMENT 1 Memo from District Counsel on Voter Right Act

MEMORANDUM

TO: John Ramirez; David Cosgrove
FROM: Alan B. Fenstermacher
DATE: January 6, 2012
FILE NO.: 015042-0001
RE: Redistricting Requirements under the Voting Rights Act

I. ISSUE PRESENTED

Under the Voting Rights Act (“VRA”), what requirements must the San Bernardino Valley Water District (the “District”) follow when making changes to its single-member voting district? (For the current districts, *see* <http://www.sbvwd.org/about/board.shtml>)

II. SHORT ANSWER

The District must comply with Section 2 of the VRA, which provides a cause of action for the U.S. Government and private individuals to challenge redistricting if it is done with a discriminatory purpose or has a discriminatory effect. Section 5 of the VRA, which requires approval of a redistricting plan before it is implemented, does not apply to the District.

III. DISCUSSION

A. VRA Section 5 Does Not Apply

First, unlike the California Counties of Monterey, Merced, Yuba and Kings, the District is not a VRA Section 5 covered district. *See* U.S. Department of Justice, Section 5 Covered Districts, http://www.justice.gov/crt/about/vot/sec_5/covered.php. This means that the District does not have to comply with Section 5 requirements. A covered jurisdiction has the burden of establishing a proposed redistricting plan has neither a discriminatory purpose or effect. 76 Fed. Reg. 747 (Feb 9, 2011). Section 5 requirements were at issue in cases such as *Lopez v. Monterey County*, 525 U.S. 266 (1999). However, the District is not a covered jurisdiction, and therefore must only comply with Section 2 of the VRA.

B. VRA Section 2 Requirements

Under Section 2 of the VRA, private parties or the United States government can sue any political subdivision if their redistricting plan discriminates on the basis of race, color, or membership in a large minority group. *See* U.S. Department of Justice, Redistricting Information, <http://www.justice.gov/crt/about/vot/redistricting.php>. Unlike Section 5, under Section 2 the burden to show discriminatory redistricting is *on the party challenging the redistricting*. Challengers must show that the redistricting was adopted for a discriminatory purpose or show it has a discriminatory effect (with no intent requirement). *See* 42 U.S.C. § 1973.

i. Discriminatory Purpose/Intent

In order for a redistricting scheme to be overturned on the grounds of discriminatory intent, the challenger must show a discriminatory purpose was a motivating factor in the decision-making process. *Village of Arlington Heights v. Metropolitan Housing Development Corp.* (1977) 429 U.S. 252, 264-68 (superseded by 42 U.S.C. § 1973 regarding discriminatory intent being required). Discriminatory intent can be established through direct or indirect circumstantial evidence, including the normal inferences drawn from the foreseeability of defendant's actions. *Askew v. City of Rome* (11th Cir. 1997) 127 F.3d 1355, 1373. Once intent is shown, it is not a defense under the VRA that the same action would have been taken regardless of the racial motive. *Id.*

Considering showing discriminatory purpose or intent is not required, most challenges are based on the discriminatory effect of a redistricting scheme.

ii. Discriminatory Effect

(a) Three-pronged Precondition Test

In order for a successful claim against single-member voting districts (the preferred type of district under the VRA), the challenger of the redistricting must demonstrate three preconditions: a minority group is (1) sufficiently large and geographically compact to constitute a majority in a single-member district (“geographically compact”), (2) politically cohesive (“minority political cohesion”) and (3) demonstrate that the white majority votes sufficiently as a bloc to enable it to defeat the minority’s preferred candidate (“majority bloc voting”). *Grove v. Emison* (1993) 507 U.S. 25, 50-51 (extending *Thornburg v. Gringles* (1986) 478 U.S. 30 to apply to single-member district schemes). Vote dilution is extremely hard to prove in single-member districts. *Johnson v. De Grandy* (1994) 512 U.S. 998, 1012-13 (“When the question thus comes down to the reasonableness of drawing a series of district lines in one combination of places rather than another, judgments about inequality may become closer calls.”).

Under precondition (1), citizen voting age population is the appropriate measure to use in determining whether an additional effective majority-minority district can be created. *Townsend v. Holman Consulting Co.* (9th Cir. 1990) 914 F.2d 1136, 1141.

While there is no set number or “simple doctrinal test” for the existence of a legally significant racial bloc voting under precondition (3), one Ninth Circuit court has held that if 60% of the white majority votes for candidate, it constitutes a “majority voting bloc” under *Gringles*. *Old Person v. Cooney* (“*Old Person I*”) (9th Cir. 2000) 230 F.3d 1113, 1127.

Precondition (3) cannot be defeated by showing that the preferred white candidates of minority groups regularly win elections. *Ruiz v. City of Santa Maria* (9th Cir. 1998) 160 F.3d 543, 544. However, a plaintiff must show that, at least under some circumstances, minority-preferred candidates are defeated by the votes of a bloc of non-minority voters. *Cano v. Davis* (C.D.C.A. 2002) 211 F. Supp 1208, 1238.

(b) Totality of Circumstances Test

If the three *Gringles* preconditions are found, a court will move to the second step of Section 2 analysis, a “totality of circumstances” test. *Old Person I*, 230 F.3d at 1120. This test is contained in section 2(b) of the VRA. 42 U.S.C. § 1973(b). Under this test, a court must determine if on

the totality of circumstances the minority group has been denied an equal opportunity to participate in the political process and to elect representatives of their choice. *Old Person I*, 230 F.3d at 1120.

The Senate has listed factors that are to be considered in the totality of the circumstances test:

1. History of official discrimination;
2. Extent to which the voting in the political subdivision is racially polarized;
3. Extent to which the political subdivision has used unusually large election districts, majority vote requirements, antisingle-shot provisions, or other voting practices or procedures that may enhance the opportunity for discrimination;
4. If there is a slating process, whether members of the minority group have been denied access to that process;
5. Extent to which members of the minority group in the political subdivision bear the effects of discrimination in such areas as education, employment and health, which hinder their ability to participate effectively in the political process;
6. Whether political campaigns have been characterized by overt or subtle racial appeals; and
7. The extent to which members of the minority group have been elected to public office in that jurisdiction.

Additional factors that in some cases have had probative value as part of plaintiffs' evidence to establish a violation are:

8. Whether there is a significant lack of responsiveness on the part of elected officials to the particularized needs of the members of the minority group;
9. Whether the policy underlying the state or political subdivision's use of such voting qualification, prerequisite to voting, or standard, practice or procedure is tenuous.

S. Rep. No. 417, 99th Cong., 2d Sess. 28-29 (1982). *See also Old Man*, 230 F.3d at 1129 n.13

Again, these factors and the totality of the circumstances test only come into play *after* the challenger of the redistricting has established all three of the *Gringles* preconditions discussed above.

Courts must also consider “rough proportionality” as part of the mix in the “totality of circumstances” test. *Johnson v. DeGrandy* (1994) 512 U.S. 997. The *DeGrandy* court held that even though all three *Gringles* preconditions were met, the fact that the total number of Hispanic-majority

districts was in “rough proportionality” to the Hispanic voting population was enough to find that the redistricting scheme did not violate section 2. *Id.* “It would be absurd to suggest that the failure of a districting scheme to provide a minority group with effective political power above its numerical strength indicates a denial of equal participation in the political process. Failure to maximize cannot be the measure of § 2.” *Id.* at 1017. However, the court left open the question of whether voting age population or total population should be the measure of proportionality. *Old Person I*, 230 F.3d at 1129.

“Rough proportionality” looks to the political or electoral power of minority voters rather than to the success of minority candidates. *Old Person v. Brown* (“*Old Person II*”) (9th Cir. 2002) 312 F.3d 1036, 1042 (citing *Johnson v. DeGrandy*). In analyzing proportionality, the court must not look only at the districts where the plaintiffs’ reside. *Id.* at 1045. The *Old Person II* court gives the following example:

Consider the case of a minority group that makes up 21% of the population in a county with ten districts, with 100 people in each district. If the minority group has a 54% majority in two districts, then 20% of the districts in the county are “majority-minority” (by this we mean a district in which the minority group has a numerical majority), and there is proportionality under *De Grandy*. If the minority group also constitutes 25% of the population in another four districts in the county, and plaintiffs alleged dilution there, they might show a lack of proportionality by limiting the focus to those four districts, which might be a factor in causing those districts to be redrawn to create another majority-minority district. If that occurred, the minority group would have a majority in 30% of the districts in the county, while representing only 21 % of the population. Those seeking such an outcome might select plaintiffs in a manipulative way to limit the frame of reference and distort the court's view of proportionality.

Id. at 1045 n.7.

The section 2 discriminatory effects analysis is very fact intensive. There is no set formula or any equation that a political subdivision can follow to ensure that no suit against them will be successful. Courts determine the existence or absence of the *Gringles* preconditions and analyze the factors in the totality of the circumstances test under the particular facts of each case. *See, e.g., Cano v. Davis* (C.D.C.A. 2002) 211 F. Supp 1208. The *Cano* case goes through a painstaking analysis of each *Gringles* precondition with regard to each challenged district before eventually finding no VRA violation. This case illustrates how difficult it is for an individual to challenge the borders of a single-member district under section 2 of the VRA.

IV. CONCLUSION

The District is in the best position possible to avoid a challenge under the VRA. The District is not subject to Section 5, where the burden is placed on the political subdivision to prove lack of discrimination in its redistricting. The District is only subject to Section 2, where a potential plaintiff has the burden of not only showing all three *Gringles* preconditions, but also passing the totality of the circumstances test. Furthermore, the District is organized in a single-member district scheme, which is the form of voting least vulnerable to a VRA challenge.



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1073

To: Board of Directors

From: General Manager, Daniel Cozad

Date: January 12, 2012

Subject: Collaborative Agreement Update and Schedule

RECOMMENDATION

Staff recommends the Board, receive and file the Collaborative Agreement update.

BACKGROUND AND ACTIONS

The District Board and the Boards of Western Municipal Water District (WMWD) and San Bernardino Valley Municipal Water District, Muni approved the principles document on December 6, 2011. The Legal Counsels and General Managers of each District participated in a conference call to provide direction on drafting the agreement on December 22, 2011. A follow-up call is scheduled for January 11, 2012. A preliminary schedule was developed and approved. This draft is shown as Attachment 1.

The Legal staffs of all three Districts will provide their respective individual sections. SBVMWD will provide terms from prior agreements for incorporation. District Counsel will review the agreements shown in Attachment 2 for applicable and appropriate terms to be incorporated into the agreement in accordance with the principles document.

FISCAL IMPACT

District current legal and staff costs are included in the approved budget. Some costs may exceed the budget for legal and staff for the Groundwater Enterprise. These costs will be noted in the financials. Additionally, any modifications to the budget would be proposed later as an item for Board discussion.

BOARD
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GENERAL
MANAGER

Daniel B. Cozad

MEMORANDUM

TO: Principles of Agreement Legal Team
FROM: David B. Cosgrove, Rutan & Tucker, LLP
DATE: January 6, 2012
RE: Prior Agreement Overview

The following are the agreements I have preliminarily identified as being impacted or potentially impacted by the Principles of Agreement Document we have been tasked to produce:

1. 2005 Settlement Agreement
2. Muni Easement
3. Cemex Lease
4. Robertson's Lease
5. Wash Plan Task Force Agreement
6. Redlands Deed to Conservation District-Mill Creek Spreading Grounds (deed restriction)
7. Seven Oaks Dam Accord
8. San Bernardino Consent Decree
9. Exchange Agreement
10. Big Bear Judgment and Watermaster Rules
11. Redlands Aggregates Lease
12. Integrated Regional Water Management Plan
13. East Valley Well Lease (Well 125)
14. Three party agreement –Highland, County Flood-Conservation District
15. Joint Use Agreement for Inland Feeder (Conservation District and MWD)
16. Wooly Star Preservation Area Conservation Easements

17. BLM Rights of Way

18. South Cost Regional Management Plan—BLM

19. HCP for Wash Plan (future)

20. County Flood Flooding Easements in Wash

cc: General Managers
Tim Moore

ATTACHMENT 1 - DRAFT SCHEDULE

Colaborative Agreement Schedule	Dec	January				February				March				April	
CV-SALTS Program Area		1	2	3	4	1	2	3	4	1	2	3	4	1	2
Principal Approval	P														
Drafting Kickoff															
Preliminary Sections by All															
Distribute via email															
Review Meeting or Call Version 1															
Revised Agreement Text Version 2															
Review Meeting or Call Version 2															
<i>Board Informaiton Item</i>							P								
Submit changes or edits via email															
Develop Version 3															
Review Meeting or Call Version 3															
Board Workshops or Feedback V-3											P				
Submit final changes															
Final Draft															
<i>Legal Description</i>															
<i>Board Letters/Presentations</i>															
Board Approvals Scheduled (Joint?)															P



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Memorandum No. 1072

To: Board of Directors

From: General Manager, Daniel Cozad

Date: December 14, 2011

Subject: Audit Report Update

RECOMMENDATION

Staff recommends the Board, receive the verbal update on the District audit and set an Audit Committee meeting date.

BACKGROUND

The Ad Hoc Audit Committee met on September 2, 2011 to discuss the audit and planned the initial schedule for the audit. According to the initial schedule, the audit would have been completed in the November time frame.

AUDIT STATUS

Several issues and changes have affected the audit for 2011. The new Auditor's availability and the prior Auditor's availability have been limited. Additionally, the District has new staff since the last audit and the District's part time Controller has limited availability. Combined, these factors have delayed completion of the audit.

Chris Brown, representing Charles Fedak is not available to make a presentation, but will provide status and updated schedule prior to the Board meeting. Staff recommends we schedule an Audit Committee meeting in accordance with his updated audit schedule.

FISCAL IMPACT

Current costs are included in the approved budget.

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Memorandum No. 1074

To: Board of Directors

From: General Manager, Daniel Cozad

Date: January 12, 2012

Subject: District Priorities Workshop

RECOMMENDATION

Staff recommends the Board consider items for discussion of priorities for the District and that the Board schedule a District workshop to prioritize items and align resources.

BACKGROUND

The Board President recommended a workshop for Board Member to discuss, list and rate District projects and goals. These priorities will be incorporated into District resource planning and will include staffing and budget. Expenses will be incorporated into the District plans for the year.

A preliminary list of items identified is shown below. Board members should feel free to add or modify items. Staff will provide any available information prior to the workshop on items selected for the workshop agenda.

- Strategic Plan review, revisions, and adoption
- Redistricting as 7 divisions or 5 divisions
- Governance issues and boundaries
- Wash Plan Assessment - Pros and Cons
- Cooperation and potential Joint Projects
- Completion and Adoption of Operations Manual
- Updating the website
- Sale of excess property (22 acres)
- Collaborative Agreement implementation
- Budget and Rate Setting Groundwater Enterprise
- Capital infrastructure and other “water conservation” efforts as grant targets
- Wash Plan and Non-Wash Plan Habitat and Security Items
- Leasing of Redlands Plaza Units
- Other Revenue Sources

The week of February 6th has been suggested as a potential date for the workshop.

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FISCAL IMPACT

Planning efforts and staff costs are included in the approved budget.



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Memorandum No. 1075

To: Administrative Committee

From: General Manager, Daniel Cozad

Date: January 12, 2012

Subject: Modification Proposal for Fiscal 2011-2012 Approved Budget

RECOMMENDATION

Staff recommends the Board review and consider the adoption of the amendment modifying the approved 2011-2012 budget.

BACKGROUND

On May 5, 2011 the Board reviewed and approved the District and Enterprise Budget for the 2011-2012 Fiscal Year. Subsequent to the preparation of the budget and during the first six months of the fiscal year several conditions have significantly changed affecting the District Budget.

Revenue changes occurred in the following areas:

- The new Agreement with Cemex provides for Minimum Annual Guaranteed payments
- Plant Site Rent from Cemex was clarified and was under estimated in the budget
- Payments from SBVMWD for Reimbursement were collected for the prior year and higher than the conservative budget for last year.
- Costs paid by Cemex for Wash Plan costs were included in the agreement and reduced to show net wash plan revenue.

During the same time, expense changes related to Board decisions and costs outside District control occurred:

- Miscellaneous Professional services costs were increased to support Cemex agreement negotiation and audit, and related District needed support
- Legal Costs in the Land Enterprise were increased due to Cemex agreement negotiations
- Property and Equipment maintenance field costs have increased due to material theft and vandalism
- Utilities and Electrical Power costs are significantly above budget and increased
- Property Taxes and Fees have been higher than projected and increased
- WRI and other memberships were approved and are included in the budget

BOARD
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- Expenses for elections were lower than budgeted and therefor decreased
- Staff included limited funding for website update support
- Social Security, Medicare and PERS retirement costs are trending above estimates and increased

Budget Modification Summary

Based on the increased revenue, recommended cost savings and increased expenses the proposed modified budget is shown as Attachment 1. The following table summarizes the changes:

Net additional revenue	\$ 202,000
Net expense and cost saving	\$ 54,500
Net overall budget change	<u>\$+147,500</u>
Projected Net Gain or Loss	\$9,454

The existing modification projects the District and Enterprises will have an operating surplus of approximately \$9,454.

Reserves

The proposed budget modification provides \$100,000 contribution to Reserves identified in the District Reserve policy. The total reserve contribution cannot be met but will be reassessed during the budget process.

Loans

The Property/Redlands Plaza Enterprise is loaning all excess revenue to the General Fund Enterprise to cover costs. In addition, the reimbursement of paid to the Groundwater Enterprise fund may allow it to repay the budgeted General Fund Loan of approximately \$95,570.

Risks

The budget obligates the minimum appraised value of the East Branch Extension Easement to the budget for the fiscal year; while this agreement is approved in concept by all parties it has not been fully executed. Additionally, changes to the aggregate market or leases may reduce revenue. Other major risks include increased costs or reduced revenue due to changes in general economy or climatic conditions.

FISCAL IMPACT

The development of the budget modification itself does not have a fiscal impact however the development of a balanced budget is critical to the ongoing financial health of the District. The Budget modification recommended has a goal of a balanced budget. A primary goal for the budget is to eliminate the use of District reserves by recovering all cost in each enterprise and begin to fund enterprise reserves so that they minimize future costs.

**San Bernardino Valley Water Conservation District
2011-2012 Budget Modification**

GL ACCT:	GL DESCRIPTION:	2010 TOTAL BUDGET:	ANNUALIZED COSTS (BASED ON ACTIVITY 7/1/10- 2/28/11):	2011 APPROVED BUDGET:	January Modification	2011 Modified Totals
	Draft Modification					
	INCOME:					
4012	LAIF INTEREST INCOME	32,000.00	22,660.44	25,000.00		25,000.00
4021	GROUNDWATER CHARGE-AG	22,398.12	17,151.72	36,639.00		36,639.00
4023	GROUNDWATER CHARGE-NON AG	426,927.86	432,742.08	505,100.00		505,100.00
4031	PLANT SITE RENT	9,499.86	16,624.68	17,500.00	30,000.00	47,500.00
4032	CEMEX LEASE MINING	18,707.10	27,187.20	35,000.00	65,000.00	100,000.00
4034	REDLANDS AGGREGATE 5% ROYALTY	36,000.00	27,000.00	36,000.00		36,000.00
4036	AGGREGATE MINING	9,000.00	4,843.56	7,500.00		7,500.00
4040	MISCELLANEOUS INCOME	25,000.00	20,367.24	25,000.00		25,000.00
4050	PROPERTY TAX	72,000.00	67,831.98	75,000.00		75,000.00
4055	SBVMWD EASEMENT AGREEMENT REIMB	10,000.00	94,122.24	15,000.00	157,000.00	172,000.00
4062	MENTONE PROPERTY INCOME	6,000.00	0.00	19,200.00		19,200.00
4065	REDLANDS PLAZA	110,951.52	94,122.24	110,951.52		110,951.52
4080	EXCHANGE PLAN	25,000.00	0.00	25,000.00		25,000.00
	WASH PLAN REVENUE			472,500.00	-50,000.00	422,500.00
	TOTAL INCOME:	803,484.46	824,653.38	1,405,390.52	202,000.00	1,607,390.52
	EXPENSES:					
5080	LAFCO CONTRIBUTION	3,500.00	3,290.60	3,750.00		3,750.00
5081	WASH PLAN	6,500.00	75.00			
5120	MISC. PROFESSIONAL FEES	329,000.00	238,043.63	60,000.00	35,000.00	95,000.00
5122	WASH PLAN PROFESSIONAL FEES	20,000.00	31,861.56	127,000.00		127,000.00
5125	ENGINEERING SERVICES	20,000.00	1,393.56	15,000.00		15,000.00
5130	AERIAL PHOTOGRAPHY & SURVEYING	0.00		0.00		
5145	ENVIRONMENTAL SERVICES (WASH PLAN)	0.00		213,000.00		213,000.00
5160	COMPUTER SERVICES	7,600.00	19,872.46	7,500.00		7,500.00
5170	AUDIT & ACCOUNTING	18,000.00	18,000.00	19,000.00		19,000.00
5175	LEGAL-WASH PLAN	30,000.00	28,004.88	42,000.00		42,000.00
5180	LEGAL	92,942.50	71,229.40	120,000.00	10,000.00	130,000.00
	FIELD OPERATIONS:					
5210	EQUIPMENT MAINTENANCE	2,500.00	2,324.16	2,500.00		2,500.00
5215	PROPERTY MAINTENANCE	2,500.00	2,747.40	4,500.00	1,000.00	5,500.00
	VEHICLE OPERATIONS:					
5310	VEHICLE MAINTENANCE	9,341.79	6,482.64	10,000.00		10,000.00
5320	FUEL	12,000.00	11,677.68	15,000.00		15,000.00
	UTILITIES:					
5410	ALARM SERVICES	0.00	3,609.24	3,650.00		3,650.00
5420	ELECTRICITY	1,432.77	12,051.00	13,000.00	2,000.00	15,000.00
5430	MOBILE PHONES	2,837.88	3,519.36	3,000.00	-1,000.00	2,000.00
5440	TELEPHONE	4,844.64	5,243.40	6,000.00		6,000.00
5450	NATURAL GAS	180.00	584.76	600.00		600.00
5460	WATER	1,617.15	2,516.51	2,600.00	6,000.00	8,600.00
	GENERAL ADMINISTRATION					
6001	GENERAL ADMIN-OTHER	500.00	12,605.64	10,000.00		10,000.00
6002	WEBSITE	500.00	519.24	600.00	2,500.00	3,100.00
6003	PROPERTY TAX	456.00	665.84	670.00	1,500.00	2,170.00
6004	MEETING EXPENSES	1,500.00	1,294.08	1,500.00	1,000.00	2,500.00
6006	PERMITS	200.00	150.00	1,600.00		1,600.00
6009	LICENSES	0.00	843.84	1,000.00		1,000.00
6010	SURETY BOND	1,800.00		1,800.00		1,800.00
6012	OFFICE MAINTENANCE		184.02	500.00		500.00
6015	MENTONE HOUSE MAINTENANCE	1,914.84	1,113.48	1,800.00		1,800.00
6016	REDLANDS PLAZA MAINTENANCE	25,116.00	11,472.47	30,000.00		30,000.00
6017	MANAGEMENT LABOR-REDLANDS PLAZA	20,413.64		5,000.00		5,000.00
6018	JANITORIAL SERVICES	5,877.00	6,779.46	7,000.00		7,000.00
6020	VACANCY MARKETING-REDLANDS PLAZA	5,040.00	276.90	5,040.00		5,040.00
6024	COMPUTER EQUIPMENT MAINTENANCE	396.36	973.28	800.00		800.00
6030	OFFICE SUPPLIES	3,618.30	2,911.52	3,500.00		3,500.00
6033	OFFICE EQUIPMENT RENTAL	7,000.00	5,067.77	7,000.00		7,000.00
6036	PRINTING	1,000.00	1,026.93	1,000.00		1,000.00
6039	POSTAGE AND OVERNIGHT DELIVERY	2,000.00	1,712.42	2,100.00		2,100.00
6042	PAYROLL PROCESSING FEES	2,000.00	2,000.27	2,050.00		2,050.00
6045	BANK SERVICE CHARGES	300.00	421.07	500.00		500.00
6051	UNIFORMS	500.00	125.67	600.00		600.00
6087	EDUCATIONAL REIMBURSEMENT	1,000.00		2,000.00		2,000.00
6090	SUBSCRIPTIONS/PUBLICATIONS	2,500.00	1,138.56	2,500.00		2,500.00
6091	PUBLIC NOTICES	1,000.00	1,320.00	2,000.00		2,000.00
6093	MEMBERSHIPS	12,525.00	6,298.50	13,635.00	10,000.00	23,635.00

**San Bernardino Valley Water Conservation District
2011-2012 Budget Modification**

GL ACCT:	GL DESCRIPTION:	2010 TOTAL BUDGET:	ANNUALIZED COSTS (BASED ON ACTIVITY 7/1/10- 2/28/11):	2011 APPROVED BUDGET:	January Modification	2011 Modified Totals
	Draft Modification					
	BENEFITS:					
6110	VISION INSURANCE	1,191.78	993.15	1,466.00		1,466.00
6120	WORKER'S COMP INSURANCE	12,609.00	11,789.72	13,000.00		13,000.00
6130	DENTAL INSURANCE	5,018.94	4,239.78	4,424.00	500.00	4,924.00
6140	STATE UNEMPLOYMENT INSURANCE	494.91	264.98	550.00		550.00
6150	MEDICAL INSURANCE	65,000.00	53,862.92	71,566.00		71,566.00
6160	SOCIAL SECURITY/MEDICARE TAXES	33,235.26	28,176.98	25,000.00	7,000.00	32,000.00
6170	PERS RETIREMENT	81,922.68	64,647.63	78,509.00	7,000.00	85,509.00
	SALARIES:					
6230	REGULAR SALARIES	338,800.00	361,247.87			
Sub	Field Supervisor			70,373.60		70,373.60
Sub	Field Tech II			61,504.43		61,504.43
Sub	Field Tech I			31,972.50		31,972.50
Sub	Admin Mgr.			57,750.00		57,750.00
Sub	Admin Asst			42,630.00		42,630.00
Sub	Interns			9,135.00		9,135.00
Sub	GIS			10,000.00		10,000.00
Sub	General Manager			165,191.25		165,191.25
	INSURANCE:					
6310	PROPERTY INSURANCE	3,500.00	3,424.00	3,424.00		3,424.00
6320	GENERAL LIABILITY INSURANCE	26,624.00	28,749.24	27,624.00		27,624.00
	DIRECTOR'S EXPENSES:					
6401	DIRECTOR'S FEES	75,711.00	64,155.00	70,000.00		70,000.00
6410	MILEAGE	1,800.00	879.36	1,100.00	2,000.00	3,100.00
6415	AIR FARE	3,600.00	1,201.80	3,000.00		3,000.00
6420	OTHER TRAVEL	750.00	165.08	600.00		600.00
6425	MEALS	1,950.00	1,021.46	1,500.00		1,500.00
6430	LODGING	4,000.00	6,414.57	4,000.00		4,000.00
6435	CONF/SEMINAR REGISTRATIONS	3,500.00	11,627.25	7,000.00		7,000.00
6440	ELECTION FEES	1,435.00		81,000.00	-40,000.00	41,000.00
	ADMINISTRATIVE/STAFF EXPENSES:					
6510	MILEAGE	721.50	687.62	1,000.00		1,000.00
6515	AIR FARE	1,500.00	600.00	1,500.00		1,500.00
6520	OTHER TRAVEL	500.00		500.00		500.00
6525	MEALS	437.82	1,456.41	1,500.00		1,500.00
6530	LODGING	1,200.00	600.00	1,200.00		1,200.00
6535	CONF/SEMINAR REGISTRATIONS	2,500.00	1,550.75	2,000.00		2,000.00
	CONSTRUCTION COSTS					
7010	MATERIALS	0.00		5,000.00		5,000.00
7050	BASINS and Annual Repairs	64,000.00	60,000.00	60,000.00		60,000.00
	3 year Maintenance		30,000.00	30,000.00		30,000.00
	LAND & BUILDINGS					
7110	BUILDINGS	0.00	500.00	2,500.00		2,500.00
7130	MENTONE PROPERTY (HOUSE)	12,000.00	14,737.50	2,000.00		2,000.00
7140	MENTONE PROPERTY (SHOP)	2,000.00	1,000.00	2,500.00		2,500.00
	EQUIPMENT & VEHICLES					0.00
7210	COMPUTER HARDWARE	2,500.00	2,500.00	2,500.00		2,500.00
7220	COMPUTER SOFTWARE	5,000.00	5,500.00	3,500.00		3,500.00
7230	FIELD EQUIPMENT	0.00	3,031.17	3,500.00	10,000.00	13,500.00
7240	OFFICE EQUIPMENT	1,000.00		500.00		500.00
	PROFESSIONAL SERVICES:					
7438	ENGINEERING SERVICES-OTHER	10,000.00	10,000.00	5,000.00		5,000.00
	TOTAL EXPENSES:	1,426,455.76	1,296,452.44	1,739,314.79	54,500.00	1,793,814.79
	Additional Net Revenue				147,500.00	
	Projected Revenue			1,405,390.52		1,607,390.52
	Overhead Charged out			81,384.85		81,384.85
	Excess Revenue Redlands Plaza			7,456.32		7,456.32
	Excess Revenue Land/Wash Plan	54,000.00	4%	90,287.06		90,287.06
	EBX Minimum Revenue	216,000.00	15%	146,750.00		146,750.00
	Contributions to Reserves	378,000.00	27%	0.00		130,000.00
	Projected Deficit (-Credit)			8,046.03		-9,453.97



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1076

To: Administrative Committee and Board of Directors

From: General Manager, Daniel Cozad

Date: January 12, 2012

Subject: Reserve Policy and Operating Fund

RECOMMENDATION

Staff recommends the Board consider updates to the Reserve Policy including the addition of the Operating Fund for cash flow of \$300,000.

BACKGROUND

In February 2011 the Board approved the District's Reserve Policy. This policy was also affirmed during the budget process later in 2011. Staff presented cash flow projections based on the budget and actual performance in December 2011. The Board recommended that the General Manager revise the Reserve Policy and propose an Operating Fund set at a level that provided for District cash flow needs. The use of reserves at this level would be authorized and any use of reserves above that level would require authorization by the Board.

DISCUSSION

Staff has revised the District Reserve Policy. The revised document is attached to this Board Letter; note that the revision includes an Operating Fund as well as clarification of the General Fund Reserve. Based on the approved budget, Staff proposed to set the Operating Fund at \$300,000 level as adequate to support District cash flow needs. This amount may decrease as the District operates in with a more positive cash position in future years. The policy accommodates this situation by reviewing the Operating Fund amount or level in the Annual Budget process.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

FISCAL IMPACT

The reserve policy and operating fund does not have direct fiscal impacts but provides policy guidance to Staff and the Board. The development of adequate reserves will reduce available cash in the near term, bring moderation to rates and reduce costs in the long term. The clarity and transparency of the system is believed to outweigh the small increase in transactional costs due to the implementation of the both the Enterprise and Reserve policies.

Attachments:

Revised Reserve Policy

San Bernardino Valley Water Conservation District Policy

Policy Number 0001

Date: Authorized 02/11/2011

Policy Name: District and Enterprise Reserve Policy

History: Adopted 1/2011 **Proposed** Revision 1/12/2012

Application: All SBVWCD Employees, Board Members, Enterprises, Partners and Financial Advisors

GENERAL POLICY:

SBVWCD desires to better document and communicate its reserve policy to identify the necessity, purpose, development and use of District General and Enterprise reserves.

Additionally the District needs to: 1) document a calculation methodology and/or maintained level of reserves for all existing and future needs within the agency where reserve funds are required and/or necessary; 2) allocate and separate fund excesses for similar use, restrict transfer without Board Approval. The policy addresses the following:

Consideration on the establishment and development/continuation of a reserve fund will be decided based on the following criteria:

- Purpose and need for the reserve fund;
- Availability and source of funds to continue, replenish or establish the reserve;
- Operating expenditures approved by annual budgets or Groundwater Charge processes;
- Current and future emergency repairs, capital expenditures and debt service requirements;
- Board approval or changes to the reserve policy.

SBVWCD recognizes the importance of operating an agency or company with sound reserve levels in place that provide for unanticipated/emergency costs, should they arise within a budgeted fiscal year. These costs would be set aside to avoid requesting significant increased funding from year to year from groundwater charge entities or other revenue sources and to insure that the District is able to perform required critical tasks.

SCOPE:

The development of the enterprise model was proposed based on the review of the District's operation and performance in prior fiscal years. Additionally the enterprise model requires a policy and process to transfer reserves. It is critical to identify and build a General Fund Operating Reserve to provide funding for both District special contingencies and annual budget shortfalls.

This policy will provide direction to staff for the following areas:

- Sources of funds and segregation of the accounts and reserves
- Level and/or target for a reserve;
- Limits placed on the use of reserves;
- Requirements for reporting trends for reserves
- Limitation of transfers without Board Approval;

SPECIFIC PROVISIONS:

A. Groundwater Recharge Enterprise Reserve

The Groundwater Recharge Enterprise Reserve (GRER) shall be developed to fund general operating cash flow needs relative to the operation of the GRER fund. Through the Groundwater Charge process, each year Staff shall coordinate with Groundwater Charge payees on the level of this reserve in

accordance with this policy. Initially it is proposed that the reserve level be set at an amount equal to 25% of the GRE operating budget or \$130,000, but deferred for fiscal year 2011-12. This level is intended to build over the years to cover large emergency repairs and significant operations costs or capital purchases and mitigate large changes in rates from year to year, as needed. The primary source of these funds is the District Groundwater Charge and the General Fund Reserve when approved by the Board.

B. Land Resources Reserve

The Land Resource Reserve (LRR) shall be developed to fund general operating cash flow needs relative to the land management, planning, habitat, wash plan and other costs related to the Districts held lands. Through the payment of Aggregate royalties and other revenue, the LRR will accumulate capital to be able to fund the management needs and establish security against future unexpected expenses. Staff shall coordinate with Land Resource Partners on likely income for each fiscal year and plan for the contribution or use of this reserve fund.

Initially in 2011, this reserve did not require funding contributions due to limited mining activities. Costs to the Land Resource Enterprise will be funded by mining interests and District General Fund Reserve if they cannot be avoided. In future years the level of contribution will be set by the Annual Budget.

C. Prepaid Royalties Reserve

The District holds a \$5 million prepaid royalty from Robertson's. This reserve is subject to call provisions in the contract with Robertson's and is invested in 1 year or shorter investments. This Prepaid Royalties Reserve (PRR) is intended to provide the assurance to the District from Robertson's for the long term lease of District property and the payment of future royalties. District revenue from interest may be used in the General Fund or to fund the PRR as identified in the Annual Budget.

D. Redlands Plaza Reserve

The District's offices are in Redlands Plaza and it manages the building for itself and its tenants. In addition, other real property owned by the District that is leased is also managed under this enterprise. The Redlands Plaza Reserve (RPR) shall be developed solely of lease payments of the property leased up to an amount not to exceed 150% of the annual maintenance budget or 50% of annual rental proceeds. The purpose of the RPR is to accumulate funding to pay for major maintenance, upgrades, marketing, or emergency repairs.

E. General Fund Reserves

1. General Fund Reserve

This reserve is to secure funding to the General Fund for District operations in times of temporary deficit and to balance the large swings in District cash flow. The sources of funding to the District are ephemeral and tend toward moving together so when one revenue source is down others are as well. Thus, the District needs to have longer term reserves and short term operating funds and capital.

Because there will be urgent needs and possible unforeseen costs after the District sets rates and or costs which are over budget, the District will use the General Fund Reserve (GFR). This allows the District flexibility to operate even in down economic cycles.

This is the only existing reserve (with the exception of the Prepaid Royalty Reserve) and it has been significantly depleted in the past two years due to the general economy and litigation cost. This reserve will be budgeted each year to increase and/or decrease based on annual operating expenditures of the

General Fund and annual decisions made by the Board. It is envisioned that this reserve level balance be maintained, once achieved, at a level equal to two years budgeted General Fund operating expenses or approximately \$1,200,000.

2. Operating Fund and Level

The Board has established an “Operating Fund” as a subset of the General Fund Reserve. This fund, not to exceed \$300,000, is established and may be withdrawn by the General Manager, from LAIF or other investments to meet the projected operating cash flow needs of the District within the budget year. Because revenue and expense timing as well as contract reimbursements do not align with expenses, this operating funding is important. Costs vary from year to year; therefore the Operating Fund level should be reviewed and may be modified by the Board as part of the Annual Budget process. The General Manager shall not transfer operating funds from investments beyond the level of the Operating Fund without Board approval.

3. PERS Employer Contribution and Post Employment Expense Reserve

This reserve is to provide funding for the District to protect against future fluctuations in the employer contribution as witnessed over the past several years. SBVWCD, as most agencies were not obligated to contribute to the PERS retirement program as interest rates and earnings exceeded the projected liabilities of the retirement fund. Over the past few years the SBVWCD Employer Contribution has increased and additional increases are forecasted in the future. This reserve will be created to set aside funds at 7% of payroll even when the requested contribution from PERS falls below this level. No contribution and/or set aside will be required at this time.

The District has limited post-employment liabilities due to its prudent management of benefits. The District shall complete an actuarial evaluation every three years or similar report to provide reserve funding adequate to fund projected post-employment expenses. In November, 2011 the Board Authorized \$3,118.00 allocated to this Reserve for the full funding of anticipated costs. The actuarial evaluation recommended additional annual contributions of \$1,000.00.

4. Self-Insurance Reserve

This reserve is to provide insurance protection to the District for losses that could arise from property, general liability and worker’s compensation claims. The reserve should be maintained at a level that together with SBVWCD’s existing insurance policies would adequately protect the District and its member agencies. The Self-Insurance Reserve (SIR) will accumulate funds at an annual rate of \$25,000 earning interest allocated quarterly on balances maintained. The fund shall be utilized to cover insurance losses experienced by the agency that may or may not be awaiting insurance claim reimbursement. The agency shall cease to contribute set-aside funds upon reaching a \$250,000 balance.

F. Capital Improvement Plan (CIP) Reserve (future)

This reserve is to provide multi-year funding to support future capital projects identified and approved by the Board in the Districts CIP Plan. The District does not currently have a CIP and contributions will be determined when a plan is approved by the Board

CLARIFICATION:

Restricted Reserves

The only funds classified as restricted are those which are specifically governed by a written contract with the agency or outlined within the “bond covenants” of a bond issue.

Unrestricted Reserves

San Bernardino Valley Water Conservation District Policy

Reserve levels classified as unrestricted are set by SBVWCD Board resolution. The Board may modify or transfer funds between reserves by Board action.

G. Reserve and Enterprise Transfers, Loans and Approval

The District Board has authority over all transfers and loans among District Enterprises and their Reserve accounts. The Board delegates day to day management of the funds of the enterprises to the General Manager. Under this authority, the General Manager may approve the transfer/loan of funds from one enterprise/reserve to/from another within the fiscal year in an amount not to exceed \$50,000. Such transfers/loans must be repaid within the same fiscal year and accrued interest (at the LAIF rate) is due to the lending enterprise reserve from the borrowing enterprise reserve.

Transactions beyond/above this limit or which will extend past the end of the fiscal year shall be disclosed and approved by the Board unless included in the approved annual budget.

**San Bernardino Valley Water Conservation District
2011-2012
Committee Assignments**

Administrative Committee

Director Clare Henry Day
Vice President McDonald
Director David Raley

Resources Committee

President Corneille
Director Manuel Aranda
Director Clare Day

Ad Hoc Committees

Audit Committee

President Corneille
Director David Raley

Zero Sphere

Vice President McDonald
Director Bob Glaubig
Director John Longville

APPENDIX “C”

Roster of Organizations and Committees with Assigned Representatives

District Requested Meetings

District Requested Meetings are organizations that the Board has determined as essential for participation. The Board designates a primary and alternate; the alternate only attends if the primary indicates they are unavailable to attend. Included are all District Board meetings and Standing and Ad Hoc committees the member is appointed to. Attendance by another Board member, other than the primary or alternate designee, may only be eligible for per-diem compensation as a Director Selected meeting. Director Selected travel reimbursements (including meeting registration, airfare and hotel) for any Board member attending any of the following meetings as a Director Selected meeting shall be paid only upon prior approval of the Board. A cost estimate must be presented to the Board in advance at its regularly scheduled Board meeting for approval.

Organization/Committee

Primary/Alternate

- | | |
|--|---------------------|
| 1. Association of California Water Agencies/JPIA | McDonald/Aranda |
| 2. Association of California Water Agencies
(Spring/Fall Conferences) | Set by Board Action |
| 3. Basin Technical Advisory Committee | Cozad/McDonald |
| 4. California Special Districts Assoc. Annual Conference | Aranda/Longville |
| 5. SBVMWD Advisory Commission on Water Policy | Corneille/Raley |
| 6. SBVMWD Board Meetings | McDonald/Cozad |
| 7. Santa Ana Sucker Task Force | Cozad/McDonald |
| 8. Upper Santa Ana Water Res. Assoc | Aranda/Cozad |
| 9. Wash Plan Task Force | Raley/McDonald |
| 10. Big Bear Watermaster Committee
(Court Appointed Attendee- Cozad) | Raley/Corneille |

Organization/Committee's selected by Outside Organization subject to Board Approval

Organization/Committee

Primary/Alternate

Other ACWA Activities:

a. Sacramento Legislative Forums	Set by Board Action
b. Washington DC Legislative Forum	Set by Board Action
c. Groundwater Committee	Corneille/McDonald*
d. Water Management Committee	McDonald/Corneille*
e. State Legislative Committee	McDonald/Longville
f. Communication Committee	Aranda/No Alternate

*One member should attend meeting on behalf of the District

Director Selected Meetings - Maximum of 3

The Director Selected meetings are pre-approved; discretionary meetings that each Director may attend, in a number not to exceed three (3) per month, and are eligible for meeting per-diem compensation and eligible expense reimbursement. Directors may attend more than three (3) Director Selected meetings in a single month, such attendance will be eligible only for reimbursement of expenses, and ineligible for meeting per diem reimbursement. Reimbursement for travel expenses (including meeting registration, airfare and hotel) for any Director Selected meeting shall be paid only upon prior approval of the Board. A cost estimate must be presented to the Board in advance at regular scheduled Board meetings for approval.

Expenses are subject to limitations provided for in the Board Policy Handbook Section 4025.1 for all Director Selected meeting.

A. Assoc of SB County Special Districts	Director Selected
B. Redlands Chamber of Commerce	Director Selected by Division
C. Highland Area Chamber of Commerce	Director Selected by Division
D. Loma Linda Chamber of Commerce	Director Selected by Division
E. Mentone Chamber of Commerce	Director Selected by Division
F. San Bernardino Area Chamber of Commerce	Director Selected by Division
G. Seven Oaks Dam Water Quality Task Force	Cozad/Director Selected

H. Engineering Investigation Committee	Cozad/Director Selected
I. Special Presentations	Director Selected
J. ACWA Region 9 Meetings	Director Selected
K. Association of Ground Water Agencies	Cozad



General Managers Report

For December 9, 2011, through January 5, 2012

Daniel B. Cozad

The following summarizes the efforts and activities during in the period from December to early January.

1. **Water Conservation** – All flows, approximately 30 CFS, in the Santa Ana are being utilized for direct use, approximately 700 AF recharged. No State Project Water is being recharged. Mill Creek flows vary with rainfall and are currently at 22 CFS, all but about 10 CFS is being used directly, approximately 1750 AF recharged. The December Monthly Recharge Report is included in the package. In December and early January Field staff and Jacinto Construction cleaned all authorized ponds. This work completed cleaning of all ponds used during the 2011 water year and prepared for 2012.
2. **Personnel/Administration/Staff** – Updated payroll reporting for Enterprise Financials. Staff appreciated the holiday time off and vacation taken.
3. **Finance/Budget/Audit** – Continued working with Auditor and for audit field work. Reviewed agreements and billings, updated revenue projections and prepared budget modification proposal. Received payment from SBVMWD for maintenance under existing agreements. Billing for Spreading Agreement and groundwater charge will be completed in January. Collections Plan implementation under way with well verification from Watermaster records. Field work will be initiated shortly.
4. **Facilities Maintenance/Aggregate Management** – Intern staff are finalizing the draft Maintenance and Aggregate Management plan for final Resources Committee recommendations. Coordination CIP plans with SBVMWD and Enhanced Recharged Program including engineering fieldwork. Coordinating with USACOE and County flood on winter operations. Received hardware needed for gate updates for Main Mill Creek diversions.
5. **Engineering Investigation Report** – Report planning completed, data requests sent to all providers and cooperators. Non-data dependent elements of the report now in preparation. Initiated coordination with SBVMWD for comparative modeling.
6. **Wash Plan** – December Conservation Strategy meeting with USFWS, BLM and Mining partners for the Wash Plan was canceled. MOU for planning a Joint Federal Agency lead may be in progress. Costs to date, *for all funds for minimal contracts with consultants* advanced from the general fund have been documented as a loan and provided to the Board. Continued working with Mining partners on support and scheduling of the next Task Force meeting.

- 7. East Branch Extension** – Coordinated with DWR and SBVMWD, awaiting response on negotiation and construction preparations.
- 8. Property/Redlands Plaza** – Completed two tenants lease renewals. Renewed field access permits for model aircraft and Soffel.
- 9. Public Outreach and Legislative** – Coordinated meetings with partners on mining and groundwater, attended Santa Ana sucker, BTAC Engineering and Watermaster meetings to further develop the Agreement. Met with EVWD and other to ground water issues and next year maintenance.
- 10. Redistricting** – Prepared version 2 of the redistricting Plan for Division balance. Legal counsel provided criteria for voter rights act included in version 2.
- 11. Current Board Action Implementation** – Implementing Board direction and worked with Ad-hoc committees. Coordinating and gathering information on property and lease options. Meeting of GMs and Legal Counsel for Districts on Collaborative Agreement.
- 12. Mining Lease** – Working with Cemex to develop payment documentation under lease.
- 13. East Valley Water District (EVWD)** – Met with interim GM. EVWD is planning to build a building adjacent to District property. Agreed to check easements. Also interested in possible Conservation partnership.
- 14. Computer and IS** – Planning website revision and updates for spring.
- 15. Future Board Activities** – Expected short term items for consideration
 - a. East Branch Extension negotiation
 - b. Community Based Strategic Planning
 - c. Collaborative Agreement Development
- 16. Success Stories**

Field and contract staff completed all basin cleaning under budget and on schedule without incidents or accidents.

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 12/1/2011
To: 12/31/2011



	December				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	0.8	24	692	30,000	2%
Mill Creek	15.4	478	1,630	18,000	9%
State Water Project	0.0	0	0	NA	NA
In River Channel Recharge**	2.1	65	301	NA	NA
Total	18	567	2,623	48,000	5%

Values in Acre Feet

*BTAC Revised Max in December 2011

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2012

