

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
AGENDA**

February 12, 2014 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

A. Approval of Board Minutes, January 8, 2014.....	5
B. Approval of Expenditure Report, January 2014	11
C. Groundwater Assessment Status Report, GWA #41	20
D. Board Policy Manual, Appendix B(M#1239).....	35
E. Form 806 Update for 2014 (M#1239)	37
F. Second Quarter Financials(M#1240)	41
G. Resolution No. 506, In Support of James Curatalo for LAFCO (M#1241)	44

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Medina at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

4. ACTION ITEMS

- A. UNAUDITED FINANCIALS, JANUARY 2014(M#1242)46
Presenter: Daniel Cozad
Recommendation: Review, discuss and approve the unaudited financials for January 2014.
- B. 2014 ENGINEERING INVESTIGATION DRAFT REPORT (M#1243).....53
Presenter: Daniel Cozad
Recommendation: Staff recommends the Board receive the 2014 Engineering Investigation Draft Report (EI) Presentation and consider acceptance of the report.
- C. PRELIMINARY GROUNDWATER ENTERPRISE BUDGET FOR FISCAL YEAR 2014-2015 (M#1244)55
Presenter: Daniel Cozad
Recommendation: Staff recommends that the Board discuss and consider the following issues for inclusion in the 2014-2015 Groundwater Enterprise and direct staff on a groundwater charge rate for the Public Notice.
- D. BOARD EFFECTIVENESS SELF EVALUATION DISCUSSION61
Presenter: President Corneille
Recommendation: Board Discuss the results of the self-evaluation.
- E. PUBLIC RECORDS REQUEST POLICY (M#1245)66
Presenter: Daniel Cozad
Recommendation: Administrative Committee recommends the Board review and approve the policy included in board package which includes revisions incorporated by both Committee and District Counsel.
- F. RECORDS RETENTION AND DESTRUCTION POLICY (M#1246)70
Presenter: Daniel Cozad
Recommendation: Administrative Committee recommends the review and approval of the policy included in package.
- G. COMPENSATION ORDINANCE REVISION NOTICE FOR PUBLIC HEARING (M#1247)80
Presenter: Daniel Cozad
Recommendation: The Administrative Committee and Staff recommend the Board review and consider directing staff to schedule a public hearing to consider approval of Ordinance 2014-1.
- H. ACWA COMMITMENT TO EXCELLENCE (M#1248)83
Presenter: Daniel Cozad
Recommendation: Recommends the Board review the ACWA Commitment to Excellence agreement presented in the package and consider participating in program and signing agreement.

5. **INFORMATION ITEMS:**

- A. General Manager's Report.....87
- B. Monthly Recharge Report94
- C. Wash Plan Report95
- D. Future Agenda Items & Staff Task requests from Directors

6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports98
- B. Board Approval Requests (Handouts)

7. **UPCOMING MEETINGS:**

- A. February 13, 2014 Upper Santa Ana Water Resources Association,
9:30 a.m. at District Office
- B. February 17, 2014 Office Closed in Observance President's Day
- C. February 18, 2014 San Bernardino Valley Municipal Water District,
2:30 p.m. at Valley District
- D. February 20, 2014 Three Valleys Leadership Breakfast, 7:30 a.m. at
Sheraton Fairplex Hotel, Pomona
- E. February 24, 2014 Association of San Bernardino County Special
Districts Dinner, 6:00 p.m. at TBD
- F. February 26, 2014 State of the County 2014 at Citizens Business Bank
Arena
- G. March 4, 2014 San Bernardino Valley Municipal Water District,
2:30 p.m. at Valley District
- H. March 5, 2014 ACWA State Legislative Symposium, 9:00 a.m.-2:15
p.m., Sacramento
(Board Approval Required)
- I. March 11, 2014 Big Bear Watermaster Meeting, 1:30 p.m. at District
Office
- J. March 13, 2014 Advisory Commission on Water Policy, 6:30 p.m. at
Valley District
- K. May 6-9, 2014 ACWA Spring Conference, Monterey
(Board Approval Required)

8. **CLOSED SESSION**

- A. The Board may convene in Closed Session under Government Code section 54956.8, to discuss real property negotiations, relating to lease terms on portions of property located in the Santa Ana River Wash, and depicted as “Cemex” in Figure 3.7 of the Final Environmental Impact Report for the Upper Santa Ana Wash Land Management and Habitat Conservation Plan, with CEMEX Construction Materials Pacific, LLC. Daniel B. Cozad and David B. Cosgrove are the negotiators for the District. Bryan Forgey, Scott Hess and Christine Jones are the negotiators for CEMEX.
- B. Under authority of Government Code section 54956.9 (c), the Board may meet in Closed Session to decide whether to initiate litigation.

9. **ADJOURN MEETING.** The next regular Board meeting will be on March 12, 2014 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF January 8, 2014
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
Manuel Aranda, Director
John Longville, Director (Arrived 1:40 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Medina, Administrative Services Specialist
Jeff Beehler, Land Resource Manager

GUESTS PRESENT:

Hector Hernandez, Highland Community News
Michelle Diamond, Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

3. DISTRICT STANDING COMMITTEE APPOINTMENTS

President Corneille introduced the committee appointments noting the appointments did not depend on the revisions that were shown for Appendix B in the package. Vice President McDonald indicated that any change in responsibilities of the committees could be discussed at the Administrative Committee on January 15th. President Corneille indicated he had obtained feedback from the Directors as to which committee(s) they desire to be on. Board Policy Section 4060 was handed out for information. These appointments are for a two year term.

The President then appointed the members to the committees as follows:

- Administration Committee: Chair- Melody McDonald, Member-David Raley, Alternate-John Longville
- Resources Committee: Chair- Richard Corneille, Member- Manny Aranda, Alternate-David Raley
- Outreach and Communications Committee: Chair- Manny Aranda, Member-John Longville, Alternate-Melody McDonald

President Corneille also reappointed an Ad Hoc committee as follows:

- Ad Hoc Audit Committee: Chair-Richard Corneille, Member-David Raley, Alternate-Melody McDonald

Vice President McDonald asked if the Ad Hoc committee would make a recommendation as to what auditors the District will select. President Corneille stated that the District is going through the procurement process and an RFP issued on January 6th. He reminded them that the District policy provided for a new audit firm every three years. There will be a selection committee that consists of himself, Director Raley and Mr. Cozad. Mr. Cozad indicated that the final selection will come back to the full Board for consideration.

4. CONSENT CALENDAR

- A. Approval of the Board Minutes from December 11, 2013
- B. Approval of Check Register, December 2013

It was moved by Director Aranda and seconded by Vice President Corneille to approve Consent Calendar. The motion carried 4-0 with Director Longville noted absent from the vote.

5. ACTION ITEMS

A. UNAUDITED FINANCIALS, DECEMBER 2013

Mr. Cozad noted that the largest expenditure was to Burgeson's for the repairs and replacement of the HVAC systems which were vandalized. ACWA/JPIA has issued the District a check to reimburse the District for this expenditure of \$15,508_; except for the \$1,000 deductible. President Corneille noted the difference between the Wash Plan Revenue and Expenses from the graph versus the Profit & Loss to Date vs. Annual Budget report. Mr. Cozad stated that they are different because one report is on accrual basis and one is adjusted to show a cash basis.

He indicated that the Wash Plan is accrual basis and believes the characterization may need to be reviewed with the accountant. Part of the contribution for prior costs was paid by SBVMWD. Discussion ensued. Mr. Cozad said that at year end this will all balance out. Vice President McDonald suggested the contribution should go into reserves from where the loan came. President Corneille asked for clarification on 4065 and 4066 for Redlands Plaza. He asked if they should be separate GL's or if they were rolled together. Staff will review this item. Director Raley asked for the status of the Wash Plan finances. Mr. Cozad stated that the District is operating within budget and there does not seem to be any issues. Director Aranda thanked Staff for their attention to detail in preparing the financials and keeping us within budget.

It was moved by Director Raley and seconded by Director Aranda to approve the Unaudited Financials for December 2013. The motion carried unanimously.

B. STRATEGIC PLAN REVIEW AND DISTRICT BOARD PRIORITIES FOR 2014

Mr. Cozad presented a brief PowerPoint on this item. He noted that every year in January the Board reviews Board's Priorities and since the District adopted a Strategic Plan he would like to review them together to illustrate how they tie together. He reviewed the seven Strategic Plan goals and believes they are still valid. There are twenty-two items listed under District Priorities. Review and discussion followed:

Sphere of Influence: This item has been filed with LAFCO. Currently LAFCO is waiting on other entities to submit their documentation for the MSR review. An update is expected this month.

Plunge Creek: Waiting on DWR to announce funding awards which will include funding award amounts. A RFP for engineering work will need to be done once awarded. Director Raley asked if we can complete the project on our own. Mr. Cozad indicated that it is possible but a budget and funding source would need to be identified. If we did it independently, we would likely need to phase construction over a longer period of time. President Corneille stated he heard that the amount of money proposed and amount SAWPA may get is approximately half of what was originally estimated. Mr. Cozad indicated that this is a preliminary funding decision from DWR. SAWPA is confident they will be fully funded. This is a beneficial project for habitat and water conservation. DWR is estimating it will make award announcements in late January or February.

Harmony Development: Director Aranda asked for Staff to elaborate on this item. Mr. Cozad said that this project is where Sunrise Ranch and/or the County of Orange will be developing housing. Lewis Group was contracted to obtain entitlements for development of this area. The District is not directly involved. Water and Sewer will be provided by EVWD.

District of Distinction/Transparency Certificate: Board training has been completed but will be revisited. Staff needs to compile the submittal and additional efforts are required.

Wash Plan Trail/Concept Design: This is a new item. Staff would like to try to focus on it this summer. District Staff has met with cities on trails. President Corneille suggested that this be done with the Wash Plan update. Mr. Beehler indicated that the location and the footprint for trails are in the Wash Plan. What is not in the Wash Plan is staging, security, responsibility and maintenance. Mr. Beehler has suggested an added connection to finish off Cone Camp Road; that is not in the current plan. Mr. Cosgrove stated that the trails are defined in various areas of the Wash Plan. Discussion ensued. President Corneille suggested this item should be a higher priority than a 3 and should be done concurrently with the Wash Plan EIS. Mr. Cozad said that engineering interns can potentially work on identifying trails implementation details. Once a concept is developed the costs can be identified. Director Raley stated that the District should be more proactive in implementing the trails system and identifying a nonprofit or municipality to take responsibility for it. President Corneille said that consultant help may be required to define the details. Directors indicated that the trails are already being used illegally without District permission. One priority should be to raise community awareness. Mr. Cozad stated that our maintenance roads are being used unlawfully by the public (i.e. running, hiking, riding bikes and motorcycles.) We can analyze the needs in order for it to be implemented. The District does not have the authority to engage in park and trail activity without activating latent powers in our organic act which would have to be authorized by LAFCO. Staff will return to the Board next month with elements of a plan for development on this item.

Items removed from list: President Corneille noted that there are some ongoing routine items not specific project and that is why Item 13: Other Revenue Sources should be removed from the list because the District has balanced the budget and it is an ongoing task. Also, Item 17: Sale of Excess Property (22 acres); this should be removed because the sale of the land seemed to be a difficult task. The District was refunded the exclusive agent's retainer fee. Item 20: Solar and Wind Evaluation – Vice President McDonald asked about wind evaluation. Mr. Cozad indicated that solar assessment has been completed, but wind work has not been investigated yet. Mr. Cozad said a strategy needs to be developed to address the possibility of developing wind energy. Vice President McDonald indicated that the District has the space to possibly obtain wind energy. This item is removed as a 2014 priority, but should be brought back in future years if an opportunity occurs. Item 21: Cooperative Joint Projects – should be removed because this is an ongoing item. Item 9: Field Security, Habitat and Invasive Plant Issues – This item revised because field security it is an ongoing task.

Discussion ensued. It was the consensus of the Board to move Item 18: Wash Plan Trail Plan/Concept Design up to Item 6. and assign existing Items 6 and 7 as priority 2.

C. DISTRICT RECORDS DESTRUCTION

Vice President McDonald confirmed with Staff that no historically significant documents are being destroyed. Staff indicated the only items being destroyed are expenditures from 1953-2001.

It was moved by Director Aranda and seconded by Director Longville to approve the Destruction of the items listed within staff memo. The motion carried unanimously.

D. DISTRICT WEBSITE UPDATE

Mr. Cozad reviewed the website on the projector. He noted that the text on the website is easy to edit. Mr. Cozad noted that the BoardMember@sbvwcd.org will go to info, but falls in line with requirement to have Board email. The Category of Board Agenda/Board Agenda Packages needs to say "Board Agendas". The dates of the documents will need to be updated since all documents were updated recently; the "*What's New*" section is not accurate. Mr. Cozad reviewed the "*Transparency*" page which has been added to help the public understand the District and contributes to the requirements to obtain the Districts of Distinction certificate. The Board requested the following changes:

- Addition of the District organization chart
- Addition of a link from the "*Board of Directors*" page to the "*Transparency*" page
- Add all Form 700's next to each Directors name
- Budgets need to be uploaded and a final review of "*Budget/Financials*" page.
- 2012-2013 Directors Compensation spreadsheet needs to be fixed to be more legible
- "*Wash Plan*" page links and minutes need to be added
- A link to the District's Operations and Maintenance Manual needs to show up in more than one location
- Have items open in browser rather than having to download documents
- Initial paragraph needs to be updated

President Corneille commended Staff on their efforts and said that he is pleased with the new website. President Corneille indicated that staff needs to be sure that the Wash Plan info is easily accessible, and that the site be maintained so that information is current.

The District Website was approved by concurrence with revisions noted to be incorporated when launching new site.

6. INFORMATION ITEMS

A. GENERAL MANAGER'S REPORT

Mr. Cozad reviewed the General Manager's report. The strategic plan goals numbers have been added to the General Manager report. President Corneille requested that Staff follow up on the tour to be scheduled with Supervisor Ramos. Director Aranda offered to follow-up and invite Supervisor Ramos to the tour.

B. MONTHLY RECHARGE REPORT

Mr. Cozad stated that available water is being recharged. It is still very dry.

C. WASH PLAN REPORT

Mr. Beehler stated that the Wash Plan Report is included in package. The Wash Plan PowerPoint presentation was reviewed in detail. The Financial Accountability slide should be revised to simplify explanation. Vice President McDonald requested that more legends be

included on well map and make them one color. President Corneille requested an introductory slide that shows the District's responsibilities and role and how they tie to the benefits of the plan.

D. FUTURE AGENDA ITEMS & STAFF TASK REQUEST FROM DIRECTORS

There were none discussed.

7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville made no report.

Vice President McDonald attended SBVMWD Board Meetings. She also attended BTAC meeting where Tom Crowley of WVWD made a presentation on the IRWMP and President Corneille presented a letter from the Advisory Commission in regard to ACWA SWAP.

Director Raley attended the CSDA Governance Training.

Director Aranda will attend CSDA Education Committee, SBACC Installation, and Loma Linda Chamber Installation Dinner.

President Corneille attended the Advisory Commission meeting where the Commission recommended to the SBVMWD Board that they support the ACWA Statewide Water Action Plan, and recommended approval of the BTAC 2014 Water Management Plan. He also attended CSDA Governance Training. He handed out a form called *Assessing Governing Board Effectiveness* to Board, General Counsel and Executive Staff. He suggested that Staff compile completed questionnaires filled out by those that attended the Governance Training and put together a summary for discussion at the February Board meeting. President Corneille requested feedback from the Board. Deadline to return the survey is January 10th.

8. UPCOMING MEETINGS

On March 13, 2014, Advisory Commission on Water Policy and presentation on Wash Plan by Mr. Cozad or Mr. Beehler. Vice President McDonald and President Corneille have a presentation on the District and the Wash Plan scheduled for the City of Highland Chamber on June 24th .

9. ADJOURN MEETING

It was moved by Director Longville and seconded by Vice President McDonald to adjourn. The motion carried unanimously.

At 4:07 p.m. the meeting adjourned to the next regular Board Meeting scheduled for February 12, 2014 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
ADP010314	01/10/2014	ADP	1012 · Citizens Business ...		-68.65
			6042 · Payroll Processing	4-General Fund ...	68.65
TOTAL					68.65
ADP011414	01/14/2014	ADP	1012 · Citizens Business ...		-82.00
			6042 · Payroll Processing	4-General Fund ...	82.00
TOTAL					82.00
ADP011514	01/14/2014	ADP	1012 · Citizens Business ...		-40.00
			6042 · Payroll Processing	4-General Fund ...	40.00
TOTAL					40.00
ADP011714	01/21/2014	ADP	1012 · Citizens Business ...		-618.04
			6160 · Payroll Taxes-Emplo...	4-General Fund ...	99.27
			6160 · Payroll Taxes-Emplo...	1-Groundwater E...	314.41
			6160 · Payroll Taxes-Emplo...	2-Redlands Plaz...	31.53
			6160 · Payroll Taxes-Emplo...	3-Land Resources	92.04
			6160 · Payroll Taxes-Emplo...	5-Wash Plan	80.79
TOTAL					618.04
ADP012414	01/24/2014	ADP	1012 · Citizens Business ...		-70.65
			6042 · Payroll Processing	4-General Fund ...	70.65
TOTAL					70.65
18835	01/02/2014	Antimite Pest Control, Inc.	1012 · Citizens Business ...		-66.00
	12/22/2013		6026 · Redlands Plaza CA...	2-Redlands Plaz...	66.00
TOTAL					66.00
18836	01/02/2014	Burgeson's Heating & Air...	1012 · Citizens Business ...		-16,310.00
	12/13/2013		6016 · Redlands Plaza Mai...	2-Redlands Plaz...	525.00
			6016 · Redlands Plaza Mai...	2-Redlands Plaz...	15,785.00
TOTAL					16,310.00
18837	01/02/2014	Citizens Business Bank	1012 · Citizens Business ...		-2,725.02
	12/13/2013		5210 · Equipment Maintena...	1-Groundwater E...	419.49
			5215 · Property Maintenance	1-Groundwater E...	108.00
			6001 · General Administrati...	4-General Fund ...	183.56
			6001 · General Administrati...	1-Groundwater E...	233.55
			6004 · Meeting Expenses	4-General Fund ...	26.03
			6004 · Meeting Expenses	1-Groundwater E...	8.68
			6012 · Office Maintenance	4-General Fund ...	35.57
			6012 · Office Maintenance	1-Groundwater E...	53.36
			6039 · Postage and Overni...	4-General Fund ...	17.08
			6039 · Postage and Overni...	1-Groundwater E...	7.76
			6039 · Postage and Overni...	2-Redlands Plaz...	3.11
			6039 · Postage and Overni...	3-Land Resources	3.11
			6090 · Subscriptions/Public...	4-General Fund ...	10.00
			6425 · Meals	4-General Fund ...	422.25
			6430 · Lodging	4-General Fund ...	230.10
			6525 · Meals	4-General Fund ...	317.04
			6525 · Meals	1-Groundwater E...	84.54
			6525 · Meals	3-Land Resources	21.14

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
			6530 · Lodging	4-General Fund ...	405.15
			6530 · Lodging	1-Groundwater E...	108.04
			6530 · Lodging	3-Land Resources	27.46
TOTAL					2,725.02
18838	01/02/2014	City of Redlands - Munici...	1012 · Citizens Business ...		-1,937.60
	12/19/2013		6026 · Redlands Plaza CA...	2-Redlands Plaz...	1,937.60
TOTAL					1,937.60
18839	01/02/2014	ESRI, Inc.	1012 · Citizens Business ...		-3,016.00
	12/31/2013		7220 · Computer Software	4-General Fund ...	1,055.60
			7220 · Computer Software	1-Groundwater E...	904.80
			7220 · Computer Software	3-Land Resources	1,055.60
TOTAL					3,016.00
18840	01/02/2014	Image Source	1012 · Citizens Business ...		-442.24
	12/15/2013		6033 · Office Equipment Re...	4-General Fund ...	331.68
			6033 · Office Equipment Re...	1-Groundwater E...	22.11
			6033 · Office Equipment Re...	2-Redlands Plaz...	66.34
			6033 · Office Equipment Re...	3-Land Resources	22.11
TOTAL					442.24
18841	01/02/2014	J. R. Freeman	1012 · Citizens Business ...		-114.12
	12/30/2013		6030 · Office Supplies	4-General Fund ...	91.30
			6030 · Office Supplies	1-Groundwater E...	5.71
			6030 · Office Supplies	2-Redlands Plaz...	11.41
			6030 · Office Supplies	3-Land Resources	5.70
TOTAL					114.12
18842	01/02/2014	JAN-PRO Cleaning Syste...	1012 · Citizens Business ...		-618.00
	01/01/2014		6018 · Janitorial Services	4-General Fund ...	618.00
TOTAL					618.00
18843	01/02/2014	Jeff Beehler	1012 · Citizens Business ...		-193.93
	12/30/2013		6510 · Mileage	4-General Fund ...	126.70
			6510 · Mileage	1-Groundwater E...	33.78
			6510 · Mileage	3-Land Resources	8.45
			6520 · Travel, Other (rental ...	4-General Fund ...	18.75
			6520 · Travel, Other (rental ...	1-Groundwater E...	5.00
			6520 · Travel, Other (rental ...	3-Land Resources	1.25
TOTAL					193.93
18844	01/02/2014	Randy L. Scott	1012 · Citizens Business ...		-2,041.95
	12/19/2013		5122 · Wash Plan Professi...	5-Wash Plan	2,025.00
			5122 · Wash Plan Professi...	5-Wash Plan	16.95
TOTAL					2,041.95

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
18845	01/02/2014	Rutan & Tucker	1012 · Citizens Business ...		-3,210.76
	12/31/2013		5180 · Legal	4-General Fund ...	1,530.76
			5180 · Legal	3-Land Resources	1,560.00
			5175 · Legal - Wash Plan	5-Wash Plan	120.00
TOTAL					3,210.76
18846	01/02/2014	Sonsray Machinery	1012 · Citizens Business ...		-74,122.60
	01/02/2014		7230 · Field Equipment / V...	1-Groundwater E...	74,122.60
TOTAL					74,122.60
18847	01/02/2014	The Gas Company	1012 · Citizens Business ...		-117.96
	12/12/2013		5450 · Natural Gas	4-General Fund ...	70.78
			5450 · Natural Gas	1-Groundwater E...	47.18
TOTAL					117.96
18848	01/02/2014	Verizon California-6637	1012 · Citizens Business ...		-290.59
	12/19/2013		5470 · Internet Services	4-General Fund ...	145.30
			5470 · Internet Services	1-Groundwater E...	87.18
			5470 · Internet Services	2-Redlands Plaz...	14.53
			5470 · Internet Services	3-Land Resources	43.58
TOTAL					290.59
18849	01/02/2014	Verizon California-8398	1012 · Citizens Business ...		-181.44
	12/22/2013		5410 · Alarm Service	4-General Fund ...	90.72
			5410 · Alarm Service	1-Groundwater E...	90.72
TOTAL					181.44
18850	01/02/2014	Verizon California - 2503	1012 · Citizens Business ...		-516.30
	12/07/2013		5440 · Telephone	4-General Fund ...	221.41
			5440 · Telephone	1-Groundwater E...	94.89
			5470 · Internet Services	4-General Fund ...	100.00
			5470 · Internet Services	1-Groundwater E...	60.00
			5470 · Internet Services	2-Redlands Plaz...	10.00
			5470 · Internet Services	3-Land Resources	30.00
TOTAL					516.30
18851	01/02/2014	Verizon California -7275	1012 · Citizens Business ...		-150.83
	12/13/2013		5440 · Telephone	4-General Fund ...	70.59
			5440 · Telephone	1-Groundwater E...	30.25
			5470 · Internet Services	4-General Fund ...	25.00
			5470 · Internet Services	1-Groundwater E...	15.00
			5470 · Internet Services	2-Redlands Plaz...	2.50
			5470 · Internet Services	3-Land Resources	7.49
TOTAL					150.83
18852	01/02/2014	Wilbur's	1012 · Citizens Business ...		-95.32
	12/16/2013		5210 · Equipment Maintena...	1-Groundwater E...	95.32
TOTAL					95.32

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
18853	01/14/2014	Aaron Pederson	1012 · Citizens Business ...		-35.00
	01/03/2014		6018 · Janitorial Services	2-Redlands Plaz...	35.00
TOTAL					35.00
18854	01/14/2014	ACWA JPIA - Workers Co...	1012 · Citizens Business ...		-2,834.00
	01/06/2014		6120 · Workers' Comp. Ins...	4-General Fund ...	455.20
			6120 · Workers' Comp. Ins...	1-Groundwater E...	1,441.72
			6120 · Workers' Comp. Ins...	2-Redlands Plaz...	144.59
			6120 · Workers' Comp. Ins...	3-Land Resources	422.04
			6120 · Workers' Comp. Ins...	5-Wash Plan	370.45
TOTAL					2,834.00
18855	01/14/2014	Arrowhead	1012 · Citizens Business ...		-38.44
	12/26/2013		5460 · Water / Trash / Sewer	1-Groundwater E...	38.44
TOTAL					38.44
18856	01/14/2014	Assoc. San Bernardino C...	1012 · Citizens Business ...		-27.00
	01/09/2014		6425 · Meals	4-General Fund ...	27.00
TOTAL					27.00
18857	01/14/2014	Athena Medina	1012 · Citizens Business ...		-1,214.54
	01/06/2014		6087 · Educational Reimbu...	4-General Fund ...	1,135.00
			6087 · Educational Reimbu...	4-General Fund ...	79.54
TOTAL					1,214.54
18858	01/14/2014	Castro Landscaping Serv...	1012 · Citizens Business ...		-500.00
	01/02/2014		6015 · Mentone House Mai...	2-Redlands Plaz...	200.00
			6026 · Redlands Plaza CA...	2-Redlands Plaz...	300.00
TOTAL					500.00
18859	01/14/2014	Corneille, Richard	1012 · Citizens Business ...		-2,076.84
	01/07/2014		6401 · Directors' Fees	4-General Fund ...	1,576.00
			6410 · Mileage	4-General Fund ...	149.17
			6425 · Meals	4-General Fund ...	81.57
			6430 · Lodging	4-General Fund ...	230.10
			6420 · Other Travel	4-General Fund ...	40.00
TOTAL					2,076.84
18860	01/14/2014	Day, Clare Henry	1012 · Citizens Business ...		-197.00
	01/03/2014		6401 · Directors' Fees	4-General Fund ...	197.00
TOTAL					197.00
18861	01/14/2014	Edison - 7241	1012 · Citizens Business ...		-59.12
	01/11/2014		5420 · Electricity	4-General Fund ...	16.55
			5420 · Electricity	1-Groundwater E...	11.82
			5420 · Electricity	2-Redlands Plaz...	30.75
TOTAL					59.12

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
18862	01/14/2014	Edison - 8812	1012 · Citizens Business ...		-197.34
	12/30/2013		5420 · Electricity	4-General Fund ...	55.26
			5420 · Electricity	1-Groundwater E...	39.47
			5420 · Electricity	2-Redlands Plaz...	102.61
TOTAL					197.34
18863	01/14/2014	Edison - Redlands Plaza	1012 · Citizens Business ...		-282.77
	12/31/2013		6026 · Redlands Plaza CA...	2-Redlands Plaz...	282.77
TOTAL					282.77
18864	01/14/2014	Edison -5552	1012 · Citizens Business ...		-253.58
	01/10/2014		5420 · Electricity	4-General Fund ...	52.05
			5420 · Electricity	1-Groundwater E...	37.18
			5420 · Electricity	2-Redlands Plaz...	96.65
			5420 · Electricity	2-Redlands Plaz...	67.70
TOTAL					253.58
18865	01/14/2014	Gerrard's Market	1012 · Citizens Business ...		-99.99
	01/07/2014		6425 · Meals	4-General Fund ...	49.99
			6525 · Meals	4-General Fund ...	50.00
TOTAL					99.99
18866	01/14/2014	Home Depot	1012 · Citizens Business ...		-45.99
	12/27/2013		6016 · Redlands Plaza Mai...	2-Redlands Plaz...	12.34
			5210 · Equipment Maintena...	1-Groundwater E...	25.57
			5215 · Property Maintenance	1-Groundwater E...	8.08
TOTAL					45.99
18867	01/14/2014	I-Shred	1012 · Citizens Business ...		-91.00
	01/13/2014		5120 · Misc. Professional S...	4-General Fund ...	91.00
TOTAL					91.00
18868	01/14/2014	Loma Linda Chamber of ...	1012 · Citizens Business ...		-45.00
	01/09/2014		6425 · Meals	4-General Fund ...	45.00
TOTAL					45.00
18869	01/14/2014	Lowe's Companies, Inc.	1012 · Citizens Business ...		-35.55
	12/25/2013		5215 · Property Maintenance	1-Groundwater E...	35.55
TOTAL					35.55
18870	01/14/2014	Pat's Pots	1012 · Citizens Business ...		-210.00
	12/14/2013		5460 · Water / Trash / Sewer	4-General Fund ...	105.00
			5460 · Water / Trash / Sewer	1-Groundwater E...	84.00
			5460 · Water / Trash / Sewer	3-Land Resources	21.00
TOTAL					210.00

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
18871	01/14/2014	Redlands Chamber of Co...	1012 · Citizens Business ...		-100.00
	01/03/2014		6093 · Memberships	4-General Fund ...	100.00
TOTAL					100.00
18872	01/14/2014	San Bernardino Area Cha...	1012 · Citizens Business ...		-55.00
	01/09/2014		6425 · Meals	4-General Fund ...	55.00
TOTAL					55.00
18873	01/14/2014	Smart & Final	1012 · Citizens Business ...		-177.98
	12/29/2013		6019 · Janitorial Supplies	4-General Fund ...	31.27
			6019 · Janitorial Supplies	1-Groundwater E...	20.85
			6004 · Meeting Expenses	4-General Fund ...	94.40
			6004 · Meeting Expenses	3-Land Resources	31.46
TOTAL					177.98
18874	01/14/2014	Stanley Convergent Secu...	1012 · Citizens Business ...		-302.70
	01/01/2014		5410 · Alarm Service	4-General Fund ...	151.35
			5410 · Alarm Service	1-Groundwater E...	151.35
TOTAL					302.70
18875	01/14/2014	Valero Marketing & Supp...	1012 · Citizens Business ...		-830.39
	12/30/2013		5320 · Fuel	1-Groundwater E...	830.39
TOTAL					830.39
18876	01/15/2014	ACWA/JPIA	1012 · Citizens Business ...		-8,342.01
	12/12/2013		6150 · Medical Insurance	4-General Fund ...	1,214.97
			6150 · Medical Insurance	1-Groundwater E...	3,847.84
			6150 · Medical Insurance	2-Redlands Plaz...	385.90
			6150 · Medical Insurance	3-Land Resources	1,126.39
			6150 · Medical Insurance	5-Wash Plan	988.73
			6130 · Dental Insurance	4-General Fund ...	102.20
			6130 · Dental Insurance	1-Groundwater E...	323.66
			6130 · Dental Insurance	2-Redlands Plaz...	32.46
			6130 · Dental Insurance	3-Land Resources	94.74
			6130 · Dental Insurance	5-Wash Plan	83.16
			6110 · Vision Insurance	4-General Fund ...	22.81
			6110 · Vision Insurance	1-Groundwater E...	72.22
			6110 · Vision Insurance	2-Redlands Plaz...	7.24
			6110 · Vision Insurance	3-Land Resources	21.14
			6110 · Vision Insurance	5-Wash Plan	18.55
TOTAL					8,342.01
18877	01/28/2014	AAA Alarm Systems, Inc.	1012 · Citizens Business ...		-150.00
	02/01/2014		5410 · Alarm Service	4-General Fund ...	75.00
			5410 · Alarm Service	1-Groundwater E...	75.00
TOTAL					150.00

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
18878	01/28/2014	ACWA/JPIA	1012 - Citizens Business ...		-8,342.01
	01/14/2014		6110 - Vision Insurance	1-Groundwater E...	72.22
			6110 - Vision Insurance	2-Redlands Plaz...	7.24
			6110 - Vision Insurance	3-Land Resources	21.14
			6110 - Vision Insurance	4-General Fund ...	22.81
			6110 - Vision Insurance	5-Wash Plan	18.55
			6130 - Dental Insurance	1-Groundwater E...	323.66
			6130 - Dental Insurance	2-Redlands Plaz...	32.46
			6130 - Dental Insurance	3-Land Resources	94.74
			6130 - Dental Insurance	4-General Fund ...	102.20
			6130 - Dental Insurance	5-Wash Plan	83.16
			6150 - Medical Insurance	1-Groundwater E...	3,847.84
			6150 - Medical Insurance	2-Redlands Plaz...	385.90
			6150 - Medical Insurance	3-Land Resources	1,126.39
			6150 - Medical Insurance	4-General Fund ...	1,214.97
			6150 - Medical Insurance	5-Wash Plan	988.73
TOTAL					8,342.01
18879	01/28/2014	Angie J. Quiroga	1012 - Citizens Business ...		-54.17
	01/24/2014		6510 - Mileage	4-General Fund ...	54.17
TOTAL					54.17
18880	01/28/2014	Aranda, Manuel	1012 - Citizens Business ...		-1,272.87
	01/28/2014		6401 - Directors' Fees	4-General Fund ...	1,182.00
			6410 - Mileage	4-General Fund ...	71.68
			6425 - Meals	4-General Fund ...	8.94
			6420 - Other Travel	4-General Fund ...	10.25
TOTAL					1,272.87
18881	01/28/2014	Big Bear Grizzly	1012 - Citizens Business ...		-57.00
	01/18/2014		6090 - Subscriptions/Public...	4-General Fund ...	57.00
TOTAL					57.00
18882	01/28/2014	Burgeson's Heating & Air...	1012 - Citizens Business ...		-560.00
	01/14/2014		6026 - Redlands Plaza CA...	2-Redlands Plaz...	560.00
TOTAL					560.00
18883	01/28/2014	California Strategies	1012 - Citizens Business ...		-16,000.00
	01/15/2014		5120 - Misc. Professional S...	4-General Fund ...	16,000.00
TOTAL					16,000.00
18884	01/28/2014	Citizens Business Bank	1012 - Citizens Business ...		-951.35
	01/14/2014		6002 - Website Administrati...	4-General Fund ...	178.20
			6004 - Meeting Expenses	4-General Fund ...	18.11
			6004 - Meeting Expenses	1-Groundwater E...	6.04
			6030 - Office Supplies	4-General Fund ...	54.38
			6030 - Office Supplies	1-Groundwater E...	3.40
			6030 - Office Supplies	2-Redlands Plaz...	6.80
			6030 - Office Supplies	3-Land Resources	3.40
			6039 - Postage and Overni...	4-General Fund ...	17.08
			6039 - Postage and Overni...	1-Groundwater E...	7.76
			6039 - Postage and Overni...	2-Redlands Plaz...	3.11
			6039 - Postage and Overni...	3-Land Resources	3.11
			6415 - Air Fare	4-General Fund ...	305.30

San Bernardino Valley Water Conservation District

Expenditure Report

January 2014

Num	Date	Name	Account	Class	Original Amount
			6425 · Meals	4-General Fund ...	10.00
			6525 · Meals	4-General Fund ...	30.50
			6525 · Meals	1-Groundwater E...	8.13
			6525 · Meals	3-Land Resources	2.03
			6535 · Conf/Seminar Regist...	4-General Fund ...	294.00
TOTAL					951.35
18885	01/28/2014	ICF Jones & Stokes, Inc	1012 · Citizens Business ...		-9,304.00
	01/02/2014		5122 · Wash Plan Professi...	5-Wash Plan	9,304.00
TOTAL					9,304.00
18886	01/28/2014	Image Source	1012 · Citizens Business ...		-440.21
	01/15/2014		6033 · Office Equipment Re...	4-General Fund ...	330.16
			6033 · Office Equipment Re...	1-Groundwater E...	22.01
			6033 · Office Equipment Re...	2-Redlands Plaz...	66.03
			6033 · Office Equipment Re...	3-Land Resources	22.01
TOTAL					440.21
18887	01/28/2014	Netsteller	1012 · Citizens Business ...		-450.00
	01/01/2014		5160 · IT Support	4-General Fund ...	165.02
			5160 · IT Support	1-Groundwater E...	239.99
			5160 · IT Support	3-Land Resources	44.99
TOTAL					450.00
18888	01/28/2014	The Gas Company	1012 · Citizens Business ...		-245.60
	01/13/2014		5450 · Natural Gas	4-General Fund ...	147.36
			5450 · Natural Gas	1-Groundwater E...	98.24
TOTAL					245.60
18889	01/28/2014	Verizon California - 2503	1012 · Citizens Business ...		-519.19
	01/07/2014		5440 · Telephone	4-General Fund ...	223.43
			5440 · Telephone	1-Groundwater E...	95.76
			5470 · Internet Services	4-General Fund ...	100.00
			5470 · Internet Services	1-Groundwater E...	60.00
			5470 · Internet Services	2-Redlands Plaz...	10.00
			5470 · Internet Services	3-Land Resources	30.00
TOTAL					519.19
18890	01/28/2014	Verizon California -7275	1012 · Citizens Business ...		-150.23
	01/13/2014		5440 · Telephone	4-General Fund ...	70.17
			5440 · Telephone	1-Groundwater E...	30.07
			5470 · Internet Services	4-General Fund ...	25.00
			5470 · Internet Services	1-Groundwater E...	15.00
			5470 · Internet Services	2-Redlands Plaz...	2.50
			5470 · Internet Services	3-Land Resources	7.49
TOTAL					150.23
ADP020514	01/31/2014	ADP	1012 · Citizens Business ...		-70.65
			6042 · Payroll Processing	4-General Fund ...	70.65
TOTAL					70.65

San Bernardino Valley Water Conservation District
Expenditure Report
January 2014

Num	Date	Name	Account	Class	Original Amount
100073N	01/16/2014	PERS	1012 · Citizens Business ...		-4,584.95
			6170 · PERS Retirement	4-General Fund ...	627.04
			6170 · PERS Retirement	1-Groundwater E...	2,090.14
			6170 · PERS Retirement	2-Redlands Plaz...	209.02
			6170 · PERS Retirement	3-Land Resources	1,254.08
			2102 · Pers Retirement Lia...	4-General Fund ...	404.67
TOTAL					4,584.95
100074N	01/16/2014	PERS	1012 · Citizens Business ...		-4,584.95
			6170 · PERS Retirement	4-General Fund ...	627.04
			6170 · PERS Retirement	1-Groundwater E...	2,090.14
			6170 · PERS Retirement	2-Redlands Plaz...	209.02
			6170 · PERS Retirement	3-Land Resources	1,254.08
			2102 · Pers Retirement Lia...	4-General Fund ...	404.67
TOTAL					4,584.95

SBVWCD Groundwater Assessment Report

GWA Number	41	Period	July 1, 2013 to December 31, 2013				AgRate	\$3.14	NonAgRate	\$11.28
Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid		
AHD Limited										
	3601632	2S3W05A02S	Clock Canyon/Marcum Wel							
Arrowhead Country Club										
	3601925	1N4W23E	1							
Baseline Gardens Mutual Water Company										
	3602528	1N4W35R01S	#3 - 7251 Barton St.	0.00	\$0.00	0.00	\$0.00			
	3600458	1N4W36M01S	PS & B2	0.00	\$0.00	0.00	\$0.00			
	3610007		Well 5	0.00	\$0.00	0.00	\$0.00			
					\$0.00		\$0.00	\$0.00		
Bear Valley Mutual Water Company										
	3600023	1S3W24C	Judson 1	0.00	\$0.00	0.00	\$0.00			
	3601585	1S3W23A03S	San Bernardino Ave. 1	0.00	\$0.00	0.00	\$0.00			
					\$0.00		\$0.00	\$0.00		
Calvary Chapel Packinghouse										
	3600449	01S03W20A	Bell Well	0.00	\$0.00	25.08	\$282.90			
	3603919		Calvary Well	0.00	\$0.00	31.53	\$355.66			
					\$0.00		\$638.56	\$638.56		
Cemex USA										
	3601420	1S3W09E02S	Alabama Street 2	0.00	\$0.00	91.00	\$1,026.48			
	3603653	1S3W10J2S	Orange Street	0.00	\$0.00	0.10	\$1.13			

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
					\$0.00		\$1,027.61	<u>\$1,027.61</u>
Crafton Water Company								
	3600272	1S2W29N	Fifth Ave. 1	4.33	\$13.60	0.00	\$0.00	
	3602186	1S2W21L02S	Garnet/2 Zanja Well	3.06	\$9.61	0.00	\$0.00	
					\$23.21		\$0.00	<u>\$23.21</u>
Cram Patterson Well Co.								
	3600188	1S2W16C	Cram-Patterson 2					
East Valley Water District								
	3602799	1S2W07F01S	PL 125	0.00	\$0.00	733.89	\$8,278.27	
	3602337	1N4W26A03S	PL 24B	0.00	\$0.00	37.97	\$428.27	
	3601671	1N4W26A02S	PL 24A	0.00	\$0.00	392.60	\$4,428.54	
	3602370	1N4W25F04S	PL 107	0.00	\$0.00	15.19	\$171.32	
	3601673	1N4W25C02S	PL 25A	0.00	\$0.00	149.78	\$1,689.57	
	3601639	1S3W03R01S	PL 146	0.00	\$0.00	21.46	\$242.07	
	3601184	1N3W33F01S	PL 94 / Corwin	0.00	\$0.00	0.00	\$0.00	
	3601987	1S3W04G	PL 136 / Dunkirk 1	0.00	\$0.00	0.00	\$0.00	
	3602274	1N3W30J05S	PL 39	0.00	\$0.00	466.50	\$5,262.16	
	3600855	1N3W28P01S	PL 54 / Seeley	0.00	\$0.00	0.00	\$0.00	
	3603926	01S03W06L06S	PL 151	0.00	\$0.00	1571.28	\$17,724.02	
	3603904	01S03W05D03S	PL 132/Cull 5	0.00	\$0.00	865.06	\$9,757.82	
	3601675	1N4W25A01S	PL 27	0.00	\$0.00	0.00	\$0.00	
	3603734	1S3W02P06S	PL 147	0.00	\$0.00	972.48	\$10,969.59	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3600220	1S3W01H	PL 142	0.00	\$0.00	175.06	\$1,974.67	
	3602560	1S3W04G03S	PL 136 / Dunkirk 2	0.00	\$0.00	0.00	\$0.00	
	3601978	1S3W04N01S	PL 40	0.00	\$0.00	0.00	\$0.00	
	3602338	1S3W04N03S	PL 40A	0.00	\$0.00	0.00	\$0.00	
	3601660	1S3W06H04S	PL 9A	0.00	\$0.00	554.91	\$6,259.42	
	3603247	1S3W06P18S	PL 141 / McDaniel	0.00	\$0.00	1740.19	\$19,629.34	
	3603774	1S3W3R4S	PL 146A	0.00	\$0.00	462.32	\$5,214.93	
	3602034	1S4W01Q08	PL 12A	0.00	\$0.00	1.31	\$14.76	
	3601663	1S4W02Q08S	PL 12	0.00	\$0.00	0.00	\$0.00	
	3602563	1S4W02Q09S	PL 11A	0.00	\$0.00	50.55	\$570.21	
	3602564	1S4W12B07S	PL 28A	0.00	\$0.00	194.21	\$2,190.63	
	9900001	1S4W25M03S	Fairfax, Well #111	0.00	\$0.00	0.00	\$0.00	
	3600680	1S3W02J	PL 120/Cram	0.00	\$0.00	0.00	\$0.00	
	3603583	1S3W02N02S	PL 143 / Abbey Way	0.00	\$0.00	159.02	\$1,793.70	
					\$0.00		\$96,599.29	<u>\$96,599.29</u>
Fairview Water Company (B Marcum)								
	3600554	1S3W17R	Fairview 1	30.40	\$95.46	0.00	\$0.00	
					\$95.46		\$0.00	<u>\$95.46</u>
Gage Canal Company								
	3602331	1S4W23G03S	66-1	1363.30	\$4,280.76	0.00	\$0.00	
	3600787	1S4W23A02S	26-1	1181.80	\$3,710.85	0.00	\$0.00	
	3600788	1S4W23H01S	27-1	513.30	\$1,611.76	0.00	\$0.00	
	3600790	1S4W23K02S	29-1	664.10	\$2,085.27	0.00	\$0.00	

GWA Number **41**

Period July 1, 2013 to December 31, 2013

AgRate **\$3.14**NonAgRate **\$11.28**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3600796	1S4W23A05S	51-1	1073.80	\$3,371.73	0.00	\$0.00	
	3600798	1S4W23G01S	Cowlane	0.00	\$0.00	0.00	\$0.00	
	3600789	1S4W23K01S	27-2	1.00	\$3.14	0.00	\$0.00	
					\$15,063.51		\$0.00	<u>\$15,063.51</u>
General American Life Insurance Co. (Cushman & Wakefield)								
	3601352	1S3W19N	Langford					
George & Diane Everett								
	WP0003068		Everett Well					
George Meadows								
	WP0002552	E085386	Meadows Well	0.00	\$0.00	0.25	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Gladysta Well & Water Company (B Marcum)								
	3600182	1S3W20H02S		84.10	\$264.07	0.00	\$0.00	
					\$264.07		\$0.00	<u>\$264.07</u>
Greenspot Mutual Well Company								
	3600266	1S2W16C01S	Greenspot Mutual					
Happe Mutual Well Company								
	3600795	01S04W13G02S	Gauge 46-1R	0.00	\$0.00	0.00	\$0.00	
	3600238	1S2W29M01S	1	14.29	\$44.87	0.00	\$0.00	
					\$44.87		\$0.00	<u>\$44.87</u>
Inland Valley Development Agency								

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	0000086	1S4W12B	Local 2A					
	0000091	1S4W12Q	Palm Meadows					
	0000089	1S4W12F	Local 5					
	0000087	1S4W12C	Local 3					
J.G. Golfing Enterprises, Inc.								
	3602499	1S4W22A01S	Paine					
	3601478	1S4W22B03S	Thorn 10 & 11					
Jack Dangermond								
	3602188	01S02W29K01	Rancho Ladera Roladera	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00
Laranni Gunter Well								
	3600160	1S3W32G01S	Gunter					
Larry Jacinto Construction								
	3602020	1S2W20K	F A R					
Loma Linda University Power Plant								
	3602855	1S4W25D07S	Anderson 3	21.90	\$68.77	582.30	\$6,568.34	
	3602781	1S4W25D06S	Anderson 2	1.00	\$3.14	27.10	\$305.69	
					\$71.91		\$6,874.03	\$6,945.94
Loma Linda, City of								
	3603523	1S4W24P04S	Richardson 3	0.00	\$0.00	296.31	\$3,342.38	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3603720	1S4W24F	Richardson 4	0.00	\$0.00	0.00	\$0.00	
			Mt. View #6	0.00	\$0.00	992.42	\$11,194.50	
	3603057	1S4W24C02S	Richardson 1	0.00	\$0.00	0.00	\$0.00	
	3603776	01S04W24B03S	Mt. View #5	0.00	\$0.00	0.00	\$0.00	
	3603721	1S4W24R08S	Mt. View #4	0.00	\$0.00	0.00	\$0.00	
	3603719	1S4W24A05S	Mt. View 3	0.00	\$0.00	566.25	\$6,387.30	
			Richardson 5	0.00	\$0.00	774.01	\$8,730.83	
	3603927	01S04W24L07	Richardson 6	0.00	\$0.00	394.13	\$4,445.79	
					\$0.00		\$34,100.80	<u>\$34,100.80</u>
Lucky Farms, Inc./Spring Pacific Properties								
	3600757	1S3W19L	Mission Marigold					
	3603554	1S3W19A01S	California St.					
	3600418	1S3W19G	Lugonia					
Meeks & Daley Water Co.								
	3603905	1S4W14N115S	Raub 8	0.00	\$0.00	717.51	\$8,093.51	
	3603903	1S4W22H04S	Warren 1-3601887?	0.00	\$0.00	529.46	\$5,972.31	
	3602863	1S4W22H02S	Warren 4	0.00	\$0.00	0.00	\$0.00	
	3603215	1S4W15M11S	Station 91	0.00	\$0.00	0.00	\$0.00	
	3603906	1S4W14N09S	Raub 5	0.00	\$0.00	734.64	\$8,286.74	
	3602864	1S4W14N10S	Raub 6	0.00	\$0.00	971.96	\$10,963.71	
			Raub 7	0.00	\$0.00	1074.81	\$12,123.86	
	3601887	1S4W15L03S	Station 59	0.00	\$0.00	0.00	\$0.00	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
					\$0.00		\$45,440.13	<u>\$45,440.13</u>
Mentone Citrus Groves								
	3600139	1S2W18R01S	1 - PRH Ranch					
	3602280	1S2W18Q	2					
Monte LLC (Dangermond)								
	3600494	01S03W29K	New Well	42.84	\$134.52	0.00	\$0.00	
					\$134.52		\$0.00	<u>\$134.52</u>
Montecito Memorial Park and Mortuary								
	3600119	1S4W26F01S	1	625.79	\$982.49	0.00	\$0.00	
	3603949	1S4W26F	2					
	3603949	1S4W26F	2	625.79	\$982.49	0.00	\$0.00	
					\$1,964.98		\$0.00	<u>\$1,964.98</u>
Mountain View Mortuary & Cemetery								
	3600742	1N4W26N	2	0.00	\$0.00	38.00	\$428.64	
	3600743	1N4W26M	1	0.00	\$0.00	57.00	\$642.96	
					\$0.00		\$1,071.60	<u>\$1,071.60</u>
Mountainview Generating Station								
	3601014	1S3W18N03S	SB STPM 66 (DW#2)	0.00	\$0.00	233.70	\$2,636.14	
	3601015	1S3W18N02S	SB STMP2 67 (DW#1)	0.00	\$0.00	1.90	\$21.58	
	3603796	01S03W18N01S	Edison Mid Aquifer Well B	0.00	\$0.00	19.61	\$221.09	
	3603795	01S03W18N06S	Edison Mid Aquifer Well A	0.00	\$0.00	1374.60	\$15,505.49	
					\$0.00		\$18,384.30	<u>\$18,384.30</u>
National Orange Show								

GWA Number **41**

Period July 1, 2013 to December 31, 2013

AgRate **\$3.14**NonAgRate **\$11.28**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3601924	1S4W15D						
New England Water Co. (B Marcum)								
	3602320	1S3W16L		156.20	\$490.47	0.00	\$0.00	
					\$490.47		\$0.00	<u>\$490.47</u>
Patton State Hospital								
	3602381	1N3W29M	14	0.00	\$0.00	0.00	\$0.00	
	3600931	1N3W29N01S	Patton 10	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Pharaoh's Splash Kingdom								
	3600415	1S3W29J01S		0.00	\$0.00	18.29	\$206.36	
					\$0.00		\$206.36	<u>\$206.36</u>
Pioneer Mutual Water Company								
	3600642	1S3W14P01S	San Bernardino 1	15.40	\$48.35	0.00	\$0.00	
					\$48.35		\$0.00	<u>\$48.35</u>
Ramirez, J.J. Citrus Mgmt								
	3601728	1S3W30K	Frink 1					
	3600484	1S3W16F	Buckeye 2					
	3600527	1S3W16A	Midas					
	3601046	1S3W21A	1 Stowe					
Ramirez, Laura								
	3601649	1S3W28M	Hoover					

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
Raught Mutual Well Company								
	3602193	1S3W14R01S	Raught					
Redlands Custom Estates, LLC								
	3601126	1S2W30H	1	26.85	\$83.99	0.00	\$0.00	
					\$83.99		\$0.00	<u>\$83.99</u>
Redlands Unified School District								
	3601641	1S2W30C01S	Opal St.	0.00	\$0.00	32.30	\$364.34	
					\$0.00		\$364.34	<u>\$364.34</u>
Redlands, City of								
	3602036	1S3W21H07S	31-A	0.00	\$0.00	68.30	\$770.42	
	3600055	1S3W31A06S	Bryn Mawr	0.00	\$0.00	0.00	\$0.00	
	3602792	01S02W19A01S	Agate #2 IRR.	0.00	\$0.00	0.00	\$0.00	
	3601299	1S4W24K01S	34	0.00	\$0.00	0.00	\$0.00	
	3601295	1S3W35H04S	14	0.00	\$0.00	0.00	\$0.00	
	3601294	1S3W35G09S	13	0.00	\$0.00	0.00	\$0.00	
	3601291	1S3W35G08S	10	0.00	\$0.00	0.00	\$0.00	
	3602065	1S3W32J02S	Lee Well	0.00	\$0.00	0.00	\$0.00	
	3601283	1S2W22C02S	East Lugonia 2	0.00	\$0.00	0.00	\$0.00	
	3601281	1S2W36F01S	Maguet 1	0.00	\$0.00	0.00	\$0.00	
	3600628	1S3W15G	Redlands Trap & Skeet	0.00	\$0.00	0.00	\$0.00	
	3603767	01S03W10K02S	N. Orange #2	0.00	\$0.00	1218.00	\$13,739.04	
	3600054	1S3W31A03S	Bryn Mawr 2	0.00	\$0.00	0.00	\$0.00	
	3602109	1S3W31B01S	Bryn Mawr 4	0.00	\$0.00	0.00	\$0.00	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3600748	1S3W24A01S	Mentone Acres #1					
	3602211	1S3W26C01S	37 Sylvyn	0.00	\$0.00	0.00	\$0.00	
	3603655	1S3W29Q01S	38	0.00	\$0.00	831.50	\$9,379.32	
	3601298	1S3W21H01S	32	0.00	\$0.00	0.00	\$0.00	
	3600756	1S3W19L01S	Mission 1	0.00	\$0.00	0.00	\$0.00	
	3601284	1S2W21E01S	Maguet 2	0.00	\$0.00	0.00	\$0.00	
	3601290	1S2W21D01S	East Lugonia 6	0.00	\$0.00	0.00	\$0.00	
	3601308	1S2W19K01S	Agate 1	0.00	\$0.00	0.00	\$0.00	
	3601298	01S03W21H01S	Well #32 IRR	0.00	\$0.00	0.00	\$0.00	
	3600749	1S3W13Q	Mentone Acres #2					
	3600053	1S3W31A02S	Bryn Mawr 1	0.00	\$0.00	0.00	\$0.00	
	3601292	1S3W35G07S	11 IRR	0.00	\$0.00	24.00	\$270.72	
	3602032	1S3W22A02S	35	0.00	\$0.00	0.00	\$0.00	
	3602082	02S03W03K01S	36 (Irrigation)	0.00	\$0.00	103.00	\$1,161.84	
	3601301	1S3W28H01S	41	124.80	\$391.87	0.00	\$0.00	
	3602346	1S3W28J02S	New York St. IRR	510.50	\$1,602.97	0.00	\$0.00	
	3601296	1S3W35H03S	16 IRR	667.70	\$2,096.58	0.00	\$0.00	
	3603760	1S3W29Q02S	Well #39	0.00	\$0.00	540.90	\$6,101.35	
	3600918	2S3W01E01S	Redlands Heights IRR	0.00	\$0.00	158.70	\$1,790.14	
	3600019	1S3W23A05S	Rees Well 1	0.00	\$0.00	907.70	\$10,238.86	
	3602654	1S2W19J02S	Crafton	392.00	\$1,230.88	0.00	\$0.00	
	3601287	1S2W21B02S	East Lugonia 3	0.00	\$0.00	11.40	\$128.59	
	3602549	01S03W19J01E	California St. IRR	0.00	\$0.00	116.70	\$1,316.38	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3602031	1S3W21H06S	30-A	0.00	\$0.00	102.50	\$1,156.20	
	3602792	1S2W19A01S	Agate 2	0.00	\$0.00	350.10	\$3,949.13	
	3603766	01S03W10K01S	N. Orange #1	0.00	\$0.00	669.00	\$7,546.32	
	3602896	1S2W20D01S	Madeira	0.00	\$0.00	447.60	\$5,048.93	
	3602895	1S3W13H02S	Airport 1	0.00	\$0.00	620.30	\$6,996.98	
	3603762	1S3W13M01S	Airport 2	0.00	\$0.00	88.40	\$997.15	
	3603656	1S3W14E01S	Church St	0.00	\$0.00	335.80	\$3,787.82	
	3601586	1S3W15F01S	Orange St.	0.00	\$0.00	760.90	\$8,582.95	
					\$5,322.30		\$82,962.14	\$88,284.44
Riverside, City of								
	3302794	1S4W02Q11S	Garner 7	0.00	\$0.00	1622.00	\$18,296.34	
	3601468	1S4W02P01S	Garner 5	0.00	\$0.00	1039.60	\$11,726.88	
	3601479	1S4W22B05S	Thorn 11	0.00	\$0.00	272.60	\$3,075.38	
	3601228	1S4W11D02S	Cooley H	0.00	\$0.00	70.70	\$796.95	
	3601470	1S4W22B07S	Thorn 12	0.00	\$0.00	106.60	\$1,202.70	
	3601229	1S4W11D03S	Cooley I	0.00	\$0.00	275.30	\$3,104.91	
	3601463	1S4W02A03S	Stiles	0.00	\$0.00	522.40	\$5,892.17	
	3310031	01S04W11D0	Cooley J	0.00	\$0.00	642.10	\$7,242.66	
	3601238	1S4W23C03S	Raub 4	0.00	\$0.00	905.20	\$10,210.55	
	3601467	1S4W02Q06S	Garner 4	0.00	\$0.00	0.70	\$7.44	
	3603254	1S4W02P09S	Garner 6	0.00	\$0.00	1143.90	\$12,902.82	
	3601489	1S4W02L01S	Scheuer	0.00	\$0.00	834.20	\$9,410.06	
	3601431	1S4W27H01S	Stewart 20	0.00	\$0.00	0.00	\$0.00	

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
	3601243	1S4W22H02S	Warren 4	0.00	\$0.00	285.20	\$3,216.60	
	3601464	1S4W02P06S	Garner 1	0.00	\$0.00	1.00	\$10.94	
	3601473	1S4W22G16S	Thorn 5	0.00	\$0.00	0.00	\$0.00	
	3602772	1S4W27A09S	Hunt 10	0.00	\$0.00	0.00	\$0.00	
	3601476	1S4W22G19S	Thorn 8	0.00	\$0.00	0.00	\$0.00	
	3601231	1S4W22H01S	Warren 2	0.00	\$0.00	0.00	\$0.00	
	3602773	1S4W27A10S	Hunt 11	0.00	\$0.00	0.00	\$0.00	
	3601230	1S4W22H03S	Warren 3	0.00	\$0.00	0.00	\$0.00	
	3603555	1S4W14N10S	Raub 8	0.00	\$0.00	0.00	\$0.00	
	3602778	1S4W14N10S	Raub 6	0.00	\$0.00	0.00	\$0.00	
	3602484	1S4W14N09S	Raub 5	0.00	\$0.00	0.00	\$0.00	
	3601474	1S4W22G18S	Thorn 6	0.00	\$0.00	0.00	\$0.00	
	3601465	1S4W02Q03S	Garner 2	0.00	\$0.00	0.00	\$0.00	
	3602771	1S4W27A11S	Hunt 6	0.00	\$0.00	0.00	\$0.00	
	3601475	1S4W22G17S	Thorn 7	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$87,096.40	<u>\$87,096.40</u>
San Bernardino County (Dave Lovell)								
	3601130	1S3W32D	Nicks					
	3609300	1S2W15	Domestic Well No. 3					
San Bernardino Valley MWD								
	3603116	1S3W13Q01S	SB Ave. 1/Big Bear	0.00	\$0.00	571.30	\$6,444.26	
					\$0.00		\$6,444.26	<u>\$6,444.26</u>

GWA Number 41

Period July 1, 2013 to December 31, 2013

AgRate \$3.14

NonAgRate \$11.28

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
San Bernardino, City of								
	3600733	1S4W02K04S	Antil 1	0.00	\$0.00	0.00	\$0.00	
	3601316	1S4W23N	Inter City	0.00	\$0.00	0.00	\$0.00	
	3602422	1S4W02K08S	Antil 6	0.00	\$0.00	0.00	\$0.00	
	3600732	1S4W02K05S	Antil 2	0.00	\$0.00	0.00	\$0.00	
	3600734	1S4W02K03S	Antil 4	0.00	\$0.00	0.00	\$0.00	
	3600730	1S4W02K01S	Antil 3	0.00	\$0.00	0.00	\$0.00	
	3602066	1S4W02B	Van Loon 1	0.00	\$0.00	0.00	\$0.00	
	3600731	1S4W02K02S	Antil 5	0.00	\$0.00	0.00	\$0.00	
	3602126	1S4W24F	Gould 2 New	0.00	\$0.00	0.00	\$0.00	
	3603581	1S4W22C05S	Century	0.00	\$0.00	355.50	\$4,010.04	
	3602124	1S4W14J	Central Ave.	0.00	\$0.00	0.00	\$0.00	
	3602123	1S4W14J	Norman Road	0.00	\$0.00	0.00	\$0.00	
	3600727	1N4W26G	Lynwood	0.00	\$0.00	467.90	\$5,277.91	
	3600729	1N4W35M03S	Gilbert St.	0.00	\$0.00	0.00	\$0.00	
	3603582	1S4W15P05S	Chandler	0.00	\$0.00	347.40	\$3,918.67	
	3603649	1S3W7A6S	Local 11	0.00	\$0.00	0.60	\$6.77	
	3601117	1N4W35C03S	Perris Hill 4	0.00	\$0.00	0.00	\$0.00	
	3601116	1N4W35C02S	Perris Hill 3	0.00	\$0.00	0.00	\$0.00	
	3601114	1N4W35C01S	Perris Hill 2	0.00	\$0.00	0.00	\$0.00	
	3601115	1N4W26P03S	Perris Hill 5	0.00	\$0.00	0.00	\$0.00	
	3602128	1S4W14A	Gifford Park	0.00	\$0.00	0.00	\$0.00	
	3602125	1S4W24F04S	Gould 1 Old	0.00	\$0.00	0.00	\$0.00	

GWA Number **41**

Period July 1, 2013 to December 31, 2013

AgRate **\$3.14**NonAgRate **\$11.28**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
					\$0.00		\$13,213.39	<u>\$13,213.39</u>
San Bernardino, County of								
	3601171	1S3W20F	Crim 1	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Solano Well Company								
	3602003	1S2W16C	Solano 3					
Stater Bros.								
	3602917	1S3W33D01S	Stater Well	0.00	\$0.00	7.51	\$84.75	
					\$0.00		\$84.75	<u>\$84.75</u>
Tennessee Mutual Well Company								
	3601161	1S3W16L	Pioneer 1	88.90	\$279.15	0.00	\$0.00	
					\$279.15		\$0.00	<u>\$279.15</u>
Tennessee Water Company (P. Marcum)								
	3600474	1S3W16L	1					
Trojan Groves								
	3600451	1S3W15M						
University of California, Riverside								
	3601244	1S4W27A09S	Hunt 10					
	3601245	1S4W27A10S	Hunt 11					
	3601222	1S4W27A11S	Hunt 6					

GWA Number **41**

Period July 1, 2013 to December 31, 2013

AgRate **\$3.14**NonAgRate **\$11.28**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Payment	Non-AgProduction	Ag Payment	Amount Paid
Williams Well Corporation, LTD (B. Marcum)								
	3600828	1S3W16J	-	200.80	\$630.51	0.00	\$0.00	
					\$630.51		\$0.00	\$630.51
Total Ag Payment:		\$24,517.30	Total Non-Ag Payment:		\$394,507.96	Total Ag + Non-Ag Payment:		\$419,025.26



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1239

To: Board of Directors

From: Administrative Committee and General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Board Policy Manual, Appendix B Changes and Form 806 Update for 2014

RECOMMENDATION

The Administrative Committee recommends the Board review and approves Appendix B to the Board Policy Manual and staff requests concurrence with the updated Form 806 for website posting.

Background and Discussion

In January 2014 staff proposed revisions to the names and duties of the District's standing committees to be considered as appointments were made. At the same meeting the Administrative Committee was requested to review and finalize a recommendation for Appendix B to the Board Policy Handbook. In its January 15th meeting the Administrative Committee reviewed and finalized revisions to Appendix B based on the appointments and changes recommended by staff. Based on the recommendation and pending approval of the Board, staff has updated the FPPC Form 806 for posting on the District website. The Committee requests final approval and staff requests concurrence with Form 806 for website posting.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

APPENDIX “B”

BOARD COMMITTEES

STANDING COMMITTEES

COMMITTEE CHARTER

FINANCE/ADMINISTRATION

Chair – Melody McDonald
Member - David E. Raley
Alternate: John Longville

The Finance and Administration Committee may review or be referred items by the Board or General Manager in the areas of Finance, Budget, Investments and Reporting, Staffing and Human Resources, Benefits, Board and Employee Administrative Policies and Procedures, and other issues designated by the Board.

OPERATIONS (formerly Resources)

Chair – Richard Corneille
Member – Manuel Aranda
Alternate – David E. Raley

The Operations Committee may review or be referred items by the Board or General Manager in the areas of Water Management, Land and Habitat Resource Planning, Groundwater Recharge Monitoring and Reporting, Engineering Investigation, Groundwater Charge Rates. Facilities Operation, Maintenance and Development, Regulatory Compliance, Mineral Lease Oversight or other issues designated by the Board.

OUTREACH AND COMMUNICATIONS

Chair – Manuel Aranda
Member – John Longville
Alternate – Melody McDonald

The Outreach and Communications Committee may review or be referred items by the Board or General Manager in the areas of Public Information, Outreach Programs, Conservation and Landscape Education, District Legislative Monitoring, Intergovernmental Press and Media Coordination or other issues designated by the Board.

AD HOC COMMITTEES

Ad Hoc Committees are informal, temporarily formed advisory committees to investigate or address situation specific occurrences, and are created by appointment of the President of the Board of Directors. For example, an Ad Hoc Audit committee is formed in the spring each year to oversee the District’s Annual Audit.

Agency Report of: Public Official Appointments

A Public Document

1. Agency Name San Bernardino Valley Water Conservation District (SBVWCD)			California Form 806 For Official Use Only
Division, Department, or Region (If Applicable) Board of Directors, Divisions 1-5			
Designated Agency Contact (Name, Title) Athena L. Monge, Administrative Services Specialist			
Area Code/Phone Number (909) 793-2503	E-mail athena@sbvwcd.org	Page <u>1</u> of <u>4</u>	Date Posted: (Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
San Bernardino Valley Municipal Water District Advisory Committee	<p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any <u>Raley, David</u> (Last, First)</p>	<p>▶ <u>03 / 28 / 06</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p>
JPIA	<p>▶ Name _____ (Last, First)</p> <p>Alternate, if any <u>Aranda Jr., Manuel</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p>
JPIA	<p>▶ Name <u>Henriques-McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>05 / 01 / 13</u> Appt Date</p> <p>▶ <u>4 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>0.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p>
Big Bear Watermaster Committee	<p>▶ Name <u>Raley, David</u> (Last, First)</p> <p>Alternate, if any <u>Corneille, Richard</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p>

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

_____	Daniel B. Cozad	General Manager	01/30/14
Signature of Agency Head or Designee	Print Name	Title	(Month, Day, Year)

Comment: _____

**Agency Report of:
Public Official Appointments
Continuation Sheet**

**California
Form 806**

A Public Document

Page 2 of 4

1. Agency Name

San Bernardino Valley Water Conservation District (SBVWCD)

Date Posted: _____
(Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
SBVWCD Outreach Committee	<p>▶ Name <u>Aranda Jr., Manuel</u> (Last, First)</p> <p>Alternate, if any <u>Raley, David</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
SBVWCD Outreach Committee	<p>▶ Name <u>Longville, John</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
SBVWCD Administrative Committee	<p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
SBVWCD Administrative Committee	<p>▶ Name <u>Raley, David</u> (Last, First)</p> <p>Alternate, if any <u>Longville, John</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
CSDA Education Committee	<p>▶ Name <u>Aranda Jr., Manuel</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 01 / 14</u> Appt Date</p> <p>▶ <u>1 year</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
CSDA Fiscal Committee	<p>▶ Name <u>Raley, David</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 01 / 14</u> Appt Date</p> <p>▶ <u>1 year</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>

**Agency Report of:
Public Official Appointments
Continuation Sheet**

**California
Form 806**

A Public Document

Page 3 of 4

1. Agency Name

San Bernardino Valley Water Conservation District

Date Posted: _____
(Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
SBVWCD Resources Committee	<p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any <u>Raley, David</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
SBVWCD Resources Committee	<p>▶ Name <u>Aranda Jr., Manuel</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
Basin Technical Advisory Committee	<p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any <u>Aranda Jr., Manuel</u> (Last, First)</p>	<p>▶ <u>01 / 09 / 13</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
Association of San Bernardino County Special Districts	<p>▶ Name <u>Aranda Jr., Manuel</u> (Last, First)</p> <p>Alternate, if any <u>McDonald, Melody</u> (Last, First)</p>	<p>▶ <u>01 / 09 / 13</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
ACWA Groundwater Committee	<p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any <u>McDonald, Melody</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>
ACWA Water Management Committee	<p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any <u>Corneille, Richard</u> (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other _____</p>

**Agency Report of:
Public Official Appointments
Continuation Sheet**

1. Agency Name

San Bernardino Valley Water Conservation District

Date Posted: _____
(Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
SBVWCD Ad Hoc Audit Committee	<p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>until dissolved</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>
SBVWCD Ad Hoc Audit Committee	<p>▶ Name <u>Raley, David</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>until dissolved</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>
SBVWCD Ad Hoc Sphere Committee	<p>▶ Name <u>Longville, John</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>until dissolved</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>
SBVWCD Ad Hoc Sphere Committee	<p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>until dissolved</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>
ACWA State Legislative Committee	<p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 01 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>
	<p>▶ Name _____ (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p>	<p>▶ <u>01 / 08 / 14</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p>	<p>▶ Per Meeting: \$ <u>197.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p>



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No.1240

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Second Quarter Financials

RECOMMENDATION

The Administrative Committee recommends the Board review and approve the Second Quarter Financials.

BACKGROUND

The attached quarterly report spreadsheet with budget amendments was presented to the Administrative Committee on January 15th for review and discussion. This updated report through December 31, 2013 includes the addition of the Wash Plan enterprise.

FISCAL IMPACT

None.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

			San Bernardino Valley Water Conservation District Enterprise Budget to Actual Report																				
GL ACCT:	GL DESCRIPTION:	Amended 2013-2014 Budget	Expended/Receiv ed to Date as of 12/31/2013	Expected Remaining Costs/Revenue	Projected Annual Costs (7/1/13- 6/30/14)	Projected Over/Under Budget	Notes	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY- MENTONE HOUSE			LAND RESOURCE (MINING)			WASH PLAN			
	Based upon the Amended Budget 2013-2014							2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	
	INCOME:																						
4012	INTEREST INCOME-LAIF	1,800.00	257.14	1,542.86	1,800.00	-		1,800.00	100.00%		0.00			0.00			0.00			0.00			
4013	INTEREST INCOME-CALTRUST	60,000.00	40,845.44	19,154.56	60,000.00	-		60,000.00	100.00%		0.00			0.00			0.00			0.00			
4021	GROUNDWATER CHARGE-AG	43,357.64	23,226.17	20,000.00	43,357.64	-	Based on rate and prior over accrual in Prior FY	0.00			43,357.64	100.00%	No Rate increase	0.00			0.00			0.00			
4023	GROUNDWATER CHARGE-NON AG	792,252.81	419,116.75	373,136.06	792,252.81	-	Based on estimate of previous time period	0.00			792,252.81	100.00%	No Rate lincrease	0.00			0.00			0.00			
4031	PLANT SITE CEMEX	48,000.00	24,000.00	24,000.00	48,000.00	-		0.00			0.00			0.00			48,000.00	100.00%	PER LEASE MIN	0.00			
4032	CEMEX - ROYALTY/LEASE	308,333.33	133,333.32	175,000.01	308,333.33	-		0.00			0.00			0.00			308,333.33	100.00%	Per Lease Agreement	0.00			
4034	REDLANDS AGGREGATE 5% ROYALTY	36,000.00	18,000.00	18,000.00	36,000.00	-		0.00			0.00			0.00			36,000.00	100.00%	PER CONTRACT	0.00			
4036	AGGREGATE MAINTENANCE	23,500.00	17,916.16	5,583.84	23,500.00	-		0.00			0.00			0.00			23,500.00	100.00%	EST FROM 2010	0.00			
4040	MISCELLANEOUS INCOME	25,000.00	114,717.03	20,282.97	135,000.00	110,000.00	Insurance payments	18,750.00	75.00%	ESTIMATE	0.00			0.00			6,250.00	25.00%	ESTIMATE	0.00			
4050	PROPERTY TAX	76,000.00	35,086.83	40,913.17	76,000.00	-		76,000.00	100.00%	Assessor \$70K plus \$6K RDA	0.00			0.00			0.00			0.00			
4055	SBVMWD LEASE AGREEMENT	354,550.00	354,550.00	0.00	354,550.00	-		212,730.00	60.00%	General and Reserve	117,001.50	33.00%	Allocation to Cost	0.00			24,818.50	7.00%	Land Lease Cost	0.00			
4062	MENTONE PROPERTY INCOME	18,900.00	7,875.00	11,025.00	18,900.00	-		0.00		Lower rental value	0.00			18,900.00	100.00%	PER LEASE	0.00			0.00			
4065	REDLANDS PLAZA	139,063.00	71,872.83	67,190.17	139,063.00	-	Lease Agreements with no new tenants	0.00			0.00			139,063.00	100.00%	Estimated via revised leases	0.00			0.00			
4066	REDLANDS PLAZA CAM	31,198.00	15,074.38	16,123.62	31,198.00	-		0.00			0.00			31,198.00	100.00%	Estimated via revised leases	0.00	0.00%		0.00			
4080	EXCHANGE PLAN	30,000.00	-	30,000.00	30,000.00	-		0.00			30,000.00	100.00%	HISTORIC	0.00			0.00			0.00			
4025	WASH PLAN REVENUE	415,800.00	382,844.00	21,456.00	415,800.00	-	3% reduction proposed from County	0.00		Per Wash Plan Budget	0.00			0.00			0.00			415,800.00	100%		
4086	PLUNGE CREEK IRWMP	190,000.00	-	90,000.00	90,000.00	(100,000.00)	Uncertain due to Grant Award	8,550.00	4.50%		0.00			0.00			180,500.00	95.00%		0.00			
	TOTAL INCOME:	2,593,754.78	1,658,715.05	933,408.26	2,603,754.78	10,000.00		377,830.00			982,611.95			189,161.00			627,401.83			415,800.00			
	EXPENSES:																						
5080	LAFCO CONTRIBUTION/FEES	9,345.83	327.07	9,018.76	9,345.83	-	May be high, due to accrual for prior FY	9,345.83	100.00%		0.00			0.00			0.00			0.00			
5081	WASH PLAN	-	27.54	(27.54)	-	-		0.00			0.00			0.00			0.00			0.00			
5082	PLUNGE CREEK LABOR EXPENSE	8,617.03	-	8,617.03	8,617.03	-		0.00	0.00%		0.00			0.00			8,617.03	100.00%		0.00			
5083	REPAYMENT OF WASH PLAN ADVANCE	188,365.40	188,365.40	0.00	188,365.40	-	Paid by SBVMWD	0.00	0.00%		0.00			0.00			0.00			188,365.40	100%		
5120	MISC. PROFESSIONAL SERVICES	120,000.00	7,556.52	112,443.48	120,000.00	-		120,000.00	100.00%	Accounting/Sub.	0.00	0.00%		0.00	0.00%		0.00			0.00			
5122	WASH PLAN PROFESSIONAL SERVICES	100,000.00	7,926.76	92,073.24	100,000.00	-		0.00		Per Wash Plan Budget	0.00			0.00			0.00			100,000.00	100%	Per Wash Plan Budget	
5124	PLUNGE CREEK PROFESSIONAL SERVICES	179,510.00	2,375.00	177,135.00	179,510.00	(100,000.00)	Uncertain due to Grant Award	0.00			17,951.00	10.00%		0.00			161,559.00	90.00%		0.00			
5125	ENGINEERING SERVICES	15,000.00	1,490.21	13,509.79	15,000.00	-		0.00			15,000.00	100.00%	GENERAL ENG./GIS	0.00			0.00			0.00			
5130	AERIAL PHOTO/SURVEYING/MARKET	1,000.00	-	1,000.00	1,000.00	-		0.00		Complete 2013	0.00			0.00			1,000.00	100.00%		0.00			
5133	Regional River HCP Contribution	20,000.00	20,000.00	0.00	20,000.00	-		0.00			0.00			0.00			20,000.00	100.00%		0.00			
5143	Wash Plan District Contribution	78,176.00	78,176.00	0.00	78,176.00	-		0.00			0.00			0.00			78,176.00	100.00%		0.00			
5145	ENVIRONMENTAL SERVICES (WASH PLAN)	250,000.00	-	213,000.00	213,000.00	(37,000.00)		0.00		Per Wash Plan Budget	0.00			0.00			0.00			213,000.00	100%	Per Wash Plan Budget	
5160	IT SUPPORT	7,500.00	1,935.00	5,565.00	7,500.00	-		2,750.00	36.67%		4,000.00	53.33%	% OF 2010	0.00			750.00	10.00%		0.00			
5170	AUDIT	19,000.00	18,550.00	450.00	19,000.00	-		1,900.00	10.00%		10,640.00	56.00%	ON REVENUE	2,850.00	15.00%	ON REVENUE	3,610.00	19.00%	ON REVENUE	0.00			
5175	LEGAL-WASH PLAN	42,000.00	6,990.70	35,009.30	42,000.00	-		0.00		Per Wash Plan Budget	0.00			0.00			0.00			42,000.00	100%	Per Wash Plan Budget	
5180	LEGAL	100,227.77	28,215.75	72,012.02	100,227.77	-	Less Requested Work and lawsuits	30,068.33	30.00%		50,113.89	50.00%	Collaborative Agreement Etc.	10,022.78	10.00%	REV/NO WASH PLAN	10,022.78	10.00%		0.00			
	FIELD OPERATIONS:					-																	
5123	TEMP FIELD LABOR	0.00	-	0.00	0.00	-	Not expected	0.00			0.00	100.00%		0.									

GL ACCT:	GL DESCRIPTION:	Amended 2013- 2014 Budget	Expended/Receiv ed to Date as of 12/31/2013	Expected Remaining Costs/Revenue	Projected Annual Costs (7/1/13- 6/30/14)	Projected Over/Under Budget	Notes	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY- MENTONE HOUSE			LAND RESOURCE (MINING)			WASH PLAN		
								2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
	Based upon the Amended Budget 2013-2014																					
6042	PAYROLL PROCESSING FEES	1,728.40	954.30	774.10	1,728.40	-		1,728.40	100.00%		0.00			0.00			0.00			0.00		
6045	BANK SERVICE CHARGES	3,000.00	393.79	2,606.21	3,000.00	-		3,000.00	100.00%		0.00			0.00			0.00			0.00		
6051	UNIFORMS	1,450.00	487.64	962.36	1,450.00	-		580.00	40.00%		870.00	60.00%	% OF 2010	0.00			0.00			0.00		
6060	OUTREACH	5,000.00	120.59	4,879.41	5,000.00	-		2,500.00	50.00%		2,000.00	40.00%	Estimate	0.00			500.00	10.00%		0.00		
6087	EDUCATIONAL REIMBURSEMENT	3,135.00	2,345.09	789.91	3,135.00	-		3,135.00	100.00%		0.00			0.00			0.00			0.00		
6090	SUBSCRIPTIONS/PUBLICATIONS	1,500.00	284.91	1,215.09	1,500.00	-		1,500.00	100.00%		0.00			0.00			0.00			0.00		
6091	PUBLIC NOTICES	2,000.00	0.00	2,000.00	2,000.00	-		200.00	10.00%		1,600.00	80.00%	% OF 2010	0.00			200.00	10.00%		0.00		
6093	MEMBERSHIPS	20,000.00	12,444.00	7,556.00	20,000.00	-		20,000.00	100.00%	ACWA CSDA see subsheet	0.00			0.00			0.00			0.00		
	BENEFITS:					-																
6110	VISION INSURANCE	1,612.80	694.39	918.41	1,612.80	-		258.95	16.06%	7% INCREASE FORECAST	1,001.02	50.87%	Based on percent of hours	100.40	5.10%		293.01	14.89%		257.26	13.07%	
6120	WORKER'S COMP INSURANCE	18,072.08	6,387.00	11,685.08	18,072.08	-		2,901.65	16.06%	BASE ON LABOR	11,216.80	50.87%	Based on percent of hours	1,125.07	5.10%		3,283.30	14.89%		2,882.75	13.07%	
6130	DENTAL INSURANCE	8,028.69	3,301.15	4,727.54	8,028.69	-	Actual Increases	1,289.08	16.06%	BASE ON LABOR	4,983.17	50.87%	Based on percent of hours	499.82	5.10%		1,458.64	14.89%		1,280.69	13.07%	
6150	MEDICAL INSURANCE	80,416.69	30,736.21	49,680.48	80,416.69	-	Actual Increases	12,911.68	16.06%	Policy Reduction	49,912.25	50.87%	Based on percent of hours	5,006.29	5.10%		14,609.97	14.89%		12,827.60	13.07%	
6160	PAYROLL TAXES - EMPLOYER	34,756.60	17,150.23	17,606.37	34,756.60	-	Actual Reduction	5,580.51	16.06%	Consolidated	21,572.39	50.87%	Based on percent of hours	2,163.75	5.10%		6,314.52	14.89%		5,544.17	13.07%	
6170	PERS RETIREMENT	118,780.01	47,929.85	70,850.16	118,780.01	-		19,071.29	16.06%	Actual increase	73,723.23	50.87%	Based on percent of hours	7,394.58	5.10%		21,579.75	14.89%		18,947.09	13.07%	
	SALARIES:					-			16.06%	Overhead Offset 22%		50.87%	1.22		5.10%			14.89%			13.07%	41,739.56
6230	REGULAR SALARIES					-				145,088.92												
Sub	Field Supervisor	32,784.00	102.45	15,000.00	15,102.45	(17,681.55)	Reduced Usage and Availability	0.00			39,996.48	100.00%	Salary+overhead 20% % time	0.00	0.00%		0.00			0.00		
Sub	Field Tech II	61,066.21	33,163.52	33,000.00	66,163.52	5,097.31	Emergency Overtime	0.00		Increase COLA 2%/RP - EMP PBs	70,775.74	95.00%	Salary+overhead 20% % time	3,725.04	5.00%		0.00			0.00		
Sub	Field Tech I	35,006.46	18,060.73	18,060.73	36,121.46	1,115.00	Emergency Overtime	0.00		Increase COLA 2%/RP - EMP PBs	42,707.88	100.00%	Salary+overhead 20% % time	0.00			0.00			0.00		
Sub	Land and Habitat Mgr.	119,973.00	65,128.09	54,844.91	119,973.00	-		11,997.30	10.00%	increase COLA 2%/RP - EMP PBs	43,910.12	30.00%	Salary+overhead 20% % time	0.00	0.00%		43,910.12	30.00%		43,910.12	30.00%	
Sub	Admin Services Spec.	58,309.46	30,867.37	27,442.09	58,309.46	-		23,323.78	40.00%	increase COLA 2%/RP - EMP PBs	31,300.52	44.00%	Salary+overhead 20% % time	3,556.88	5.00%		2,134.13	3.00%		5,691.00	8.00%	
Sub	Admin Services Spec.	51,866.27	26,036.09	25,830.18	51,866.27	-		12,966.57	25.00%	increase COLA 2%/RP - EMP PBs	18,983.05	30.00%	Salary+overhead 20% % time	15,819.21	25.00%		6,327.68	10.00%		6,327.68	10.00%	
Sub	Engineering Intern	14,380.80	4,239.00	10,141.80	14,380.80	-		0.00	0.00%	crease hrs COLA 2%/RP-EMP PBs	14,035.66	80.00%	Salary+overhead 20% % time	0.00			1,754.46	10.00%		1,754.46	10.00%	
Sub	GIS Intern/contract	13,353.60	5,730.45	7,623.15	13,353.60	-		0.00	0.00%	increase COLA 2%/RP - EMP PBs	11,403.97	70.00%	Salary+overhead 20% % time	0.00			1,629.14	10.00%		3,258.28	20.00%	
Sub	General Manager	176,728.62	89,684.91	87,043.71	176,728.62	-		58,320.44	33.00%	increase COLA 2%/RP - EMP PBs	64,682.67	30.00%	Salary+overhead 20% % time	10,780.45	5.00%		43,121.78	20.00%		25,873.07	12.00%	
Sub	Doc Imaging Intern	4,822.17	2,002.74	3,600.00	4,822.17	-	Limited availability	1,928.87	40.00%	increase COLA 2%/RP - EMP PBs	2,941.52	50.00%	Salary+overhead 20% % time	0.00	0.00%		588.30	10.00%		0.00	0.00%	
						-																86,814.61
	INSURANCE:					-				Labor Total \$ 564,668.42			0.48			0.05			0.14			128,554.18
6310	PROPERTY / AUTO INSURANCE	6,924.00	893.00	6,031.00	6,924.00	-		346.20	5.00%		5,193.00	75.00%	FROM INSURER	1,038.60	15.00%		346.20	5.00%		0.00		
6320	GENERAL LIABILITY INSURANCE	19,209.30	32,306.55	0.00	22,701.90	3,492.60	59,604.65 pre-paid for next FY	1,135.10	5.00%		17,026.43	75.00%	FROM INSURER	3,405.29	15.00%		1,135.10	5.00%		0.00		
	DIRECTOR'S EXPENSES:					-																
6401	DIRECTOR'S FEES	79,000.00	30,732.00	48,268.00	79,000.00	-		79,000.00	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6410	MILEAGE	3,000.00	1,723.68	1,276.32	3,000.00	-		3,000.00	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6415	AIR FARE	4,750.00	919.10	3,830.90	4,750.00	-		4,750.00	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6420	OTHER TRAVEL	500.00	45.50	454.50	500.00	-		500.00	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6425	MEALS	2,930.37	1,271.20	1,659.17	2,930.37	-		2,930.37	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6430	LODGING	3,500.00	2,338.56	2,338.56	4,677.12	1,177.12		4,677.12	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6435	CONF/SEMINAR REGISTRATIONS	4,590.00	4,300.00	4,300.00	8,600.00	4,010.00		8,600.00	100.00%	Based on board Policy and 201	0.00			0.00			0.00			0.00		
6440	ELECTION FEES/REDISTRICTING	0.00	0.00	0.00	0.00	-	No Elections held	0.00	100.00%	2x\$50K from registrar	0.00			0.00			0.00			0.00		
	ADMINISTRATIVE/STAFF EXPENSES:					-				\$ 198,270												
6510	MILEAGE	2,672.72	1,146.17	1,526.55	2,672.72	-		2,004.54	75.00%		534.54	20.00%	Allocation of 2011	0.00			133.64	5.00%		0.00		
6515	AIR FARE	1,500.00	186.80	2,000.00	2,186.80	686.80	Additional meetings in Sac	1,640.10	75.00%		300.00	20.00%	Allocation of 2011	0.00			75.00	5.00%		0.00		
6520	OTHER TRAVEL	1,327.28	495.28	1,485.84	1,327.28	-	CSDA/ACWA	995.46	75.00%		265.46	20.00%	Allocation of 2011	0.00			66.36	5.00%		0.00		
6525	MEALS	1,500.00	592.85	600.00	1,192.85	(307.15)		894.64	75.00%		300.00	20.00%	Allocation of 2011	0.00			75.00	5.00%		0.00		
6530	LODGING	2,128.50	1,719.21	1,500.00	3,219.21	1,090.71	CSDA/ACWA	2,414.41	75.00%		643.84	20.00%	Allocation of 2011	0.00			160.96	5.00%		0.00		
6535	CONF/SEMINAR REGISTRATIONS	2,631.32	2,811.00	750.00	3,561.00	929.68	Additional meetings and conferences	2,631.32	100.00%		0.00			0.00			0.00			0.00		
	CONSTRUCTION/CAPITAL COSTS:					-																
7010	MATERIALS	7,500.00	0.00	7,500.00	7,500.00	-		0.00			7,500.00	100.00%	Field Security Changes	0.00			0.00			0.00		
7050	BASINS - CAPITAL ANNUAL REPAIRS	60,000.00	0.00	140,000.00	140,000.00	80,000.00	Clean up of dike D	0.00			60,000.00	100.00%	ANNUAL MAINTENANCE	0.00			0.00			0.00		
7055	PLUNGE CREEK EXPANSION	0.00	0.00	0.00	0.00	-		0.00			0.00			0.00			0.00			0.00		
	3 year Maintenance	30,000.00	0.00	30,000.00	30,000.00	-	Unchanged but unlikely	0.00			30,000.00	100.00%	25% OF \$120K IN 3 YEARS	0.00			0.00			0.00		
	LAND & BUILDINGS					-																
7110	PROPERTY - CAPITAL REPAIRS	30,000.00	0.00	30,000.00	30,000.00	-	New Sign and Landscape	0.00			27,000.00	90.00%	Allocation of 2011	0.00			3,000.00	10.00%		0.00		
7130	MENTONE PROPERTY (HOUSE) CAPITAL REPAIRS	1,746.00	0.00	1,746.00	1,746.00	-		0.00			0.00			1,746.00	100.00%		0.00			0.00		
7140	MENTONE PROPERTY (SHOP) CAPITAL REPAIRS	15,500.00	0.00	15,500.00	15,500.00	-		0.00			15,500.00	100.00%	Field Shop capital repairs	0.00			0.00			0.00		
7150	MILL CREEK MAINTENANCE PERMITTING	50,000.00	0.00	50,000.00	50,000.00	-	Maintenance Permit Cost	0.00			47,500.00	95.00%		0.00			2,500.00	5.00%				
	EQUIPMENT & VEHICLES					-																
7210	COMPUTER HARDWARE CAPITAL REPAIRS	4,500.00	0.00	4,500.00	4,500.00	-		4,050.00	90.00%		450.00	10.00%	Allocation of 2011	0.00			0.00			0.00		
7220	COMPUTER SOFTWARE	3,500.00	3016.00	484.00	3,500.00	-		1,225.00	35.00%		1,050.00	30.00%	Allocation of 2011	0.00			1,225.00	35.00%		0.00		
7230	FIELD EQUIPMENT / VEHICLES	78,480.00	3,480.00	75,000.00	78,480.00	-	Tractor Loader purchase	0.00		Inc. Capital Repair/Replace	78,480.00	100.00%	Vehicle expense/Replacement	0.00			0.00			0.00		
7240	OFFICE EQUIPMENT																					



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1241

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Resolution No. 506, In Support of James Curatalo for LAFCO

RECOMMENDATION

Staff recommends the Board review and consider adoption of Resolution No. 506 supporting the reelection of James Curatalo as the Special District representative on the LAFCO Commission, further directing staff to disseminate support to other districts as appropriate.

BACKGROUND

An opening for Special District representative on the LAFCO Commission will be filled by the San Bernardino Special Districts Association. Current representative and Chair, James Curatalo has served the commission for many years and wishes to continue on the LAFCO Commission. Resolution No. 506 supports his reelection by the San Bernardino Special Districts Association.

FISCAL IMPACT

There is no fiscal impact for this item.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

RESOLUTION NO. 506

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT
IN SUPPORT OF THE NOMINATION OF
JAMES V. CURATALO FOR LOCAL AGENCY FORMATION
COMMISSION (LAFCO) FOR SPECIAL DISTRICTS
REPRESENTATIVE**

WHEREAS, LAFCO has announced that a Nominating Committee has been formed to develop a slate of candidates for the LAFCO commissioners; and

WHEREAS, the individual who fills an commissioner position should have knowledge of special districts and represent a water district located in the San Bernardino Valley area; and

WHEREAS, James V. Curatalo has been a commissioner since February 2009 and will be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, Mr. Curatalo has been a director on the Board of Cucamonga Valley Water District since November 1999; and

WHEREAS, Mr. Curatalo also serves as a director on the Fontana Union Water Company; and

WHEREAS, Mr. Curatalo has additional public safety background in the areas of fire safety, technical rescue, hazardous material incident management and;

WHEREAS, it is the opinion of the San Bernardino Valley Water Conservation District Board of Directors that Mr. Curatalo possesses the ideal combination of qualities, experience and skills needed to fulfill the duties of the position of Special Districts Representative.

NOW, THEREFORE, BE IT RESOLVED, that the San Bernardino Valley Water Conservation District Board of Directors wholeheartedly supports James V. Curatalo for nomination as a candidate for the position of Special District Representative on the LAFCO commission, and pledging the District's support of his endeavors in fulfilling the duties of position if elected.

Passed and Adopted by the San Bernardino Valley Water Conservation District Board of Directors at a regular meeting of said Board held on the 12th day of February, 2014, by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

Richard Corneille, President

ATTEST:

Daniel B. Cozad,
General Manager/Board Secretary



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1242

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Unaudited Financials, January 2014

RECOMMENDATION

Review, discuss and approve the unaudited financials for January 2014.

BACKGROUND

The financials are attached for Board review and approval. The Profit & Loss Budget vs. Actual by Class report is not included this month per Board of Directors' request at the January 8, 2014 Board of Directors meeting.

FISCAL IMPACT

None.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

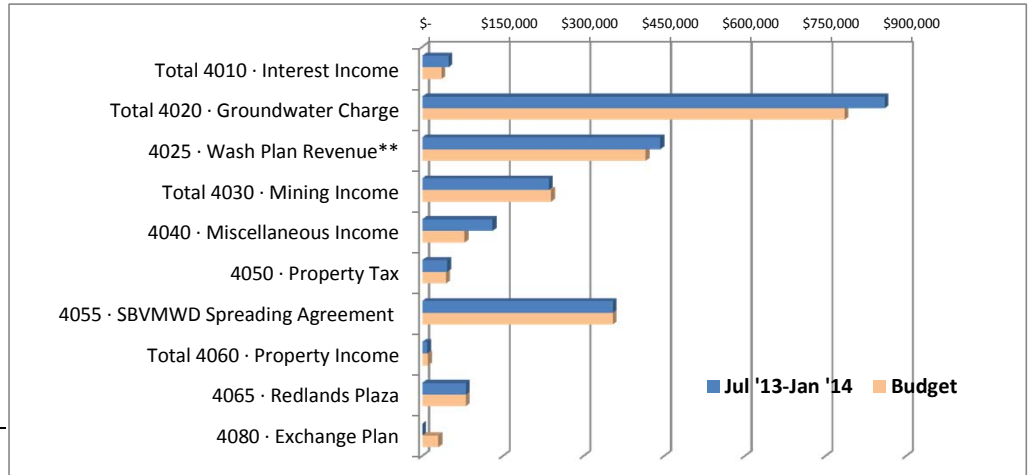
GENERAL
MANAGER

Daniel B. Cozad

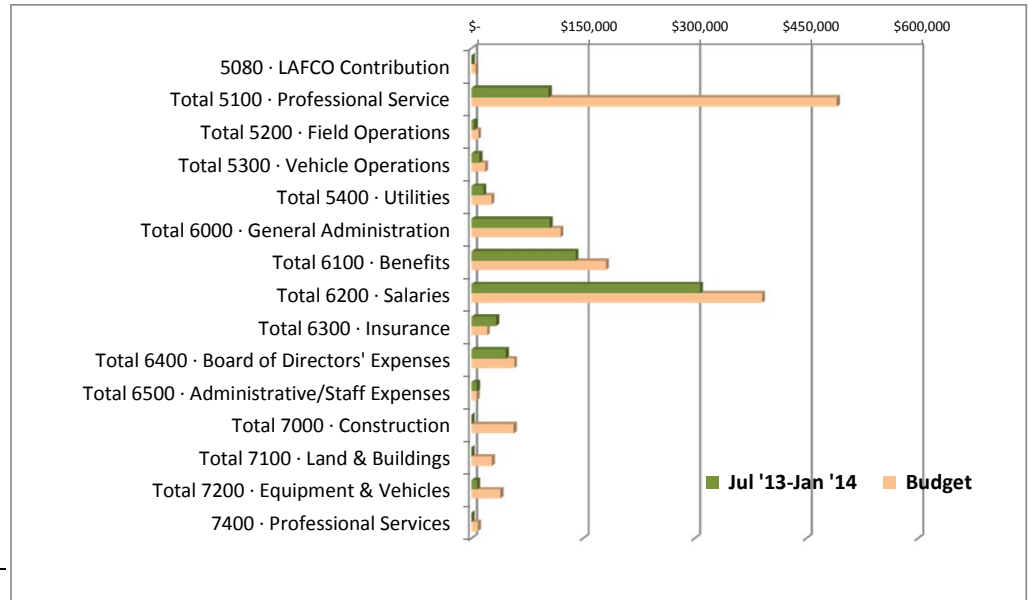
SBVWCD - All Enterprises Budget and Actual
January 2014

REVENUE	Jul '13-Jan '14	Budget
Total 4010 · Interest Income	\$ 48,793	\$ 35,900
Total 4020 · Groundwater Charge	\$ 860,341	\$ 785,610
4025 · Wash Plan Revenue**	\$ 443,256	\$ 415,800
Total 4030 · Mining Income	\$ 235,684	\$ 239,569
4040 · Miscellaneous Income	\$ 130,825	\$ 78,750
4050 · Property Tax	\$ 46,704	\$ 44,333
4055 · SBVMWD Spreading Agreement	\$ 354,550	\$ 354,550
Total 4060 · Property Income	\$ 9,450	\$ 11,025
4065 · Redlands Plaza	\$ 81,363	\$ 81,120
4080 · Exchange Plan	\$ -	\$ 30,000
Total Revenue	\$ 2,210,964	\$ 2,076,658

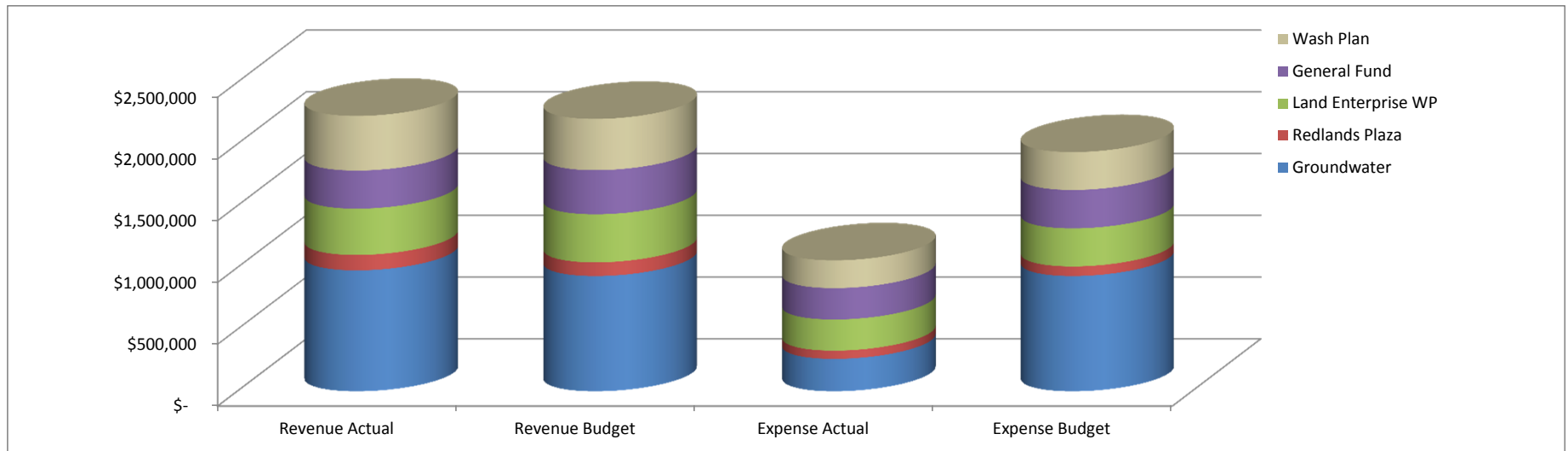
**4025 reported on cash basis



EXPENSES Operating and Capital	Jul '13-Jan '14	Budget
5080 · LAFCO Contribution	\$ 327	\$ 5,452
Total 5100 · Professional Service	\$ 103,885	\$ 490,851
Total 5200 · Field Operations	\$ 3,455	\$ 9,045
Total 5300 · Vehicle Operations	\$ 10,534	\$ 18,375
Total 5400 · Utilities	\$ 16,058	\$ 26,843
Total 6000 · General Administration	\$ 105,213	\$ 119,584
Total 6100 · Benefits	\$ 139,795	\$ 180,828
Total 6200 · Salaries	\$ 307,032	\$ 390,505
Total 6300 · Insurance	\$ 33,200	\$ 20,847
Total 6400 · Board of Directors' Expenses	\$ 45,960	\$ 57,324
Total 6500 · Administrative/Staff Expenses	\$ 7,390	\$ 6,860
Total 7000 · Construction	\$ -	\$ 56,875
Total 7100 · Land & Buildings	\$ -	\$ 27,560
Total 7200 · Equipment & Vehicles	\$ 7,732	\$ 38,742
7400 · Professional Services	\$ -	\$ 8,750
Total Expense	\$ 780,580	\$ 1,458,440



Enterprises to Date (January 2014)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 978,523	\$ 932,612	105%
Groundwater Expense	\$ 262,224	\$ 437,878	60%
Revenue -Expense	\$ 716,299	\$ 494,734	
Redlands Plaza Revenue	\$ 124,742	\$ 110,344	113%
Redlands Plaza Expense	\$ 66,635	\$ 77,587	86%
Revenue -Expense	\$ 58,107	\$ 32,757	
Land Enterprise Revenue	\$ 374,603	\$ 389,367	96%
Land Enterprise Expense	\$ 252,138	\$ 308,111	82%
Revenue -Expense	\$ 122,465	\$ 81,257	
General Fund Revenue	\$ 308,262	\$ 357,013	86%
General Fund Expense	\$ 253,561	\$ 310,669	82%
Revenue -Expense	\$ 54,701	\$ 46,344	
Wash Plan Revenue	443,256	415,800	107%
Wash Plan Expense	224,859	307,141	73%
Revenue-Expense	218,397	108,659	
Total All Revenue - Expense	\$ 1,169,968	\$ 763,752	

Cash Status	As of 7/1/2013	As of 1/31/2014
LAIF	\$ 444,140.23	\$ 444,983.90
Cal Trust	\$ 6,041,653.21	\$ 7,459,411.62
Citizens Bank	\$ 992,497.69	\$ 706,124.31
Total Cash	\$ 7,478,291.13	\$ 8,610,519.83
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 2,478,291.13	\$ 3,610,519.83

Increase of \$ 1,132,228.70

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	543.67	1,800.00	-1,256.33	30.2%
4013 · Caltrust Investment Income	51,797.45	60,000.00	-8,202.55	86.33%
4010 · Interest Income - Other	0.00	0.00	0.00	0.0%
Total 4010 · Interest Income	52,341.12	61,800.00	-9,458.88	84.69%
4020 · Groundwater Charge				
4021 · Assessments - Ag	46,717.00	43,357.64	3,359.36	107.75%
4023 · Assessments - Non-Ag	814,651.34	792,252.81	22,398.53	102.83%
Total 4020 · Groundwater Charge	861,368.34	835,610.45	25,757.89	103.08%
4025 · Wash Plan Revenue	721,050.34	415,800.00	305,250.34	173.41%
4030 · Mining Income				
4031 · Plant Site - CEMEX	28,000.00	48,000.00	-20,000.00	58.33%
4032 · Cemex - Royalty / Lease	162,499.99	308,333.33	-145,833.34	52.7%
4034 · Redlands Aggregate 5% Royalty	18,000.00	36,000.00	-18,000.00	50.0%
4036 · Aggregate Maintenance	26,156.16	23,500.00	2,656.16	111.3%
Total 4030 · Mining Income	234,656.15	415,833.33	-181,177.18	56.43%
4040 · Miscellaneous Income	130,825.03	135,000.00	-4,174.97	96.91%
4050 · Property Tax	57,954.40	76,000.00	-18,045.60	76.26%
4055 · SBVMWD Spreading Agreement Reim	354,550.00	354,550.00	0.00	100.0%
4060 · Property Income				
4062 · Mentone Property	11,025.00	18,900.00	-7,875.00	58.33%
Total 4060 · Property Income	11,025.00	18,900.00	-7,875.00	58.33%
4065 · Redlands Plaza	91,676.81	139,063.00	-47,386.19	65.93%
4066 · Redlands Plaza CAM	20,821.90	31,198.00	-10,376.10	66.74%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 · Plunge Creek IRWMP	0.00	189,050.00	-189,050.00	0.0%
Total Income	2,536,269.09	2,702,804.78	-166,535.69	93.84%
Gross Profit	2,536,269.09	2,702,804.78	-166,535.69	93.84%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	327.07	9,345.83	-9,018.76	3.5%
5081 · Wash Plan	27.54			
5082 · Plunge Creek	0.00	8,617.03	-8,617.03	0.0%
5083 · Repayment of Wash Plan Advance	188,365.40	0.00	188,365.40	100.0%
Total 5050 · Regional Programs	188,720.01	17,962.86	170,757.15	1,050.61%
5100 · Professional Service				
5120 · Misc. Professional Services	23,647.52	120,000.00	-96,352.48	19.71%
5122 · Wash Plan Professional Services	17,230.76	100,000.00	-82,769.24	17.23%
5124 · Plunge Creek Prof Services	2,375.00	179,510.00	-177,135.00	1.32%
5125 · Engineering Services	1,490.21	15,000.00	-13,509.79	9.94%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 · Environmental Services (WP)	0.00	250,000.00	-250,000.00	0.0%
5160 · IT Support	5,835.00	7,500.00	-1,665.00	77.8%
5170 · Audit	18,550.00	19,000.00	-450.00	97.63%
5175 · Legal - Wash Plan	6,990.70	42,000.00	-35,009.30	16.65%
5180 · Legal	28,215.75	100,227.78	-72,012.03	28.15%
Total 5100 · Professional Service	104,334.94	834,237.78	-729,902.84	12.51%
5123 · Temp. Field Labor	0.00	0.00	0.00	0.0%
5133 · Regional River HCP Contribution	20,000.00	20,000.00	0.00	100.0%
5143 · Wash Plan District Contribution	78,176.00	78,176.00	0.00	100.0%
5175.01 · Legal Expense	0.00	0.00	0.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	1,191.30	8,000.00	-6,808.70	14.89%
5215 · Property Maintenance	2,263.70	7,500.00	-5,236.30	30.18%
Total 5200 · Field Operations	3,455.00	15,500.00	-12,045.00	22.29%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
5300 - Vehicle Operations				
5310 - Vehicle Maintenance	4,730.99	15,000.00	-10,269.01	31.54%
5320 - Fuel	5,803.08	16,500.00	-10,696.92	35.17%
Total 5300 - Vehicle Operations	10,534.07	31,500.00	-20,965.93	33.44%
5400 - Utilities				
5410 - Alarm Service	1,996.56	3,000.00	-1,003.44	66.55%
5420 - Electricity	5,066.70	14,000.00	-8,933.30	36.19%
5430 - Mobile Phone	980.00	1,000.00	-20.00	98.0%
5440 - Telephone	3,147.99	7,400.00	-4,252.01	42.54%
5450 - Natural Gas	388.94	1,500.00	-1,111.06	25.93%
5460 - Water / Trash / Sewer	995.21	11,660.00	-10,664.79	8.54%
5470 - Internet Services	3,693.82	7,500.00	-3,806.18	49.25%
Total 5400 - Utilities	16,269.22	46,060.00	-29,790.78	35.32%
6000 - General Administration				
6001 - General Administration - Other	540.80	7,500.00	-6,959.20	7.21%
6002 - Website Administration	350.70	3,100.00	-2,749.30	11.31%
6003 - Property Tax	0.00	2,170.00	-2,170.00	0.0%
6004 - Meeting Expenses				
6004.01 - Wash Plan Meeting expense	0.00	0.00	0.00	0.0%
6004 - Meeting Expenses - Other	501.22	5,200.00	-4,698.78	9.64%
Total 6004 - Meeting Expenses	501.22	5,200.00	-4,698.78	9.64%
6006 - Permits	50.00	1,648.00	-1,598.00	3.03%
6007 - Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 - Licenses	850.14	1,300.00	-449.86	65.4%
6010 - Surety Bond	0.00	2,000.00	-2,000.00	0.0%
6012 - Office Maintenance	2,701.13	3,000.00	-298.87	90.04%
6013 - Office Lease Payment	39,816.00	59,724.00	-19,908.00	66.67%
6015 - Mentone House Maintenance	1,266.61	3,050.00	-1,783.39	41.53%
6016 - Redlands Plaza Maintenance	16,543.91	14,000.00	2,543.91	118.17%
6018 - Janitorial Services	4,536.00	8,343.00	-3,807.00	54.37%
6019 - Janitorial Supplies	148.41	315.00	-166.59	47.11%
6020 - Vacancy Marketing-Redlands Plaz	6,009.12	5,817.00	192.12	103.3%
6024 - Computer Equip Maint.	85.58	200.00	-114.42	42.79%
6026 - Redlands Plaza CAM expenses	11,431.82	25,000.00	-13,568.18	45.73%
6027 - Computer Supplies	74.63	650.00	-575.37	11.48%
6030 - Office Supplies	1,935.42	4,250.67	-2,315.25	45.53%
6032 - Small Office Equipment	0.00	0.00	0.00	0.0%
6033 - Office Equipment Rental	3,060.28	8,240.00	-5,179.72	37.14%
6036 - Printing	456.84	1,000.00	-543.16	45.68%
6039 - Postage and Overnight Delivery	1,048.45	1,600.00	-551.55	65.53%
6042 - Payroll Processing	1,286.25	1,728.40	-442.15	74.42%
6045 - Bank Service Charges	537.68	3,000.00	-2,462.32	17.92%
6051 - Uniforms	487.64	1,450.00	-962.36	33.63%
6060 - Outreach	120.59	5,000.00	-4,879.41	2.41%
6087 - Educational Reimbursement	3,559.63	3,135.00	424.63	113.55%
6090 - Subscriptions/Publications	341.91	1,500.00	-1,158.09	22.79%
6091 - Public Notices	0.00	2,000.00	-2,000.00	0.0%
6093 - Memberships	12,544.00	20,000.00	-7,456.00	62.72%
Total 6000 - General Administration	110,284.76	205,921.07	-95,636.31	53.56%
6046 - Interest expense	0.00	0.00	0.00	0.0%
6100 - Benefits				
6110 - Vision Insurance	978.31	1,910.64	-932.33	51.2%
6115 - Maint/Rep. Rolling Maint. Equip	0.00	0.00	0.00	0.0%
6120 - Workers' Comp. Insurance	9,221.00	21,409.57	-12,188.57	43.07%
6130 - Dental Insurance	4,573.59	9,511.40	-4,937.81	48.09%
6140 - State Unemployment Insurance	0.00	0.00	0.00	0.0%
6150 - Medical Insurance	45,863.87	95,267.79	-49,403.92	48.14%
6160 - Payroll Taxes-Employer	24,992.78	41,175.34	-16,182.56	60.7%
6170 - PERS Retirement	56,290.41	140,715.94	-84,425.53	40.0%
6100 - Benefits - Other	0.00	0.00	0.00	0.0%
Total 6100 - Benefits	141,919.96	309,990.68	-168,070.72	45.78%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
6200 - Salaries				
6230 - Regular Salaries	328,498.34	669,436.37	-340,938.03	49.07%
6231 - Salary Overhead Charge	0.00	0.00	0.00	0.0%
Total 6200 - Salaries	<u>328,498.34</u>	<u>669,436.37</u>	<u>-340,938.03</u>	<u>49.07%</u>
6250 - Allocated Overhead	0.00	0.00	0.00	0.0%
6300 - Insurance				
6310 - Property/ Auto Insurance	893.00	6,924.00	-6,031.00	12.9%
6320 - General Liability Insurance	32,306.55	19,209.32	13,097.23	168.18%
Total 6300 - Insurance	<u>33,199.55</u>	<u>26,133.32</u>	<u>7,066.23</u>	<u>127.04%</u>
6400 - Board of Directors' Expenses				
6401 - Directors' Fees	37,233.00	79,000.00	-41,767.00	47.13%
6410 - Mileage	2,090.69	3,000.00	-909.31	69.69%
6415 - Air Fare	1,454.15	4,750.00	-3,295.85	30.61%
6420 - Other Travel	95.75	500.00	-404.25	19.15%
6425 - Meals	1,572.54	2,930.37	-1,357.83	53.66%
6430 - Lodging	2,568.66	3,500.00	-931.34	73.39%
6435 - Conf/Seminar Registrations	4,300.00	4,590.00	-290.00	93.68%
6440 - Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 - Board of Directors' Expenses	<u>49,314.79</u>	<u>98,270.37</u>	<u>-48,955.58</u>	<u>50.18%</u>
6500 - Administrative/Staff Expenses				
6505 - Mtg. Support Expense (food, bev	0.00	0.00	0.00	0.0%
6510 - Mileage	1,200.34	2,672.72	-1,472.38	44.91%
6515 - Air Fare	186.80	1,500.00	-1,313.20	12.45%
6520 - Travel, Other (rental car, taxi	495.28	1,327.28	-832.00	37.32%
6525 - Meals	683.51	1,500.00	-816.49	45.57%
6530 - Lodging	1,719.21	2,128.51	-409.30	80.77%
6535 - Conf/Seminar Registrations	3,105.00	2,631.32	473.68	118.0%
Total 6500 - Administrative/Staff Expenses	<u>7,390.14</u>	<u>11,759.83</u>	<u>-4,369.69</u>	<u>62.84%</u>
6700 - Depreciation Expense	0.00	0.00	0.00	0.0%
8010 - Capital Reserve GWE/Rate Stabil	0.00	20,000.00	-20,000.00	0.0%
Total Expense	<u>1,092,096.78</u>	<u>2,384,948.28</u>	<u>-1,292,851.50</u>	<u>45.79%</u>
Net Ordinary Income	1,444,172.31	317,856.50	1,126,315.81	454.35%
Other Income/Expense				
Other Expense				
7000 - Construction				
7010 - Materials	0.00	7,500.00	-7,500.00	0.0%
7050 - Basins- Capital Annual Repair	0.00	60,000.00	-60,000.00	0.0%
7055 - Plunge Creek Expansion	0.00	30,000.00	-30,000.00	0.0%
Total 7000 - Construction	<u>0.00</u>	<u>97,500.00</u>	<u>-97,500.00</u>	<u>0.0%</u>
7100 - Land & Buildings				
7110 - Property Capital Repairs	0.00	30,000.00	-30,000.00	0.0%
7130 - Mentone Property (House)-CapRep	0.00	1,746.00	-1,746.00	0.0%
7140 - Mentone Property (Shop)-CapRep	0.00	15,500.00	-15,500.00	0.0%
7150 - Mill Creek Maint. Permitting	0.00	50,000.00	-50,000.00	0.0%
Total 7100 - Land & Buildings	<u>0.00</u>	<u>97,246.00</u>	<u>-97,246.00</u>	<u>0.0%</u>
7200 - Equipment & Vehicles				
7210 - Computer Hardware-Capital Purch	0.00	4,500.00	-4,500.00	0.0%
7220 - Computer Software	3,016.00	3,500.00	-484.00	86.17%
7230 - Field Equipment / Vehicles	3,480.00	78,480.00	-75,000.00	4.43%
7240 - Office Equipment	1,235.99	1,235.99	0.00	100.0%
Total 7200 - Equipment & Vehicles	<u>7,731.99</u>	<u>87,715.99</u>	<u>-79,984.00</u>	<u>8.82%</u>
7400 - Professional Services Capital				
7438 - Engineering Services-Other	0.00	15,000.00	-15,000.00	0.0%
Total 7400 - Professional Services Capital	<u>0.00</u>	<u>15,000.00</u>	<u>-15,000.00</u>	<u>0.0%</u>

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '13 - Jun 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Other Expense	<u>7,731.99</u>	<u>297,461.99</u>	<u>-289,730.00</u>	<u>2.6%</u>
Net Other Income	<u>-7,731.99</u>	<u>-297,461.99</u>	<u>289,730.00</u>	<u>2.6%</u>
Net Income	<u><u>1,436,440.32</u></u>	<u><u>20,394.51</u></u>	<u><u>1,416,045.81</u></u>	<u><u>7,043.27%</u></u>



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1243

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2013

Subject: 2014 Engineering Investigation Draft Report

RECOMMENDATION

Staff recommends the Board receive the 2014 Engineering Investigation Draft Report (EI) Presentation and consider acceptance of the report.

BACKGROUND

Staff developed the 2014 EI Report in accordance with the plan approved by the Board in December 2013, using a similar approach as 2011 and 2012.

DISCUSSION

Staff will make a presentation of the 2014 EI Report process and results. With coordination from SBVMWD and basin producers, the report has been compiled and posted for review and comments. Staff will receive any comments from the Board and basin stakeholders and incorporate these into the final version for the April public meeting. Virtually all agencies were very cooperative in providing groundwater production and groundwater levels. The report contains updated information by Staff. As in prior years, the report also contains some data marked as provisional or with documented assumptions, but represents the best available data and professional judgment. SBVMWD will again run their model for the basin to compare with the EI Report.

The EI indicates that for the year precipitation was off by more than 50%. This causes the EI to show a general drop in water levels from the elevations shown in prior years. This is similar but in excess of the average year projections from the prior year and the Basin Technical Advisory Committee.

Generally, the EI Report process was very similar to 2013 and prior years. Staff continued to improve the documentation data and its sources as well as streamlining the document and distribution process. As an example, the appendices will be published on the website rather than being distributed. The EI Report and Appendices are available on the District's website here: <http://www.sbvwd.org/reports-and-data/engineering-investigation/3370-2014-ei-report-draft.html>

Limited copies of the EI Report will be produced with primary distribution by Adobe Acrobat file. Staff will provide a copy for any Board member who requests them.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

FISCAL IMPACT

The EI Report itself does not have a significant fiscal impact. Costs to produce the 2014 EI are similar to the 2013 and lower than the past due to the exclusive use of in-house and intern staff for data acquisition, management, analysis, and document preparation. This represents a savings to the Groundwater Enterprise and to the District. A primary purpose of the report is to provide the basis for the Groundwater Charge in compliance with Water Code §75523. The budget for the Groundwater Enterprise covers the cost for the EI Report.



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1244

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Preliminary Budget for Groundwater Enterprise for FY 2014-2015

RECOMMENDATION

Staff recommends that the Board discuss and consider the following issues for inclusion in the 2014-2015 Groundwater Enterprise and direct staff on a groundwater charge rate for the Public Notice.

BACKGROUND

The Groundwater Enterprise revenue and expense levels have operated on or under budget for the past year. Based on performance for the first half of the year staff has projected a budget for the operation and capital without a loss to the Groundwater enterprise. Each year staff projects revenue and expenses for the Groundwater Enterprise to provide background for the Board to determine the Groundwater Charge Notice Rate. This rate is put into letter and newspaper notices advertising the Public Meeting and Public Hearing for determining the actual rate set by the Board at the Public Hearing.

DISCUSSION

During the last two years the Groundwater Enterprise has been self-sufficient. Costs have been managed to stay within or below the available revenue. Staff is aware of some requirements and improvements that should be completed to maintain and secure our facilities such as the following:

- Invasive Plant removal
- Mill Creek Environmental evaluation
- Rate Study for zones
- Security repairs – fencing, gates and etc.
- Security improvements – boulders, new barriers
- Vehicle repairs and upgrades
- Capital projects in cooperation with EBX-2 and Enhanced Recharge

These changes bring higher costs. Attached to this memo is a preliminary groundwater budget showing staff's projected costs. This budget estimate provides the Board background on the costs expected for the Groundwater Enterprise for 2014-2015. Additionally because there has been no increase in rate for two fiscal years and general CPI or cost of living has risen by 3.8% during that time.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

Staff is seeking the Board's direction on the Groundwater Rate to advertise in the notices for the public meeting and hearing. Attached to this memo is a projection of groundwater production and revenue generated by the existing rate and several potential future rate options including the staff recommendation.

Additionally, staff would like feedback from the Board on the recommendation that we forecast a future rate; and that staff advise producers the intention to keep increases near the CPI in future years.

Based on the costs to date for the fiscal year (six months) and revenue to the enterprise from rates, staff believes the 2014-15 groundwater budget is an accurate approximation of needs and recommends that a 3% increase in rates appropriate. Staff would like to provide a non-binding 5 year forecast of costs for 2014-2019 to allow partners to budget and the District to track effectiveness of cost management efforts; the projection would be to keep increases near (within 1-2%) of the annual CPI adjustment.

FISCAL IMPACT

Staff time for planning is included in the approve budget. Estimates of cost have been tentatively included for items in the discussion list. These will be verified in preparation of the final budget presented for approval in May.

GL ACCT: GL DESCRIPTION:	Amended Budget 2013-2014	Expended/ Received to Date as of 12/31/13	Projected Annual Costs (7/1/13- 6/30/14)	Increase/ Decrease	GROUNDWATER RECHARGE ENTERPRISE		
					2013 BUDGET:	% BUDGET	BASIS:
PROJECTED 2014-2015							
INCOME:							
4012 INTEREST INCOME-LAIF	1,800.00	257.14	1,364.40	-600.00	0.00		
4013 INTEREST INCOME-CALTRUST	60,000.00	40,845.44	75,000.00	25,000.00	0.00		
4021 GROUNDWATER CHARGE-AG	43,357.64	23,226.17	43,500.00	1,447.36	44,805.00	100.00%	3% rate increase
4023 GROUNDWATER CHARGE-NON AG	792,252.81	419,116.75	810,000.00	36,737.19	828,990.00	100.00%	3% rate increase
4031 PLANT SITE CEMEX	48,000.00	24,000.00	48,000.00	0.00	0.00		873,795.00
4032 CEMEX - ROYALTY/LEASE	308,333.33	133,333.32	308,333.33	100,000.00	0.00		
4034 REDLANDS AGGREGATE 5% ROYALTY	36,000.00	18,000.00	36,000.00	0.00	0.00		
4036 AGGREGATE MAINTENANCE	23,500.00	17,916.16	30,000.00	16,500.00	0.00		
4040 MISCELLANEOUS INCOME	25,000.00	114,717.03	133,508.00	0.00	0.00		
4050 PROPERTY TAX	76,000.00	35,086.83	76,000.00	0.00	0.00		
4055 SBVMWD LEASE AGREEMENT	354,550.00	354,550.00	354,550.00	4,467.33	161,557.80	45.00%	1.26% CPI-U All West
4062 MENTONE PROPERTY INCOME	18,900.00	7,875.00	18,900.00	300.00	0.00		
4065 REDLANDS PLAZA	139,063.00	71,872.83	143,323.47	9,146.53	0.00		
4066 REDLANDS PLAZA CAM	31,198.00	15,074.38	31,198.00	0.00	0.00		
4080 EXCHANGE PLAN	30,000.00	0.00	30,000.00	0.00	30,000.00	100.00%	HISTORIC
4025 WASH PLAN REVENUE	415,800.00	382,844.00	415,800.00	-11,100.00	0.00		
4086 PLUNGE CREEK IRWMP	190,000.00	0.00	50,000.00	170,000.00	0.00		
TOTAL INCOME:	2,593,754.78	1,658,715.05	2,605,477.20	351,898.41	1,065,352.80		
EXPENSES:							
5080 LAFCO CONTRIBUTION/FEES	9,345.83	327.07	9,345.83	-4,000.00	0.00		
5081 WASH PLAN		27.54	100.00		0.00		
5082 PLUNGE CREEK LABOR EXPENSE	8,617.03	0.00	8,617.03	-8,617.03	0.00		
5083 REPAYMENT OF WASH PLAN ADVANCE	188,365.40	188,365.40	0.00	-188,365.40			
5120 MISC. PROFESSIONAL SERVICES	120,000.00	7,556.52	120,000.00	50,000.00	54,400.00	32.00%	
5122 WASH PLAN PROFESSIONAL SERVICES	100,000.00	7,926.76	80,000.00	32,000.00	0.00		
5124 PLUNGE CREEK PROFESSIONAL SERVICES	179,510.00	2,375.00	179,510.00	48,565.00	22,807.50	10.00%	
5125 ENGINEERING SERVICES	15,000.00	1,490.21	15,000.00	0.00	15,000.00	100.00%	GENERAL ENG./GIS
5130 AERIAL PHOTO/SURVEYING/MARKET	1,000.00	0.00	1,000.00	0.00	0.00		
5133 Regional River HCP Contribution	20,000.00	20,000.00	20,000.00	5,000.00	18,750.00	75.00%	
5143 Wash Plan District Contribution	78,176.00	78,176.00	78,176.00	-45,143.00	0.00		
5145 ENVIRONMENTAL SERVICES (WASH PLAN)	250,000.00	0.00	250,000.00	-145,000.00	0.00		
5160 IT SUPPORT	7,500.00	1,935.00	7,500.00	0.00	4,000.00	53.33%	% OF 2010
5170 AUDIT	19,000.00	18,550.00	19,000.00	1,000.00	9,200.00	46.00%	ON REVENUE
5175 LEGAL-WASH PLAN	42,000.00	6,990.70	42,000.00	-14,000.00	0.00		
5180 LEGAL	100,227.77	28,215.75	100,227.77	0.00	40,091.11	40.00%	Collaboative Agreement Etc.
FIELD OPERATIONS:							
5210 EQUIPMENT MAINTENANCE	8,000.00	1,147.59	8,000.00	-500.00	7,500.00	100.00%	EST. FROM 2010
5215 PROPERTY MAINTENANCE	7,500.00	2,221.25	7,500.00	35,000.00	34,000.00	80.00%	Tamarisk Removal Year 1
5310 VEHICLE MAINTENANCE	15,000.00	4,229.20	15,000.00	-3,000.00	12,000.00	100.00%	EST. FROM 2010 BASE
5320 FUEL	16,500.00	4,183.71	16,500.00	-1,000.00	15,500.00	100.00%	EST. PLUS FUEL COST
UTILITIES:							
5410 ALARM SERVICE	3,000.00	1,543.86	3,000.00	200.00	1,600.00	50.00%	
5420 ELECTRICITY	14,000.00	4,584.77	12,000.00	-1,500.00	2,500.00	20.00%	% OF 2010
5430 MOBILE PHONES	1,000.00	796.25	1,000.00	0.00	750.00	75.00%	% OF 2010
5440 TELEPHONE	7,400.00	2,637.41	7,400.00	-2,000.00	1,620.00	30.00%	% OF 2010
5450 NATURAL GAS	1,500.00	143.34	1,200.00	-300.00	480.00	40.00%	% OF 2010
5460 WATER / TRASH / SEWER	11,660.00	878.14	11,660.00	-7,500.00	1,664.00	40.00%	% OF 2010
5470 INTERNET SERVICES	7,500.00	3,243.84	7,500.00	0.00	2,250.00	30.00%	
GENERAL ADMINISTRATION:							
6001 GENERAL ADMIN-OTHER	7,500.00	540.80	7,500.00	0.00	3,750.00	50.00%	
6002 WEBSITE ADMINISTRATION	3,100.00	172.50	3,100.00	0.00	0.00		

GL ACCT: GL DESCRIPTION:	Amended Budget 2013-2014	Expended/ Received to Date as of 12/31/13	Projected Annual Costs (7/1/13- 6/30/14)	Increase/ Decrease	GROUNDWATER RECHARGE ENTERPRISE		
					2013 BUDGET:	% BUDGET	BASIS:
PROJECTED 2014-2015							
6003 PROPERTY TAX	2,170.00	0.00	2,170.00	65.10	0.00		
6004 MEETING EXPENSES	5,200.00	351.21	5,200.00	0.00	0.00		
6006 PERMITS	1,648.00	50.00	1,648.00	49.44	848.72	50.00%	% OF 2010
6007 INTER DISTRICT COSTS	10,000.00	0.00	10,000.00	2,500.00	6,250.00	50.00%	
6009 LICENSES	1,300.00	850.14	1,300.00	39.00	1,071.20	80.00%	% OF 2010
6010 SURETY BOND	2,000.00	0.00	2,000.00	60.00	0.00		
6012 OFFICE MAINTENANCE	3,000.00	2,701.13	3,000.00	90.00	0.00		
6013 OFFICE LEASE PAYMENT	59,724.00	29,862.00	59,724.00	276.00	18,000.00	30.00%	
6015 MENTONE HOUSE MAINTENANCE	3,050.00	666.61	3,050.00	0.00	0.00		
6016 REDLANDS PLAZA MAINTENANCE	14,000.00	16,920.34	32,000.00	500.00	0.00		
6026 REDLANDS PLAZA CAM EXPENSES	25,000.00	10,243.89	25,000.00	-500.00	0.00		
6018 JANITORIAL SERVICES	8,343.00	3,883.00	8,343.00	250.29	0.00		
6019 JANITORIAL SUPPLIES	315.00	96.29	315.00	0.00	126.00	40.00%	
6020 VACANCY MARKETING-REDLANDS PLAZA	5,817.00	6,009.12	8,578.08	2,761.08	0.00		
6024 COMPUTER EQUIPMENT MAINTENANCE	200.00	85.58	200.00	0.00	125.00	62.50%	% OF 2010
6027 COMPUTER SUPPLIES	650.00	74.63	650.00	19.50	33.48	5.00%	
6030 OFFICE SUPPLIES	4,250.67	1,662.64	4,250.67	0.00	212.53	5.00%	% OF 2010
6033 OFFICE EQUIPMENT RENTAL	8,240.00	2,620.07	8,240.00	247.20	424.36	5.00%	% OF 2010
6036 PRINTING	1,000.00	456.84	1,000.00	30.00	412.00	40.00%	
6039 POSTAGE AND OVERNIGHT DELIVERY	1,600.00	1,017.39	1,600.00	240.00	460.00	25.00%	% OF 2010
6042 PAYROLL PROCESSING FEES	1,728.40	954.30	1,728.40	51.85	0.00		
6045 BANK SERVICE CHARGES	3,000.00	393.79	3,000.00	150.00	0.00		
6051 UNIFORMS	1,450.00	487.64	1,450.00	350.00	1,260.00	70.00%	% OF 2010
6060 OUTREACH	5,000.00	120.59	5,000.00	5,000.00	3,000.00	30.00%	Estimate
6087 EDUCATIONAL REIMBURSEMENT	3,135.00	2,345.09	3,135.00	1,000.00	0.00		
6090 SUBSCRIPTIONS/PUBLICATIONS	1,500.00	284.91	1,500.00	0.00	0.00		
6091 PUBLIC NOTICES	2,000.00	0.00	2,000.00	400.00	1,920.00	80.00%	% OF 2010
6093 MEMBERSHIPS	20,000.00	12,444.00	20,000.00	-2,000.00	0.00		
BENEFITS:							
6110 VISION INSURANCE	1,612.80	694.39	1,612.80	87.20	1,037.75	50.87%	Based on percent of hours
6120 WORKER'S COMP INSURANCE	18,072.08	6,387.00	18,072.08	990.34	11,636.46	50.87%	Based on percent of hours
6130 DENTAL INSURANCE	8,028.69	3,301.15	8,028.69	-1,553.72	3,952.58	50.87%	Based on percent of hours
6150 MEDICAL INSURANCE	80,416.69	30,736.21	80,416.69	18,475.12	60,367.52	50.87%	Based on percent of hours
6160 PAYROLL TAXES - EMPLOYER	34,756.60	17,150.23	34,756.60	12,997.01	29,150.72	50.87%	Based on percent of hours
6170 PERS RETIREMENT	118,780.01	47,929.85	118,780.01	14,377.64	81,284.75	50.87%	Based on percent of hours
SALARIES:						50.87%	
6230 REGULAR SALARIES	568,290.60		568,290.60				
Sub Field Staff Part Time	32,784.00	102.45	25,000.00	-8,879.00	28,686.00	100.00%	Salary+overhead 20% % time
Sub Field Supervisor	61,066.21	33,163.52	61,066.21	7,554.07	82,344.34	100.00%	Salary+overhead 20% % time
Sub Field Tech I	35,006.46	18,060.73	35,006.46	2,424.80	44,917.52	100.00%	Salary+overhead 20% % time
Sub Lands and Habitat Mgr.	119,973.00	65,128.09	119,973.00	22,599.02	68,434.57	40.00%	Salary overhead 20% % time
Sub Admin Services Spec.	58,309.46	30,867.37	58,309.46	7,467.38	35,519.49	45.00%	Salary+overhead 20% % time
Sub Admin Services Spec.	51,866.27	26,036.09	51,866.27	3,869.66	20,064.93	30.00%	Salary+overhead 20% % time
Sub Engineering Intern	14,380.80	4,239.00	14,380.80	10,225.92	14,764.03	50.00%	Salary+overhead 20% % time
Sub GIS Intern/contract	13,353.60	5,730.45	13,353.60	6,831.60	12,111.12	50.00%	Salary+overhead 20% % time
Sub General Manager	176,728.62	89,684.91	176,728.62	14,981.65	75,917.27	33.00%	Salary overhead 20% % time
Sub Doc Imaging Intern	4,822.17	2,002.74	4,822.17	5,410.12	4,911.50	40.00%	Salary overhead 20% % time
INSURANCE:							0.49
6310 PROPERTY / AUTO INSURANCE	6,924.00	893.00	6,924.00	0.00	5,193.00	75.00%	Aproximate from Insurer
6320 GENERAL LIABILITY INSURANCE	19,209.30	32,306.55	25,709.30	6,500.00	19,281.98	75.00%	Aproximate from Insurer
DIRECTOR'S EXPENSES:							
6401 DIRECTOR'S FEES	79,000.00	30,732.00	79,000.00	0.00	0.00		
6410 MILEAGE	3,000.00	1,723.68	3,000.00	90.00	0.00		

GL ACCT:	
-------------	--

District Cost Budget
Capital Budget
Wash Plan
Plunge Creek
Net of Capital and Projects

Attachment B **DRAFT** Groundwater Charge Revenue Estimate From Projection

GWA	Date	16.2%			83.8%					Increase
		Ag Prod	Ag Rev	Ag Rate	NonAG Pr	NonAG Rev	NonAG Rate	Total Prod	Total Rev	
39	2012.5	8,092	\$25,409	\$3.14	40,399	\$455,698	\$ 11.28	48,491	\$481,107	
40	2013	7,115	\$22,342	\$3.14	36,350	\$410,032	\$ 11.28	43,466	\$432,374	
41	2013.5 Pro	6,900	\$21,666	\$3.14	36,359	\$410,128	\$ 11.28	43,259	\$431,794	
Total		14,015	\$44,008		72,709	\$820,160		86,725	\$864,168	

\$ 75594 Required	3x	3.59 X	4x	5x
Ag-Non Ag ratios	\$9.42	\$ 11.27	\$ 12.56	\$ 15.70

No change in rate

42	2014	6,900	\$21,666	\$3.14	36,000	\$406,080	\$ 11.28	42,900	\$427,746	
43	2014.5	7,000	\$21,980	\$3.14	36,400	\$410,592	\$ 11.28	43,400	\$432,572	
		13,900	\$43,646		72,400	\$816,672		86,300	\$860,318	\$ -

2% Increase in GW Charge

2%

2%

42	2014	6,900	\$21,666	\$3.14	36,000	\$406,080	\$ 11.28	42,900	\$427,746	
43	2014.5	7,000	\$22,420	\$3.20	36,400	\$418,804	\$ 11.51	43,400	\$441,223	
		13,900	\$44,086		72,400	\$824,884		86,300	\$868,969	\$ 8,651

\$ 17,303

3% Increase in GW Charge		3%			3%					
42	2014	6,900	\$22,099	\$3.20	36,000	\$406,080	\$ 11.28	42,900	\$428,179	
43	2014.5	7,000	\$22,639	\$3.23	36,400	\$422,910	\$ 11.62	43,400	\$445,549	
		13,900	\$44,739		72,400	\$828,990		86,300	\$873,728	\$ 13,410

\$ 26,821

5% Increase in GW Charge

5%

5%

42	2014	6,900	\$21,666	\$3.14	36,000	\$406,080	\$ 11.28	42,900	\$427,746	
43	2014.5	7,000	\$23,079	\$3.30	36,400	\$431,122	\$ 11.84	43,400	\$454,201	
		13,900	\$44,745		72,400	\$837,202		86,300	\$881,947	\$ 21,629

\$ 43,257

10% Increase in GW Charge

10%

10%

42	2014	6,900	\$21,666	\$3.14	36,000	\$406,080	\$ 11.28	42,900	\$427,746	
43	2014.5	7,000	\$24,178	\$3.45	36,400	\$451,651	\$ 12.41	43,400	\$475,829	
		13,900	\$45,844		72,400	\$857,731		86,300	\$903,575	\$ 43,257

\$ 86,514

Estimated production from on time filings - incomplete

Projected Revenue based on historic production

Board Effectiveness Survey Evaluation

Survey January 2014

Board Effectiveness 1/2014

- General Snapshot Evaluation
- 54 Questions
- 8 Categories
- 8 Anonymous Participants
- Highest Categories
- Highest Questions
- Board Discussions

Categories

- A. Supportive Framework
- B. Conflict Management
- C. Teamwork
- D. Roles
- E. Community Rapport
- F. Staff Relationships
- G. Clear Sense of Purpose
- H. Chairperson Leadership
- I. Productivity

Board Effectiveness 1/2014

ASSESSING GOVERNING BOARD EFFECTIVENESS

A	B	C	D	E	F	G	H	I
SUPPORTIVE FRAMEWORK	CONFLICT MANAGEMENT PROCESS	TEAMWORK	ROLES	COMMUNITY RAPPORT	STAFF RELATIONSHIP	CLEAR SENSE OF PURPOSE	CHAIRPERSON LEADERSHIP	PRODUCTIVITY
1 1	2 2	3 9	4 8	5 3	6 3	7 7	8 3	9 4
10 3	11 7	12 5	13 8	14 1	15 4	16 2	17 8	18 9
19 3	20 7	21 8	22 7	23 1	24 3	25 4	26 3	27 2
28 7	29 5	30 12	31 7	32 4	33 1	34 4	35 5	36 8
37 4	38 4	39 6	40 6	41 1	42 4	43 1	44 3	45 8
46 3	47 5	48 3	49 4	50 6	51 5	52 2	53 14	54 9
TOTALS								
A 21	B 30	C 43	D 40	E 16	F 20	G 20	H 36	I 40

“0” - if you feel the statement is very true.

“1” - if you feel the statement is somewhat true.

“2” - if you feel the statement is somewhat untrue.

“3” - if you feel the statement is very untrue.

Participant Scores

Team		#1	#2	#3	#4	#5	#6	#7	#8
3	All Members Contribute	1	1	2	0	2	1	1	1
21	Members actively listen to others	0	1	1	1	1	2	1	1
30	While members have positions their minds are not made up	1	2	1	2	2	0	1	3
Roles									
4	Does not Micromanage	1	2	2	0	0	1	0	2
13	Does not reengineer solutions in meetings	2	1	1	0	1	0	1	2
Prod									
18	Board does not get Stalelated on Process or Procedure	0	2	1	1	1	0	2	2
54	Adept at identifying and exploiting opportunities	1	1	1	1	1	1	1	2
Chair									
17	Prevents dominating members	0	1	1	1	1	1	0	3
53	Does not drift off topic	2	2	0	2	2	2	2	2

Board Effectiveness Evaluation

Team		Total Score
3	All Members Contribute	9
21	Members actively listen to others	8
30	While members have positions their minds are not made up	12
Roles		
4	Does not Micromanage	8
13	Does not reengineer solutions in meetings	8
Prod		
18	Board does not get Stalelated on Process or Procedure	9
54	Adept at identifying and exploiting opportunities	9
Chair		
17	Prevents dominating members	8
53	Does not drift off topic	14



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1245

To: Board of Directors

From: General Manager, Daniel Cozad

Date: February 12, 2014

Subject: Public Records Request Policy

RECOMMENDATION

The Administrative Committee recommends the Board review and approve the updated policy.

BACKGROUND

The Public Records Request Act (Act) governed by Government Code §6250-6276.48 requires that the District make available certain documents available to the public if requested by a member of the public. The District in relation to this Act has established a Public Records Request Policy (PRR). The attached is an updated policy which incorporates both the PRR policy and Board Policy Manual, *Section 1050. Copying of Public Documents*.

In order to be eligible to obtain the District Transparency Certificate the District is required to have an updated policy. In the PRR policy you will find specific definitions of what is considered a public document and a list of documents exempt from disclosure. It also gives specific guidelines for the reproduction of requested documents including cost of reproduction which allows the District to bill for Staff times and actual costs of reproduction.

The Administrative Committee and Staff request that the Board review and approve the attached PRR policy as reviewed by the Committee, Staff and District Counsel.

FISCAL IMPACT

There is no fiscal impact for this item.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

San Bernardino Valley Water Conservation District

POLICY HANDBOOK

POLICY TITLE: Public Records Request Policy

POLICY NUMBER: 1050

The Public Records Request Act (Act) declares that access to information concerning the conduct of the public's business is a fundamental and necessary right. The Act requires the District to make "public records," as that term is defined in California Government Code sections 6250 et seq., available for inspection to the public and to provide copies upon written request. Requests for Public records of the District may be made at any time during regular office hours, Monday-Thursday 8 am-5 pm at the District's headquarters located at 1630 W. Redlands Blvd., Suite A, Redlands, CA 92373.

1050.1 Any Individuals requesting copies of a specific public document must submit a written request identifying the public records (s) to be inspected to the attention of the General Manager. The District has prepared a form for this purpose, which it encourages all Public Records Act requestors to use, to help expedite the District's compliance with the Public Records Act request. Members of the public may make written requests in person, by mail or via email.

1050.2 Copies of agendas and other writings (except for privileged documents) distributed to a majority of the Board of Directors at open Board meetings shall be made available to the public. A limited quantity of such documents (based on normal audience attendance) shall be copied in advance of each meeting and made available to the public in attendance at the meeting to which the material pertains at no charge.

1050.3 Any individual may review a copy of any identifiable public record or copy thereof. If the request is readily discernible and requests a public record which is immediately available, the record shall be made available for inspection or copying. Public records requested which are kept in the form of computer data shall be made available in the form determined by SBVWCD. For all other requests, the District shall determine within 10 calendar days after receipt of such request whether it has Public Records in its possession or control that it determines are responsive to the request, and within that time period shall notify the person making the request of such determination. Except with respect to public records exempt by express provision of law from disclosure, the District, upon any request for a copy of record which reasonably describes an identifiable record, or information produced therefrom, shall make the record available, or may, at the District's option, arrange to make copies upon prior payment of applicable fees. In the event the request presents unusual circumstances, including but not limited to the scope or breadth of the request, the age of the records requested, the location of storage of records likely to be responsive to the request, the availability and amount of staff time to devote to the request at the time it is made, the need to consult with other agencies or persons regarding the request who may have access to requested records, or other such circumstance, the District may extend the date for the time to respond to the request by up to an additional fourteen (14) days.

1050.4 The District may attempt to obtain additional information or clarification from the requesting party on any Public Records Act request where the District is uncertain regarding the meaning of the terms used in the

request, the applicable date ranges of the records requested, the content of the documents requested, or in those instances when dialogue with the requesting party regarding the information technology, location of the storage of the records, formatting, or manner in which the records are kept by the District in the normal course of business will facilitate the identification of the specific records being requested, the manner in which the records might most feasibly be made available, or the appropriate persons on District staff to assist the requesting party secure the records sought.

1050.5 The District may determine that it is appropriate to withhold and requested record by demonstrating that the record in question is exempt from public records disclosure under state law, or that on the facts of the particular case the public interest served by not making the record public clearly outweighs the public interest served by disclosure of the record

1050.6 Any notification of denial of any request for records shall set forth the names and titles or positions of each person responsible for the denial.

1050.7 Staff will provide and post annually the current rate for copying public documents on the District website at www.sbvwc.org. The copying fees are as follows:

- (a) For copies made by District staff: \$0.20 cents per page, including administrative staff time billed at \$60 per hour for all time involved in copying in excess of 20 minutes; unless the General Manager determines the fees are not effective to collect.
- (b) For copies made by copying service: the actual costs billed by copying service
- (c) Copies of tape records, computer records, mylars, sepia prints, maps, photographs and blueprints shall be made by a copying service, the fee for which shall be the actual costs of reproduction.

1050.8 Members of the public may not remove District records from SBVWCD's offices nor may they use SBVWCD's copying equipment. However, members of the public may examine written documents or listen to tape records of public meetings without charge under all of the following conditions:

- (a) A mutually-convenient time is arranged between the requesting party and staff;
- (b) The examination occurs in District office;
- (c) A member of staff is present at all times during such examination and, in the case of a tape recording, operating the playback machine.

1050.9 Although numerous types of records that are exempt from disclosure to the public, including those listed in Government Code section 6254, as may be amended, the following is a brief list of commonly-requested records which are not normally disclosed to members of the public:

- (a) Preliminary drafts, notes or memoranda which are not retained by the District in the ordinary course of its business;
- (b) Records pertaining to pending Government Tort Claims and litigation;
- (c) Personnel files, disclosure of which would result in an unwarranted invasion of privacy;
- (d) Certain data obtained by the District in confidence from third parties;
- (e) Real estate appraisals, engineering or feasibility estimates and evaluations used in connection with the acquisition of property;
- (f) Computer software;
- (g) Privileged Communications with legal counsel.
- (h) Trade Secrets.

PUBLIC RECORDS REQUEST FORM

TO: Office of the General Manager
San Bernardino Valley Water Conservation District
1630 W. Redlands Blvd., Suite A
Redlands, CA 92373-8032

FROM: Name: _____

Address: _____

Telephone No: _____

DATE REQUEST RECEIVED BY SBVWCD: _____

Pursuant to State law and the policy of the San Bernardino Valley Water Conservation District (SBVWCD) as described in the attached policy, please provide me with a copy of the following public records:

Description of Documents Requested:

1. _____
2. _____
3. _____
4. _____

Attach a second sheet if necessary.

(Signature)

(Print Name)



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1246

To: Board of Directors

From: Daniel Cozad, General Manager

Date: February 12, 2014

Subject: Records Retention and Destruction Policy

RECOMMENDATION

The Administrative Committee recommends the review and approval of the attached Records Retention and Destruction Policy (RRD).

BACKGROUND

As discussed at the January 8th Board of Directors meeting; the existing Records Retention Schedule was approved in 1999. In accordance with Government Code §60200-60204, Staff has developed a specific policy and updated the retention schedule to bring the District's policy current. A form has been developed called, *Authorization for Destruction of Obsolete Records* to ensure the destruction of documents strictly adheres to policy and provides staff a mechanism for record keeping purposes. The Administrative Committee reviewed the RRD Policy at their January 15th meeting and recommends the approval of the policy. District Counsel has also reviewed document to ensure its compliance with all applicable laws.

FISCAL IMPACT

There is no identifiable fiscal impact. However, by approving and implementing this policy it will save storage costs and staff time when complying with public requests.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

San Bernardino Valley Water Conservation District Policy

Policy Number 0003

Date: Revised 01/15/2014

Policy Name: Records Retention and Destruction Policy
History: **Adopted** 1/1999, Proposed Revision 1/15/14
Application: All SBVWCD Employees and Board Members

GENERAL POLICY:

SBVWCD desires to better document and communicate its Records Retention and Destruction Policy to staff and directors and bring it up to date.

Additionally the District needs to: 1) identify specific records both electronic and hard copy that are required to be retained and the specific period in which they are required for retention; 2) document the method in which records are destroyed without Board Approval. The General Manager is authorized by the Board of Directors to interpret and implement this policy, and to cause to be destroyed any or all such records, papers and documents that meet the qualifications governing the retention and disposal of records as specified in Retention Schedule and this policy.

SCOPE:

The purpose of this policy is to provide guidelines to staff regarding the retention and destruction of District records in accordance with state and federal requirements.

This policy will provide direction to staff for the following areas:

- What defines a record
- Legislative Requirements of the District
- Record Retention Terms
- Requirements for the destruction of obsolete records

SPECIFIC PROVISIONS:

A. Legal Requirements

The District will manage all records to ensure its compliance with Government Code §60200-60204 which provides specific requirements for retention and destruction of records of special districts. It will also strictly adhere to provisions of California Water Code §21403.

B. Definitions

Records – Any writing, as defined by Government Code section 6252(f), containing information relating to the conduct of SBVWCD's business prepared, owned, used or retained by SBVWCD, regardless of physical form or characteristics. For purposes of this definition of "record", a "writing" means any handwriting, typewriting, printing, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letter, words, pictures, sounds, symbols or combinations thereof, regardless of the manner in which the record has been stored. Records include for example, letters, memos, emails, technical reports, PowerPoint presentations, design drawings, accounting documents, audio and video recordings, photographs and contracts etc.

Original Record – A hard copy that is handwritten or drawn or that includes official signatures, stamps, or seals. Originals are not automatically considered to be the primary record. Original records that are more than two years old that were prepared or received in any manner other than

San Bernardino Valley Water Conservation District Policy

pursuant to State or Federal statute may be destroyed without the necessity of copying to photographic or electronic media.

Vital Record – Are permanent loss of which would be a substantial detriment to the District and its abilities to conduct business.

Historical Record – Any record that is deemed to have historical value or significance to the formation or long-term operations of the District.

Confidential Record – Records exempt from public disclosure, pursuant to California Government Code §6254. Employee records of a confidential or private nature shall generally be withheld from disclosure under Government Code section 6254(c), unless otherwise required by law.

C. Electronic Records are the Official Records

The District will maintain and manage District records in an electronic format. Once records are converted into a fully-legible electronic format, the electronic record becomes the District's official record and hard copies need not be retained unless the hard copy or original has been designated in the retention schedules as a permanent document.

D. Retention Schedule

Attachment A identifies the retention term for the District's records by categories. Records shall be destroyed at the end of the retention term. The Retention Schedule will be adopted by Board approval and reflected in the meeting minutes.

E. Backups

Staff will take reasonable and prudent measures to ensure that disaster recovery backups are made of all electronic records by backing them up externally on a weekly basis. However, backup copies of email and information management system files will be kept for no more than four (4) weeks. These backups are for system restoration and disaster recovery purposes, and are not designed to facilitate retrieval of deleted messages. In addition to the backup of electronic records, hard copy vital records shall be protected from destruction in case of possible disasters, through storage in fire-proof cabinets.

F. Working Materials

There is no requirement for retention of working materials that occur as duplicates, cover copies, drafts, preliminary and interim versions or other working materials needed by staff to perform their day-to-day job functions, but of only transitory significance. These materials may be destroyed as deemed appropriate by staff and should not be retained when not in active use. If any working materials take on significance for District business because of important annotations, they shall be scanned or converted to electronic format for appropriate filing and retention.

G. Email Policy

An email message created or received is a record. However, most email is primarily for routine communication or information exchange and does not have lasting relevance. Messages of this type should be deleted by the user as soon as no longer being used. The District is configured to treat all email in individual accounts as having 24 month retention, after which it should be deleted by individual user.

Role and Responsibilities – Senior staff are responsible for providing records retention guidance to new staff in accordance with this policy and Retention Schedule. Email users are responsible for appropriately identifying and retaining messages with more than transitory value in accordance with this policy and Retention Schedule. Staff may seek assistance to senior staff when unsure about how to categorize specific types of messages and staff who have been notified by management of a litigation hold are responsible for preserving all messages, records and information that fall within the scope of the hold that they have downloaded and/or stored locally.

H. Document Destruction

The destruction of certain records is authorized and directed after such records have been retained for the minimum term as set forth in the Records Retention Schedule. Destruction of any hard copy record not expressly required by law to be filed and preserved for a specific period of time is hereby authorized to be destroyed after it is imaged in conformance with the requirements of Government Code §60203 by using the “Authorization for Destruction of Obsolete Records” form, Attachment B. These approved request forms shall be maintained by District staff and kept on file permanently. Certain records are to be kept in hard copy format permanently because either the law requires it or the record has historical or vital value. All other records will be destroyed at the end of their retention term once approved using Attachment B unless the destruction date is postponed by the General Manager or Board. No hard copy of any record shall be destroyed before the end of its retention term if any page cannot be captured electronically with full legibility. After a fully executed “Authorization for Destruction of Obsolete Records” form is received records may be destroyed by shredding.

I. Litigation Hold Directive

When the District becomes involved in litigation or reasonably expects that it will become involved in litigation, a litigation hold will be placed on records related to the litigation. The litigation hold overrides normal destruction practices described in this policy until the litigation hold is removed. The litigation hold applies to all records including all electronically stored information. While a litigation hold is in effect, no employee may alter or delete an electronic record that falls within the scope of that hold. Those employees are required to provide access to or copies of any electronic records that they have downloaded and saved, or moved to some other storage account or device.

J. Managing Exempt and Confidential Records

The District is responsible for ensuring that exempt and confidential records are properly safeguarded. Electronic recordkeeping systems must have appropriate security in place to protect information that is confidential or exempt from disclosure. When providing access to or destroying electronic records containing confidential or exempt information, the District must take steps to prevent unauthorized access to or use of the exempt information.

K. Public Information Requests

Addressed in separate policy.

L. Long-Term Storage

All vital and historical hard copy records and records required by law to be maintained as hard copies will be maintained on site with historical documents being placed in fire-resistant file cabinets.

M. “Records Retention and Destruction Policy” Review

Staff shall review this policy at least every three years to determine if updates are necessary.

San Bernardino Valley Water Conservation District Policy

Attachment A



RECORDS RETENTION SCHEDULE

Accounting/Finance	Retention Period	Retention Begins
AR Invoices	7 years	At end of fiscal year
Audit Reports	Permanent	
Audit Work Papers	7 years	At end of fiscal year
Balance Sheets	Permanent	
Bank Deposits	Permanent	
Bank Reconciliations	7 years	At end of fiscal year
Bank Statements	10 years	At end of fiscal year
Budgets (Adopted)	Permanent	
Cash Receipts (checks)	10 years	At end of fiscal year
Cash Transaction Reports	Permanent	
Chart of Accounts	Permanent	
Check Registers	10 years	At end of fiscal year
Deposits	Permanent	
Expenditures Processed	7 years	At end of fiscal year
Financial Statements	Permanent	
General Ledger	Permanent	
Journal Entries	Permanent	
Reserve and Investment Reports	Permanent	

Administration	Retention Period	Retention Begins
Correspondence (Routine)	2 years	After document is imaged
Correspondence and Email (Letters pertaining to a specific category identified herein are to be kept in accordance with retention schedules of the associated record.)		
Emails	2 years	
Public Outreach (press releases, events etc.)	4 years	
Annexations	Permanent	
Elections	7 years	Conclusion of election
Formation	Permanent	
Policy Statement	7 years	When superseded
Petitions (Initiative, Referendum, Recall)	7 Years	

San Bernardino Valley Water Conservation District Policy

Mining Production or Royalty Payment Records	7 years	
--	---------	--

Big Bear Watermaster	Retention Period	Retention Begins
Appointments	5 years	When court ceases supervision
Correspondence	5 years	When court ceases supervision
Minutes/ Meeting Materials	5 years	When court ceases supervision

Board	Retention Period	Retention Begins
Campaign Statements	Permanent	
Committee Minutes	Permanent	
Board Minutes	Permanent	
Board Agendas	Permanent	
Committee and Board Packets	Permanent	
Recordings	2 years	Upon the approval of the written minutes
Board Member Meeting Reports	4 years	
Ordinances	Permanent	
Resolutions	Permanent	
FPPC Filings	7 years	

Contract Administration	Retention Period	Retention Begins
Professional Services	7 years	After contract is completed
Change Orders	10 years	After completion
Construction/Field Maintenance Contracts	10 years	After completion
General Services Agreements	7 years	After completion
Memorandum of Understanding	4 years	After completion
RFP/Bid Documents (awarded)	4 years	After completion
RFP/Bid Documents (unawarded)	2 years	

Correspondence	Retention Period	Retention Begins
Agendas	6 months	
Minutes	2 years	
Correspondence (routine info received by outside agencies)	1 year	
Public Records Act Requests	2 years	

San Bernardino Valley Water Conservation District Policy

Data	Retention Period	Retention Begins
Daily Flow Data (hard copy or electronic)	Permanent	
Engineering Investigation Data	1 year	After publication of the EI Report
Water Orders	Permanent	
Water Quality Data	Permanent	
Monitoring Well Level Readings	Permanent	

Engineering	Retention period	Retention Begins
Field Reports	4 years	After completion
Final Shop Drawings	4 years	After completion
NEPA/CEQA Documents	4 years	After completion
Notices (determination, intent, exemption, proceed, stop, preliminary, completion etc.)	4 years	After completion of the covered activity
Operation and Maintenance Manual	Until Superseded	
Maps/Drawings	4 years	After completion
Construction Permits	Permanent	
Plan and Specifications	4 years	After completion
Project Correspondence	10 years	After completion
Project Schedules	4 years	After completion
Construction photos	4 years	After completion
Requests for Information	10 years	After completion
Technical Reference papers/Studies/Reports	Permanent	

Human Resources	Retention Period	Retention Begins
Applications/Resumes (Solicited)	6 months	
Applications/Resumes (Unsolicited)	1 year	
Correspondence	4 years	
EEO Reports	3 years	
Employee Handbook	Until Superseded	
Employee Personnel File	7 years	After termination
Health Benefits (Medical/Dental/Vision)	Until Superseded	
Injury and Illness Prevention Safety Plan	Until Superseded	
Job Descriptions	Until Superseded	
OSHA	5 years	
Payroll Reports	10 years	
PERS-Employee Benefits	Permanent	
Timesheets	6 years	After audit
Workers' Compensation Reports	10 years	

San Bernardino Valley Water Conservation District Policy

Information Technology	Retention Period	Retention Begins
Aerial Photos (hard copy and electronic)	5 years	When superseded
Software Licenses and Manuals	Until superseded	
Hardware Inventory	Until superseded	
Hardware Warranty Information	Until superseded	
GIS Map/Drawings	10 years	
GIS Storage Files	5 years	
GIS Spatial Data	5 years	
Photo Gallery	4 years	
Workplans	4 years	

Insurance	Retention Period	Retention Begins
Accident Reports	11 years	
Appraisals	Permanent	
Claims-Auto	10 years	
Claims-Group Life	4 years	
Claims-Hospital	7 years	
Claims -loss/damage	7 years	
Claims-Worker's Comp	10 years	
Expired Policies (fire/life/etc)	10 years	
Expired Policies (surety)	30 years	
Certificates of Insurance	5 years	

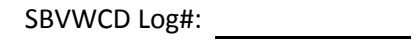
Legal	Retention Period	Retention Begins
Affidavits	10 years	
Claims and Litigation	Permanent	
Court Orders	Permanent	
Depositions	Permanent	
Legal Correspondence	10 years	
Releases/Settlements	25 years	
Subpoenas	Permanent	
Groundwater Charge Protests	3 years	

Purchasing	Retention Period	Retention Begins
Bid, Awarded	7 years	
Bid, Unawarded	2 years	
Bid, Rejected	2 years	
Purchase Orders/Requisitions/Work Orders	4 years	
Purchase Orders	4 years	
Quotes	4 years	

San Bernardino Valley Water Conservation District Policy

Work Orders	4 years	
Correspondence	2 years	

Real Property	Retention Period	Retention Begins
Land	7 years	After property is sold
Mentone	7 years	After property is sold
Equipment	2 years	After disposal/sale
Appraisals	Permanent	
Damage Reports	7 years	
Depreciation Schedules	3 years	
Grand Deeds, Easements, Leases	Permanent	
Office Inventory Records	6 years	
Maintenance and Repairs	10 years	
Rights of Entry	5 years	
Soil or Contamination Studies	Permanent	
Hazardous Waste Storage or Transport Records	4 years	
Hazardous Waste Disposal Records	10 years	



Record Type: Hard Copy _____
Electronic _____

Requested by: _____ Approved by: _____
Date: _____ Date: _____



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1247

To: Board of Directors

From: Administrative Committee and General Manager, Daniel B. Cozad

Date: February 12, 2014

Subject: Compensation Ordinance Revision Notice for Public Hearing

RECOMMENDATION

The Administrative Committee and Staff recommend the Board review and consider directing staff to schedule a public hearing to consider approval of Ordinance 2014-1.

BACKGROUND

In April 2010 the Board approved ordinance 2010-1 which amended District policy regarding compensation to District Directors and Staff. This ordinance updated Ordinance 95-1 for the per diem paid to directors. Both ordinances provided for an automatic increase of 5% unless a resolution was passed forgoing increase.

DISCUSSION

District Counsel and staff reviewed the changes in law and while they do not technically apply to Districts formed under our Water Code act, it may be prudent to change in any case. Staff prepared a draft Ordinance 2014-1 and if directed by the board will set a public Hearing for consideration of the Ordinance. District staff can try to achieve savings by holding this Public Hearing in April, at the same meeting and advertisement as the Groundwater Public Meeting.

FISCAL IMPACT

If the Ordinance is adopted the District will advertise the Public Hearing and unbudgeted costs for such advertising will be expended. These will be offset by saving in other areas.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

DRAFT ORDINANCE NO. 2014-01

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
AMENDING DISTRICT POLICY
REGARDING COMPENSATION TO DISTRICT DIRECTORS AND
STAFF FOR SERVICES ON BEHALF OF THE DISTRICT**

WHEREAS, California Water Code Sections 74208 *et seq.* provide that each director of the San Bernardino Valley Water Conservation District (“District”) may receive compensation for each day’s attendance at meetings of the Board or for each day’s service rendered as a director by request of the Board, as authorized or permitted by law, together with allowed expenses incurred in the performance of his or her duties required or authorized by the Board; and

WHEREAS, California Water Code Sections 20201 *et seq.* authorize a water district to provide, by ordinance, that the number of days for which each director may receive compensation may be set to a number not to exceed 10 days per month; and

WHEREAS, the District’s Board of Directors previously passed Ordinance 95-1 relating to policies of compensation to Directors for attendance at Board meetings, and reimbursement of expenses; and

WHEREAS, that Ordinance fixed compensation for Directors at one hundred five dollars (\$105.00) per meeting, and provided for an automatic yearly increase in such amount, as authorized by California Water Code sections 20201 *et seq.*; and

WHEREAS, given such annual increases since Ordinance 95-1 was passed, that amount is now one hundred ninety-seven dollars (\$197.00); and

WHEREAS, the District’s Board of Directors now wishes to modify those policies; and

WHEREAS, after notice published pursuant to Government Code section 6066, the District’s Board of Directors held a public hearing to consider adoption of this Ordinance; and to hear and consider public comment thereon;

NOW, THEREFORE, the Board of Directors of the San Bernardino Valley Water Conservation District does hereby ordain as follows:

Section 1: The following compensation shall be paid to each director for attendance at meetings of or at the request of the Board of Directors:

- a) Each director shall receive compensation in an amount of one hundred ninety-seven dollars (\$197.00) per day for attendance at each regular, adjourned or special meeting of the Board of Directors.
- b) Each director shall receive compensation in an amount of one hundred ninety-seven dollars (\$197.00) per day for attendance at each authorized meeting of a committee of the Board of Directors, conference, or other authorized meeting.
- c) The designation of the meetings for which attendance is reimbursable shall be set forth in the Board Policy Manual, which may be amended by resolution of the Board.
- d) The Board shall, each year following the effective date of this Ordinance, no later than at its regular meeting in December, place on the agenda for open session a consideration of whether to implement a five percent (5%) increase for that year, implement a lesser amount of increase, or forego receipt of an increase. Such determination shall be made by resolution of the Board, which must be adopted by no less than a majority of the then-sitting members of the Board. In the event such resolution is passed the compensation for the ensuing year shall be paid at the rate specified in the

resolution. If no resolution is passed the compensation for the ensuing year shall be the same as the prior year.

- e) In order to receive payment for meetings authorized under Subsections 1 a) and 1 b) above, each director shall submit a written report listing the date of attendance, type of meeting attended, and expenses incurred, consistent with procedures set out on the Board Policy Manual, which may be amended by resolution of the Board.

Section 2: The Districts compensation and expense reimbursement policies shall apply to each Director and authorized staff member attending authorized conferences, seminars and other meetings as a director or representative of the District at the request of the Board of Directors. Policy and procedures or expense reimbursements are included in the Board Policy Manual, which may be amended by resolution of the Board.

Section 3: Notwithstanding the provisions of Sections 1 and 2 above, compensation for each person can be earned for only one (1) meeting per calendar day, or one conference per calendar day. No director shall be authorized to receive compensation for attendance or services rendered for more than a total of ten (10) days in any calendar month. Notwithstanding the foregoing, the District’s Board of Directors may, by resolution, from time to time, establish the total days per month eligible for compensation at a number less than ten (10) days. Any such resolution must be adopted by a vote of not less than a majority of then-sitting Directors.

Section 4: Payment of compensation for attendance at the approved meetings or conferences will be processed pursuant to procedures specified in the Board Policy Manual, which may be amended by resolution of the Board.

Section 5: This Ordinance supersedes and rescinds all previously adopted resolutions and ordinances or promulgated by the Board of Directors regarding compensation, reimbursement, or per diem payment to directors and authorized staff members in connection with attendance at meetings of the Board of Directors or its committees, or conferences, seminars or other approved meetings attended at the request or authorization of the Board of Directors.

Section 6: This Ordinance shall become effective 60 days after its date of passage. The Board Secretary is authorized and directed to publish notice of adoption of this Ordinance in the manner prescribed by Water Code Section 20201 and 74651 and as otherwise required by law.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 14th day of April, 2010, by the following roll-call vote:

- YES: DIRECTORS:
- NO: DIRECTORS:
- ABSTAIN: DIRECTORS:
- ABSENT: DIRECTORS:

Richard Corneille, President

ATTEST:

Daniel B. Cozad
Board Secretary



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1248

To: Board of Directors

From: Daniel Cozad, General Manager

Date: February 12, 2014

Subject: ACWA Commitment to Excellence

RECOMMENDATION

Recommends the Board review the ACWA Commitment to Excellence agreement presented in the package and consider participating in program and signing agreement.

BACKGROUND

In October 2013, ACWA/JPIA initiated its Commitment to Excellence Program. The program was developed to assist in reducing the number of losses by JPIA members; which will in turn reduce the operations and insurance costs for agencies. An agreement called the, *ACWA/JPIA Commitment to Excellence* is required to participate in the program.

Members who participate in the program receive:

- A framed *ACWA/JPIA Commitment to Excellence* Agreement
- A special ribbon for attendees at the ACWA/JPIA conference indicating the District's commitment
- District will be highlighted in *Perspective* articles

The effectiveness of the ACWA/JPIA Commitment to Excellence Program will be identifiable long term. Attached is detailed information from ACWA/JPIA on the program. The agreement will need to be signed by the full Board and will be posted on the District website upon approval.

FISCAL IMPACT

The anticipated reduction in operation and insurance costs cannot be estimated at this time.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad



ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS
INSURANCE AUTHORITY
P. O. Box 619082, Roseville, CA 95661-9082

e-letter

TO: General Managers
FROM: Risk Management Department
DATE: January 14, 2014
RE: COMMITMENT TO EXCELLENCE PROGRAM

Enclosed is an ACWA/JPIA Commitment to Excellence Program Introduction, and a sample Commitment to Excellence agreement. The goal of this program, is to reduce the frequency and severity of vehicle, infrastructure, construction, employment practices, ergonomic strain, and fall losses, to a level only attainable through direct and visible support from an agency's senior leadership.

Would you and the President of your agency's Board of Directors (and other Board Members, as they desire), be willing to support the Commitment to Excellence Program by signing an agreement like the attached sample? If so, please email your intent to Terry Lofing, Risk Management Administrative Assistant, at tlofing@acwajpia.com. An agreement with your agency's printed name will be mailed to you, along with a certificate frame.

The ACWA/JPIA Staff looks forward to collaborating with you to reduce the operations and insurance costs for your agency and the entire JPIA membership. Should you have any questions, please contact your JPIA Risk Management Consultant, or John Haaf, JPIA Risk Management Manager, at (800) 231-5742, or via email to jhaaf@acwajpia.com.

Sincerely,

Walter "Andy" Sells
ACWA/JPIA CEO

Enc: Commitment to Excellence Introduction
Sample Commitment to Excellence Agreement

ACWA/JPIA **Commitment to Excellence Program Introduction**

In October 2013, the ACWA/JPIA initiated its ***Commitment to Excellence Program*** outreach. This will be a long-term effort to help JPIA's membership reduce the frequency and severity of liability, workers' compensation, and property losses. An ***"ACWA/JPIA Commitment to Excellence"*** agreement between the ACWA/JPIA membership and JPIA staff will be the catalyst for initiating and sustaining this effort.

Since the most frequent and costly losses come from auto, infrastructure, construction, employment practices, ergonomic, and fall injury claims, the JPIA's focus is on encouraging and assisting its members to implement programs and practices that can prevent these types of claims.

The support of member decision-makers (Board Members, General Managers, etc.) to influence the loss reduction activities and practices of their unique organizations, is absolutely essential. Each district's General Manager and President of the Board of Directors (and other members of the Board if they desire), will be asked to demonstrate their on-going support by signing an ***ACWA/JPIA Commitment to Excellence*** agreement. Members that sign the agreement will be recognized as follows:

- The member will receive an ***ACWA/JPIA Commitment to Excellence*** agreement and frame for display purposes.
- Beginning in 2014, the member's attendees at ACWA/JPIA Conferences will have a special ribbon added to their nametag indicating their district's commitment.
- Participation in the ***ACWA/JPIA Commitment to Excellence*** will be highlighted in future *Perspective* articles, and emphasized in Executive Committee Meetings and future JPIA Conferences.

The effectiveness of the ACWA/JPIA Commitment to Excellence outreach will be reflected in the long-term loss rate and cost statistics following its implementation. Loss rates and cost statistics will be reported and evaluated during JPIA Committee and Board Meetings.



ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS
INSURANCE AUTHORITY

Commitment to Excellence

Your District Name

And the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) in mutual support for ensuring the most consistent, cost effective, and broadest possible affordable insurance coverage and related services; and in partnership with all ACWA/JPIA members; and in the interest of reducing **district** insurance costs; commit to a program of excellence that, through the implementation of “best practices,” reduces the potential and frequency of:

- **Vehicle Losses**
- **Infrastructure Related Losses**
- **Construction Related Losses**
- **Employment Practices Claims**
- **Ergonomic (Musculoskeletal) and Fall Injuries**

And fully support the goal of implementing effective preventive measures that work to achieve these loss reductions.

Walt "Andy" Sells CEO, ACWA/JPIA)
Signature

_____(District Board President)
Signature

_____(District General Manager)
Signature

_____(District Board Member)
Signature

_____(District Board Member)
Signature

_____(District Board Member)
Signature

_____(District Board Member)
Signature

_____(District Board Member)
Signature



General Manager's Report

For January 4, 2014 to February 5, 2014

Daniel B. Cozad

The following report summarizes the efforts and activities during the reporting period.

1. **Water Conservation** – *Plan Goal 1* – Water recharge continues to be minimal. Despite this, the District field staff has been busy performing maintenance activities. Additionally, significant work has been undertaken to work with DWR and the contractors working on EBX 2 construction ongoing in Mill Creek. Field staff provided coordination for other work and cleanout of basins ongoing in both Mill Creek and in Santa Ana Spreading Basins.
2. **Personnel/Administration/Staff** – *Plan Goal 6* – Staff implemented the approved changes to the Board Policy Manual and prepared materials for accomplishments and priorities handout. Staff prepared materials and policy options for the Administrative Committee.
3. **Finance/Budget/Audit** – *Plan Goal 6* – Staff collected information and requirement as well performed estimates and forecasts for all district activities to prepare the first draft District budget. This effort is to prepare a preliminary District budget and a proposed groundwater enterprise budget and rate. The proposed budget will fully implement all policy changes to overhead and other policy requirements. Staff received Audit proposals prepared evaluation materials for the Audit Committee's review. The Committee will make a recommendation to the Board in March.
4. **Facility Maintenance** - *Plan Goal 1* – Staff repaired fences and completed the invasive plant removal plan for 2014. This plan was incorporated in the budget for 2014-15. Staff also worked with contractors and permittees for their on-site field work and aggregate management by Upland Rock and Munoz Construction. Coordinated with Upland Rock on material processing licenses and received payments for material sales.
5. **Mining** – *Plan Goal 2/3* – District staff and District Counsel are working with CEMEX management to adjust rates to the royalty market. The effort is underway and a second meeting was held in early January. Reviewed mining operations plan layout.
6. **Wash Plan** – *Plan Goal 2* – Staff implemented agreements and actions authorized by the Board and Task Force. Staff held a technical meeting with Task Force members in December. Staff is working to get all the signatures for the MOU addendum for the Wash Plan. The next Wash Plan Task Force meeting will be in late January or February. For more detail please see the written Wash Plan update report.

7. **East Branch Extension** – *Plan Goal 7* – Staff continues to work closely with DWR, contractors and SBVMWD on field activities, coordinating maintenance, management of flows, facilities. Mill Creek Spreading Grounds excavation and pipe construction is ongoing and has past the middle of the spreading grounds, stopped there and commenced on East of Garnett. The contractor has completed work to get facilities capable of recharge while work continues. Dike D cleanout work is awaiting equipment availability, currently scheduled for week of February 10th.



8. **Collaborative Enhanced Recharge Project** – *Plan Goal 7* – Significant coordination and cooperation on permitting and environmental habitat issues now related to the Wash Plan continues. MOU with BLM for construction of enhanced recharge operations is undergoing final changes for signature with BLM. Staff reviewed additional design changes for off-site facilities engineering design drawings and specifications for sedimentation basin and ancillary facilities. These facilities will be built first as they do not need additional environmental clearance, however they will include the District facilities in California jurisdictional waters for the first time.
9. **Big Bear Watermaster** – Staff is preparing elements for the draft Watermaster Report and data for the Watermaster to complete the filing in March.
10. **Property/Redlands Plaza** – *Plan Goal 3* – One new potential tenant for the vacant units. Planning after to review and revise landscaping for the building in coordination with City of Redlands Municipal Utilities for drought tolerant landscape. Working to bring capital improvements for signage to the board.
11. **Public Outreach and Legislative** – *Plan Goal 4* – Coordinated meetings with partners related to Wash Plan, Enhanced Recharge, water management and groundwater issues. Staff planned for the Director retirements and provided photos to press. Staff participated in meetings with SAWPA, SB County Flood, environmental groups, trails groups the cities, developers and others throughout the region.
12. **Current Board Action Implementation** – *Plan Goal 3* – Staff modified the priorities and prepared project plans for trails and stormwater capture. Staff met with agencies to discuss the options for additional recharge in Mill Creek, trails in Highland and Redlands and coordinated drought messages in communications. Coordinated a tour of Wash Plan and District facilities
13. **Computer and IS** – *Plan Goal 6* – Staff and contracted web management firm completed transition to the new site with the changes directed by the Board in January 2014. Staff planning to update the oldest office computers and GIS computer.
14. **Future Board Activities** – Expected short term items for consideration
- a. EI Final Approval and Rate determination
 - b. District Budget
 - c. Finance and Administration Committee

15. District Successes

- a. Significant effort to get Dike D cleanout underway completed
- b. Final changes to the District Website were completed and the site is now live
- c. Interns and staff completed the 2014 Draft EI
- d. Document Management Intern Gilbert has entered 2366 reports and documents into the LaserFiche system

Presentations and Attachments

- 1. **Updated Priorities Matrix** – Presented for reference; specifics would be agendaized
 - a. Staff Trail Planning Efforts
 - b. Stormwater Aggressive Capture Study
- 2. **Regional Drought Message Coordination** – Slides presented for Information
 - a. Cooperative Drought Response Contract via SBVMWD – \$4,000-\$6,000 Inter-District GL, within GM discretion, presented for objection,

Attachment 2 SBVWCD Board Priorities 2014

January 2014 Approved

No.	Area or Item	Status	Board Priority	Target Completion	Resources	Links	Plan Goal #	Estimate
1	Sphere of Influence Reinstatement Approval	Ongoing	1	Apr-14	👤👤 \$\$	➡	3	Ongoing
2	Municipal Service Review	Ongoing	1	Apr-14	👤👤👤 \$	➡	3	Ongoing
3	Wash Plan - EIS progress for Public Hearing	Ongoing	1	Jun-14	👤👤 \$\$	➡	2	May-14
4	Wash Plan - Draft Implementing Agreement	Unstarted	1	Aug-14	👤👤 \$\$		2	
5	Wash Plan - Reinitiate Fed. Action for Land Transfer	Unstarted	1	Dec-14	👤👤 \$\$		2	
6	Wash Plan - Trail Concept Plan Efforts	Planning	1	Oct-14	👤👤👤 \$		5	
7	Enhanced Recharge Support SBVMWD/WMWD	Env. Permitting	1	2015	👤👤👤 \$	➡	1	Ongoing
8	Mining Agreement Updates	Ongoing	1	Apr-14	👤👤 \$		2/3	Ongoing
9	East Branch Extension Easement and Construction	Ongoing	1	2014	👤👤 \$\$	➡	2	
10	Plunge Creek Conservation Project Design	Awaiting Award	2	Dec-14	👤👤 \$\$	➡	1/4	
11	District of Distinction/Transparency Certificate	Initiated	2	May-14	👤👤 \$\$		3	Ongoing
12	Invasive Plant Removal Project	Planning/Pilot	2	Nov-14	👤👤 \$\$\$	➡	1	
13	Develop Equipment & Mill Creek CIP	Staff/Engineer	2	Jul-14	👤👤👤 \$	➡	1	
14	Leasing of Redlands Plaza Units	Advertising	2	--	👤👤 \$\$	➡	3	
15	Support Outreach/Conservation	Ongoing	2	--	👤👤 \$\$		4	Ongoing
16	Staff and Organizational Development and Training	Ongoing	3	May-14	👤👤 \$		6	Ongoing
17	Aggregate Management - Multi Year Agreement	RFP List	3	Jul-14	👤👤 \$	➡	2	Apr-14
18	Greenspot Road Coordination	Awarded	3	TBD	👤 \$	➡	7	Apr-14
19	Harmony Development	Coordination	3	TBD	👤 \$		7	2015
20	Support Regional IRWM update	Ongoing	3	Mar-14	👤👤👤 \$	➡	6/7	Apr-14

1	Must Do 2014	Groundwater
2	Do based on resources	District/GFE
3	If possible, as needed	Land/Wash Plan

On Schedule
Watch
Caution



SBVWCD Wash Plan Trails Planning Efforts

Based on the Board's recommendation for increasing priority of efforts for trails coordinated with the Wash Plan staff has researched and prepared the following plan for the 2013-14 and 2014-15 budget timeframes.

FY 2013-2014

Under the existing budget staff can take several initial steps shown below:

1. Coordinate meetings with Highland, Redlands, SB County and area developers
2. **Plan and Scope** a Trails Concept Plan
 - a. Trail feasibility, improvements, potential user's requirements
 - b. Identification of potential access and parking areas adjacent to Wash Plan footprint
 - c. Identification of costs for Trail Implementation Plan and project
 - i. Grade and drainage improvements
 - ii. Trail surface changes or improvements
 - iii. Santa Ana River/WSPA Crossing
 - iv. Signage and information
 - v. Fencing/access limitations
 - vi. Gates/vehicle access limits
 - vii. Monitoring/security
 - viii. Materials and outreach
 - d. Access limitations for sensitive, unsafe facilities, habitat or other off-limits areas
 - e. Management for operations, maintenance, repair, trash, patrol and liability functions
 - f. Identification of costs for Implementation, operations and maintenance
 - g. Identification of possible funding and management models
3. Discuss opportunities to develop trail/amenities and linkages to adjoining trail systems
4. Identify potential partners
5. Identify potential grant programs

FY 2014-15

Included in the Budget for next Fiscal Year staff has included:

1. Fund two summer engineering interns to do field recon for trails concept plan
2. Consultant procurement and contract for Trails Concept Plan
3. Continued coordination and meetings with partners
4. Internal work on grants, consider grant writer contract
5. Develop Santa Ana River Crossing SAR Trail Connector for the Trails Concept Plan (funding and scope needed)



SBVWCD Stormwater Aggressive Capture Study

Based on the Board's request for review of the District's capacity for additional recharge through more aggressive higher cost storm water capture and sediment and basin management staff has prepared the following plan for the 2013-14 and 2014-15 budget timeframes.

FY 2013-2014

Under the existing budget staff can take several initial steps shown below:

1. Coordination Meetings with SBVWCD, Redlands, East Valley WD, Bear Valley mutual and SB Flood control for opportunities and constraints
2. Plan and scope Stormwater Aggressive Capture Study (SACS) to document – Review by Operations/Resources Committee
 - a. Document existing practice, yield, historical cost and efficiency
 - b. Alternative operations scenarios for more aggressive stormwater capture
 - i. Effective water yield and basin sediment impacts in dry and wet years
 - ii. Operations, staffing, basin management and sediment removal costs
 - iii. New facilities and equipment required, space requirements and impacts
 - iv. Beneficiaries and constraints
 - v. Projects and program costs
 - c. Conceptual design and final design costs
 - d. Implementation schedule and plan
3. Identify potential partners/discuss costs with Groundwater Charge payees

FY 2014-15

Included in the Budget for next Fiscal Year staff has included:

1. Consultant procurement and contract for SACS
2. Potentially coordinate with completion of CIP study
3. Execute Study and review Draft and Final with Operations/Resources Committee
4. Continued coordination and meetings with partners groundwater charge payees
5. Present recommendations of the Committee to the Board for inclusion of project in Capital Budget/ CIP

January 23, 2014

2014 WATER SUPPLY CONTINGENCY WORKGROUP



San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 1/1/2014
To: 1/31/2014



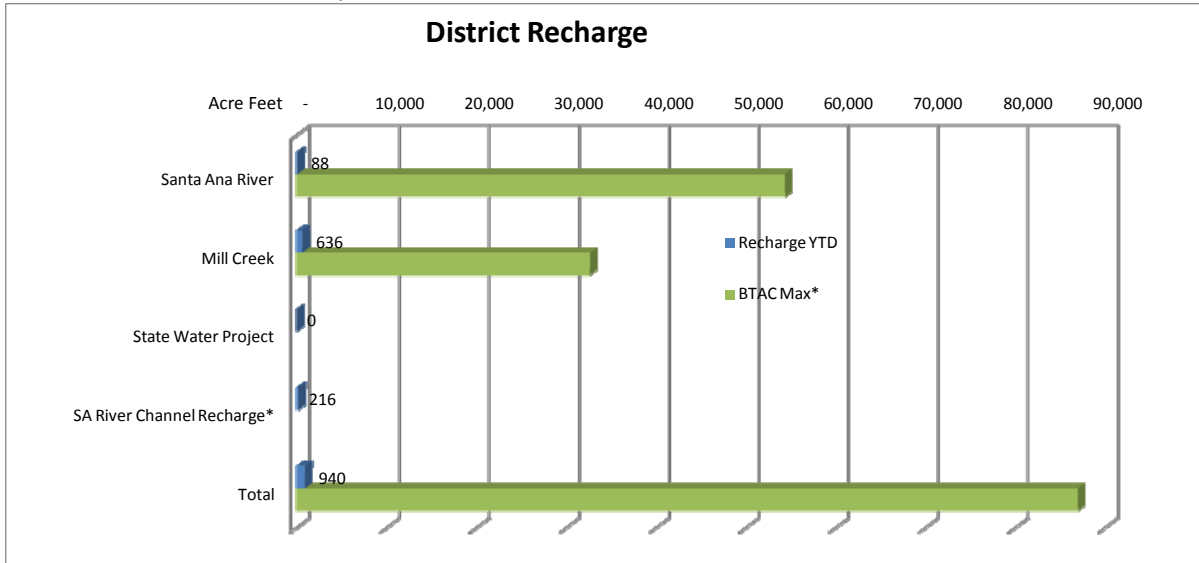
	September				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	129.9	4028	147	54,375	0%
Mill Creek	10.6	330	665	32,625	2%
State Water Project	0.0	0	0	NA	NA
In River Channel Recharge**	0.0	0	216	NA	NA
Total	141	4358	1,028	87,000	1%

Values in Acre Feet

*BTAC Revised Max in October 2012

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2013





Wash Plan Update

Jan. 4, 2014 through Feb. 7, 2014



Work continues on the Wash Plan in the development of a draft Habitat Conservation Plan “rough step process” to link covered activities with the species mitigation for those activities and the Federal environmental documentation (EIS) to support the HCP and land transfer between Bureau of Land Management (BLM) and the District. The BLM has requested additional clarifying language in the MOU between the District and the BLM. District staff has provided further revisions of the document and is scheduling a meeting to discuss the MOU.

Using the updated EIS table of contents as the outline for preparing the draft EIS document, RBF circulated the project alternatives section of the document for Technical Committee review. The document considered Plan A, Plan B and the deliberative process to reach the current Wash Plan strategy. A Federal environmental review must include a detailed description of all project alternatives considered. Both Robertson’s and CEMEX were helpful in providing detailed information on the Plan A alternative and have provided additional comments on the draft document. US FWS staff is currently reviewing the draft alternatives analysis section to ensure that it is detailed enough to support their analysis. Additionally, the BLM will be providing comments on the description of the land transfer given that the South Coast Resource Management Plan (SCRMP) Revision may not be final when the draft EIS is circulated. There may need to be additional description in the EIS absent the final SCRMP.

The Wash Plan Technical Committee met again in January to finalize the covered activities data base. The Committee also discussed how these activities will fold into the impacts analysis section of the EIS environmental document. Several additional covered activities were identified, especially operations, maintenance and replacement of existing pipelines on the Wash Plan footprint. Staff met with those with additional activities or assets to be covered in the HCP. To date, the covered activities database has been revised to include additional activities and the scheduling of covered activities was further divided into 5 year increments to better balance costs for mitigation with project schedule. The Technical Committee members have requested that the Fish and Wildlife Service consider extending the term of the HCP agreement to more than 30 years.

Staff has contacted Southern California Edison environmental compliance staff to determine if adding their maintenance activities to the Wash Plan. Staff is also conducting a field visit with Highland Planning staff to review trail alignments and discuss additional efforts needed to develop trails on the Wash Plan site.

Staff assembled a short description of Wash Plan benefits for use with the public. It is attached to this report. The next Technical Committee meeting is scheduled for February 19. Staff will give a presentation on Wash Plan progress at the March 13 Advisory Commission on Water Policy meeting.

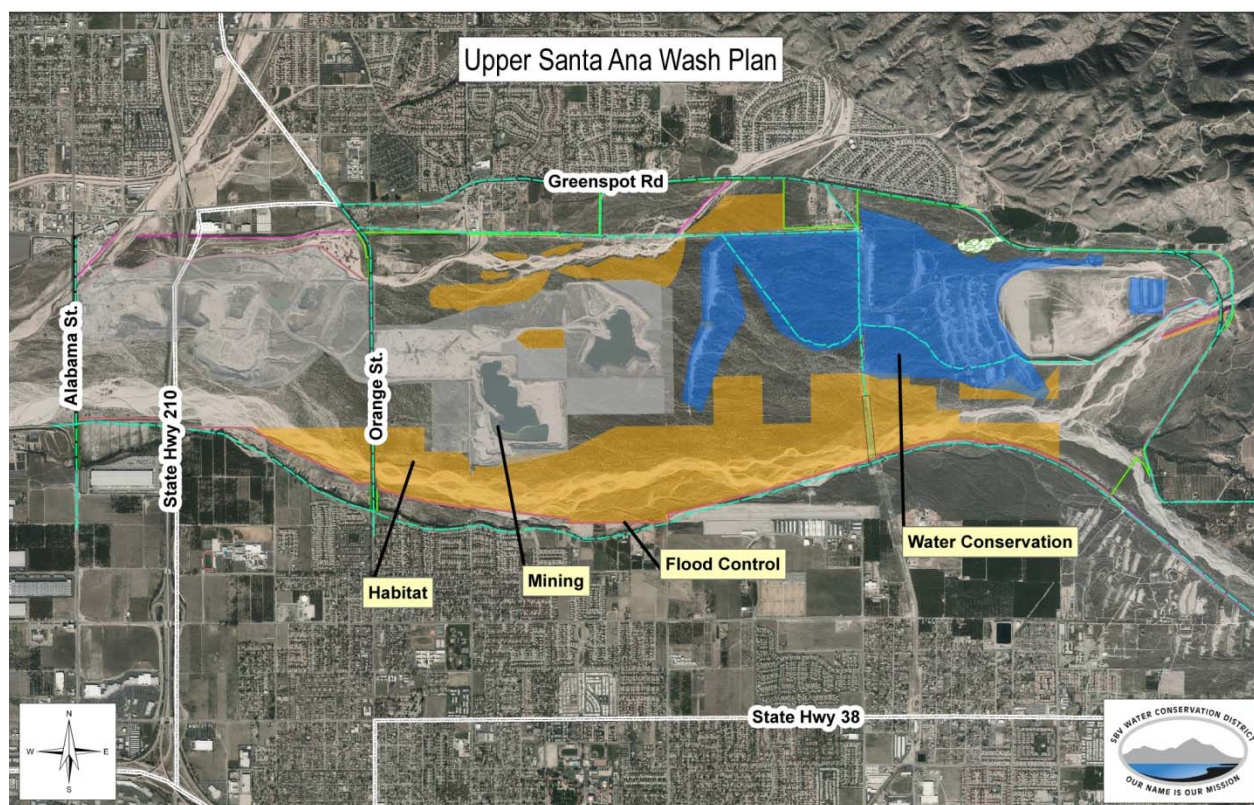
Upper Santa Ana River Habitat Conservation Plan or Wash Plan

What is the Wash Plan?

The San Bernardino Valley Water Conservation District (District) is a special governmental entity that has been actively recharging the local groundwater aquifers for nearly 100 years. The District's implementation of the Wash Plan has great benefits for our communities and the environment. Needed community projects, such as water conservation, water supply infrastructure, aggregate production, transportation, and recreational opportunities will occur in a timely manner while protecting Endangered and Threatened species through this process. The land-use Plan also supports a land exchange between the District and the US Bureau of Land Management to improve water recharge enhancing local supplies and continuing to provide the region aggregate for local construction projects.

Where is the Wash Plan Located?

The 4,500 acre Wash Plan area is one of the largest open areas in the eastern San Bernardino Valley. Located at the confluence of the Santa Ana River and Mill Creek the wash is bounded on the south by the Santa Ana River. Greenspot Road forms the northern and eastern boundaries of the plan area and it continues east to near Alabama Street.



Who is involved?

Under the leadership of the District, a Task Force ensures all land uses are coordinated in such a way that important community values will continue to be provided within the Plan boundaries. In addition to the District, the County of

San Bernardino, the Cities of Highland and Redlands, the San Bernardino Valley Municipal Water District, East Valley Water District, and two aggregate miners (Robertson's Ready Mix and CEMEX). These parties are working with the US Fish and Wildlife Service (FWS), the US Bureau of Land Management (BLM), and the California Department of Fish and Wildlife to develop a sound land use plan for the area. The Task Force is currently aligning environmental impacts with preservation/ restoration activities and intend to have an approved program by Fall, 2015.

What environmental resources does the Wash Plan protect?

The Wash Plan area consists of a relatively rare habitat type called Riversidian Sage Scrub. This habitat supports several Federally Endangered Species that are found in few other places.

How does the Wash Plan work?

Through a combination of active habitat management and preservation of specific lands, Plan participants concentrate land intensive activities in less environmentally sensitive areas. Partnering agencies, such as the BLM and FWS, ensure that environmental resources are preserved and enhanced.

What are the community benefits beyond habitat and Endangered Species Protection?

Water Conservation: The Plan will allow an enhanced water recharge project and maintenance of existing water conservation activities that collect flows from the Santa Ana and sink the water into the Bunker Hill groundwater basin for later use. The operation of facilities, such as canals, pipelines and wells, will continue without placing critical environmental resources at risk.



Aggregate Mining: Two industry leading firms (Robertson's Ready Mix and CEMEX) provide local supplies of aggregate in concrete for the of local buildings and infrastructure reducing cost to local government and business, as well as, keeping mining royalties in our local cities. These private sector partners are also funding local transportation infrastructure for the community.

Transportation and Flood Management: The Plan allows the expansion of critical transportation through the expansion of roads and associated infrastructure on Alabama and Orange Streets and Greenspot Road. To protect lives and property in the local area and downstream, the Flood Control District will be able to quickly address repairs and maintenance before the next storm threatens.

Trails and Recreation: The large Plan area contains a unique environmental resource that most of us do not have an opportunity to visit. Careful trail planning will allow legal public access and enhance the quality of life for those living in the east San Bernardino Valley.

For more information: check out the Web site <http://www.sbvwd.org/our-projects/wash-plan.html>

1630 West Redlands Blvd., Suite A Redlands, California 92373 Info@sbvwd.org (909)-793-2503



Board Member Meeting Report

Date: 1-10-14

Meeting Name: Sam Fuller Retirement Luncheon

Meeting Location: SBVMWD Office

Meeting Purpose and Value to District:

Recognition of Sam Fuller's contributions to the District. I verbally thanked Sam on behalf of our District for his significant efforts in water management and cooperation.

Significant or Notable Meeting Actions/Issues of Interest for the Board

Many regional leaders in the water industry attended including representatives from WMWD, OCWD, WVWD, EVWD, City of San Bernardino MWD, and Assemblyman Mike Morrell's Office.

Recommendations or Concerns

None

Member or Members Attending

Richard Corneille, Melody McDonald, Daniel Cozad, & Manuel Colunga

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



Board Member Meeting Report

Date: 1-22-14

Meeting Name: DWR/DWR CASGEM GW Basin Priorities

Meeting Location: WMWD Riverside

Meeting Purpose and Value to District:

The California Statewide Groundwater Elevation Monitoring Program (CASGEM) is being implemented by DWR in response to legislation passed in 2009. The meeting was to discuss the status of the program and the Groundwater Basin prioritization process and draft results.

Significant or Notable Meeting Actions/Issues of Interest for the Board

- The CASGEM legislation and requirements, and the current status of the program was discussed. 515 GW Basins and subbasins has been designated in the State.
- SBVMWD has applied for and named the Basin Monitoring Agency for our area.
- How the DWR rated each GW Basin in priorities; high, medium, low, and very low was presented included the rating criteria and the draft scores. High and moderate scores will result in DWR giving these basins more attention and may be used to as a criteria for determining grant funding priorities. 46 basins were rated high and 80 basins medium accounting for 92% of the total groundwater use in the State.
- The Bunker Hill Basin has been preliminarily rated medium.

Recommendations or Concerns

- A formal 4 week review and comment period on the DWR draft prioritization will start this Friday 1/24 with all comments due on 2/24/14.
- The SBVMWD should take the lead in this review, since they are the Basin Monitoring Agency, but we should review and comment either directly or send Valley our comments.
- In addition to the Bunker Hill Basin Valley is the Basin Monitoring Agency for the Colton Rialto and the Yucaipa Basins. The C-R Basin is rated a high priority and the Yucaipa Basin a medium priority.
- The detailed rating for each basin (Bunker Hill Basin No. is 8-2.06) will be on the DWR CASGEM website starting on 1/24/14 (www.water.ca.gov/groundwater/casgem)

Member or Members Attending

Dick Corneille

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



Board Member Meeting Report

Date: 1-29-14

Meeting Name: Redlands Chamber Installation Banquet

Meeting Location: University of Redlands Casa Loma Room

Meeting Purpose and Value to District:

Show District support of Chamber & Business Community
Movers and shakers of Redlands attend this event

Significant or Notable Meeting Actions/Issues of Interest for the Board

- Talked to City Council members at meeting about the drought and District activities
- Installation of new Chamber Board including 2014 President Geoff Bonney
- Awards for Redlands Man and Woman of the Year- Jeff Waldron & Rose Palmer
- Awards for Chamber Ambassador, Firefighter, and Policeman of the Year.

Recommendations or Concerns

None

Member or Members Attending

Dick Corneille

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).

**Board Member Meeting Report**Date: 01/10/14Meeting Name: SBVMWD Sam Fuller Retirement LunchMeeting Location: SBVMWD Board Room

Meeting Purpose and Value to District:

To participate in honouring a fellow water person retiring, who 's worked over 28 years in the industry.

Significant or Notable Meeting Actions/Issues of Interest for the Board

Sam Fuller was honoured for his years of work and service by many in the water community, including our District.

Many stories were told.

Recommendations or Concerns

None

Member or Members Attending

Melody McDonald, Richard Corneille, Daniel Cozad

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).

**Board Member Meeting Report**Date: 01/22/14Meeting Name: SB Chamber of CommerceMeeting Location: SB Chamber Office

Meeting Purpose and Value to District:

Exposure of our District to the communities in which we are elected to serve.

Significant or Notable Meeting Actions/Issues of Interest for the Board

SB Chamber, 1/22/14

The other side of homeless issue, and how business are being affected.

SB Police Dept. homeless coordinator.

Most are there by choice. Help requires getting cleaned up, sober off drugs. They want to stay numb.

Recommendations or Concerns

None

Member or Members Attending

Melody McDonald, Manual Aranda

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



Board Member Meeting Report

Date: 01/29/14

Meeting Name: ACWA Water Management Committee

Meeting Location: ACWA Sacramento

Meeting Purpose and Value to District:

To stay actively involved in creating water policy in the State of California, specifically with policy affecting our District

Significant or Notable Meeting Actions/Issues of Interest for the Board

WMC Sacramento
Water Management Framework Scoping Report, Work plan discussion on each topic in document. Water Transfers IRWMP
Recycled Water, Potable Reuse
Urban water conservation and Agriculture water use efficiency.
Potable Reuse language should be in drinking water
Zoned water and Backflow (groundwater surface) Water Derivation.
Flood Management and Stormwater Recharge (discussion on word "capture")
Headwaters Framework/Danville Slacot
Drafting Team
Working groups recommendations together
July early completion.
Storage Survey update meeting soon with Department
Recycled water survey
Federal gov. posing around for projects.
Rebital commitment by SWRCB on recycled water.
SB 918 sleek holder optional.

Attached is on 25 page administrative draft of the Water Management Framework Scoping Report. As discussed at the December 5 Water Management Committee meeting. The full WMC review has provided input on this document, which was the subject of a teleconference meeting of the WMC on December 18, 2013 3:00pm-4:50pm. The attached report represents the results and recommendations of the Drafting Committee, based on its review of the water management issues addressed in the ACWA Blueprint (2005) and the ACWA Statewide Water Action Plan (2012). They are seeking the input of the full WMC membership from the 2012-2013 term, and also intend to schedule this report as the first item of business for the first meeting of the new WMC 2014-2015 term in January (TBD). This report will provide the basis for the WMC work plan for the 2014-2015 terms.

Recommendations or Concerns

That we as a District stay actively involved in setting water policy. Water Transfers, IRWMP, Recycled Use Efficiency are important in our region.

Member or Members Attending

Melody McDonald

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



Association of California Water Agencies

Since 1910

Leadership • Advocacy • Information • Service

Committee Agenda

Water Management Committee

January 29, 2014

10:00AM-12:30PM

ACWA Boardroom, Sacramento

Conference Call-in Number (559) 726-1000; passcode 306687#

Chair, Thaddeus Bettner

Vice-Chair, Paul Shoenberger

- | | |
|--|-------------------|
| I. Welcome and Introductions | Thaddeus Bettner |
| II. Water Management Framework
Scoping Report and Committee Work
Plan (60 min) | Paul Shoenberger |
| III. Subcommittee Organization (20 min) | Thaddeus Bettner |
| IV. Issue Updates (40 min) | |
| a. Recycled Water | David Bolland |
| b. Desalination | Paul Shoenberger |
| c. Urban and Agricultural
Conservation and Water Use
Efficiency | David Bolland |
| d. Urban Water
Conservation Rate BMP 1.4
Revision Update | David Bolland |
| e. Headwaters Framework
Initiative Update | Danielle Blacet ✓ |
| f. Storage Survey Update | Danielle Blacet ✓ |
| g. Other Issues | All |
| XI. Adjournment | Thaddeus Bettner |

Next Meetings: March TBD at ACWA Boardroom, Sacramento
May 6, 2014 at Spring Conference in Monterey

All information and materials related to committees, including presentations and minutes, are available to Committee Members on ACWA's website at: <http://www.acwa.com/content/acwa-committees>

Water Transfers

Improvements to the water transfers process in California needs immediate action in light of a current third dry year which could lead to drought conditions in many parts of the state, and given the potential for water transfers to provide immediate water supply reliability benefits. Current water transfer policies and procedures need to be streamlined to move more water more quickly to mitigate the effects of current lack of conveyance and storage capabilities, and to provide more water management flexibility while these issues are being resolved.

Priority: High (2014)

Recommendations:

1. Immediately initiate an ACWA Water Transfers Initiative to provide a context for implementation of the following SWAP Actions:
 - Department of Water Resources (DWR) should convene stakeholder meetings, including with the U.S. Bureau of Reclamation (Reclamation) to identify and resolve, at a minimum, the following issues by December 1, 2013.
 - Identify a process to expedite transfers within a region.
 - Assess the role of the California Environmental Quality Act (CEQA) in water transfers.
 - Review DWR and Reclamation processes and criteria that are used to determine what water is transferrable.
 - Investigate and review contracting practices within Reclamation and DWR for approving agreements to use conveyance and storage facilities of Central Valley Project and State Water Project.
 - DWR also should review the 2002 State Water Resources Control Board (SWRCB) report, Water Transfers Issues in California, for background and relevant recommendations to further facilitate water transfers.
2. Draft a Water Transfers element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions based on the following recommendations:
 - Expedite approval processes for water transfers within regions and across the Delta while protecting water rights, the environment, agriculture and local economic interests.
 - Establish a predictable and timely process for engaging the transfer community in preparing annual guidelines for droughts and emergency transfers.
 - Identify and reduce, amend or repeal laws and regulations that preclude or unnecessarily hinder environmentally safe voluntary transfers.

- The state should explore new financial models, other than grant programs, for incenting integrated water management. Disadvantaged communities, tribes and small non-governmental organizations need more nimble financial models. Larger water, wastewater, storm water, land-management and other agencies need new ways to be able to invest in each other's efforts, to the extent that such investments provide commensurable benefits.
- DWR should work with existing IRWM programs and stakeholders to evaluate the state's Integrated Regional Water Management grant program and identify areas for improvementimproving the administration of the program, including streamlining the application process, developing specific criteria to determine successful plan implementationreducing the transaction time for processing invoices and amendments, and reducing transaction costs. This effort should include ways to enhance the program's effectiveness in serving disadvantaged communities in IRWM-eligible areas.

Comment [c2]: Ditto comment above.

2. Draft an IRWM element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions based on the following, and potentially other, recommendations:

- Improve DWR administrative processes for more timelytimelier processing of contracts, amendments, and appropriation of grants and grant funding reimbursements to IRWM groups.
- Minimize bureaucratic barriers to participation by smaller groups and agencies, particularly in disadvantaged communities and rural areas, and provide technical expertise and resources to assist them in the building of capacity to participate in the IRWM process.
- DWR should partner with regions to provide technical expertise to brainstorm alternative local financing options for regions to support IRWM programs after IRWM grant funds run out.
- Update or streamline regulations and approval processes, including better integration of the regulatory activities of state agencies, to address water management challenges such as water recycling, water transfers, potable reuse, flood management, desalination, 303(d) listings and matching water quality to use, in addition to water quality beneficial uses.
- Establish funding priorities for development of financial assistance for regional plans and projects.
- Actively seek partnerships with local, regional, state and federal agencies to develop programs such as surface and groundwater storage projects that provide both regional and statewide benefits.

desalination, and groundwater cleanup. Projects and programs that achieve multiple benefits should be a priority.

- Local agencies should improve self-reliance by planning and implementing projects consistent with decisions made by local and regional water agencies.
- DWR should consult with local and regional agencies to develop a statewide strategy to improve regional supplies, in accordance with the Sacramento-San Joaquin Delta Reform Act.
- Provide appropriate technical and financial assistance, including future water bonds, and necessary implementing legislation.
- Provide support and resources to help remove the regulatory and financial constraints that often impede development of recycling, potable reuse, and water use efficiency projects.
- The state must identify uniform water recycling criteria for direct potable and indirect potable reuse with both surface water augmentation and groundwater recharge. We recommend efficient and timely approval processing of these aforementioned endeavors to continue diversifying water supply and become less dependent on imported water supplies.

Comment [c4]: Given the state's proclamation that IRWM is the new era of water management, shouldn't a roll up of the IRWM plans suffice as a statewide strategy?

In addition, the Recycled Water/Potable Reuse Subcommittee and the Water Use Efficiency Subcommittee will advocate for following actions:

- Continue to help fund programs and practices that may not be locally cost effective but which, if implemented, provide broad benefits throughout California and the Western states.
 - Actively follow up on the 2003 California Recycled Water Task Force Report and implement its recommendations for addressing impediments and expanding the use of recycled water.
 - Work with water suppliers to seek collaborative arrangements with private enterprise to accelerate the development of water use efficiency technologies, including the advancement of the US EPA WaterSense label.
 - Work with DWR on the development of the 2015 Urban Water Management Plan Guidelines and SB x7-7 related task force and committees.
2. In early 2015 draft a Water Use Efficiency element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions.
 3. In early 2015 draft a Recycled Water/Potable Reuse element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions.

any water bond that moves forward in 2014 provide for continuous appropriation of funding for the public benefits of storage as outlined in the bond measure currently slated for the November 2014 ballot.

- Construction. By January 2018, construction should commence for new groundwater and surface water storage projects with an initial target of 1.5 million acre-feet of new storage capacity, as documented in the 2000 CALFED Record of Decision.
- Local Construction. As soon as practicable, construction of local facilities in the Bay-Delta area with a target of 1 million acre-feet should be completed.
- Reoperation. DWR should complete its study of reservoir reoperation by June 2014, including reoperation of existing reservoirs and integration of new storage into system operations.

Comment [c7]: Local is a relative term.

2. In 2015 begin drafting a Bay-Delta Surface Water Storage and System Reoperation element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions to address the above recommendations.

Seawater and Brackish Water Desalination

Desalination of ocean water and brackish groundwater is a key component of California's water portfolio now and into the future. Significant ocean desalination projects are currently being developed which will soon be delivering supplemental water supplies to improve regional self-reliance and diversify water supply portfolios. While technological improvements and reduced energy costs are lowering barriers to more extensive ocean and brackish water desalination, continued regulatory uncertainties and the threat of potentially burdensome new restrictions need to be addressed.

Priority: Medium (2014-2015)

Recommendations:

1. Establish a Desalination Subcommittee of the Water Management Committee to work with CalDesal and member agencies to accomplish the following actions:
 - Continue advocacy with the State Water Resources Control Board on its proposed amendments to the California Ocean Plan to establish fair and reasonable standards for Intakes and Mitigation, Brine Disposal, and a Salinity objective for California coastal waters.
 - Provide funding for research, development and implantation of projects.

2. In 2015 begin drafting a Flood and Stormwater Management element of the Water Management Framework that will frame the significance of this issue, identify current policy deficiencies, and recommend policy alternatives and implementation actions to address the above recommendations.

Other ACWA Blueprint and SWAP Issues

The following issues that were prominent elements of the ACWA Blueprint and are addressed in the SWAP are the subject of ongoing or separate ACWA implementation initiatives and would therefore not be addressed within the scope of the Water Management Framework.

Delta Water Conveyance and Risk Reduction

Approval of the Bay Delta Conservation Plan, implementation of the Delta Plan, and revision of the Bay-Delta Water Quality Control Plan, which will establish flow objectives in the Bay-Delta, are all high priority initiatives being managed by the ACWA Special Projects Manager during the 2014-2015 term. This issue would not be addressed in the Water Management Framework.

Colorado River Supply

Securing California's Colorado River water supply continues to be an on-going challenge, especially in light of continued dry-years conditions in the across the Colorado River Plateau watershed and the funding difficulties faced by the Salton Sea restoration project. However, implementation is proceeding for the Quantification Settlement Agreement, the Lower Colorado River Multi-Species Conservation Program and the canal lining projects have been completed. This issue would not be addressed in the Water Management Framework.

Sacramento Valley Water Management Program

The Sacramento Valley Water Management Program, as described in the 2005 Blueprint, was developed to help meet water quality standards in the Sacramento-San Joaquin Delta and protect water rights of Northern California water districts. The resulting projects include groundwater planning and monitoring projects, providing for unmet demands in the Sacramento Valley, system improvement and water use efficiency measures, conjunctive management and surface water re-operation projects. Although this program would not be part of the Water Management Framework, many of the types of projects associated with the program would be addressed within the relevant elements of the Water Management Framework

Groundwater Management and Groundwater Storage

Water Management Committee
Proposed Subcommittees for 2014-2015 Term

Integrated Regional Water Management Subcommittee

Recycled Water Subcommittee

Water Use Efficiency Subcommittee

Surface Storage Subcommittee

Desalination Subcommittee

Flood Management Subcommittee

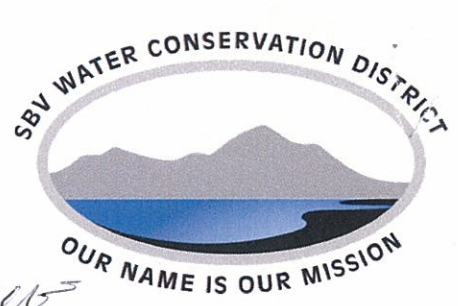
Other groups:

Headwaters Work Group

Water Transfers Work Group

Drought Response Work Group

Submitted
by
M. Aranda



Board Member Meeting Report

Date: 1/15/2014

Meeting Name: San Berdo Chamber of Commerce

Meeting Location: San Berdo CC office

Meeting Purpose and Value to District:
Food Weekly & Raffle Catch

Significant or Notable Meeting Actions/Issues of Interest for the Board

- 1) Was asked and accepted to make presentation in March
- 2) Asked if SBVWCD would be interested in setting up booth at 1/28/2014 Installation Banquet. No thanks
- 3) Speaker: A horticulturist who spoke to how he got started in the plant business

Recommendations or Concerns

No concerns

Member or Members Attending

M. Aranda

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



Board Member Meeting Report

Date: 1/23/2014

Meeting Name: L.H. ANNUAL INSTALLATION BANQUET

Meeting Location: LOMA LINDA

Meeting Purpose and Value to District:

INFORM LOMA LINDA OFFICIALS THAT SBVCD IS INVOLVED
IN THEIR COMMUNITY EVENTS

Significant or Notable Meeting Actions/Issues of Interest for the Board

GOOD MEETING: HAD DINNER w/ Rep. Rayos
FIELDS Rep. AN CONGRESSMAN - GARY MILLER'S FIELD
Rep. SANTIAGO

Recommendations or Concerns

Concerns: Supervisor's Office is dragging their
feet on our requests

Member or Members Attending

MARY ABRON

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).

Direct Bd. President



Board Member Meeting Report

Date: 1/16/2014

Meeting Name: Cal Special District: Education Committee

Meeting Location: Sacramento

Meeting Purpose and Value to District:

Effect as Member of Education Comm.

Significant or Notable Meeting Actions/Issues of Interest for the Board

This Committee creates and puts into action various classes (over 35) for members of Special Districts, e.g. ethics communication, Board dist. etc. Seems that S.D. has more classes for its members than ACWA.

Also: Our S.D. (San Bernardino) really is INACTIVE when it comes to informing the public of what S.D. is all about

Recommendations or Concerns

Will speak to President of CSDE San Bernardino.

Member or Members Attending

M. Acosta

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).



2014 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan. 08 Board Meeting
Jan. 15 2nd Qtr. Admin Mtg.

JULY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 09 Board Meeting
July 16 4th Qtr. Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Feb. 12 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug. 13 Board Meeting

MARCH						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 12 Board Meeting
Engineering Investigation
Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Sept. 10 Board Meeting

APRIL						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April 09 Board Meeting
Public Meeting/Groundwater
Charge
April 16 3rd Qtr. Admin Mtg.
April 23 Board Meeting
Public Hearing/Groundwater
Charge

OCTOBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct. 08 Board Meeting

MAY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 14 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Nov. 12 Board Meeting
Nov. 19 1st Qtr. Admin Mtg

JUNE						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

June 11 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dec. 10 Board Meeting
Holiday Luncheon