

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

REGULAR BOARD MEETING
AGENDA

**July 9, 2014
1:30-2:30 p.m.**

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. PRESENTATION

- Enhanced Recharge Facilities, Bob Tincher of SBVMWD

4. CONSENT CALENDAR

- A. Approval of Board Minutes, June 11, 2014.....4
- B. Approval of Expenditure Report, June 201412

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

5. **COMMITTEE REPORTS /ACTION ITEMS**

Other Board Actions

- A. UNAUDITED FINANCIAL REPORTS, JUNE 2014- 2 minutes (M#1276).....20

Presenter: Daniel Cozad

Recommendation: Review and approve the unaudited financials for June 2014.

- B. CSDA MAIL BALLOT – 5 minutes (M#1277).....27

Presenter: Daniel Cozad

Recommendation: Review and consider submission of a vote for the California Special Districts Association (CSDA) Board Directors, Region 6, Seat C.

6. **INFORMATION ITEMS:**

- A. Board Committee Reports- Without Actions – 5 minutes
B. Wash Plan Report- 10 minutes35
C. Monthly Recharge Report, June 201436
D. General Manager’s Report – 2 minutes37
E. Introduction and Discussion of Policy Principles – 15 minutes40
F. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports - 15 minutes41

8. **UPCOMING MEETINGS:**

- | | |
|-------------------|---|
| A. July 10, 2014 | Upper Santa Ana Water Resources Association, 9:30 a.m. at District Office |
| B. July 15, 2014 | Big Bear Watermaster Meeting, 1:30 p.m. at District Office |
| C. July 15, 2014 | San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District |
| D. July 21, 2014 | Association of San Bernardino County Special Districts, 6:00 p.m., location TBD |
| E. August 4, 2014 | Basin Technical Advisory Commission, 2:30 p.m. at Valley District |
| F. August 5, 2014 | San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District |

- | | |
|----------------------|---|
| G. August 8, 2014 | ACWA State Legislative Committee, 10:00 a.m. in Sacramento |
| H. August 20, 2014 | Finance & Administration Committee, 1:30 p.m. at District Office |
| I. September 2, 2014 | Ad Hoc Audit Committee, 3:00 p.m. at District Office |
| J. October 14, 2014 | 2014 Santa Ana River Watershed Conference
(Confirmation of Attendance Requested) |
| K. October 23, 2014 | ACWA/JPIA Sexual Harassment Training, 10:00 a.m.-12:00 p.m. at Chino Basin Water Conservation District
(Confirmation of Attendance Requested) |

9. **CLOSED SESSION**

- A. The Board may convene in Closed Session under Government Code section 54956.8, to discuss real property negotiations, relating to lease terms on portions of property located in the Santa Ana River Wash, and depicted as “Cemex” in Figure 3.7 of the Final Environmental Impact Report for the Upper Santa Ana Wash Land Management and Habitat Conservation Plan, with CEMEX Construction Materials Pacific, LLC. Daniel B. Cozad and David B. Cosgrove are the negotiators for the District. Bryan Forgey, Scott Hess and Christine Jones are the negotiators for CEMEX.
- B. Under authority of Government Code section 54956.9 (c), the Board may meet in Closed Session to decide whether to initiate litigation.

10. **ADJOURN MEETING.** The next regular Board meeting will be on August 13, 2014 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF June 11, 2014
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
Manuel Aranda, Director
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Services Specialist
Jeff Beehler, Land Resource Manager

GUESTS PRESENT:

Charles Roberts, Highland Community News
Don Lee, Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

3. CONSENT CALENDAR

It was moved by Vice President McDonald and seconded by Director Aranda to approve Consent Calendar Item A: Board Minutes, May 14, 2014 and Item B: Expenditure Report, May 2014. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

4. ACTION ITEMS

A. BOARD POLICY MANUAL REVISIONS

Vice President McDonald reported on Board Policy Manual changes suggested by the Finance & Administration Committee (Committee). She noted that on package page 20 is where the revisions initially begin. The Committee clarified the increase to ten meetings as set out by Resolution No. 509B. Director Selected meetings shall remain at a limit of three per month. As previously discussed, written Board Member Meeting Reports are not required when all members are in attendance. Pursuant to Water Code, no per diem will be paid for meetings beyond 10 meetings per month; any meetings over ten will only be eligible for expense reimbursement for local expenses (i.e. mileage, meals, and parking). Any travel expenses are subject to prior Board approval. Discussion ensued regarding what expenses were permitted to be paid. President Corneille noted that minor revisions should be made to indicate in Appendix "C" under the heading "Other ACWA/CSDA Activities" be clearly noted as CSDA or ACWA depending on what organization they are relative to. He commended the Committee on its recommendations which were clear and concise. Mr. Cozad handed out an analysis on Board expenses from 2004 to current. The projection for fiscal year 2013-2014 is \$85,589 for Director Expenses; which is a significant decrease compared to 2009-2010. Mr. Cozad elaborated on the graphs within handout. Director Raley stated that when comparing expenses the base year should be 2011 since that is the year that the Board approved reducing from seven to five members. No disagreement with this was presented.

It was moved by Director Raley and seconded by Director Aranda to approve the Board Policy Manual Revisions and Resolution No. 511. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

B. GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW AND EMPLOYMENT AGREEMENT

President Corneille stated that the Ad Hoc Committee consisting of himself and Vice President McDonald met on May 21, 2014 for the General Manager's review. The minutes from that

Committee meeting are included in the Board package on page 31. The Committee reviewed the General Manager's performance compared to the District priorities list from fiscal year 2013-2014. President Corneille indicated that because all priorities were met and he performed his job duties exceptionally well the Committee recommends a 5.3% increase in salary to \$189, 017 (comprised of 1.8% COLA, 3.5% merit adjustment). President Corneille also said that senior District staff gave positive feedback which contributed to the Committee's decision. The Committee recommended that Mr. Cozad receive the full bonus for completion of priorities and performance as called for in his current contract. This contract allowed up to 5% of his total salary, (\$8,975) may be paid. He said the Committee also recommended that up to 5% of salary bonus also be included in his Fiscal 2014/15 contract.

Director Aranda expressed his appreciation and support of Mr. Cozad's efforts. He continued to say that Mr. Cozad has saved the District significant expenses by utilizing interns and staff to perform work which otherwise may have been performed by consultants. Director Aranda indicated that Mr. Cozad performed a specific job in accordance with what he was hired to do and that he did not believe that this warranted a bonus. President Corneille stated that the performance bonus is consistent with what the Board approved in the agreement with the General Manager (for fiscal year 2013/14) at its April 29, 2013 Board meeting. He reiterated that the Board assigned him specific priorities and Mr. Cozad exceeded the priorities and expectations.

Director Longville also supported the performance bonus indicating that the salary the District pays is not the highest out there and that the bonus was indeed agreed upon last year. Discussion ensued. President Corneille clarified that the performance bonus is for priorities completed for fiscal year 2013-2014. Vice President McDonald thanked Mr. Cozad for his exceptional work performance. She reviewed a list of salaries of General Manager's for water agencies indicating that Mr. Cozad was the second to lowest on the list; his salary being one of the lowest in the industry. Discussion ensued. Director Raley's judgment is that the District pays Mr. Cozad what the District can afford to pay. President Corneille said that the justification for the increase is partially due to how hard the General Manager has to work due to minimal staffing. He indicated in a larger agency you would be able to delegate more work out which is not the case with the District; all Staff has to work harder. The minimal staff the District has allows the Board to keep expenses down.

It was moved by Vice President McDonald and seconded by Director Longville to approve the General Manager's contract and salary including 1) 5% performance bonus of \$8,975 for priorities completed during 2013-2014; 2) 5.3% salary increase effective July 1, 2014; and 3) provisions in his 2014-2015 agreement call for the potential for a performance bonus in an amount not to exceed 5% of his total salary for 2014-2015 related to the level of success in completion of that fiscal year's priorities. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

C. UNAUDITED FINANCIAL REPORTS, MAY 2014

It was moved by Vice President McDonald and seconded by Director Longville to approve the Unaudited Financial Reports for May 2014. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

D. JOINT SOLAR PROCUREMENT SANBAG MOU

Mr. Cozad presented this item for discussion. In 2012 SANBAG initiated a feasibility study for the installation of solar and asked local government agencies to participate. The District participated in the study. The Phase I feasibility report was released in October 2013; a synopsis is included in the Board package. Mr. Cozad indicated that the purpose of the study was to identify a way in which the County of San Bernardino could reduce their carbon footprint. SANBAG was the entity tasked with developing these projects. Mr. Cozad said that the cost to implement solar at Redlands Plaza is \$52,697 to purchase and \$8,518 if the District financed through a power purchase agreement. The return on investment is approximately \$54,473 over the 25 year lifetime. This would offset Redlands Plaza's largest SCE meter fully. The cost to participate in Phase II (which moves us from feasibility study to install) of the project is \$12,775. The cost includes engineering, procurement and construction management of solar installation.

Mr. Cozad indicated that if the Board would like to participate in solar this is probably the most cost efficient way to do so. Director Aranda spoke against solar; stating that the District should have additional discussions and obtain return on investment numbers from those who have participated in solar projects. Director Raley voiced his concern over the potential for additional costs related to the installation. President Corneille indicated that the commitment the Board would make today would be \$12,775 and it could potentially be less. Director Raley said that he is in opposition of spending this amount of money because he thinks there is a potential to obtain solar at a lesser cost. Discussion ensued. Director Longville gave a brief history of SANBAG and indicated his support for participating in the program. He noted that by partnering with SANBAG in this project we ensure the most cost effective and efficient way to obtain solar. Director Longville said that the payback by participating in such a program is worth the risk; in 10-14 years the District would see a positive return on its investment. Brief discussion ensued. Mr. Cozad stated that northern California has seen success with a similar program performed by the same consultant. He indicated there were several water agencies within the county participating in this program.

It was moved by Vice President McDonald and seconded by Director Longville to approve the MOU between the District and SANBAG for Joint Solar Procurement Phase II and pay the capital costs from Redlands Plaza Reserve of up to \$12,775. The motion carried 4-1 with Director Raley in opposition.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: No
Director Aranda: Yes

E. CSDA BYLAWS UPDATE

Mr. Cozad said that CSDA has requested the approval of the following changes in bylaws; changing their Board nomination election processes, updating committees, removal of liaison position, and clarification in chapter policies. There were no controversial changes.

It was moved by Director Longville and seconded by Vice President McDonald to approve the CSDA Bylaws Update. The motion carried with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes

F. CONTINUE MSR/LAFCO CONSULTANT SUPPORT

Mr. Cozad stated that the anticipated date for completion of the MSR is July-August and that the consultant, California Strategies has reduced their fees. The expenditure of \$12,000 should be the final cost to get us to completion.

It was moved by Director Longville and seconded by Vice President McDonald to approve the contract for California Strategies for MSR/LAFCO Consultant Support in an amount of \$12,000 and month to month as needed. The motion carried with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes

5. INFORMATION ITEMS

A. BOARD COMMITTEE REPORTS-WITHOUT ACTION

There were no reports made.

B. GENERAL MANAGER'S REPORT

Mr. Cozad noted that General Manager's report is included in the Board package. He said that the District was awarded the CSDA Transparency Certificate of Excellence. Mr. Cozad thanked Charles Roberts with Highland Community News and John Rossi of Western Municipal Water District for their support and letter of review and Athena Monge for her compilation/submittal of the required documents which contributed to the successful obtaining of the certificate. Additionally, Ms. Monge has completed and submitted the Districts of Distinction application where it has been moved forward to CSDA Committee for review.

Mr. Cozad indicated that the *Drought and Basin Management Recommendations* letter from the Board was submitted to BTAC and SBVMWD Engineering Committee and was received. The Engineering Committee indicated that a survey is likely the best way to identify the cost relative to the low water levels in the basin. Mr. Cozad is working on developing the survey with the committee. The Board recommendations will be presented at the USAWRA meeting and the Drought Task Force tomorrow. Discussion ensued. The BTAC Conservation Committee has appointed Mr. Cozad as chair of the Landscape Outreach Subcommittee.

The District has received a proposal from Jericho Systems (Shay Lawrey) for consultant work related to the state permit we will need to obtain for Mill Creek and Santa Ana River facilities. The contract amount is \$20,800; which is less than the budgeted amount anticipated (\$50,000) and within the General Managers discretion. Ms. Lawrey is the Biologist who has performed most of the trapping and field work so she is familiar with District facilities. As listed in the report it is also the intention of the General Manager to fund 2014-2015 efforts with IERCD, based on their outreach proposal of \$3,750.

Mr. Cozad thanked the Board for their kind comments related to the performance of the District and will pass along their thanks to Staff during annual reviews later in June.

C. WASH PLAN REPORT AND SPECIAL PRESENTATION

President Corneille commended Mr. Beehler on his presentation at the Wash Plan Task Force meeting and the engagement of all Task Force Members. Mr. Beehler started his PowerPoint presentation by stating that the District has been working on a Habitat Conservation Plan (HCP) which consists of four critical pieces: 1) the biological resources, the Federally listed species being protected; 2) the footprint of the projects covered under the HCP, including construction and day to day maintenance; 3) a detailed description of each specific activity being performed by project proponents, and; 4) an analysis of impacts those projects will have on species. The activity descriptions require extensive description due to the need to properly mitigate unavoidable effects on the HCP covered species. He stated that the project information has been inputted into a geodatabase. The geodatabase is hosted by ICF Jones & Stokes on a website run by ESRI, so that all consultants can access it. Mr. Beehler reviewed maps of the water conservation activities specifically related to enhanced recharge. He reviewed the analysis that is needed to be performed to identify specific activities and impacts. Mr. Beehler said that the slender horned spineflower (spineflower) is the driving species for the HCP and there is little known about the propagation of the species. A small short-term working group has been put together to review the spineflower biology and possible ways to promote its growth

and reproduction. The concept of adaptive management will be the primary area of focus and will be included in the HCP.

Mr. Beehler continued the presentation regarding the mining activities and how they would impact the spineflower. He reviewed the addition of a new species: the cactus wren. By covering it now, we avoid the need to do additional permitting at a later date as it has a high probability for listing. Brief discussion ensued. There are two species covered under both Federal and California Endangered Species regulations: 1) woolly star, and: 2) spineflower. Federal endangered species regulations require that species are not put in "jeopardy", but the State regulations require that negative impacts be "fully mitigated". The District has also been working with CA Fish & Wildlife to determine the best way to cover these species listed under the California Endangered Species Act (CESA). To assist in making sure that the HCP is all encompassing the following options are being explored: 1) Consistency determination-finding process done by CA Fish & Wildlife; or 2) Permit 2081-take authorization under CESA. Mr. Beehler presented the schedule. The consultants have begun working on the Draft HCP which should be completed by July 2014; there is also an addendum that should be done by September 2014. The two larger tasks to be completed are 1) the implementing agreement and 2) land swap. He said the project is currently on schedule for completion in November 2015.

D. MONTHLY RECHARGE REPORT, MAY 2014

The report was included in package. Work is being performed in the field to prepare for recharge when water becomes available.

E. FUTURE AGENDA ITEMS & STAFF REQUESTS FROM DIRECTORS

President Corneille and Vice President McDonald will present to the Highland Chamber of Commerce on the Wash Plan on June 24th. A presentation by Valley District on the status of the Enhanced Recharge project should be made to the Board at a future meeting.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville attended the Community Festival hosted by Generation Now on May 31st at Perris Hill Park in San Bernardino. There were a number of agencies in attendance at the meeting that were asked to describe what their agencies do.

Vice President McDonald attended the EVWD Special Board meeting where they presented on the potential sites for a treatment plant. She attended BTAC and SBVMWD Board meetings; additional reports are included in Board package.

Director Raley attended the Wash Plan Task Force meeting as previously reported on. He also attended the Advisory Commission on Water Policy where a presentation was made on the Enhanced Recharge facilities. He also attended the Redlands Rise N Shine.

Director Aranda will be presenting this Saturday at Campus Hill Church, June 14th and on Friday he will attend the CSDA Education Committee meeting in Sacramento. Director Aranda's written reports are included in the Board package.

President Corneille attended the Wash Plan Task Force meeting. He also attended a meeting called, *Achieving the New Normal in Landscaping* where they discussed the potential development of landscape certification, continuing education and training programs. President Corneille attended the Advisory Commission on Water Policy where they decided the Phase I construction of the Enhanced Recharge facility needs to be expedited. On June 10th, President Corneille attended a meeting at the Redlands Public Library on water conservation presented by IERCD with support by SBVMWD.

7. UPCOMING MEETINGS

President Corneille noted that the Ad Hoc Audit Committee will meet tomorrow at 1:00 p.m. at the District Office and the Outreach Committee has been rescheduled to June 24th at 9:00 a.m.

8. CLOSED SESSION

It was moved by Director Longville and seconded by Vice President McDonald to adjourn to Closed Session. The motion was carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

General Counsel announced that the meeting will adjourn to closed session under all of the items listed on the posted agenda.

At 4:18 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted while in Closed Session under Government Code section 54957.1 there was no reportable action taken.

9. ADJOURN MEETING

It was moved by Director Longville and seconded by Vice President McDonald to adjourn. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Aranda: Yes**

At 4:20 p.m. the meeting adjourned to the next regular Board Meeting scheduled for July 9, 2014 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

3:00 PM

07/01/14

San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	ADP 5.30.14	06/02/2014	ADP		1012 - Citizens Bu...		-74.45
					6042 - Payroll Proc...	-74.45	74.45
TOTAL						-74.45	74.45
Check	ADP 6.06.14	06/13/2014	ADP		1012 - Citizens Bu...		-76.45
					6042 - Payroll Proc...	-76.45	76.45
TOTAL						-76.45	76.45
Check	ADP06.20.14	06/27/2014	ADP		1012 - Citizens Bu...		-76.45
					6042 - Payroll Proc...	-76.45	76.45
TOTAL						-76.45	76.45
Check	ACHE91C	06/18/2014	Aranda, Manuel		1012 - Citizens Bu...		-1,706.45
					6401 - Directors' Fe...	-1,576.00	1,576.00
					6410 - Mileage	-89.60	89.60
					6425 - Meals	-10.85	10.85
					6420 - Other Travel	-30.00	30.00
TOTAL						-1,706.45	1,706.45
Check	ACHE840	06/26/2014	Aranda, Manuel		1012 - Citizens Bu...		-197.00
					6401 - Directors' Fe...	-197.00	197.00
TOTAL						-197.00	197.00
Bill Pmt -Check	19068	06/03/2014	Aaron Pederson		1012 - Citizens Bu...		-35.00
Bill		05/21/2014			6018 - Janitorial Se...	-35.00	35.00
TOTAL						-35.00	35.00
Bill Pmt -Check	19069	06/03/2014	Antimite Pest Con...		1012 - Citizens Bu...		-66.00
Bill		05/24/2014			6026 - Redlands Pl...	-66.00	66.00
TOTAL						-66.00	66.00
Bill Pmt -Check	19070	06/03/2014	Arrowhead		1012 - Citizens Bu...		-56.74
Bill		05/27/2014			5460 - Water / Tras...	-28.37	28.37
					5460 - Water / Tras...	-22.70	22.70
					5460 - Water / Tras...	-5.67	5.67
TOTAL						-56.74	56.74
Bill Pmt -Check	19071	06/03/2014	Beach Boyz Auto ...		1012 - Citizens Bu...		-120.00
Bill		05/27/2014			5310 - Vehicle Main...	-120.00	120.00
TOTAL						-120.00	120.00
Bill Pmt -Check	19072	06/03/2014	Castro Landscapi...		1012 - Citizens Bu...		-450.00
Bill		05/28/2014			6015 - Mentone Ho...	-200.00	200.00
					6026 - Redlands Pl...	-250.00	250.00
TOTAL						-450.00	450.00
Bill Pmt -Check	19073	06/03/2014	Image Source		1012 - Citizens Bu...		-286.49
Bill		04/15/2014			6033 - Office Equip...	-214.87	214.87
					6033 - Office Equip...	-14.32	14.32
					6033 - Office Equip...	-42.98	42.98
					6033 - Office Equip...	-14.32	14.32
TOTAL						-286.49	286.49

3:00 PM

07/01/14

San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19074	06/03/2014	Industrial Fire Pro...		1012 - Citizens Bu...		-229.61
Bill		05/29/2014			5210 - Equipment ... 6012 - Office Maint...	-172.17 -57.44	172.17 57.44
TOTAL						-229.61	229.61
Bill Pmt -Check	19075	06/03/2014	JAN-PRO Cleanin...		1012 - Citizens Bu...		-618.00
Bill		06/01/2014			6018 - Janitorial Se...	-618.00	618.00
TOTAL						-618.00	618.00
Bill Pmt -Check	19076	06/03/2014	Lowe's Companie...		1012 - Citizens Bu...		-193.62
Bill		05/25/2014			5215 - Property Mai... 6016 - Redlands PL...	-112.74 -80.88	112.74 80.88
TOTAL						-193.62	193.62
Bill Pmt -Check	19077	06/03/2014	Pat's Pots		1012 - Citizens Bu...		-210.00
Bill		05/20/2014			5460 - Water / Tras... 5460 - Water / Tras... 5460 - Water / Tras...	-105.00 -84.00 -21.00	105.00 84.00 21.00
TOTAL						-210.00	210.00
Bill Pmt -Check	19078	06/03/2014	R&S Overhead Do...		1012 - Citizens Bu...		-365.80
Bill		05/28/2014			6012 - Office Maint... 6012 - Office Maint...	-146.32 -219.48	146.32 219.48
TOTAL						-365.80	365.80
Bill Pmt -Check	19079	06/03/2014	Raley, David		1012 - Citizens Bu...		-829.24
Bill		05/28/2014			6401 - Directors' Fe... 6410 - Mileage 6420 - Other Travel	-788.00 -30.24 -11.00	788.00 30.24 11.00
TOTAL						-829.24	829.24
Bill Pmt -Check	19080	06/03/2014	U.S. Bank Equipm...		1012 - Citizens Bu...		-421.96
Bill		05/15/2014			6033 - Office Equip... 6033 - Office Equip... 6033 - Office Equip... 6033 - Office Equip...	-316.47 -21.10 -63.29 -21.10	316.47 21.10 63.29 21.10
TOTAL						-421.96	421.96
Bill Pmt -Check	19081	06/03/2014	Valero Marketing ...		1012 - Citizens Bu...		-1,064.94
Bill		05/29/2014			5320 - Fuel	-1,064.94	1,064.94
TOTAL						-1,064.94	1,064.94
Bill Pmt -Check	19082	06/03/2014	Water Education F...		1012 - Citizens Bu...		-1,000.00
Bill		05/28/2014			6093 - Memberships	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Bill Pmt -Check	19083	06/03/2014	Wilbur's		1012 - Citizens Bu...		-397.41
Bill		05/20/2014			5210 - Equipment ...	-397.41	397.41
TOTAL						-397.41	397.41

3:00 PM

07/01/14

San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19084	06/10/2014	Netsteller		1012 - Citizens Bu...		-5,467.86
Bill		06/10/2014			7210 - Computer H...	-2,877.08	2,877.08
					7210 - Computer H...	-319.68	319.68
					7220 - Computer S...	-619.89	619.89
					7220 - Computer S...	-531.33	531.33
					7220 - Computer S...	-619.89	619.89
					5160 - IT Support	-183.35	183.35
					5160 - IT Support	-266.64	266.64
					5160 - IT Support	-50.00	50.00
TOTAL						-5,467.86	5,467.86
Bill Pmt -Check	19085	06/17/2014	ACWA/JPIA		1012 - Citizens Bu...		-9,122.49
Bill		06/02/2014			6110 - Vision Insur...	-22.81	22.81
					6110 - Vision Insur...	-72.22	72.22
					6110 - Vision Insur...	-7.24	7.24
					6110 - Vision Insur...	-21.14	21.14
					6110 - Vision Insur...	-18.55	18.55
					6130 - Dental Insur...	-107.84	107.84
					6130 - Dental Insur...	-341.55	341.55
					6130 - Dental Insur...	-34.25	34.25
					6130 - Dental Insur...	-99.98	99.98
					6130 - Dental Insur...	-87.76	87.76
					6150 - Medical Insu...	-1,334.61	1,334.61
					6150 - Medical Insu...	-4,227.02	4,227.02
					6150 - Medical Insu...	-423.94	423.94
					6150 - Medical Insu...	-1,237.40	1,237.40
					6150 - Medical Insu...	-1,086.18	1,086.18
TOTAL						-9,122.49	9,122.49
Bill Pmt -Check	19086	06/17/2014	Corneille, Richard		1012 - Citizens Bu...		-674.00
Bill		06/05/2014			6401 - Directors' Fe...	-591.00	591.00
					6410 - Mileage	-28.00	28.00
					6435 - Conf/Semin...	-55.00	55.00
TOTAL						-674.00	674.00
Bill Pmt -Check	19087	06/17/2014	Cozad, Daniel B		1012 - Citizens Bu...		-215.60
Bill		06/11/2014			6510 - Mileage	-215.60	215.60
TOTAL						-215.60	215.60
Bill Pmt -Check	19088	06/17/2014	Day Lite Maintena...		1012 - Citizens Bu...		-221.41
Bill		06/05/2014			6026 - Redlands Pl...	-221.41	221.41
TOTAL						-221.41	221.41
Bill Pmt -Check	19089	06/17/2014	Edison - 7241		1012 - Citizens Bu...		-55.54
Bill		06/12/2014			5420 - Electricity	-15.55	15.55
					5420 - Electricity	-11.11	11.11
					5420 - Electricity	-28.88	28.88
TOTAL						-55.54	55.54
Bill Pmt -Check	19090	06/17/2014	Edison - 8812		1012 - Citizens Bu...		-190.07
Bill		06/03/2014			5420 - Electricity	-53.22	53.22
					5420 - Electricity	-38.01	38.01
					5420 - Electricity	-98.84	98.84
TOTAL						-190.07	190.07
Bill Pmt -Check	19091	06/17/2014	Edison - Redlands...		1012 - Citizens Bu...		-223.41
Bill		06/03/2014			6026 - Redlands Pl...	-223.41	223.41
TOTAL						-223.41	223.41

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San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19092	06/17/2014	Edison -5552		1012 - Citizens Bu...		-293.46
Bill		06/11/2014			5420 - Electricity	-82.17	82.17
					5420 - Electricity	-58.69	58.69
					5420 - Electricity	-152.60	152.60
TOTAL						-293.46	293.46
Bill Pmt -Check	19093	06/17/2014	Employee Relatio...		1012 - Citizens Bu...		-8.00
Bill		05/31/2014			5120 - Misc. Profes...	-8.00	8.00
TOTAL						-8.00	8.00
Bill Pmt -Check	19094	06/17/2014	Highland Area Ch...		1012 - Citizens Bu...		-15.00
Bill		06/10/2014			6425 - Meals	-15.00	15.00
TOTAL						-15.00	15.00
Bill Pmt -Check	19095	06/17/2014	Home Depot		1012 - Citizens Bu...		-1,340.28
Bill		05/28/2014			5210 - Equipment ...	-16.16	16.16
					5215 - Property Mai...	-122.97	122.97
					7050 - Basins- Capi...	-1,201.15	1,201.15
TOTAL						-1,340.28	1,340.28
Bill Pmt -Check	19096	06/17/2014	John Longville		1012 - Citizens Bu...		-1,808.84
Bill		06/12/2014			6401 - Directors' Fe...	-591.00	591.00
					6401 - Directors' Fe...	-394.00	394.00
					6401 - Directors' Fe...	-788.00	788.00
					6410 - Mileage	-35.84	35.84
TOTAL						-1,808.84	1,808.84
Bill Pmt -Check	19097	06/17/2014	Labor Ready Sout...		1012 - Citizens Bu...		-1,619.25
Bill		05/30/2014			5123 - Temp. Field ...	-474.98	474.98
					5123 - Temp. Field ...	-1,144.27	1,144.27
TOTAL						-1,619.25	1,619.25
Bill Pmt -Check	19098	06/17/2014	Netsteller		1012 - Citizens Bu...		-630.00
Bill		06/01/2014			5160 - IT Support	-231.02	231.02
					5160 - IT Support	-335.98	335.98
					5160 - IT Support	-63.00	63.00
TOTAL						-630.00	630.00
Bill Pmt -Check	19099	06/17/2014	Progressive Real ...		1012 - Citizens Bu...		-1,530.00
Bill		05/27/2014			6020 - Vacancy Ma...	-1,530.00	1,530.00
TOTAL						-1,530.00	1,530.00
Bill Pmt -Check	19100	06/17/2014	Raley, David		1012 - Citizens Bu...		-2,402.08
Bill		06/03/2014			6401 - Directors' Fe...	-1,182.00	1,182.00
					6410 - Mileage	-9.52	9.52
					6401 - Directors' Fe...	-1,182.00	1,182.00
					6410 - Mileage	-28.56	28.56
TOTAL						-2,402.08	2,402.08
Bill Pmt -Check	19101	06/17/2014	Rutan & Tucker		1012 - Citizens Bu...		-4,680.00
Bill		05/29/2014			5180 - Legal	-4,260.00	4,260.00
					5180 - Legal	-420.00	420.00
TOTAL						-4,680.00	4,680.00

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San Bernardino Valley Water Conservation District

Expenditure Report

June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19102	06/17/2014	San Bernardino C...		1012 - Citizens Bu...		-14,059.00
Bill		06/11/2014			5130 - Aerial Photo...	-14,059.00	14,059.00
TOTAL						-14,059.00	14,059.00
Bill Pmt -Check	19103	06/17/2014	Star Auto Parts		1012 - Citizens Bu...		-2.02
Bill		05/31/2014			5310 - Vehicle Main...	-2.02	2.02
TOTAL						-2.02	2.02
Bill Pmt -Check	19104	06/17/2014	Verizon California-...		1012 - Citizens Bu...		-411.13
Bill		05/28/2014			5440 - Telephone	-249.30	249.30
					5440 - Telephone	-106.84	106.84
					5470 - Internet Serv...	-27.49	27.49
					5470 - Internet Serv...	-16.50	16.50
					5470 - Internet Serv...	-2.75	2.75
					5470 - Internet Serv...	-8.25	8.25
TOTAL						-411.13	411.13
Bill Pmt -Check	19105	06/17/2014	Wilbur's		1012 - Citizens Bu...		-438.19
Bill		06/02/2014			5215 - Property Mai...	-302.39	302.39
					5210 - Equipment ...	-135.80	135.80
TOTAL						-438.19	438.19
Check	19106	06/30/2014	Paychex		1012 - Citizens Bu...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	19107	06/30/2014	Aaron Pederson		1012 - Citizens Bu...		-35.00
Bill		06/29/2014			6018 - Janitorial Se...	-35.00	35.00
TOTAL						-35.00	35.00
Bill Pmt -Check	19108	06/30/2014	ACWA JPIA - Wor...		1012 - Citizens Bu...		-2,549.00
Bill		06/30/2014			6120 - Workers' Co...	-409.62	409.62
					6120 - Workers' Co...	-1,296.68	1,296.68
					6120 - Workers' Co...	-130.00	130.00
					6120 - Workers' Co...	-379.55	379.55
					6120 - Workers' Co...	-333.15	333.15
TOTAL						-2,549.00	2,549.00
Bill Pmt -Check	19109	06/30/2014	Antimite Pest Con...		1012 - Citizens Bu...		-66.00
Bill		06/14/2014			6026 - Redlands Pl...	-66.00	66.00
TOTAL						-66.00	66.00
Bill Pmt -Check	19110	06/30/2014	Arrowhead		1012 - Citizens Bu...		-8.63
Bill		06/25/2014			5460 - Water / Tras...	-8.63	8.63
TOTAL						-8.63	8.63
Bill Pmt -Check	19111	06/30/2014	Athena Monge		1012 - Citizens Bu...		-1,237.36
Bill		06/30/2014			6087 - Educational ...	-1,237.36	1,237.36
TOTAL						-1,237.36	1,237.36
Bill Pmt -Check	19112	06/30/2014	Burgeson's Heatin...		1012 - Citizens Bu...		-560.00
Bill		06/20/2014			6026 - Redlands Pl...	-560.00	560.00
TOTAL						-560.00	560.00

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San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19113	06/30/2014	California Strategi...		1012 - Citizens Bu...		-3,000.00
Bill		06/20/2014			5120 - Misc. Profes...	-3,000.00	3,000.00
TOTAL						-3,000.00	3,000.00
Bill Pmt -Check	19114	06/30/2014	Citizens Business ...		1012 - Citizens Bu...		-1,350.39
Bill		06/13/2014			5210 - Equipment ...	-42.40	42.40
					5215 - Property Mai...	-28.82	28.82
					6002 - Website Ad...	-150.00	150.00
					6004 - Meeting Exp...	-32.30	32.30
					6004 - Meeting Exp...	-10.77	10.77
					6016 - Redlands Pl...	-67.23	67.23
					6030 - Office Suppli...	-110.30	110.30
					6030 - Office Suppli...	-6.89	6.89
					6030 - Office Suppli...	-13.79	13.79
					6030 - Office Suppli...	-6.89	6.89
					6039 - Postage and...	-17.08	17.08
					6039 - Postage and...	-7.76	7.76
					6039 - Postage and...	-3.11	3.11
					6039 - Postage and...	-3.11	3.11
					6525 - Meals	-46.94	46.94
					6535 - Conf/Semin...	-99.00	99.00
					6430 - Lodging	-218.50	218.50
					6415 - Air Fare	-485.50	485.50
TOTAL						-1,350.39	1,350.39
Bill Pmt -Check	19115	06/30/2014	City of Redlands - ...		1012 - Citizens Bu...		-1,989.05
Bill		06/19/2014			6026 - Redlands Pl...	-1,989.05	1,989.05
TOTAL						-1,989.05	1,989.05
Bill Pmt -Check	19116	06/30/2014	County Treasurer		1012 - Citizens Bu...		-127.50
Bill		06/23/2014			5080 - LAFCO Cont...	-127.50	127.50
TOTAL						-127.50	127.50
Bill Pmt -Check	19117	06/30/2014	ICF Jones & Stoke...		1012 - Citizens Bu...		-11,954.50
Bill		06/25/2014			5081 - Wash Plan	-11,954.50	11,954.50
TOTAL						-11,954.50	11,954.50
Bill Pmt -Check	19118	06/30/2014	IERCD		1012 - Citizens Bu...		-900.00
Bill		06/30/2014			6060 - Outreach	-450.00	450.00
					6060 - Outreach	-360.00	360.00
					6060 - Outreach	-90.00	90.00
TOTAL						-900.00	900.00
Bill Pmt -Check	19119	06/30/2014	Image Source		1012 - Citizens Bu...		-316.73
Bill		06/13/2014			6033 - Office Equip...	-237.55	237.55
					6033 - Office Equip...	-15.84	15.84
					6033 - Office Equip...	-47.51	47.51
					6033 - Office Equip...	-15.83	15.83
TOTAL						-316.73	316.73
Bill Pmt -Check	19120	06/30/2014	JAN-PRO Cleanin...		1012 - Citizens Bu...		-618.00
Bill		07/01/2014			6018 - Janitorial Se...	-618.00	618.00
TOTAL						-618.00	618.00
Bill Pmt -Check	19121	06/30/2014	Jose's Mexican Fo...		1012 - Citizens Bu...		-218.42
Bill		07/02/2014			6060 - Outreach	-109.22	109.22
					6060 - Outreach	-87.36	87.36
					6060 - Outreach	-21.84	21.84
TOTAL						-218.42	218.42

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San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	19122	06/30/2014	Labor Ready Sout...		1012 · Citizens Bu...		-1,921.52
Bill		06/13/2014			5123 · Temp. Field ... 5123 · Temp. Field ...	-1,144.28 -777.24	1,144.28 777.24
TOTAL						-1,921.52	1,921.52
Bill Pmt -Check	19123	06/30/2014	Lowe's Companie...		1012 · Citizens Bu...		-131.97
Bill		06/25/2014			5215 · Property Mai... 5210 · Equipment ... 6016 · Redlands Pl...	-79.21 -40.93 -11.83	79.21 40.93 11.83
TOTAL						-131.97	131.97
Bill Pmt -Check	19124	06/30/2014	Raley, David		1012 · Citizens Bu...		-1,614.26
Bill		06/24/2014			6401 · Directors' Fe... 6410 · Mileage	-788.00 -19.22	788.00 19.22
Bill		06/30/2014			6401 · Directors' Fe... 6410 · Mileage	-788.00 -19.04	788.00 19.04
TOTAL						-1,614.26	1,614.26
Bill Pmt -Check	19125	06/30/2014	Redlands Ford		1012 · Citizens Bu...		-3.36
Bill		06/05/2014			5310 · Vehicle Main...	-3.36	3.36
TOTAL						-3.36	3.36
Bill Pmt -Check	19126	06/30/2014	San Bernardino V...		1012 · Citizens Bu...		-10,000.00
Bill		06/19/2014			6060 · Outreach 6060 · Outreach 6060 · Outreach	-5,000.00 -2,000.00 -3,000.00	5,000.00 2,000.00 3,000.00
TOTAL						-10,000.00	10,000.00
Bill Pmt -Check	19127	06/30/2014	Sotero Fernandez ...		1012 · Citizens Bu...		-3,500.00
Bill		06/24/2014			6026 · Redlands Pl...	-3,500.00	3,500.00
TOTAL						-3,500.00	3,500.00
Bill Pmt -Check	19128	06/30/2014	The Gas Company		1012 · Citizens Bu...		-24.32
Bill		06/16/2014			5450 · Natural Gas 5450 · Natural Gas	-14.59 -9.73	14.59 9.73
TOTAL						-24.32	24.32
Bill Pmt -Check	19129	06/30/2014	Three Valleys Mun...		1012 · Citizens Bu...		-15.00
Bill		06/19/2014			6425 · Meals	-15.00	15.00
TOTAL						-15.00	15.00
Bill Pmt -Check	19130	06/30/2014	U.S. Bank Equipm...		1012 · Citizens Bu...		-135.47
Bill		06/14/2014			6033 · Office Equip... 6033 · Office Equip... 6033 · Office Equip... 6033 · Office Equip...	-101.60 -6.77 -20.32 -6.78	101.60 6.77 20.32 6.78
TOTAL						-135.47	135.47
Bill Pmt -Check	19131	06/30/2014	Wilbur's		1012 · Citizens Bu...		-29.26
Bill		06/16/2014			5210 · Equipment ...	-29.26	29.26
TOTAL						-29.26	29.26

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San Bernardino Valley Water Conservation District
Expenditure Report
June 2014

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	100082N	06/09/2014	PERS		1012 - Citizens Bu...		-4,584.95
				6170 - PERS Retire...		-668.85	668.85
				6170 - PERS Retire...		-2,131.94	2,131.94
				6170 - PERS Retire...		-209.01	209.01
				6170 - PERS Retire...		-627.04	627.04
				6170 - PERS Retire...		-543.44	543.44
				2102 - Pers Retire...		-404.67	404.67
TOTAL						-4,584.95	4,584.95
Check	100083N	06/09/2014	PERS		1012 - Citizens Bu...		-4,584.95
				6170 - PERS Retire...		-668.85	668.85
				6170 - PERS Retire...		-2,131.94	2,131.94
				6170 - PERS Retire...		-209.01	209.01
				6170 - PERS Retire...		-627.04	627.04
				6170 - PERS Retire...		-543.44	543.44
				2102 - Pers Retire...		-404.67	404.67
TOTAL						-4,584.95	4,584.95
Check	100084N	06/23/2014	PERS		1012 - Citizens Bu...		-4,584.95
				6170 - PERS Retire...		-668.85	668.85
				6170 - PERS Retire...		-2,131.94	2,131.94
				6170 - PERS Retire...		-209.01	209.01
				6170 - PERS Retire...		-627.04	627.04
				6170 - PERS Retire...		-543.44	543.44
				2102 - Pers Retire...		-404.67	404.67
TOTAL						-4,584.95	4,584.95



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1276

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 9, 2014

Subject: Unaudited Financial Reports for June 2014

RECOMMENDATION

Review and approve the unaudited financials for June 2014.

BACKGROUND

Financials presented are as of June 30, 2014. All adjustments and accruals made for end of year will be made and presented with the audited financials in September 2014.

The financials are attached for the Board review and approval.

FISCAL IMPACT

None.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

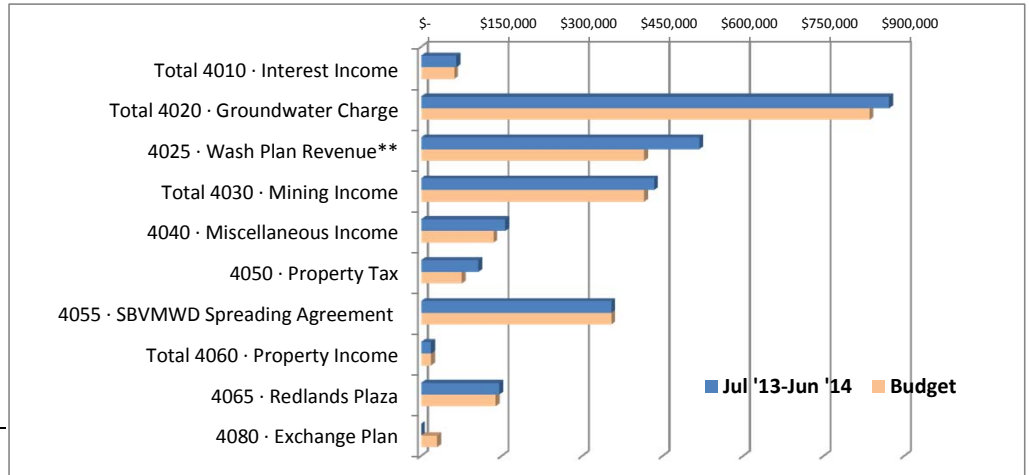
GENERAL
MANAGER

Daniel B. Cozad

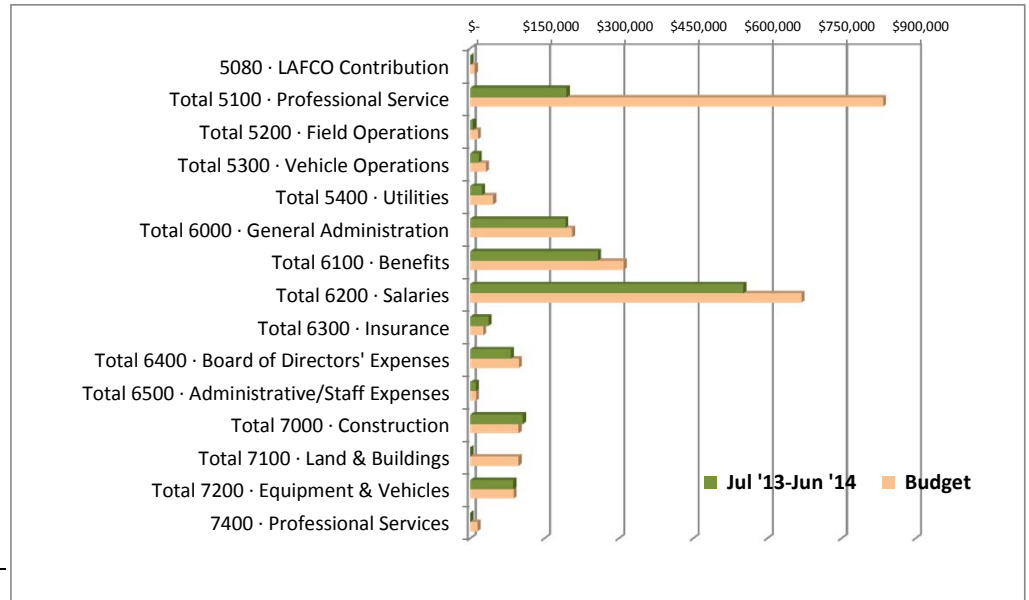
SBVWCD - All Enterprises Budget and Actual
June 2014

REVENUE	Jul '13-Jun '14	Budget
Total 4010 · Interest Income	\$ 65,956	\$ 61,800
Total 4020 · Groundwater Charge	\$ 872,176	\$ 835,610
4025 · Wash Plan Revenue**	\$ 518,586	\$ 415,800
Total 4030 · Mining Income	\$ 434,338	\$ 415,833
4040 · Miscellaneous Income	\$ 156,996	\$ 135,000
4050 · Property Tax	\$ 106,903	\$ 76,000
4055 · SBVMWD Spreading Agreement	\$ 354,550	\$ 354,550
Total 4060 · Property Income	\$ 18,900	\$ 18,900
4065 · Redlands Plaza	\$ 145,982	\$ 139,063
4080 · Exchange Plan	\$ -	\$ 30,000
Total Revenue	\$ 2,674,388	\$ 2,482,557

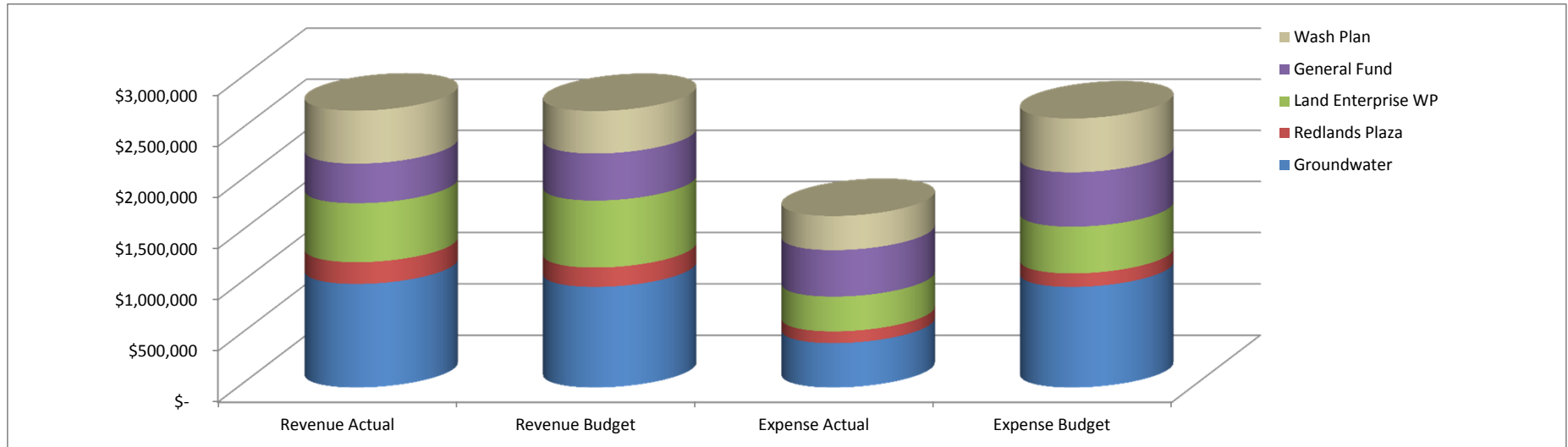
**4025 reported on cash basis



EXPENSES Operating and Capital	Jul '13-Jun '14	Budget
5080 · LAFCO Contribution	\$ 995	\$ 9,346
Total 5100 · Professional Service	\$ 194,567	\$ 834,238
Total 5200 · Field Operations	\$ 5,580	\$ 15,500
Total 5300 · Vehicle Operations	\$ 17,325	\$ 31,500
Total 5400 · Utilities	\$ 23,890	\$ 46,060
Total 6000 · General Administration	\$ 192,008	\$ 205,921
Total 6100 · Benefits	\$ 257,615	\$ 309,991
Total 6200 · Salaries	\$ 551,345	\$ 669,436
Total 6300 · Insurance	\$ 36,823	\$ 26,133
Total 6400 · Board of Directors' Expenses	\$ 82,131	\$ 98,270
Total 6500 · Administrative/Staff Expenses	\$ 11,453	\$ 11,760
Total 7000 · Construction	\$ 106,473	\$ 97,500
Total 7100 · Land & Buildings	\$ -	\$ 97,246
Total 7200 · Equipment & Vehicles	\$ 87,073	\$ 87,716
7400 · Professional Services	\$ -	\$ 15,000
Total Expense	\$ 1,567,278	\$ 2,555,617



Enterprises to Date (June2014)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,011,776	\$ 982,612	103%
Groundwater Expense	\$ 433,726	\$ 737,841	59%
Revenue -Expense	\$ 578,050	\$ 244,771	
Redlands Plaza Revenue	\$ 212,351	\$ 189,161	112%
Redlands Plaza Expense	\$ 114,497	\$ 132,165	87%
Revenue -Expense	\$ 97,854	\$ 56,996	
Land Enterprise Revenue	\$ 575,695	\$ 654,902	88%
Land Enterprise Expense	\$ 339,599	\$ 456,873	74%
Revenue -Expense	\$ 236,096	\$ 198,029	
General Fund Revenue	\$ 387,945	\$ 460,330	84%
General Fund Expense	\$ 454,288	\$ 531,543	85%
Revenue -Expense	\$ (66,343)	\$ (71,213)	
Wash Plan Revenue	\$ 518,586	\$ 415,800	125%
Wash Plan Expense	\$ 333,686	\$ 526,527	63%
Revenue-Expense	\$ 184,900	\$ (110,727)	
Total All Revenue - Expense	\$ 1,030,557	\$ 317,857	

Cash Status	As of 7/1/2013	As of 6/30/2014
LAIF	\$ 444,140.23	\$ 445,236.84
Cal Trust	\$ 6,041,653.21	\$ 7,476,144.02
Citizens Bank	\$ 992,497.69	\$ 686,636.62
Total Cash	\$ 7,478,291.13	\$ 8,608,017.48
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 2,478,291.13	\$ 3,608,017.48

Increase of \$ 1,129,726.35

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	796.61	1,800.00	-1,003.39	44.26%
4013 · Caltrust Investment Income	65,159.09	60,000.00	5,159.09	108.6%
4010 · Interest Income - Other	0.00	0.00	0.00	0.0%
Total 4010 · Interest Income	65,955.70	61,800.00	4,155.70	106.72%
4020 · Groundwater Charge				
4021 · Assessments - Ag	49,961.64	43,357.64	6,604.00	115.23%
4023 · Assessments - Non-Ag	822,214.56	792,252.81	29,961.75	103.78%
Total 4020 · Groundwater Charge	872,176.20	835,610.45	36,565.75	104.38%
4025 · Wash Plan Revenue	730,594.84	415,800.00	314,794.84	175.71%
4030 · Mining Income				
4031 · Plant Site - CEMEX	48,000.00	48,000.00	0.00	100.0%
4032 · Cemex - Royalty / Lease	308,333.34	308,333.33	0.01	100.0%
4034 · Redlands Aggregate 5% Royalty	36,000.00	36,000.00	0.00	100.0%
4036 · Aggregate Maintenance	42,004.92	23,500.00	18,504.92	178.74%
Total 4030 · Mining Income	434,338.26	415,833.33	18,504.93	104.45%
4040 · Miscellaneous Income	156,996.25	135,000.00	21,996.25	116.29%
4050 · Property Tax	106,903.25	76,000.00	30,903.25	140.66%
4055 · SBVMWD Spreading Agreement Reim	354,550.00	354,550.00	0.00	100.0%
4060 · Property Income				
4062 · Mentone Property	18,900.00	18,900.00	0.00	100.0%
Total 4060 · Property Income	18,900.00	18,900.00	0.00	100.0%
4065 · Redlands Plaza	145,982.22	139,063.00	6,919.22	104.98%
4066 · Redlands Plaza CAM	31,891.49	31,198.00	693.49	102.22%
4072 · Reimbursed Expenses	73.48			
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 · Plunge Creek IRWMP	0.00	189,050.00	-189,050.00	0.0%
Total Income	2,918,361.69	2,702,804.78	215,556.91	107.98%
Gross Profit	2,918,361.69	2,702,804.78	215,556.91	107.98%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	994.57	9,345.83	-8,351.26	10.64%
5081 · Wash Plan	11,982.04			
5082 · Plunge Creek	0.00	8,617.03	-8,617.03	0.0%
5083 · Repayment of Wash Plan Advance	188,365.40	0.00	188,365.40	100.0%
Total 5050 · Regional Programs	201,342.01	17,962.86	183,379.15	1,120.88%
5100 · Professional Service				
5120 · Misc. Professional Services	45,150.03	120,000.00	-74,849.97	37.63%
5122 · Wash Plan Professional Services	55,092.26	100,000.00	-44,907.74	55.09%
5124 · Plunge Creek Prof Services	2,375.00	179,510.00	-177,135.00	1.32%
5125 · Engineering Services	1,490.21	15,000.00	-13,509.79	9.94%
5130 · Aerial Photography & Surveying	14,059.00	1,000.00	13,059.00	1,405.9%
5145 · Environmental Services (WP)	0.00	250,000.00	-250,000.00	0.0%
5160 · IT Support	8,517.49	7,500.00	1,017.49	113.57%
5170 · Audit	18,550.00	19,000.00	-450.00	97.63%
5175 · Legal - Wash Plan	7,080.70	42,000.00	-34,919.30	16.86%
5180 · Legal	42,252.18	100,227.78	-57,975.60	42.16%
Total 5100 · Professional Service	194,566.87	834,237.78	-639,670.91	23.32%
5123 · Temp. Field Labor	3,540.77	0.00	3,540.77	100.0%
5133 · Regional River HCP Contribution	20,000.00	20,000.00	0.00	100.0%
5143 · Wash Plan District Contribution	78,176.00	78,176.00	0.00	100.0%
5175.01 · Legal Expense	0.00	0.00	0.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	2,145.86	8,000.00	-5,854.14	26.82%
5215 · Property Maintenance	3,434.49	7,500.00	-4,065.51	45.79%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
Total 5200 - Field Operations	5,580.35	15,500.00	-9,919.65	36.0%
5300 - Vehicle Operations				
5310 - Vehicle Maintenance	7,719.10	15,000.00	-7,280.90	51.46%
5320 - Fuel	9,605.55	16,500.00	-6,894.45	58.22%
Total 5300 - Vehicle Operations	17,324.65	31,500.00	-14,175.35	55.0%
5400 - Utilities				
5410 - Alarm Service	2,521.81	3,000.00	-478.19	84.06%
5420 - Electricity	7,421.50	14,000.00	-6,578.50	53.01%
5430 - Mobile Phone	1,592.50	1,000.00	592.50	159.25%
5440 - Telephone	5,949.52	7,400.00	-1,450.48	80.4%
5450 - Natural Gas	776.98	1,500.00	-723.02	51.8%
5460 - Water / Trash / Sewer	1,471.60	11,660.00	-10,188.40	12.62%
5470 - Internet Services	4,156.56	7,500.00	-3,343.44	55.42%
Total 5400 - Utilities	23,890.47	46,060.00	-22,169.53	51.87%
6000 - General Administration				
6001 - General Administration - Other	548.29	7,500.00	-6,951.71	7.31%
6002 - Website Administration	1,783.19	3,100.00	-1,316.81	57.52%
6003 - Property Tax	0.00	2,170.00	-2,170.00	0.0%
6004 - Meeting Expenses				
6004.01 - Wash Plan Meeting expense	0.00	0.00	0.00	0.0%
6004 - Meeting Expenses - Other	881.02	5,200.00	-4,318.98	16.94%
Total 6004 - Meeting Expenses	881.02	5,200.00	-4,318.98	16.94%
6006 - Permits	50.00	1,648.00	-1,598.00	3.03%
6007 - Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 - Licenses	850.14	1,300.00	-449.86	65.4%
6010 - Surety Bond	1,815.00	2,000.00	-185.00	90.75%
6012 - Office Maintenance	3,431.03	3,000.00	431.03	114.37%
6013 - Office Lease Payment	59,724.00	59,724.00	0.00	100.0%
6015 - Mentone House Maintenance	2,266.61	3,050.00	-783.39	74.32%
6016 - Redlands Plaza Maintenance	26,268.01	14,000.00	12,268.01	187.63%
6018 - Janitorial Services	7,801.00	8,343.00	-542.00	93.5%
6019 - Janitorial Supplies	255.37	315.00	-59.63	81.07%
6020 - Vacancy Marketing-Redlands Plaz	9,555.12	5,817.00	3,738.12	164.26%
6024 - Computer Equip Maint.	85.58	200.00	-114.42	42.79%
6026 - Redlands Plaza CAM expenses	26,540.24	25,000.00	1,540.24	106.16%
6027 - Computer Supplies	166.02	650.00	-483.98	25.54%
6030 - Office Supplies	3,102.03	4,250.67	-1,148.64	72.98%
6032 - Small Office Equipment	0.00	0.00	0.00	0.0%
6033 - Office Equipment Rental	5,840.65	8,240.00	-2,399.35	70.88%
6036 - Printing	507.60	1,000.00	-492.40	50.76%
6039 - Postage and Overnight Delivery	1,460.48	1,600.00	-139.52	91.28%
6042 - Payroll Processing	2,021.75	1,728.40	293.35	116.97%
6045 - Bank Service Charges	811.15	3,000.00	-2,188.85	27.04%
6051 - Uniforms	1,022.29	1,450.00	-427.71	70.5%
6060 - Outreach	14,417.95	5,000.00	9,417.95	288.36%
6087 - Educational Reimbursement	3,559.63	3,135.00	424.63	113.55%
6090 - Subscriptions/Publications	606.95	1,500.00	-893.05	40.46%
6091 - Public Notices	2,508.20	2,000.00	508.20	125.41%
6093 - Memberships	14,129.00	20,000.00	-5,871.00	70.65%
Total 6000 - General Administration	192,008.30	205,921.07	-13,912.77	93.24%
6046 - Interest expense	0.00	0.00	0.00	0.0%
6100 - Benefits				
6110 - Vision Insurance	1,688.11	1,910.64	-222.53	88.35%
6115 - Maint/Rep. Rolling Maint. Equip	0.00	0.00	0.00	0.0%
6120 - Workers' Comp. Insurance	14,296.00	21,409.57	-7,113.57	66.77%
6130 - Dental Insurance	8,035.97	9,511.40	-1,475.43	84.49%
6140 - State Unemployment Insurance	0.00	0.00	0.00	0.0%
6150 - Medical Insurance	84,635.40	95,267.79	-10,632.39	88.84%
6160 - Payroll Taxes-Employer	42,505.71	41,175.34	1,330.37	103.23%
6170 - PERS Retirement	106,453.76	140,715.94	-34,262.18	75.65%
6100 - Benefits - Other	0.00	0.00	0.00	0.0%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '13 - Jun 14	Budget	\$ Over Budget	% of Budget
Total 6100 - Benefits	257,614.95	309,990.68	-52,375.73	83.1%
6200 - Salaries				
6230 - Regular Salaries	551,396.77	669,436.37	-118,039.60	82.37%
6231 - Salary Overhead Charge	0.00	0.00	0.00	0.0%
Total 6200 - Salaries	551,396.77	669,436.37	-118,039.60	82.37%
6250 - Allocated Overhead	0.00	0.00	0.00	0.0%
6300 - Insurance				
6310 - Property/ Auto Insurance	4,516.00	6,924.00	-2,408.00	65.22%
6320 - General Liability Insurance	32,306.55	19,209.32	13,097.23	168.18%
Total 6300 - Insurance	36,822.55	26,133.32	10,689.23	140.9%
6400 - Board of Directors' Expenses				
6401 - Directors' Fees	63,040.00	79,000.00	-15,960.00	79.8%
6410 - Mileage	3,245.73	3,000.00	245.73	108.19%
6415 - Air Fare	4,173.65	4,750.00	-576.35	87.87%
6420 - Other Travel	236.25	500.00	-263.75	47.25%
6425 - Meals	1,889.11	2,930.37	-1,041.26	64.47%
6430 - Lodging	3,446.66	3,500.00	-53.34	98.48%
6435 - Conf/Seminar Registrations	5,800.00	4,590.00	1,210.00	126.36%
6440 - Election Fees / Re-Districting	300.00	0.00	300.00	100.0%
Total 6400 - Board of Directors' Expenses	82,131.40	98,270.37	-16,138.97	83.58%
6500 - Administrative/Staff Expenses				
6505 - Mtg. Support Expense (food, bev	0.00	0.00	0.00	0.0%
6510 - Mileage	3,118.54	2,672.72	445.82	116.68%
6515 - Air Fare	338.30	1,500.00	-1,161.70	22.55%
6520 - Travel, Other (rental car, taxi	520.78	1,327.28	-806.50	39.24%
6525 - Meals	888.01	1,500.00	-611.99	59.2%
6530 - Lodging	2,300.21	2,128.51	171.70	108.07%
6535 - Conf/Seminar Registrations	4,287.00	2,631.32	1,655.68	162.92%
Total 6500 - Administrative/Staff Expenses	11,452.84	11,759.83	-306.99	97.39%
6700 - Depreciation Expense	0.00	0.00	0.00	0.0%
8010 - Capital Reserve GWE/Rate Stabil	0.00	20,000.00	-20,000.00	0.0%
9999 - Contribution to Capital Maint.	0.00	0.00	0.00	0.0%
Total Expense	1,675,847.93	2,384,948.28	-709,100.35	70.27%
Net Ordinary Income	1,242,513.76	317,856.50	924,657.26	390.9%
Other Income/Expense				
Other Expense				
7000 - Construction				
7010 - Materials	0.00	7,500.00	-7,500.00	0.0%
7050 - Basins- Capital Annual Repair	106,473.15	60,000.00	46,473.15	177.46%
7055 - Plunge Creek Expansion	0.00	30,000.00	-30,000.00	0.0%
Total 7000 - Construction	106,473.15	97,500.00	8,973.15	109.2%
7100 - Land & Buildings				
7110 - Property Capital Repairs	0.00	30,000.00	-30,000.00	0.0%
7130 - Mentone Property (House)-CapRep	0.00	1,746.00	-1,746.00	0.0%
7140 - Mentone Property (Shop)-CapRep	0.00	15,500.00	-15,500.00	0.0%
7150 - Mill Creek Maint. Permitting	0.00	50,000.00	-50,000.00	0.0%
Total 7100 - Land & Buildings	0.00	97,246.00	-97,246.00	0.0%
7200 - Equipment & Vehicles				
7210 - Computer Hardware-Capital Purch	3,196.76	4,500.00	-1,303.24	71.04%
7220 - Computer Software	5,037.06	3,500.00	1,537.06	143.92%
7230 - Field Equipment / Vehicles	77,603.01	78,480.00	-876.99	98.88%
7240 - Office Equipment	1,235.99	1,235.99	0.00	100.0%
Total 7200 - Equipment & Vehicles	87,072.82	87,715.99	-643.17	99.27%
7400 - Professional Services Capital				
7438 - Engineering Services-Other	0.00	15,000.00	-15,000.00	0.0%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '13 - Jun 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 7400 - Professional Services Capital	<u>0.00</u>	<u>15,000.00</u>	<u>-15,000.00</u>	<u>0.0%</u>
Total Other Expense	<u>193,545.97</u>	<u>297,461.99</u>	<u>-103,916.02</u>	<u>65.07%</u>
Net Other Income	<u>-193,545.97</u>	<u>-297,461.99</u>	<u>103,916.02</u>	<u>65.07%</u>
Net Income	<u><u>1,048,967.79</u></u>	<u><u>20,394.51</u></u>	<u><u>1,028,573.28</u></u>	<u><u>5,143.38%</u></u>



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1277

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 9, 2014

Subject: CSDA 2014 Board Election

RECOMMENDATION

Review and consider submission of a vote for the California Special Districts Association (CSDA) Board Directors, Region 6, Seat C.

BACKGROUND

The leadership of CSDA is elected from its six geographical regions. Each region has three seats on the Board with staggered 3 year terms. Candidates must be affiliated with an independent special district that is a CSDA member.

The District is in receipt of candidate statements from the following:

- Elaine Sullivan, Leucadia Wastewater District
- Arlene Schafer, Costa Mesa Sanitary District
- Judy Corl-Lorono, Bighorn-Desert View Water Agency
- Sheryl Landrum, Resource Conservation District of Greater San Diego
- Dan Kirby, San Gabriel Valley Mosquito & Vector Control District

Candidate statements have been attached for review and consideration. The deadline for submission of mail ballot is August 1, 2014.

FISCAL IMPACT

There is no fiscal impact.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

JUN 09 2014

VISTA IRRIG. DIST.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2014 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Region for Seat C. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat C and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 1, 2014.**

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association
Attn: 2014 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@cdda.net with any questions.

CSDA BOARD OF DIRECTORS 2014 ELECTION



**SOUTHERN
NETWORK**
REGION 6

SEAT C
term ends 2018

Please vote for only one.

- ☐ **Elaine Sullivan***
Leucadia Wastewater District
- ☐ **Arlene Schafer**
Costa Mesa Sanitary District
- ☐ **Judy Corl-Lorono**
Bighorn-Desert View Water Agency
- ☐ **Sheryl Landrum**
Resource Conservation District of Greater San Diego
- ☐ **Dan Kirby**
San Gabriel Valley Mosquito & Vector Control District

All fields must be completed for ballot to be counted.

**Incumbent running for re-election*

SIGNATURE:

DATE:

MEMBER DISTRICT:

Must be received by **5pm, August 1, 2014**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



CSDA Region 6 Candidate Statement

Elaine Sullivan

**Leucadia Wastewater District (LWD) Board Member
Carlsbad, CA 92009**

I am seeking CSDA member's votes to re-elect me to represent Region 6 because I have a passion for special districts and I believe that I can use that passion to continue serving CSDA members. I have been on the CSDA Board of Directors since 2013 and serve on their Membership and Education Committees.

I believe that I bring a unique and proven set of skills from my 26 years of experience as past President, and a member of various committees with the LWD Board of Directors and the Encina Wastewater Authority's (EWA) Board. I have held these positions, with over 98% attendance.

During my tenure, both agencies have been recognized for numerous recognitions and awards, such as:

- LWD is a Special District Leadership Foundation (SDLF) District of Distinction (since 2008),
- LWD received SDLF District Transparency Certificate of Excellence,
- LWD received California Water Environment Association's (CWEA) 2012 Small Collection System of the Year Award,
- LWD received the California Society of Municipal Finance Officers 2013 Outstanding Financial Reporting Award (since 2010),
- EWA Outstanding Compliance with EPA regulations,
- EWA received CWEA's 2013 Treatment Plant of the Year Award.

LWD is currently debt-free and maintains one of the lowest rates in San Diego County.

Other public service experience includes:

- Serving 12 years as a member of the California Water Reuse Finance Authority Board,
- Serving 16 years with CSDA San Diego Chapter's Scholarship Committee and;
- Serving the Carlsbad Chamber of Commerce Ambassador Committee,

I have enjoyed committing my time and energy to CSDA's various continuing goals and engaging in new projects being launched. I would appreciate the opportunity to continue to contribute and serve the Special District Region 6; therefore, I ask for your ongoing support and vote.

ELECT ARLENE SCHAFER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION REGION 6, SEAT C

Arlene Schafer—Director Costa Mesa Sanitary District



PREVIOUS CSDA EXPERIENCE

- ◆ Board President (2009)
- ◆ Board Vice President
- ◆ Board Secretary
- ◆ Finance Corporation
- ◆ Task Force Committee
- ◆ Legislation Committee
- ◆ Fiscal Committee
- ◆ Membership Committee
- ◆ Recruitment & Planning Committee

I would be honored to serve as your representative on the California Special Districts Association (CSDA) Board of Directors Region 6, Seat C. I believe my 24 years of experience as a local government leader that includes 15 years serving on CSDA in a variety of different capacities makes me the best candidate. In recent years, special districts have been scrutinized by the State legislature, grand juries and the press, which is why I believe it's important for CSDA to continue serving as an advocate for special districts by informing the legislature and the public the important and essential services we provide to our communities. Furthermore, I believe it's important for special districts to demonstrate good governance that will help earn the public's trust. If elected, I will work with the Board and staff to ensure cost efficient programs, education and training seminars are still available to you.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 16 years. CMSD provides solid waste and wastewater collection services to over 116,000 residents residing in the City of Costa Mesa and portions of Newport Beach and the unincorporated Orange County. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence and most recently, CMSD received Gold Recognition in Special District Governance.

If elected, I will continue to promote CSDA benefits to special districts and I will work collaboratively with CSDA Board of Directors on finding partnership opportunities for different services to help avoid membership dues from increasing. I believe my experience, knowledge and commitment to special districts will enable me to represent you well. Please vote for Arlene Schafer by **August 1, 2014**.

April 17, 2014

Candidate Statement


When I was first elected in 2007, I realized I knew nothing about being an elected official.

California Special Districts offered the Governance Academy. I graduated your classes and feel the opportunity allowed me to be a better citizen as well as a better Director for my water agency and my community. I have since taken your numerous online classes to keep up to date.

It would be my Honor to be the Candidate for our region and be able to contribute to the CSDA and therefore my constituents.

Thank you for this opportunity.

Sincerely,


Judy Corl-Lorono

President of Board of Directors

Bighorn Desert View Water Agency



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040
Phone: (619) 562-0096 Fax: (619) 562-4799
Website: www.rcdsandiego.org

ELECT SHERYL LANDRUM CALIFORNIA SPECIAL DISTRICTS ASSOCIATION REGION 6, SEAT C



**Sheryl Landrum
District Manager**

CSDA member since 2009
CARCD member since 2009
RCD Employee since 2009
Small business owner 2004-2009
Controller/Accountant/Office Manager 1986-2012

My name is Sheryl Landrum and I am the District Manager of the Resource Conservation District of Greater San Diego and an Executive Director of the Fire Safe Council of San Diego County. It would be a privilege to serve as your representative on the CSDA Board of Directors for Region 6 and I promise to work hard to fulfill the CSDA's vision and goals.

As the District Manager of the RCD, our programs provide San Diego communities with educational and technical assistance in conservation/resource management. The RCD also manages the programs and funds of the Fire Safe Council of SD County which strives to keep San Diego fire safe.

For the past eighteen months, I have been working with the California Association of Resource Conservation Districts to develop a strong vision, standards of excellence, and messaging for RCDs to deliver to our communities and our legislators. I would like to aid the CSDA in its quest for respected acknowledgment as well.

This May I gave testimony before the Assembly and Senate Budget Committees for the release of 10 million dollars in State Responsibility Area fees. I also met with numerous other legislators to promote funding for Special District work as well. I am honored to advocate for Special Districts and to ask for funding for our much needed programs and services.

I am hard working and dedicated to excellence. My RCD's management of USFS grant funds is held as the standard of excellence by the USFS grant clearing house and my work with the SD County Fire Authority led them to ask for a long term MOU between our two agencies. I will bring the same level of excellence to the Board of the CSDA and respectfully ask for your vote.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Sheryl Landrum".

Sheryl Landrum, District Manager and Executive Director

Dan Kirby

President, San Gabriel Valley Mosquito and Vector Control District

Dan Kirby is a life-long Southern Californian and was appointed to the Monrovia City Council in March of 2003. After serving for two years, he was elected outright by a margin of three to one in 2005. He was appointed to the San Gabriel Valley Mosquito and Vector Control District (SGVMVCD) in 2004 and now serves as its Board President. During his time in public office, Dan has built solid relationships with lawmakers locally and in Sacramento.



In addition to serving as President of the board, Dan serves as the Chair of the Personnel and Legislative Committees at the District. He participates regularly at the MVCAC Legislative days in Sacramento and represents SGVMVCD at state conferences.

Dan often refers to himself a life-long learner and demonstrates that with his passion is youth and education. He has worked with children at Kare Youth League in Southern California for over 35 years and has taught in the classroom at Rio Hondo Preparatory School in Arcadia since 1985.

As a youth counselor, Dan has travelled with students on educational tours, visiting no less than 48 states, six Canadian Provinces, and Baja California, Mexico.

Dan also has business experience. In 1985 Dan opened a graphic design, commercial printing and sign company, which he still manages today.



Wash Plan Update

June 5, 2014 through July 2, 2014



The Wash Plan Task Force met on June 4th and received an update on activities. The Task Force also provided direction to staff on a number of issues. They requested that staff finalize the covered activities in the HCP and requested that additional activities be covered in later plan amendments. They also requested that staff add an additional covered species, the cactus wren, to the Plan. Although not currently listed as a Threatened or Endangered species, it is likely that the wren will be listed during the 30 year duration of the HCP. Finally, they requested that staff convene a group of technical experts to address protection and enhancement of spineflower populations.

Staff received comments on the preliminary impacts analysis presented at Wash Plan Task Force Meeting. Several entities have changed project conditions and others have provided additional clarifying information. Additionally, staff met several times with the miners to finalize the footprint for additional mining and additional conservation. Wash plan project descriptions were modified to include areas where mining previously occurred and will be resumed. In some areas, vegetative cover supporting kangaroo rats may have become re-established and this modification will cover possible loss of rat habitat in those instances. Wash Plan boundaries were adjusted to ensure that projects were included in their entirety. Staff is currently developing a database similar to the covered activities database that summarizes conservation and mitigation activities.

Most of the biological and ecological work supporting the addition of the cactus wren was completed in June. Staff completed a “windshield survey” identifying habitat suitable for cactus wren. Additional survey data was collected from the US Geological Survey and from the CA Department of Fish and Wildlife. Staff worked with consultants to develop and complete a detailed habitat survey on the Wash Plan property. Cactus wren appears to be very successful on District property; however, the species is declining through much of its range.

Staff worked with our Federal Partner to develop the Habitat Management Plan (HMP) portion of the HCP. This section summarizes the activities that will be undertaken to manage and restore habitat in the Wash Plan area. Staff compiled a list of experts on the spineflower to provide input on the development of management strategies to directly address issues specific to that species. The group will meet in July and possibly in August.

Staff met with Federal partners to develop a strategy for the environmental documents needed to implement the Wash Plan. The Fish and Wildlife Service and the Bureau of Land Management will develop a joint supplemental Environmental Impact Statement (EIS) to be prepared in tandem with a supplemental Environmental Impact Report (EIR) to meet California requirements. A draft Notice of Intent (NOI) has been prepared for review and comment by the Federal partners. This document will be published in the Federal Register and is the first step in environmental compliance.

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 6/1/2014
To: 6/30/2014



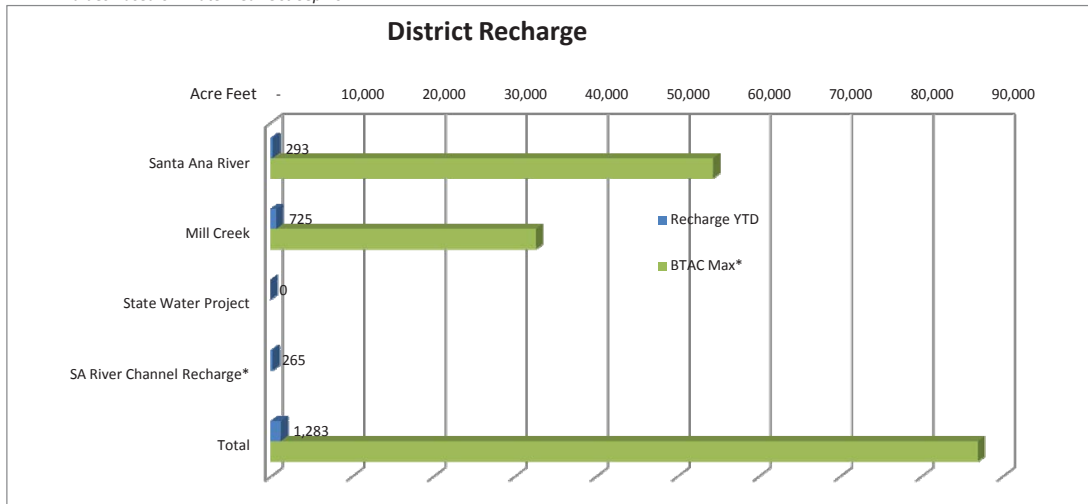
	June				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	0.0	0	293	54,375	1%
Mill Creek	0.0	0	725	32,625	2%
State Water Project	0.0	0	0	NA	NA
In River Channel Recharge**	0.0	0	265	NA	NA
Total	0	0	1,283	87,000	1%

Values in Acre Feet

*BTAC Revised Max in October 2012

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2014





General Manager's Report

For June 7 to July 2, 2014

Daniel B. Cozad

The following report covers the three weeks between meetings and the efforts and activities during the reporting period.


- 1. Water Conservation – Plan Goal 1** – Water recharge related work was largely maintenance and reconstruction of impacted facilities. District Staff are planning with great high hopes for winter storms. Planning for Mill Creek diversion that has had difficult operations in storms in the past year. Staff is about 50% complete with cleanout work in basins, canal clearing and other maintenance in both Mill Creek and in Santa Ana Spreading grounds. We have augmented our regular staff with temporary labor to assist in a major cleaning.

Staff awarded and is working with the consultant for Mill Creek Maintenance Permitting with California Department of Fish and Wildlife. This effort includes maintenance activities in Santa Ana Spreading Grounds that will coordinate with the HCP as well as our work in Mill Creek.

Construction support for the Enhanced Recharge facilities and replacement of the culvert under the new Greenspot Road is completed. This project work is going very efficiently and the undercrossing is more than double the existing culvert's capacity. This upsizing made possible by cooperation from the City of Highland and approximately \$30,000 from SBVMWD. Finally the Bridge crossing the Santa Ana River is moving along well, a photo included on page 3.



- 2. Personnel/Administration/Staff – Plan Goal 6** – Staff evaluation and annual reviews were completed in June along with changes to salary for COLA and merit increases in accordance with the budget and District policy.
- 3. Finance/Budget/Audit – Plan Goal 6** – Close of year work is scheduled for the first full week of July and Audit efforts are planned for mid-July. The audit is expected to be completed in early September for presentation to the Board at their regular September meeting.
- 4. Facility Maintenance - Plan Goal 1** – Staff worked with contractors and permittees for their on-site field work, as well as aggregate management by Upland Rock and Munoz Construction. Staff also coordinated with Upland Rock on material processing licenses and received payments for material sales. Staff issues a notice to Ranch Rock for removal of stored materials that are no longer under access permit.

5. **Wash Plan** – *Plan Goal 2* – June continued the rapid pace of meetings and planning for the Task Force meeting on June 4th and follow-up from this meeting. Several meetings with USFWS, CDFW, BLM, many project proponents and consultants are keeping the efforts on track. Board Members presented the Wash Plan at the Highland Chamber on June 24, 2014.
6. **Mining** – *Plan Goal 2/3* – Management and District Counsel are working with CEMEX to set the royalty market rate under the terms of the Agreement. District staff and CEMEX Management also reviewed mining operations and future options for agreements.
7. **East Branch Extension** – *Plan Goal 7* – Staff continues to work closely with DWR, contractors and SBVMWD on field activities, coordinating maintenance, management of facilities. Construction of replacement facilities by DWR as part of the East Branch Extension II, is back on track with the revised design, forms and concrete. Mill Creek Spreading Grounds excavation and pipe construction is mostly completed above Garnet. Testing of replaced facilities will continue when water is available. Work ongoing below (west of) Garnett. Staff is working with DWR on several claims and issues and is participating in monthly coordination calls until issues are resolved to insure we are ready for water in the fall.
8. **Collaborative Enhanced Recharge Project** – *Plan Goal 7* – Coordination and cooperation with California Department of Fish and Wildlife permitting and environmental habitat issues related to the Wash Plan occurred. MOU with BLM for construction of enhanced recharge operations will be discussed in July as staff works to finalize the agreement. Staff coordinated changes to the culvert design with the City of Highland for the Greenspot Road/Bridge culvert replacement and upsizing which construction is mostly complete as shown in item 1 above.
9. **Property/Redlands Plaza** – *Plan Goal 3* – Staff received quotes and managed the first tree trimming of the Redlands Plaza trees in many years. The Contractor and staff coordinated with neighbors and tenants. Staff is still obtaining quotes for landscaping updates for Redlands Plaza in coordination with City of Redlands Municipal Utilities for drought tolerant landscape. Staff to meet with the City of Redlands on several issues including the new sign. Staff attended, on behalf of tenants, a meeting about the City transportation construction of Redlands and Alabama/Colton.
10. **Public Outreach and Legislative** – *Plan Goal 4* – Staff coordinated meetings with partners related to Wash Plan, Enhanced Recharge, water management, drought, and groundwater issues, Board recommendations to the BTAC and USAWRA as well as Engineering Committee and USFWS, BLM and CDFW for Wash Plan and Mill Creek issues. Staff participated in meetings with SAWPA, SB County Flood, cities, and other

water districts including EVWD, developers and others throughout the region. Staff prepared and proved a tour of District Facilities for Western Municipal Water District.

11. Current Board Action Implementation – Plan Goal 3 – Staff is implementing the priorities and prepared project plans for trails and stormwater capture studies. Student interns will be working on trail planning, later in July and August. Field staff are working with the City of Redlands, County of SB on limiting trespass onto District Lands. Staff has a design for review with SBC Flood Control to review Mill Creek debris solutions for additional recharge in Mill Creek. Staff participated in the coordinated drought messages and communications program. Staff attended EVWD Special Board Meeting related to siting of a potential waste water reclamation plant. Staff presented the Board’s recommendation to the BTAC Engineering Committee, Drought Task Force and the Upper Santa Ana WRA. A summary of responses is attached to the report.

12. Computer and IS – Plan Goal 6 – Staff updating the oldest office computers and GIS computer to increase efficiency and update the field office computer.

13. Future Board Activities – Expected short term items for consideration

- a. Year End pre Audit work to begin in early July
- b. Plunge Creek Contract and Request for Proposals for Engineering Support
- c. Ad Hoc Audit Committee Meeting in August

14. District Successes –

- a. District was awarded the CSDA/SDLF Transparency Certificate and the District of Distinction Accreditation. These required much work and dedication of Board and Staff. Both are significant demonstrations of the Districts commitment to best industry practices.
- b. Good construction progress by the City of Highland for the new Greenspot road bridge crossing the Santa Ana River, photo shown below.





SBVWCD ORGANIZATIONAL DEVELOPMENT

Preliminary District Policy Principles/Statements

1. Water Recharge facilities and management to benefit the basin for the region and Land Resource Management are Job #1!
2. Undertake all actions and efforts in an open, responsive fair and transparent manner
3. Seek and support honest dialog and communications with our communities on all water and District issues, even difficult ones
4. Continuously maintain open working relationships with all partners, water, community, regional, state and federal
5. Operate and manage lands properties and facilities as safely, efficiently, and sustainably as possible
6. Forecast and maintain fair and affordable groundwater charges, which cover District Groundwater Enterprise costs
7. Seek, train, and retain excellent staff, utilize highly qualified consultants contractors and quality suppliers
8. Seek to understand and support the needs and plans of the communities we serve
9. Participate in regional and statewide water and habitat related efforts of high value to the District, and support or oppose legislation and policy in accordance with these principles
10. Continually evaluate our strategies, policies, technology and performance to seek opportunities for improvement



Board Member Meeting Report

Date: DECEMBER 2, 2013
01-19-2013

Meeting Name: BOARD MEETING BTAC

Meeting Location: VALLEY DISTRICT OFFICE

Meeting Purpose and Value to District:

TO MAINTAIN AN AWARENESS OF TECHNICAL
ISSUES AFFECTING THE BUNCHER HILL BASIN

Significant or Notable Meeting Actions/Issues of Interest for the Board

- STATE AND GEOSCIENCE GROUND WATER MANAGE-
MENT PLAN DISCUSSED
- DEWATERING PLAN PRESENTED
- .

Recommendations or Concerns

DISTRICT SHOULD PLACE EQUAL EMPHASIS ON
LOW WATER AS IT DOES ON HIGH WATER

Member or Members Attending

RALEY

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Board Member Meeting Report

Date: DECEMBER 12
SEP 23, 2013

Meeting Name: SBVMWD ADVISORY COMMITTEE

Meeting Location: SBVMWD OFFICE

Meeting Purpose and Value to District:

AS DESIGNATED ALTERNATE I NEEDED TO BE
INVOLVED ON A REGULAR BASIS TO ENSURE
ACTIVE PARTICIPATION

Significant or Notable Meeting Actions/Issues of Interest for the Board

- ACWA STATEWIDE WATER PLAN WAS DISCUSSED
TO INCLUDE 15 ACTION ITEMS - LETTERS OF SUPPORT
REQUESTED
- BTAC 2014 WATER MANAGEMENT PLAN REVIEWED
AND COMMITTEE RECOMMENDED ACCEPTANCE
- SBVMWD KERN DELTA AND POSSIBLE BIG BEAR
STORAGE REVIEWED

Recommendations or Concerns

SEND LETTER TO SUPPORT ACWA PLAN

Member or Members Attending

DIRECTOR RALEY AND PRESIDENT CORWELL

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Board Member Meeting Report

Prepared by: David E. Raley

Date: March 13, 2014

Meeting Name: SBVMWD Advisory Commission on Policy

Meeting Location: Valley Headquarters

Meeting Purpose and Value to District:

Committee provides information and support on area water policies

Significant or Notable Meeting Actions/Issues of Interest for the Board

DISCUSSED WATER SUPPLY CONTINGENCY PLANNING
REVIEWED THE CALIFORNIA STATEWIDE GROUNDWATER
ELEVATION MONITORING (CASGEM)
LEAST VALLEY GAVE AN EXCELLENT PRESENTATION
ON THEIR OPERATIONS
THE STATUS OF THE 2014 REGIONAL WATER MANAGEMENT
PLAN WAS REVIEWED

Recommendations or Concerns

NONE

Member or Members Attending

Directors Raley and Corneille

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Board Member Meeting Report

Prepared by: DAVID E RALEY

Date: APR 2, 2014

Meeting Name: SB VALLEY MWD ENGINEERING COMMITTEE

Meeting Location: SBV MWD OFFICE

Meeting Purpose and Value to District:

VALLEY BOARD TO DISCUSS (CONSIDER) 2014
WATER SUPPLY CONTINGENCY PLANS, PROPOSED SANTA
ANA RIVER HABITAT CONSERVATION PLAN

Significant or Notable Meeting Actions/Issues of Interest for the Board

THE BOARD SUPPORTED A PLAN TO REACTIVATE
(UP TO \$750,000) 5 WELLS TO PROVIDE
FOR NEEDS AS A RESULT OF STATE WATER
REDUCTIONS.

THIS COULD LEAD TO ADDITIONAL EXTRACTIONS
FROM ALL READY LOW BASIN LEVELS.
NEEDS IS THE ED

Recommendations or Concerns

THE WATER COMMUNITY SHOULD ESTABLISH
AN OPTIMUM BASIN LEVEL AND PROVIDE A
FUNDING SOURCES TO PURCHASE WATER TO MAINTAIN
AN OPTIMUM LEVEL

Member or Members Attending

RALEY

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Board Member Meeting Report

Prepared by: David E. Raley

Date: May 5, 2014

Meeting Name: Basin Technical Advisory Committee Meeting

Meeting Location: Valley Offices

Meeting Purpose and Value to District: To participate in the operation of the Bunker Hill Basin and consider the proposed actions.

Significant or Notable Meeting Actions/Issues of Interest for the Board

- Approved Redland's Recycle Enhancement and Yucaipa's Climesa recycled water conveyance project.
- Adhoc Committee met on April 22, 2014 to work on resolving Pass Agencies issues on concern State Water distribution. Not sure what the core issue is. Discussion assumed we all knew.
- Discussed status of Ground Water Management, but nothing definitive except ongoing meetings with stake holders. RFP has been issued for contractor to integrate the Chapters of the IRWIMP to make into a consistent document.
- Mentioned that State Water allocation was likely to be 5%.

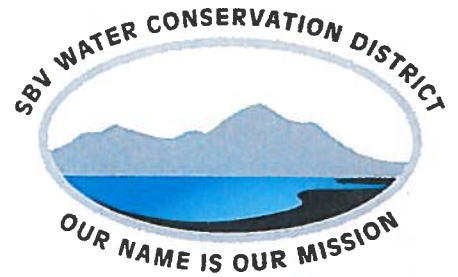
Recommendations or concerns

None

Member or Members Attending

Director Raley

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Board Member Meeting Report

Prepared by: DAVID E. RALEY

Date: MAY 12, 2014

Meeting Name: SBVWD B/D Workshop

Meeting Location: VALLEY OFFICE

Meeting Purpose and Value to District:

DROUGHT ISSUES AND SBVWD GM PRESENTATION

Significant or Notable Meeting Actions/Issues of Interest for the Board

A REVIEW OF BTAC DROUGHT/CONVERSATION
OUT REACH PROGRAM

SBVWD GM DROUGHT PRESENTATION PRESENTED
WELL AND VALLEY BOARD WAS VERY
SUPPORTIVE

PFM ASSET MANAGEMENT PRESENTED AN
INTERESTING PROGRAM OF VALLEY'S INVESTMENT PROGRAM
AND CURRENT INTEREST RATE STRUCTURE.

Recommendations or Concerns

CONSERVATION DISTRICT SHOULD ESTABLISH A
FOLLOW UP EFFORT TO PROMOTE OUR RECOMMENDATIONS.

Member or Members Attending

RALEY

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Board Member Meeting Report

Prepared by: M. Aranda

Date: 6/24/2014

Meeting Name: OUTREACH COMM. SBVWCD

Meeting Location: DISTRICT OFFICE

Meeting Purpose and Value to District:

DISCUSS OUTREACH PROGRAM FOR SBVWCD

Significant or Notable Meeting Actions/Issues of Interest for the Board

MATTERS DISCUSSED

1. REVIEW OF OUTREACH EFFORTS & REGION WIDE DOCKWATER UPDATES
2. JEFF BECKER: REPORT ON WATSH PLAN (ON SCHEDULE)
3. DISCUSS SUPPORT OF BOYSCHOOS REQUEST FOR PACTI PARTICIPATION
IN THEIR UPCOMING JANTORE
4. DISCUSS BANO EXPO

Recommendations or Concerns

FOLLOW-UP ON BANO EXPO

Member or Members Attending

John Longville, M. Aranda

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Board Member Meeting Report

Date: JUNE 2, 2014

Meeting Name: BTEC

Meeting Location: MUNI OFFICE

Meeting Purpose and Value to District:

Regular Monthly Meeting re: All technical matters
of water resources in S.B.

Significant or Notable Meeting Actions/Issues of Interest for the Board

1. Presentation Water Smart Smart Sprinkler
2. Report on the Update of the Upper Santa Rosa Water
Integrated Regional Water Management Plan
3. Report from Water Conservation Committee
4. Discussion of State Water Project Allocation
Availability
5. Update on SAR Habitat Conservation Plan
6. Emergency Response to Ash & Lava Eruptions
see Attached: Agenda

Recommendations or Concerns

Follow-up on report

Member or Members Attending

Melody, Das Crat, Manny

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Basin Technical Advisory Committee

Meeting No. 71

AGENDA

San Bernardino Valley Municipal Water District
380 E. Vanderbilt Way
San Bernardino, CA 92408

June 2, 2014, 1:30 p.m.

Bear Valley Mutual
Water Company

City of Colton

East Valley Water District

City of Loma Linda

City of Redlands

City of Rialto

City of Riverside

San Bernardino County
Flood Control District

San Bernardino Municipal
Water Department

San Bernardino Valley
Municipal Water District

San Bernardino Valley
Water Conservation District

West Valley Water District

Western Municipal
Water District

Yucaipa Valley
Water District

- 1) Call to Order/Introductions
- 2) Approval of Minutes
 - A. May 5, 2014 Meeting (Page 3)
- 3) New Business
 - A. Presentation from Phil Levinson on WaterSmart Software
- 4) Old Business
 - A. Report on the Update of the Upper Santa Ana River Watershed Integrated Regional Water Management Plan
 - B. Report from the Engineering Subcommittee
 - C. Report from the Water Conservation Subcommittee
 - D. Report from the Project Implementation Group
 - E. Discussion of State Water Project Allocation Supply Availability
 - F. Update on Santa Ana River Habitat Conservation Plan
 - G. Emergency Response Network of the Inland Empire

380 East Vanderbilt Way
San Bernardino, CA 92408
909.387.9200 ph
909.387.9247 fax
www.sbvwmwd.com

Tom Crowley, Chair

Greg Gage, Chair
Project Implementation Group

Matt Litchfield, Chair
Engineering Subcommittee

Bob Tincher, Chair
Conservation Subcommittee

Basin Technical Advisory Committee

5) Other Business

Bear Valley Mutual
Water Company

A. Confirm Next Meeting Date of July 7, 2014 at 1:30 p.m.

City of Colton

East Valley Water District

6) Adjourn

City of Loma Linda

City of Redlands

City of Rialto

City of Riverside

San Bernardino County
Flood Control District

San Bernardino Municipal
Water Department

San Bernardino Valley
Municipal Water District

San Bernardino Valley
Water Conservation District

West Valley Water District

Western Municipal
Water District

Yucaipa Valley
Water District



Board Member Meeting Report

Date: June 4, 2014

Meeting Name: Loma Linda Chamber of Commerce

Meeting Location: Loma Linda City Hall

Meeting Purpose and Value to District: Regular Bi-Monthly meeting of chamber

Significant or Notable Meeting Actions/Issues of Interest for the Board

Speaker: Chef Donald Egger CEO of
Community Health Education School (CHEE)
Chef Egger teaches his special plan for paper
to lead a healthier and ^{longer} happier life through ~~very~~
TASTY food and efficient menu planning and
preparing

Recommendations or Concerns

Don't close for families save lot of
and prepare food for you for if

Member or Members Attending

None

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Board Member Meeting Report

Date: 6/5/2014

Meeting Name: Leadership Breakfast

Meeting Location: Clermont

Meeting Purpose and Value to District:

Bi-Annual Meeting of 3-Valley Water District leadership program on significant water issues

Significant or Notable Meeting Actions/Issues of Interest for the Board

Speaker: Ron W^H 25 yrs in Waste Water - ^{West Basin} ^{muni water} ^{District}
Direct Potable Reuse: "Beyond The YUCK FACTOR"
1. Water scarcity is not global
2. Calif is worst Drought
3. Desalination Project: Must
4. Ground Water Replenishment a Must
5. Water Reliability by 2020

Recommendations or Concerns

Must change attitude of Calif's people about water. Its serious drought must adjust lives to that fact.
Inform our public

Member or Members Attending

Henry

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Board Member Meeting Report

Prepared by: M. Hernandez

Date: 6/12/2014

Meeting Name: Upper Santa Ana

Meeting Location: District Office

Meeting Purpose and Value to District: Monthly meeting of Upper Santa Ana
held at District office

Significant or Notable Meeting Actions/Issues of Interest for the Board

1. Dan of SBVWCD: Reported on Brex Sub-Committee on Out-Reach
2. M. Hernandez Reported on Recent Legislation. Emphasis: Bond/Need to inform public of new water conservation of water
3. G.M. of Muni: gave up-date of Muni's activities
4. Action: Invite Legislators: Ed Navarro & Ayala for responsible to do

Recommendations or Concerns

Good Meeting.

Member or Members Attending

Melody, Dan, and Hernandez

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Board Member Meeting Report

Date: 6/13/2014

Meeting Name: Sp Special District Education Comm

Meeting Location: Summit: OSDA Headquarters

Meeting Purpose and Value to District:
Upon my being on Committee of
Activities Organization

Significant or Notable Meeting Actions/Issues of Interest for the Board

- Items Discussed
1. Legislative Day: Went with I
participated in USIS D Legislators
 2. Used for more classes for special District
 3. Need to go w/me Topic: Example: Drought
 4. Discuss line up for fall conference in
Palm Springs
 5. Review of Attendance & Financials
see Attached Agenda

Recommendations or Concerns

Upon legislative day. Pick topics that
are legislative can get heard

Member or Members Attending

Garry Hunt

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**California Special
Districts Association**
Districts Stronger Together

EDUCATION COMMITTEE

June 13, 2014

1112 I Street, Suite 250, Sacramento, CA 95814

12:30 p.m. – 3:30 p.m.

Call-in: (888) 394-8197 Passcode: 995510

Item 1: Welcome

- a. Introductions

Item 2: Consent Calendar

- a. Approval of 3/14/14 minutes

ACTION

Page 2

Item 3: Review of 2014 Attendance & Financials

- a. 2014 Attendance Tracker
- b. Professional Development Financials

INFORMATION

Page 5

Item 4: Special Districts Legislative Days

- a. Evaluation Summary

INFO/DISCUSS

Page 9

Item 5: Annual Conference & Exhibitor Showcase

- a. 2014 Conference Postcards
- b. Conference Highlights Presentation

INFORMATION

Page 12

Item 6: General Manager Leadership Summit

- a. Conference Brochure

INFORMATION

Page 13

Item 7: 2015 Class Schedule

- a. Results of Pro. Dev. Survey
- b. Rating Sheet

INFO/DISCUSS

Page 14

Item 8: Other Conferences

INFORMATION

Page 44

Item 9: Press Release Templates

- a. Conference Event Template
- b. Webinar Template
- c. Workshop Template

INFO/DISCUSS

Page 45

Item 10: Additional comments

Verbal

Item 11: Adjourn

Next Meeting: Friday, October 31 via conference call



EDUCATION COMMITTEE – DRAFT MINUTES

March 14, 2014

Conference Call

10:30 AM – 12:00 PM

IN ATTENDANCE	ABSENT	STAFF
Vincent Ferrante, Chair Sherry Sterrett, Vice-Chair Manuel Aranda Jeff Bowman Stanley Caldwell Paula de Sousa Sarah Evinger Grant Goold Beverli Marshall Gil Navarro Emmet O'Grady Tim Ruiz Mike Scheafer Ed Sprague Elaine Sullivan Maureen Toal (sub)	David Aranda Marty Boyer Greg Harman Brent Ives Donna Leatherman Al Morrisette Yessenia Parra Martin Rauch Ken Robbins Jane Rozanski Kristianne Seargeant David Warner Deborah Wilder Michael Willihnganz	Neil McCormick, Executive Director Megan Hemming, Professional Development Director Charlotte Lowe, Executive Assistant

1. Welcome

1a. Introductions – Education Committee Chair Vincent Ferrante called the March 14, 2014 Education Committee meeting to order at 10:30 AM. Executive Assistant Charlotte Lowe took roll call of committee members in attendance.

2. Consent Calendar

2a. Approval of 1/17/14 Minutes:

MOTION: Tim Ruiz moved to approve the consent calendar as presented.

SECOND: Elaine Sullivan

VOTE: unanimous

3. Review of 2014 Attendance & Financials

Professional Development Director Megan Hemming reviewed the 2014 Education Attendance Tracking Report as presented with the following updates:

- 42 attendees at the 3/13/14 New Developments under PEPRA webinar
- Staff trying to further promote the Talent Management webinar to be held on 3/25/14 – sending out an e-Blast
- 15 attendees for the 3/27/14 Legislative Round-Up webinar which is free to CSDA members
- 165 attendees for the 3/18/14 SDRMA Safety/Claims Education Day event
- Over 80 attendees for the 5/20-5/21/14 Special Districts Legislative Days event

The Income Statement for Conferences/Webinars/Workshops was also included for information, as of February 28, 2014.

4. CSDA Annual Conference & Exhibitor Showcase

Professional Development Director Hemming stated that at the previous Education Committee meeting, a sub-committee was formed to review potential keynote speakers for the upcoming Annual Conference. This sub-committee is scheduled to meet Thursday, March 20th from 10:00 – 11:00 AM. Beverli Marshall asked to be



Board Member Meeting Report

Date: 6/14/2014

Meeting Name: Carpas Hill Church

Meeting Location: Carpas Hill Church Zone Leader

Meeting Purpose and Value to District:

Preservation of Value of Water
Entitled, "Water, Water, Where's the Water"

Significant or Notable Meeting Actions/Issues of Interest for the Board

Presented To Audience
1) Learn their water cover
2) Cabl's Water System
3) 80 Acres Dred
4) Need for conservation

Recommendations or Concerns

Presentation was well received, Judge
for question asked
asked to return report 11:30 Saturday
9 July. will do

Member or Members Attending

Member A

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Board Member Meeting Report

Prepared by: M. ARANDA

Date: 6/16/2014

Meeting Name: SPECIAL DISTRICTS

Meeting Location: ONTARIO/PANORAMA

Meeting Purpose and Value to District: Monthly Meetg of S. Dist.

Speaker: Professor from Carroll Coll. B.

Significant or Notable Meeting Actions/Issues of Interest for the Board

Topic: Styles Most Commonly Described by Leadership Theories

1. Laissez-faire: Passes on responsibility
2. Director: Tells subordinates what to do
3. Supporter: Considers needs of others
4. Participative: Consults w/ subordinates
5. Delegative: Let subordinates decide
6. Strategic

See attached summary

Recommendations or Concerns

Excellent theories: A good leader has all these qualities

Member or Members Attending

Aranda, Mr. Donald

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Exhibit 2.4

Styles Most Commonly Described by Leadership Theories

Leadership style	Narrative description	Behavioral competencies
Laissez-faire	Passive indifference about task and subordinates; essentially a nonstyle	—
Directive	Letting subordinates know what they are expected to do; giving specific guidance; asking subordinates to follow rules and procedures; scheduling and coordinating	<i>Tasks:</i> monitor, plan operations, clarify roles, inform, delegate <i>People:</i> manage conflict, manage personnel change <i>Organizational:</i> general management functions
Supportive	Considering the needs of followers; creating a friendly work environment for each worker	<i>People:</i> consult (listen), coordinate personnel, develop staff, motivate, build and manage teams, manage conflict
Participative	Consulting with subordinates and taking their opinions into account; providing advice rather than direction; establishing a friendly, creative work environment for teams	<i>Task:</i> delegate. <i>People:</i> consult (discuss), coordinate personnel, develop staff, motivate, build and manage teams, manage conflict, manage personnel change
Delegative	Allowing subordinates relative freedom for decision making and freedom from daily monitoring and short-term review	<i>Task:</i> delegate <i>People:</i> develop staff, motivate
Achievement-oriented	Setting challenging task goals; seeking task improvements; emphasizing excellence in follower performance; showing confidence that followers will perform well	<i>Task:</i> clarify roles (goals), inform, delegate, problem solve, manage innovation and creativity <i>People:</i> consult, plan and organize personnel, develop staff, motivate, build and manage teams
Inspirational	Providing intellectual stimulation (for new ideas and processes); expressing confidence in subordinates and the organization; enhancing group motivation goals; charisma	<i>Task:</i> manage change <i>People:</i> build and manage teams, manage personnel change <i>Organization:</i> scan the environment, manage strategic planning, articulate vision, network and partner internally, make decisions, manage organization change
Strategic	Focusing attention on organizational matters in the environmental context in order to align the organization with the external environment, to retain or gain resources, or to maintain comparative or competitive advantage	<i>Organization:</i> scan the environment, handle strategic planning, articulate vision, make decisions, manage organization change
Collaborative	Focusing on representation, external partnering, external networking in order to build up a positive image, create goodwill, and enhance the professional or local community	<i>Task:</i> inform internally and externally <i>People:</i> consult (externally) <i>Organization:</i> network and partner
Combined	Using two or more styles simultaneously in a single fused style; for example, directive and supportive	—

Note: Behaviors in italics indicate a special emphasis or focus of the theory. Styles are not mutually exclusive categories; substantial overlap exists. Styles examined here are generally based on relatively holistic assessments. Leadership theories that examine “styles” from a relatively narrow perspective (e.g., risk aversion, change style, communication style, planning style, etc.) are not included.



Board Member Meeting Report

Date: 06/06/2014

Meeting Name: ACWA State Leg Committee

Meeting Location: ACWA / Sacramento

Meeting Purpose and Value to District:

To monitor legislation affecting the water industry which affects our District.

Significant or Notable Meeting Actions/Issues of Interest for the Board

SLC 6/6/14

Federal update
Feinstein Bill has passed senate, drought legislation.
WRDA bill
EPA issued draft rule on waters of the US

Drought Action Group, finalized report from group, final coming end of June.
Water Bond Survey. ACWA part of group poll. How does the drought effect bond.

2014 Water Bond Leg work update.

JRWMP, DWR approval, water commission approval, going to oppose. Delta Chapter biggest issue on the bond. We support Perea's Bill. Governor hasn't signed on yet to any bond.
Chromium VI update, OAL has approved legislation, positive discussions happening on violations.
State Budget Update, all last years work on getting clean water act to state board issue going forward in budget as trailer bill.
Groundwater Sustainability Legislation. Whitney. Board adopted work of groundwater sustainability task force recommendations. Dickinson using the base of these recommendations for his bill 1739. A lot of work left to be done, drafting not done, trying to work out concerns. 1168 are principle co authors with 1739 and looking to have consensus with language.

Recommendations or Concerns

Member or Members Attending

Melody McDonald

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Board Member Meeting Report

Date: 06/16/14

Meeting Name: Special Districts

Meeting Location: Ontario

Meeting Purpose and Value to District: .

Stay involved

Significant or Notable Meeting Actions/Issues of Interest for the Board

Professor Montgomery Van Wart Leadership CSU, Dept. of Public Administration, gave excellent presentation, see notes.
As leaders talk to your folks .
Be clear
Let it be
Directive, informational , structural
Authoritarian
Supportive style, don't get carried away.
All styles have strength and weaknesses
Groundwater Management basins meetings, Kathleen Rolling McDonald also reported on Senator Dickens ins Bill AB 1739 &
SB 614, stern warnings of consequences of these bills

Recommendations or Concerns

Yes AB 1739

Member or Members Attending

Melody McDonald, Manny Aranda

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Board Member Meeting Report

Date: 06/24/2014

Meeting Name: Highland Chamber of Commerce Lunch presentation

Meeting Location: EHR Clubhouse

Meeting Purpose and Value to District:

Keep community abreast of Wash Plan progress and history of our District.

Significant or Notable Meeting Actions/Issues of Interest for the Board

President Corneille and I gave a presentation on Wash Plan and history of the District.

Recommendations or Concerns

Member or Members Attending

Melody McDonald, Richard Corneille

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Board Member Meeting Report

Date: 06/27/2014

Meeting Name: ACWA State Leg Committee

Meeting Location: ACWA / Sacramento

Meeting Purpose and Value to District:

To monitor legislation affecting the water industry which affects our District.

Significant or Notable Meeting Actions/Issues of Interest for the Board

SLC June 27 2014

Federal update Feinstein pulled her bill, republicans adding to many trailers

Cindy Tuck

Water Bond Work bill still not good.

Rendens bill still working on. Governors proposal is out at 6 B, BDOF portion is out. not a bad bond. Likely to pass.

Groundwater, both bills in Appropriations 1168, and 1739. Conference committee call Monday Governance, definitions and plan requirements. Dave Orth and Whitney Wiley representing ACWA in discussions.

Danielle: Urban Water Conservancy and Curtailment of Diversion: Comment deadline extended. SB 104 monitoring issue.

Budget 108 Billion State Budget, economy rebounding. Leg Dems supported Governors conservative ideas.

Rainy day funds talked about like reserves, 250 million cap and trade, Budget trailer bills some resurfacing. SB 868 Groundwater trailer bill.

Annual Planning update, emails out to members and on web site and ACWA News. Sept 6th deadline.

Hand Carries AB1331 Rendens Oppose unless amended

SB 848 Oppose unless amended

SB 1168 Pavely's bill bad. Neither bill is moving forward groundwater surface water connection being worked on.

1739 Streamline adjudication, where did that come in from. A tool to get to the ultimate goal. 100 % contrary to any policy adopted. No discussions on re adjudication on adjudicated

basins. Existing Adjudicated basins will not be affected in 1739, 1168 streamline grays this and will affect adjudications

Support if amended stands. healthy discussion on this

Recommendations or Concerns

Yes AB 1739 Groundwater bill and all Water Bond Bills floating around.

Member or Members Attending

Melody McDonald

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GROUNDWATER LEGISLATION STAKEHOLDER PROCESS
SUSTAINABLE GROUNDWATER MANAGEMENT BILLS
(SB 1156, PAVLEY & AB 1739, DICKINSON)

Background

Beginning with the California Water Action Plan, the Administration has been advocating for comprehensive Legislation to address California's ongoing groundwater management challenges. These efforts included workshops, collaboration with various water interest groups and culminated with the release of a discussion draft of sustainable groundwater management legislation.

Concurrently, both Senator Pavley and Assembly Member Dickinson introduced bills this year to help achieve sustainable groundwater management across the state. Leadership in both houses have designated these two authors as lead in their respective houses for developing comprehensive groundwater management legislation. These two authors have further committed to working closely and collaboratively with both each other and the Administration to craft and enact comprehensive groundwater legislation this year.

Process

Senator Pavley, Assembly Member Dickinson, and the Administration are inviting you to participate in a public process to assist in melding the three proposals into a single package of bills to achieve sustainable groundwater management in California.

Please join us on Wednesday, July 2, 2014 at the CalEPA Building from 2:30pm to 4pm

Contact Information.

To indicate your interest in participation, or to ask any questions, contact any of the following:

- Dennis O'Connor Dennis.OConnor@sen.ca.gov
- Les Spahnn Leslie.Spahnn@asm.ca.gov
- Martha Guzman-Aceves Martha.guzman-aceves@gov.ca.gov

Water Action Plan Financing Act of 2014
\$6 Billion

Water Quality and Water Supply Reliability - \$1.5 B

- Drought management (DWR, DFW, SWRCB)
- Prevent and reduce groundwater contaminants and provide sustainable groundwater management support (technical assistance and planning grants for locals)
- Provide clean, safe and reliable drinking water to all Californians. (With minimum to leverage federal funds for safe drinking water and clean water programs.)
- Integrated regional water management (with minimum for direct expenditure for disadvantaged communities)
- Water conservation, wastewater treatment, water recycling and stormwater capture.

Watershed Protection, Watershed Ecosystem Restoration, State Settlements - \$1.5 B

- For water-related habitat and water quality in watersheds and for state settlement obligations including CVPIA

Storage - \$2 B

- For water storage projects continuously appropriated

Sacramento-Dan Joaquin Delta - \$500 M

- For Delta levee subvention programs/delta flood protection projects/ecosystem restoration and science related to the Delta Plan and Delta Reform Act

Statewide Flood Management - \$500 M

- Statewide flood management projects and activities

General Provisions

- Funding eligibility requires urban or agricultural water management plans and compliance with 2009 Water Conservation Act
- Bay Delta Conservation Plan neutral
- Protects existing water rights and reaffirms area of origin protections