



**BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, December 10, 2014 - 10:00 a.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. CONSENT CALENDAR**

- A. Approval of Board Minutes, November 19, 2014 ..... 4
- B. Approval of Expenditure Report, November 2014 ..... 13

**4. COMMITTEE REPORTS /ACTION ITEMS**

**Other Board Actions**

- A. UNAUDITED FINANCIAL REPORTS, November 2014 – 2 minutes (M#1305).....20  
*Presenter: Daniel Cozad*  
*Recommendation:* Review and approve the unaudited financials for November 2014.
- B. APPROVAL OF DISTRICT MEETING DATES - 2 minutes (M#1306).....26  
*Presenter: Daniel Cozad*  
*Recommendation:* Consider approval of District meeting dates as presented in the calendar.

- C. PLUNGE CREEK CONSERVATION DESIGN PROCUREMENT STATUS- 5 minutes  
(M#1307).....28  
*Presenter: Daniel Cozad*  
*Recommendation:* Receive and file this update on the procurement status of the Plunge Creek Conservation Design contract.
- D. STREAMBED ALTERATION AGREEMENT - 10 minutes (M#1308).....30  
*Presenter: Jeffrey Beehler*  
*Recommendation:* Receive and file update on Streambed Alteration Agreement with California Department of Fish and Wildlife.
- E. APPROVAL OF RESOLUTIONS IN APPRECIATION OF WASH PLAN TECHNICAL SUPPORT - 5 minutes (M#1309).....31  
*Presenter: Jeffrey Beehler*  
*Recommendation:* Review and approve Resolution No. 516 & 517 in appreciation of the technical support and volunteer services provided by Geary Hund of US Fish and Wildlife Service and Holly Roberts of Bureau of Land Management in connection with the Wash Plan.
5. **INFORMATION ITEMS:**
- A. Board Committee Reports Without Action – 5 Minutes
- B. Wash Plan Report – 5 Minutes .....34
- C. General Manager’s Report – 5 Minutes.....36
- D. Monthly Recharge Report – 2 Minutes .....40
- E. Future Agenda Items & Staff Tasks
6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**
- A. Board Member Meeting Reports - 10 minutes.....41
7. **UPCOMING MEETINGS:**
- |  |  |
|--|--|
| A. December 10, 2014                   | Holiday Luncheon, 12:00 p.m. (location TBD)  |
| B. December 11, 2014                   | Upper Santa Ana Water Resources Association, 9:30 a.m. at District Office  |
| C. December 11, 2014                   | Advisory Commission on Water Policy, 6:30 p.m. at Valley District  |
| D. December 15, 2014                   | Association of the San Bernardino County Special Districts Dinner, 6:00 p.m. at Yucaipa Valley Water District’s Crystal Creek Facility |
| E. December 16 2014                    | San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley District   |
| F. December 24-25, 2014                | Office Closed in Observance of Christmas Holiday   |
| G. December 31, 2014 – January 1, 2015 | Office Closed in Observance of New Year’s Eve and New Year’s Day   |

8. **CLOSED SESSION**

- A. The Board may convene in Closed Session under Government Code section 54956.8, to discuss real property negotiations, relating to lease terms on portions of property located in the Santa Ana River Wash, and depicted as “Cemex” in Figure 3.7 of the Final Environmental Impact Report for the Upper Santa Ana Wash Land Management and Habitat Conservation Plan, with CEMEX Construction Materials Pacific, LLC. Daniel B. Cozad and David B. Cosgrove are the negotiators for the District. Bryan Forgey, Scott Hess and Christine Jones are the negotiators for CEMEX.
- B. Under authority of Government Code section 54956.9 (d) (4), the Board may meet in Closed Session to decide whether to initiate litigation.

9. **ADJOURN MEETING.** The Board Workshop scheduled to begin immediately following this meeting and to the next regular Board meeting will be on January 14, 2015 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF November 19, 2014  
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
Manuel Aranda, Director  
John Longville, Director (Arrival 1:48 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

Jeremy N. Jungreis, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Jeff Beehler, Land Resources Manager  
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

Charles Roberts, Highland Community News  
Ron Coats, East Valley Water District

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

This item was taken out of order.

Director Longville requested to add "Approval of ACWA Fall Conference Travel Expenses" to the agenda as he had inadvertently missed the deadline for approval at the October 31<sup>st</sup> Board meeting.

**It was moved by Vice President McDonald and seconded by Director Aranda to add "Approval of ACWA Fall Conference Travel Expenses" to the agenda. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

### **3. CONSENT CALENDAR**

**It was moved by Director Aranda and seconded by Vice President McDonald to approve Consent Calendar Item A: Board Minutes, October 31, 2014 and Item B: Expenditure Report, October 2014. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Absent  
Director Raley: Yes  
Director Aranda: Yes**

### **4. COMMITTEE REPORTS/ACTION ITEMS**

#### **A. FIRST QUARTER FINANCIAL REPORT REVIEW, FY 2014-2015**

Vice President McDonald chaired the November 12<sup>th</sup> Finance & Administration Committee where they reviewed the first quarter financials for the current fiscal year. The new format was presented which rolls up general ledger accounts and provides subtotals as requested at the August 25<sup>th</sup> Committee meeting. Mr. Cozad indicated that the new report is included on package page 13 and summarizes both income and expenses. Mr. Cozad gave a brief overview of the new format indicating that the full break out is available for Board review upon request and requested any feedback from the Board. He indicated that in this quarter the District is under budget for expenses and on budget for revenue. The Board indicated they like the new quarterly financial report format. President Corneille stated that since the Board reviews and approves the detailed financials monthly that the new format provided is sufficient for quarterly financials. It was the consensus of the Board that the first quarter financials for FY 2014-2015 and new format for quarterly financials be received and filed.

## B. RESERVE IMPLEMENTATION AND TARGETS FOR 2014-2015

Vice President McDonald presented this item for discussion identifying revisions within the District and Enterprise Reserve Policy beginning on package page 16. Mr. Cozad reviewed in further detail where he indicated that the reserve targets are listed on page 21. He reviewed the following changes to reserves:

- Increase the Groundwater Enterprise Reserve target to 100% of the Groundwater Recharge Enterprise yearly operating budget to cover Mill Creek Diversion and Environmental permitting requirements to \$1.25 Million and transfer the remaining funding of \$339,449 to the Capital Improvement Reserve.
- Revision of the Capital Improvement Reserve to include capital repairs and equipment increase to \$400,000.
- Land Resources Reserve to maintain balance of \$968,387 to perform work needed on District lands and reassess after implementation of the Wash Plan
- Adjust OPEB Reserve to match the 2014 OPEB projected costs \$32,423 ratifying staffs action in June 2014.
- Delete Wash Plan Reserve because all debts to the District have been paid and reflect changes in accounting for the project.

**It was moved by Director Aranda and seconded by Director Raley to approve the revisions to the District and Enterprise Reserve Policy and FY 2014-2015 reserve implementation and target levels. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Absent  
Director Raley: Yes  
Director Aranda: Yes**

## C. STATEMENT OF INVESTMENT POLICY FOR 2014-2015

Vice President McDonald noted that the Committee reviewed the Statement of Investment Policy at the November 12<sup>th</sup> Finance & Administration Committee meeting and recommends approval of the minor revisions presented today. Mr. Cozad noted the addition of language in section 5 (6) of the policy as follows: "Any Investment which complies with the requirements of § 53600-53683 of the Government Code, if specifically authorized by action of the Board of Directors." The language has been added to allow the Board the legal authority to utilize specific methods of investment under government code; otherwise revisions are made by direction to executive staff to make the investments on behalf of the District. Brief discussion ensued. Director Raley noted that any change in investments must now come back specifically to the Board for approval prior to them being made with the addition of this language.

**It was moved by Director Raley and seconded by Director Aranda to approve the revisions to the Statement of Investment Policy for FY 2014-2015. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Absent**  
**Director Raley: Yes**  
**Director Aranda: Yes**

**D. UNAUDITED FINANCIALS, OCTOBER 2014**

**It was moved by Director Aranda and seconded by Director Raley to approve the Unaudited Financials for October 2014. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Absent**  
**Director Raley: Yes**  
**Director Aranda: Yes**

**E. DISPOSAL OF OBSOLETE EQUIPMENT**

Mr. Cozad stated that the District has accumulated obsolete equipment as listed on package page 33 at the Mentone Shop. President Corneille asked for additional information on the paper recorder listed. Mr. Cozad indicated that it is the old Steven's meter circular paper recorder which kept track of water flow. Several years ago these were replaced with electronic meters. Staff is seeking approval to dispose of the obsolete equipment.

**It was moved by Director Raley and seconded by Vice President McDonald to approve the disposal of obsolete equipment as listed on page 33. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Absent**  
**Director Raley: Yes**  
**Director Aranda: Yes**

**F. ACCESS PERMIT TO SPINIELLO CONSTRUCTION FOR ROCK DISPOSAL**

Mr. Cozad presented this item as a handout and PowerPoint presentation. The Access Permit under consideration will cover the transport and disposal of excess rock materials obtained by Spiniello Construction for work performed on EBX-2. There is approximately six acres of rock that they have generated through this project. Since Spiniello is unable to sell the excess rock at this time; they approached the District to see if we would take ownership of the materials. There are locations on the District's facilities that we have previously used for processing materials removed from the percolation basins that are shown on the map presented in green within PowerPoint. The hauling and disposal of materials is covered under DWR's existing EIR. Spiniello will be required to limit hauling to existing roads and material processing sites. These sites will also be reviewed by an environmental consultant to ensure they are clear of

endangered species and habitat. The materials will need to be moved by Monday, November 24<sup>th</sup>. The District is proposing \$0.50 a ton fee for acceptance of the material and \$7,000 cost for the environmental consultant and staff time. The tonnage of material is estimated at 50,000 tons of total material. Director Aranda asked if these materials would be stored in the District's basins. Mr. Cozad indicated that one rarely used basin is identified; the rest are in the processing areas. If the basin is needed it will not affect the percolation rate. He indicated that staff is working to ensure that there is no diminished capacity to recharge. Brief discussion ensued. Director Raley asked if the District would need another EIR. Mr. Cozad said there will be no need for another EIR since the activities are covered under DWR's EIR. President Corneille asked what the risks are. Mr. Cozad indicated that the permit will be negotiated to alleviate any major risks. The only added CEQA risk that staff can foresee is the protest period is extended from 30 days to 180 days. Mr. Jungreis of Rutan & Tucker indicated that there is additional language that will be included within the permit that requires Spiniello to indemnify the District. Additionally, proposed language from legal counsel identifying that any activities performed related to Access Permit with Spiniello is covered under Title 14, California Code of Regulations, §15162 is to be incorporated.

**It was moved by Director Raley and seconded by Vice President McDonald to authorize staff to execute an Access Permit with Spiniello Construction for the transport and disposal of rock from EBX-2; and approve the finding provided by legal counsel relating to the Final Environmental Impact Report certified by Department of Water Resources for EBX-2 under Title 14, California Code of Regulations, §15162; and providing Spiniello fully indemnifies the District. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

#### **G. AUTHORIZE CHANGE ORDER FOR ICF JONES & STOKES**

Mr. Cozad stated that work performed by ICF Jones & Stokes covered the Draft HCP process but contingency funds will need to be utilized to finalize the HCP. Staff has received a change order not to exceed \$85,000 that requires approval by the Board. All funds are budgeted within Wash Plan Enterprise and will be expensed from such. President Corneille asked if staff anticipates any additional change orders related to the Wash Plan. Mr. Cozad said there may be a small change order needed for RBF Consulting. Mr. Beehler stated that RBF Consulting is contracted through the Notice of Availability; they will prepare the draft, response to comments, public meetings, additional filings and Notice of Availability. President Corneille asked if there are any additional needs for consulting services. Mr. Beehler said there is additional support needed to prepare Implementation Agreement, but that will be relatively minor costs.

**It was moved by Director Aranda and seconded by Director Longville to authorize General Manager to execute a change order to ICF Jones & Stokes not to exceed \$85,000 to complete the Habitat**



**Conservation Plan for the Wash Plan project. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

#### **H. APPROVAL OF ACWA FALL CONFERENCE TRAVEL EXPENSES**

Director Longville requested approval to attend the ACWA Fall Conference with a two day registration and hotel stay. His estimated expenses are not to exceed \$1,350 for all expenses including per diem.

**It was moved by Vice President McDonald and seconded by Director Aranda to approve Director Longville's attendance at the ACWA Fall Conference and travel expenses in an amount not to exceed \$1,350. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

#### **5. INFORMATION ITEMS**

##### **A. BOARD COMMITTEE REPORTS-WITHOUT ACTION**

There were none.

##### **B. WASH PLAN REPORT**

Mr. Beehler noted that the "screen check" version of the HCP was presented at the October 10<sup>th</sup> Task Force meeting. Geary Hund's temporary position with FWS was terminated and he has now been hired on as a permanent FWS employee. During his 3-4 week furlough period Mr. Hund did spend some of his time working on the Wash Plan with staff as a volunteer. BLM staff retired early, but also worked with District staff and RBF Consulting scoping next steps and gathering information for the supplemental EIR/EIS. Staff prepared shape files and sent out to project proponents for their review and approval. Mr. Beehler will be working with Mr. Hund to support the PAR analysis which determines project costs. Director Longville recommended that the District prepare a resolution for Geary Hund of FWS and Holly Roberts of BLM for their voluntary support of the Wash Plan. President Corneille inquired as to if we received any comments on the HCP from any of the Task Force partners. Mr. Beehler indicated that staff received minor comments from the City of Highland, City of Redlands, and San Bernardino County Flood Control District regarding minor boundary and project modifications. President

Corneille asked if staff identified any remaining risk meeting the project schedule. Mr. Beehler indicated that the statutory review requirements of federal agencies are a risk and the BLM land transfer. Congressional action is the biggest risk; however the HCP can still be completed. There are elements of the land transfer that would not be able to be fully implemented if Congressional action, administratively, were not to take place. Director Raley's primary concern is the risk of costs from the project using District funds. Mr. Beehler indicated that upfront costs may be something that everyone will have to bare. President Corneille requested that an updated schedule be added to the Wash Plan Report for next month.

#### C. GENERAL MANAGER'S REPORT

Mr. Cozad indicated that the written General Manager's Report is included in the Board package on page 38. Work has been performed in Mill Creek area to keep water percolating. Mr. Cozad said that the drought tolerant landscape work at Redlands Plaza will begin next week in line with the rebate program the City of Redlands. In regards to the fencing that was approved by the Board; the District is waiting on permitting through the City of Redlands before they can move forward. The Trails Plan for the Wash Plan has been completed and distributed to the cities; currently awaiting comments. The City of Highland has selected District facilities in Santa Ana as their location for the April 2015 Trail's Day. No significant costs are anticipated to be incurred by the District. The City of Highland would like for us to present information on the Wash Plan and District functions at the event. There will be a meeting held in January 2015 to discuss in further detail. The new Ford F150 has been purchased. This item was received and filed.

#### D. MONTHLY RECHARGE REPORT

The monthly recharge report is included in package. Minimal recharge has been ongoing in Mill Creek.

#### E. FUTURE AGENDA ITEMS & STAFF TASKS

There were none.

#### 6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville made no report.

Vice President McDonald attended the October 7<sup>th</sup> SBVMWD Board Meeting. Items discussed included the groundwater levels and a cost sharing agreement. She also attended the October 21<sup>st</sup> and November 18<sup>th</sup> SBVMWD Board Meeting, and the BTAC meeting on November 3<sup>rd</sup>. Additional written reports are included in Board package.

Director Raley attended the Redlands Rise N Shine breakfast on November 7<sup>th</sup> where they discussed the Alabama Street realignment. The project has been delayed because SCE has taken longer than anticipated to move the poles. He attended the BBWM meeting on November 18<sup>th</sup>.

Director Aranda attended the USAWRA meeting where they discussed governance and restructuring. The USAWRA has appointed a subcommittee to review these issues. Director Aranda is scheduled to present to the San Bernardino Rotary Club on November 25<sup>th</sup>. Additional written reports are included in Board package.

President Corneille attended the LAFCO 101 seminar held at the CaLAFCO Conference. He attended a field meeting in Mentone with the Mentone Area Community Association (MACA), which IERCD also attended. They discussed the possibility of organizing a community garden on the vacant property next to the District's Mentone property. The garden would include vegetables and drought tolerant plants. President Corneille requested feedback from the Board. Director Longville indicated he is highly supportive of the garden. Director Raley said that if the group uses the City of Redlands water supply they will have to agree to be annexed. President Corneille stated that MACA is working to identify the feasibility and cost for a well or connect to the city's water supply. President Corneille noted that they will be visiting a similar project in Calimesa on Friday to discuss how they implemented their project. He also attended the EVWD Board meeting where they approved proceeding with the reclamation plant to be located at Sterling Avenue and 3<sup>rd</sup> Street in San Bernardino. Director Ron Coats of EVWD stated that the name of the reclamation plant will be *Sterling Recycled Water Center*. Additional written reports are included in Board package.

#### 7. UPCOMING MEETINGS

Mr. Jungreis noted that Rutan & Tucker will be hosting a forum on Groundwater Sustainability on December 8<sup>th</sup> at 12:00 p.m. at their Costa Mesa office and invited staff and Board to attend. Materials will be made available and forwarded to staff once they are completed. There will be additional water related discussed as well.

#### 8. CLOSED SESSION

**It was moved by Director Aranda and seconded by Vice President McDonald to adjourn to Closed Session. The motion was carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

General Counsel announced that the meeting will adjourn to closed session under all items posted on the published agenda.

At 3:47 p.m., the meeting reconvened into Open Session. Mr. Jungreis noted while in Closed Session under Government Code section 54957.1 there was no reportable action taken.

#### 9. ADJOURN MEETING

**It was moved by Director Longville and seconded by Vice President McDonald to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

At 3:48 p.m. the meeting adjourned to the next regular Board Meeting scheduled for December 10, 2014 at 10:00 a.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

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Daniel B. Cozad  
General Manager

# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
ACH0010	11/03/2014	Aranda, Manuel	1012 - Citizens Busine...		-623.93
			6401 - Directors' Fees	4-General Fund Ent.	591.00
			6410 - Mileage	4-General Fund Ent.	32.93
TOTAL					623.93
ACH0011	11/03/2014	Melody McDonald	1012 - Citizens Busine...		-2,377.19
	11/03/2014		6401 - Directors' Fees	4-General Fund Ent.	1,773.00
			6410 - Mileage	4-General Fund Ent.	108.64
			6425 - Meals	4-General Fund Ent.	19.20
			6415 - Air Fare	4-General Fund Ent.	446.10
			6420 - Other Travel	4-General Fund Ent.	25.25
			6435 - Conf/Seminar R...	4-General Fund Ent.	5.00
TOTAL					2,377.19
ACH0012	11/03/2014	Raley, David	1012 - Citizens Busine...		-788.00
			6401 - Directors' Fees	4-General Fund Ent.	788.00
TOTAL					788.00
ACH0013	11/21/2014	Aranda, Manuel	1012 - Citizens Busine...		-1,232.40
			6401 - Directors' Fees	4-General Fund Ent.	1,182.00
			6410 - Mileage	4-General Fund Ent.	50.40
TOTAL					1,232.40
PC 11.12.14	11/12/2014	Paychex	1012 - Citizens Busine...		-68.81
			6042 - Payroll Processing	4-General Fund Ent.	68.81
TOTAL					68.81
PC 11.26.14	11/26/2014	Paychex	1012 - Citizens Busine...		-71.91
			6042 - Payroll Processing	4-General Fund Ent.	71.91
TOTAL					71.91
19286	11/03/2014	Redlands Ford	1012 - Citizens Busine...		-4,000.00
			7230 - Field Equipment ...	1-Groundwater Ent.	4,000.00
TOTAL					4,000.00
19287	11/04/2014	ACWA	1012 - Citizens Busine...		-7,910.00
	10/23/2014		6093 - Memberships	4-General Fund Ent.	7,910.00
TOTAL					7,910.00
19288	11/04/2014	Antimite Pest Control, I...	1012 - Citizens Busine...		-66.00
	10/14/2014		6026 - Redlands Plaza ...	2-Redlands Plaza/...	66.00
TOTAL					66.00

# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
19289	11/04/2014	Arrowhead	1012 - Citizens Busine...		-65.69
	10/24/2014		5460 - Water / Trash / S...	4-General Fund Ent.	32.85
			5460 - Water / Trash / S...	1-Groundwater Ent.	26.28
			5460 - Water / Trash / S...	3-Land Resources	6.56
TOTAL					65.69
19290	11/04/2014	Beach Boyz Auto Service	1012 - Citizens Busine...		-145.80
	10/16/2014		5310 - Vehicle Mainten...	1-Groundwater Ent.	145.80
TOTAL					145.80
19291	11/04/2014	California Special Distri...	1012 - Citizens Busine...		-4,626.00
	10/20/2014		6093 - Memberships	4-General Fund Ent.	4,626.00
TOTAL					4,626.00
19292	11/04/2014	California Strategies	1012 - Citizens Busine...		-3,000.00
	10/20/2014		5120 - Misc. Profession...	4-General Fund Ent.	3,000.00
TOTAL					3,000.00
19293	11/04/2014	Castro Landscaping Se...	1012 - Citizens Busine...		-450.00
	10/28/2014		6015 - Mentone House ...	2-Redlands Plaza/...	200.00
			6026 - Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					450.00
19294	11/04/2014	Citizens Business Bank	1012 - Citizens Busine...		-4,429.13
	10/14/2014		5120 - Misc. Profession...	4-General Fund Ent.	181.23
			6002 - Website Adminis...	4-General Fund Ent.	377.94
			6004 - Meeting Expenses	4-General Fund Ent.	20.36
			6004 - Meeting Expenses	3-Land Resources	6.79
			6039 - Postage and Ov...	4-General Fund Ent.	17.08
			6039 - Postage and Ov...	1-Groundwater Ent.	7.75
			6039 - Postage and Ov...	2-Redlands Plaza/...	3.11
			6039 - Postage and Ov...	3-Land Resources	3.11
			6051 - Uniforms	4-General Fund Ent.	17.89
			6051 - Uniforms	1-Groundwater Ent.	41.74
			6060 - Outreach	4-General Fund Ent.	1,185.75
			6060 - Outreach	1-Groundwater Ent.	474.30
			6060 - Outreach	3-Land Resources	711.45
			6435 - Conf/Seminar R...	4-General Fund Ent.	37.92
			6430 - Lodging	4-General Fund Ent.	516.22
			6515 - Air Fare	4-General Fund Ent.	111.60
			6515 - Air Fare	1-Groundwater Ent.	86.80
			6515 - Air Fare	3-Land Resources	49.60
			6520 - Travel, Other (re...	4-General Fund Ent.	16.20
			6520 - Travel, Other (re...	1-Groundwater Ent.	12.60
			6520 - Travel, Other (re...	3-Land Resources	7.20
			6535 - Conf/Seminar R...	4-General Fund Ent.	244.12
			6535 - Conf/Seminar R...	1-Groundwater Ent.	189.87
			6535 - Conf/Seminar R...	3-Land Resources	108.50
TOTAL					4,429.13
19295	11/04/2014	City of Redlands -Muni...	1012 - Citizens Busine...		-1,801.43
	10/20/2014		6026 - Redlands Plaza ...	2-Redlands Plaza/...	1,801.43
TOTAL					1,801.43

# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
19296	11/04/2014	Corneille, Richard	1012 - Citizens Busine...		-1,239.12
	11/03/2014		6401 - Directors' Fees	4-General Fund Ent.	1,182.00
			6410 - Mileage	4-General Fund Ent.	57.12
TOTAL					1,239.12
19297	11/04/2014	Cozad, Daniel B	1012 - Citizens Busine...		-178.08
	10/29/2014		6510 - Mileage	4-General Fund Ent.	178.08
TOTAL					178.08
19298	11/04/2014	Day Lite Maintenance, I...	1012 - Citizens Busine...		-122.18
	10/22/2014		6026 - Redlands Plaza ...	2-Redlands Plaza/...	122.18
TOTAL					122.18
19299	11/04/2014	Edison - 8812	1012 - Citizens Busine...		-264.82
	10/31/2014		5420 - Electricity	4-General Fund Ent.	74.15
			5420 - Electricity	1-Groundwater Ent.	52.96
			5420 - Electricity	2-Redlands Plaza/...	137.71
TOTAL					264.82
19300	11/04/2014	Edison - Redlands Plaza	1012 - Citizens Busine...		-236.58
	10/31/2014		6026 - Redlands Plaza ...	2-Redlands Plaza/...	236.58
TOTAL					236.58
19301	11/04/2014	Home Depot Credit Ser...	1012 - Citizens Busine...		-69.30
	10/28/2014		5215 - Property Mainten...	1-Groundwater Ent.	69.30
TOTAL					69.30
19302	11/04/2014	I-Shred	1012 - Citizens Busine...		-85.00
	10/29/2014		5120 - Misc. Profession...	4-General Fund Ent.	85.00
TOTAL					85.00
19303	11/04/2014	ICF Jones & Stokes, Inc	1012 - Citizens Busine...		-26,805.50
	10/20/2014		5122 - Wash Plan Profe...	5-Wash Plan	26,805.50
TOTAL					26,805.50
19304	11/04/2014	Image Source	1012 - Citizens Busine...		-139.06
	10/16/2014		6033 - Office Equipmen...	4-General Fund Ent.	104.30
			6033 - Office Equipmen...	1-Groundwater Ent.	6.95
			6033 - Office Equipmen...	2-Redlands Plaza/...	20.86
			6033 - Office Equipmen...	3-Land Resources	6.95
TOTAL					139.06
19305	11/04/2014	JAN-PRO Cleaning Sys...	1012 - Citizens Busine...		-618.00
	11/01/2014		6018 - Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00

# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
19306	11/04/2014	Labor Ready Southwes...	1012 · Citizens Busine...		-277.30
	10/24/2014		5120 · Misc. Profession...	4-General Fund Ent.	277.30
TOTAL					277.30
19307	11/04/2014	Lowe's Companies, Inc.	1012 · Citizens Busine...		-9.21
	10/25/2014		6012 · Office Maintenan...	4-General Fund Ent.	3.68
			6012 · Office Maintenan...	1-Groundwater Ent.	5.53
TOTAL					9.21
19308	11/04/2014	Netsteller	1012 · Citizens Busine...		-562.50
	10/01/2014		5160 · IT Support	4-General Fund Ent.	206.27
			5160 · IT Support	1-Groundwater Ent.	299.98
			5160 · IT Support	3-Land Resources	56.25
TOTAL					562.50
19309	11/04/2014	Pat's Pots	1012 · Citizens Busine...		-140.00
	10/28/2014		5460 · Water / Trash / S...	4-General Fund Ent.	70.00
			5460 · Water / Trash / S...	1-Groundwater Ent.	56.00
			5460 · Water / Trash / S...	3-Land Resources	14.00
TOTAL					140.00
19310	11/04/2014	Rutan & Tucker	1012 · Citizens Busine...		-3,240.00
	10/15/2014		5180 · Legal	4-General Fund Ent.	1,224.00
			5180 · Legal	1-Groundwater Ent.	918.00
			5180 · Legal	2-Redlands Plaza/...	306.00
			5180 · Legal	3-Land Resources	612.00
			5175 · Legal - Wash Plan	5-Wash Plan	180.00
TOTAL					3,240.00
19311	11/04/2014	U.S. Bank Equipment F...	1012 · Citizens Busine...		-362.20
	10/15/2014		6033 · Office Equipmen...	4-General Fund Ent.	271.65
			6033 · Office Equipmen...	1-Groundwater Ent.	18.11
			6033 · Office Equipmen...	2-Redlands Plaza/...	54.33
			6033 · Office Equipmen...	3-Land Resources	18.11
TOTAL					362.20
19312	11/04/2014	Valero Marketing & Sup...	1012 · Citizens Busine...		-1,318.04
	10/30/2014		5320 · Fuel	1-Groundwater Ent.	1,318.04
TOTAL					1,318.04
19313	11/04/2014	Verizon California -7275	1012 · Citizens Busine...		-124.64
	10/19/2014		5440 · Telephone	4-General Fund Ent.	59.96
			5440 · Telephone	1-Groundwater Ent.	25.69
			5470 · Internet Services	4-General Fund Ent.	19.49
			5470 · Internet Services	1-Groundwater Ent.	11.70
			5470 · Internet Services	2-Redlands Plaza/...	1.95
			5470 · Internet Services	3-Land Resources	5.85
TOTAL					124.64



# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
<b>19314</b>	<b>11/18/2014</b>	<b>Aaron Pederson</b>	<b>1012 · Citizens Busine...</b>		<b>-35.00</b>
	11/14/2014		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
<b>19315</b>	<b>11/18/2014</b>	<b>ACWA/JPIA</b>	<b>1012 · Citizens Busine...</b>		<b>-9,122.49</b>
	11/03/2014		6110 · Vision Insurance	4-General Fund Ent.	22.81
			6110 · Vision Insurance	1-Groundwater Ent.	72.22
			6110 · Vision Insurance	2-Redlands Plaza/...	7.24
			6110 · Vision Insurance	3-Land Resources	21.14
			6110 · Vision Insurance	5-Wash Plan	18.55
			6130 · Dental Insurance	4-General Fund Ent.	107.84
			6130 · Dental Insurance	1-Groundwater Ent.	341.55
			6130 · Dental Insurance	2-Redlands Plaza/...	34.25
			6130 · Dental Insurance	3-Land Resources	99.98
			6130 · Dental Insurance	5-Wash Plan	87.76
			6150 · Medical Insurance	4-General Fund Ent.	1,334.61
			6150 · Medical Insurance	1-Groundwater Ent.	4,227.02
			6150 · Medical Insurance	2-Redlands Plaza/...	423.94
			6150 · Medical Insurance	3-Land Resources	1,237.40
			6150 · Medical Insurance	5-Wash Plan	1,086.18
TOTAL					9,122.49
<b>19316</b>	<b>11/18/2014</b>	<b>Athena Monge</b>	<b>1012 · Citizens Busine...</b>		<b>-39.93</b>
	11/03/2014		6510 · Mileage	4-General Fund Ent.	39.93
TOTAL					39.93
<b>19317</b>	<b>11/18/2014</b>	<b>BOE</b>	<b>1012 · Citizens Busine...</b>		<b>-902.04</b>
0001 9808 647	11/04/2014		6009 · Licenses	4-General Fund Ent.	54.24
			6009 · Licenses	1-Groundwater Ent.	216.98
0001 975 942	11/04/2014		6009 · Licenses	4-General Fund Ent.	126.16
			6009 · Licenses	1-Groundwater Ent.	504.66
TOTAL					902.04
<b>19318</b>	<b>11/18/2014</b>	<b>Day Lite Maintenance, I...</b>	<b>1012 · Citizens Busine...</b>		<b>-144.00</b>
	11/01/2014		6026 · Redlands Plaza ...	2-Redlands Plaza/...	144.00
TOTAL					144.00
<b>19319</b>	<b>11/18/2014</b>	<b>Edison - 7241</b>	<b>1012 · Citizens Busine...</b>		<b>-54.68</b>
	11/10/2014		5420 · Electricity	4-General Fund Ent.	15.31
			5420 · Electricity	1-Groundwater Ent.	10.94
			5420 · Electricity	2-Redlands Plaza/...	28.43
TOTAL					54.68
<b>19320</b>	<b>11/18/2014</b>	<b>Edison -5552</b>	<b>1012 · Citizens Busine...</b>		<b>-352.52</b>
	11/08/2014		5420 · Electricity	4-General Fund Ent.	98.71
			5420 · Electricity	1-Groundwater Ent.	70.50
			5420 · Electricity	2-Redlands Plaza/...	183.31
TOTAL					352.52

# San Bernardino Valley Water Conservation District

## Expenditure Report

### November 2014

Num	Date	Name	Account	Class	Original Amount
19321	11/18/2014	EnviroMine, Inc.	1012 · Citizens Busine...		-217.82
	11/06/2014		5120 · Misc. Profession...	3-Land Resources	217.82
TOTAL					217.82
19322	11/18/2014	Jericho Systems, Inc.	1012 · Citizens Busine...		-13,025.00
	10/31/2014		5145 · Environmental S...	5-Wash Plan	5,718.75
			5120 · Misc. Profession...	4-General Fund Ent.	845.10
			5120 · Misc. Profession...	1-Groundwater Ent.	55.90
			5120 · Misc. Profession...	3-Land Resources	1,005.25
			5145 · Environmental S...	5-Wash Plan	2,700.00
			5120 · Misc. Profession...	4-General Fund Ent.	1,197.00
			5120 · Misc. Profession...	1-Groundwater Ent.	79.15
			5120 · Misc. Profession...	3-Land Resources	1,423.85
TOTAL					13,025.00
19323	11/18/2014	Netsteller	1012 · Citizens Busine...		-900.00
	11/15/2014		5160 · IT Support	4-General Fund Ent.	330.02
			5160 · IT Support	1-Groundwater Ent.	479.98
			5160 · IT Support	3-Land Resources	90.00
TOTAL					900.00
19324	11/18/2014	RBF Consulting	1012 · Citizens Busine...		-42,982.60
	10/13/2014		5122 · Wash Plan Profe...	5-Wash Plan	42,982.60
TOTAL					42,982.60
19325	11/18/2014	Redlands Ford	1012 · Citizens Busine...		-263.03
	11/04/2014		5310 · Vehicle Mainten...	1-Groundwater Ent.	167.40
			5310 · Vehicle Mainten...	1-Groundwater Ent.	95.63
TOTAL					263.03
19326	11/18/2014	Star Auto Parts	1012 · Citizens Busine...		-115.66
	10/31/2014		5310 · Vehicle Mainten...	1-Groundwater Ent.	115.66
TOTAL					115.66
19327	11/18/2014	Verizon California-4860	1012 · Citizens Busine...		-416.24
	10/28/2014		5440 · Telephone	4-General Fund Ent.	275.27
			5440 · Telephone	1-Groundwater Ent.	117.98
			5470 · Internet Services	4-General Fund Ent.	11.49
			5470 · Internet Services	1-Groundwater Ent.	6.90
			5470 · Internet Services	2-Redlands Plaza/...	1.15
			5470 · Internet Services	3-Land Resources	3.45
TOTAL					416.24
19328	11/18/2014	Wilbur's	1012 · Citizens Busine...		-81.91
	11/03/2014		5210 · Equipment Maint...	1-Groundwater Ent.	81.91
TOTAL					81.91

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**November 2014**

Num	Date	Name	Account	Class	Original Amount
100093N	11/05/2014	PERS	1012 · Citizens Busine...		-1,704.20
			6170 · PERS Retirement	4-General Fund Ent.	187.46
			6170 · PERS Retirement	1-Groundwater Ent.	597.53
			6170 · PERS Retirement	2-Redlands Plaza/...	58.58
			6170 · PERS Retirement	3-Land Resources	175.74
			6170 · PERS Retirement	5-Wash Plan	152.31
			2102 · Pers Retirement ...	4-General Fund Ent.	532.58
TOTAL					1,704.20
100094N	11/19/2014	PERS	1012 · Citizens Busine...		-1,704.20
			6170 · PERS Retirement	4-General Fund Ent.	187.46
			6170 · PERS Retirement	1-Groundwater Ent.	597.53
			6170 · PERS Retirement	2-Redlands Plaza/...	58.58
			6170 · PERS Retirement	3-Land Resources	175.74
			6170 · PERS Retirement	5-Wash Plan	152.31
			2102 · Pers Retirement ...	4-General Fund Ent.	532.58
TOTAL					1,704.20
100095N	11/21/2014	PERS	1012 · Citizens Busine...		-1,704.20
			6170 · PERS Retirement	4-General Fund Ent.	187.46
			6170 · PERS Retirement	1-Groundwater Ent.	597.53
			6170 · PERS Retirement	2-Redlands Plaza/...	58.58
			6170 · PERS Retirement	3-Land Resources	175.74
			6170 · PERS Retirement	5-Wash Plan	152.31
			2102 · Pers Retirement ...	4-General Fund Ent.	532.58
TOTAL					1,704.20



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwd.org](http://www.sbvwd.org)

Memorandum No. 1305

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: December 10, 2014**

**Subject: Unaudited Financial Reports for November 2014**

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## **RECOMMENDATION**

Review and approve the unaudited financials for November 2014.

## **BACKGROUND**

The financials are attached for Board review and approval.

## **FISCAL IMPACT**

None.

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BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

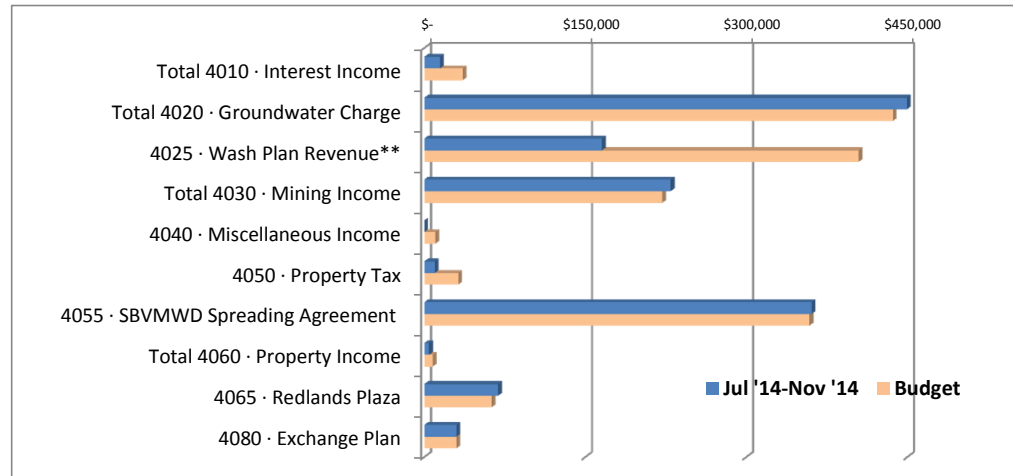
GENERAL  
MANAGER

Daniel B. Cozad

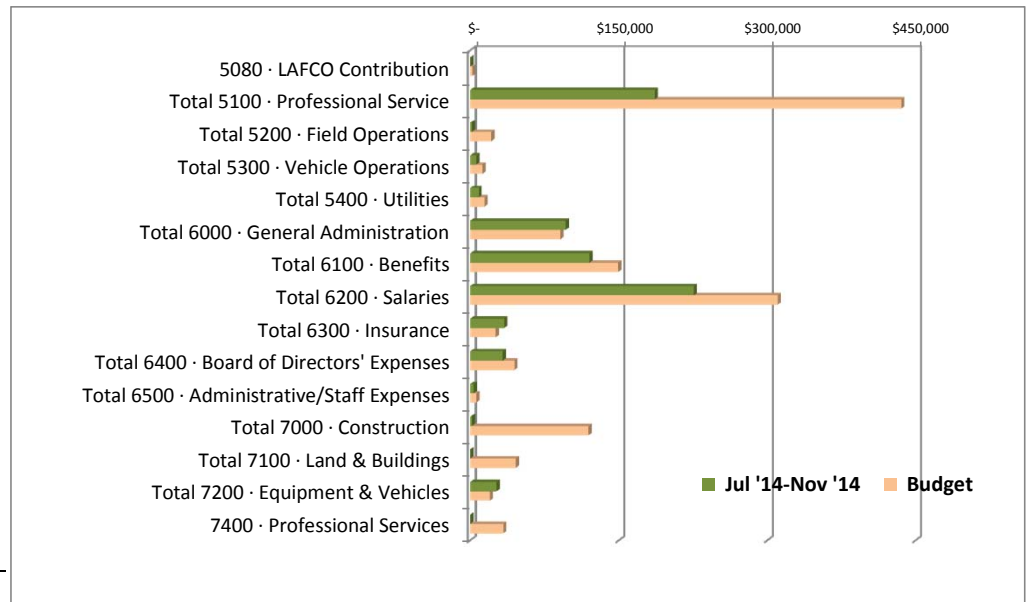
**SBVWCD - All Enterprises Budget and Actual**
**November 2014**

REVENUE	Jul '14-Nov '14	Budget
Total 4010 · Interest Income	\$ 14,757	\$ 35,917
Total 4020 · Groundwater Charge	\$ 449,692	\$ 436,648
4025 · Wash Plan Revenue**	\$ 165,656	\$ 404,700
Total 4030 · Mining Income	\$ 229,674	\$ 221,806
4040 · Miscellaneous Income	\$ 19	\$ 10,417
4050 · Property Tax	\$ 9,843	\$ 31,667
4055 · SBVMWD Spreading Agreement	\$ 360,932	\$ 359,017
Total 4060 · Property Income	\$ 4,541	\$ 8,000
4065 · Redlands Plaza	\$ 68,907	\$ 62,751
4080 · Exchange Plan	\$ 30,000	\$ 30,000
<b>Total Revenue</b>	<b>\$ 1,334,021</b>	<b>\$ 1,600,922</b>

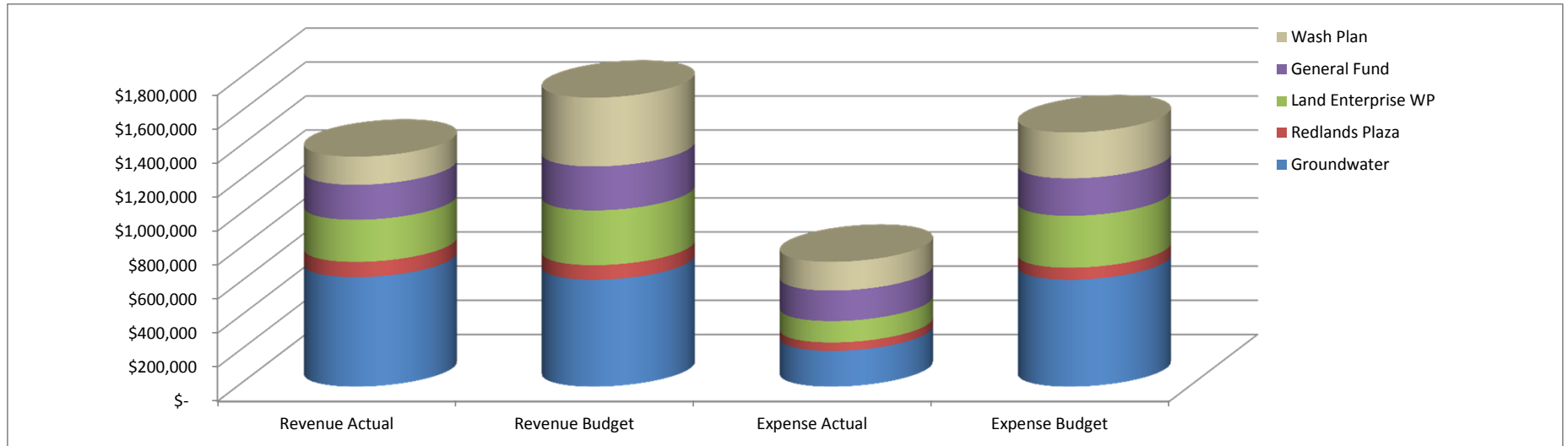
\*\*4025 reported on cash basis



EXPENSES Operating and Capital	Jul '14-Nov '14	Budget
5080 · LAFCO Contribution	\$ -	\$ 2,227
Total 5100 · Professional Service	\$ 186,266	\$ 435,639
Total 5200 · Field Operations	\$ 1,738	\$ 21,233
Total 5300 · Vehicle Operations	\$ 6,088	\$ 12,292
Total 5400 · Utilities	\$ 8,526	\$ 14,567
Total 6000 · General Administration	\$ 96,269	\$ 90,953
Total 6100 · Benefits	\$ 120,454	\$ 149,411
Total 6200 · Salaries	\$ 225,693	\$ 310,712
Total 6300 · Insurance	\$ 34,313	\$ 25,709
Total 6400 · Board of Directors' Expenses	\$ 32,800	\$ 44,698
Total 6500 · Administrative/Staff Expenses	\$ 3,586	\$ 6,086
Total 7000 · Construction	\$ 1,678	\$ 119,469
Total 7100 · Land & Buildings	\$ -	\$ 45,959
Total 7200 · Equipment & Vehicles	\$ 26,602	\$ 19,865
7400 · Professional Services	\$ -	\$ 33,350
<b>Total Expense</b>	<b>\$ 744,013</b>	<b>\$ 1,332,169</b>



## Enterprises to Date (October 2014)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 643,503	\$ 628,205	102%
Groundwater Expense	\$ 210,114	\$ 477,769	44%
Revenue -Expense	\$ 433,389	\$ 150,436	
Redlands Plaza Revenue	\$ 89,306	\$ 85,376	105%
Redlands Plaza Expense	\$ 49,257	\$ 70,462	70%
Revenue -Expense	\$ 40,049	\$ 14,914	
Land Enterprise Revenue	\$ 247,720	\$ 321,944	77%
Land Enterprise Expense	\$ 125,837	\$ 305,141	41%
Revenue -Expense	\$ 121,883	\$ 16,803	
General Fund Revenue	\$ 205,476	\$ 258,655	79%
General Fund Expense	\$ 179,209	\$ 219,670	82%
Revenue -Expense	\$ 26,266	\$ 38,985	
Wash Plan Revenue	\$ 165,656	\$ 404,700	41%
Wash Plan Expense	\$ 169,066	\$ 271,034	62%
Revenue-Expense	(3,410)	133,667	
Total All Revenue - Expense	\$ 618,177	\$ 354,803	

Cash Status	As of 7/1/2014	As of 11/30/2014
LAIF	\$ 445,236.84	\$ 445,753.85
Cal Trust	\$ 7,476,144.42	\$ 7,743,988.34
Citizens Bank	\$ 696,980.76	\$ 912,118.96
Total Cash	\$ 8,618,362.02	\$ 9,101,861.15
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 3,618,362.02	\$ 4,101,861.15

Increase of \$ 483,499.13

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	Jul - Nov 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 • Interest Income				
4012 • LAIF	517.01	1,200.00	-682.99	43.08%
4013 • Caltrust Investment Income	17,843.92	85,000.00	-67,156.08	20.99%
Total 4010 • Interest Income	18,360.93	86,200.00	-67,839.07	21.3%
4020 • Groundwater Charge				
4021 • Assessments - Ag	22,057.77	44,305.00	-22,247.23	49.79%
4023 • Assessments - Non-Ag	427,634.30	828,990.00	-401,355.70	51.59%
Total 4020 • Groundwater Charge	449,692.07	873,295.00	-423,602.93	51.49%
4025 • Wash Plan Revenue	221,401.45	404,700.00	-183,298.55	54.71%
4030 • Mining Income				
4031 • Plant Site - CEMEX	20,000.00	48,000.00	-28,000.00	41.67%
4032 • Cemex - Royalty / Lease	145,833.35	408,333.33	-262,499.98	35.71%
4034 • Redlands Aggregate 5% Royalty	9,000.00	36,000.00	-27,000.00	25.0%
4036 • Aggregate Maintenance	54,840.15	40,000.00	14,840.15	137.1%
Total 4030 • Mining Income	229,673.50	532,333.33	-302,659.83	43.15%
4040 • Miscellaneous Income	19.42	25,000.00	-24,980.58	0.08%
4050 • Property Tax	9,843.03	76,000.00	-66,156.97	12.95%
4055 • SBVMWD Spreading Agreement Reim	360,931.90	359,017.34	1,914.56	100.53%
4060 • Property Income				
4062 • Mentone Property	4,541.26	19,200.00	-14,658.74	23.65%
Total 4060 • Property Income	4,541.26	19,200.00	-14,658.74	23.65%
4065 • Redlands Plaza	68,906.82	150,602.69	-81,695.87	45.75%
4066 • Redlands Plaza CAM	17,248.79	35,099.64	-17,850.85	49.14%
4072 • Reimbursed Expenses	390.57			
4080 • Exchange Plan	30,000.00	30,000.00	0.00	100.0%
4086 • Plunge Creek IRWMP	0.00	200,000.00	-200,000.00	0.0%
Total Income	1,411,009.74	2,791,448.00	-1,380,438.26	50.55%
<b>Gross Profit</b>	1,411,009.74	2,791,448.00	-1,380,438.26	50.55%
<b>Expense</b>				
5050 • Regional Programs				
5080 • LAFCO Contribution	0.00	5,345.83	-5,345.83	0.0%
5081 • Wash Plan	238.96			
5082 • Plunge Creek	0.00	0.00	0.00	0.0%
Total 5050 • Regional Programs	238.96	5,345.83	-5,106.87	4.47%
5100 • Professional Service				
5120 • Misc. Professional Services	45,109.70	149,995.00	-104,885.30	30.07%
5122 • Wash Plan Professional Services	94,022.60	162,000.00	-67,977.40	58.04%
5124 • Plunge Creek Prof Services	0.00	204,510.00	-204,510.00	0.0%
5125 • Engineering Services	0.00	16,000.00	-16,000.00	0.0%
5130 • Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 • Environmental Services (WP)	11,298.75	305,000.00	-293,701.25	3.71%
5160 • IT Support	2,362.50	3,500.00	-1,137.50	67.5%
5170 • Audit	12,000.00	14,800.00	-2,800.00	81.08%
5175 • Legal - Wash Plan	1,754.20	53,700.00	-51,945.80	3.27%
5180 • Legal	19,718.36	125,227.77	-105,509.41	15.75%
Total 5100 • Professional Service	186,266.11	1,035,732.77	-849,466.66	17.98%
5133 • Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5143 • Wash Plan District Contribution	17,511.40	33,033.00	-15,521.60	53.01%
5175.01 • Legal Expense	0.00	0.00	0.00	0.0%
5200 • Field Operations				
5210 • Equipment Maintenance	566.32	8,458.00	-7,891.68	6.7%
5215 • Property Maintenance	1,172.12	42,500.00	-41,327.88	2.76%
Total 5200 • Field Operations	1,738.44	50,958.00	-49,219.56	3.41%

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	Jul - Nov 14	Budget	\$ Over Budget	% of Budget
<b>5300 - Vehicle Operations</b>				
5310 - Vehicle Maintenance	1,271.58	13,000.00	-11,728.42	9.78%
5320 - Fuel	4,816.02	16,500.00	-11,683.98	29.19%
<b>Total 5300 - Vehicle Operations</b>	<b>6,087.60</b>	<b>29,500.00</b>	<b>-23,412.40</b>	<b>20.64%</b>
<b>5400 - Utilities</b>				
5410 - Alarm Service	1,049.10	3,200.00	-2,150.90	32.78%
5420 - Electricity	3,459.74	12,500.00	-9,040.26	27.68%
5430 - Mobile Phone	682.50	1,000.00	-317.50	68.25%
5440 - Telephone	2,367.29	5,400.00	-3,032.71	43.84%
5450 - Natural Gas	0.00	1,200.00	-1,200.00	0.0%
5460 - Water / Trash / Sewer	625.74	4,160.00	-3,534.26	15.04%
5470 - Internet Services	341.94	7,500.00	-7,158.06	4.56%
<b>Total 5400 - Utilities</b>	<b>8,526.31</b>	<b>34,960.00</b>	<b>-26,433.69</b>	<b>24.39%</b>
<b>6000 - General Administration</b>				
6001 - General Administration - Other	296.49	7,500.00	-7,203.51	3.95%
6002 - Website Administration	977.94	3,100.00	-2,122.06	31.55%
6003 - Property Tax	0.00	2,235.10	-2,235.10	0.0%
6004 - Meeting Expenses	670.90	5,200.00	-4,529.10	12.9%
6006 - Permits	0.00	1,697.44	-1,697.44	0.0%
6007 - Inter District Costs	0.00	12,500.00	-12,500.00	0.0%
6009 - Licenses	902.04	1,339.00	-436.96	67.37%
6010 - Surety Bond	0.00	2,060.00	-2,060.00	0.0%
6012 - Office Maintenance	172.01	3,090.00	-2,917.99	5.57%
6013 - Office Lease Payment	24,805.50	60,000.00	-35,194.50	41.34%
6015 - Mentone House Maintenance	800.00	3,050.00	-2,250.00	26.23%
6016 - Redlands Plaza Maintenance	0.00	14,500.00	-14,500.00	0.0%
6018 - Janitorial Services	3,230.00	8,593.29	-5,363.29	37.59%
6019 - Janitorial Supplies	206.22	315.00	-108.78	65.47%
6020 - Vacancy Marketing-Redlands Plaz	3,546.00	6,010.00	-2,464.00	59.0%
6024 - Computer Equip Maint.	11.56	200.00	-188.44	5.78%
6026 - Redlands Plaza CAM expenses	20,891.91	24,500.00	-3,608.09	85.27%
6027 - Computer Supplies	255.06	669.51	-414.45	38.1%
6030 - Office Supplies	1,743.49	4,250.67	-2,507.18	41.02%
6033 - Office Equipment Rental	3,228.27	8,062.84	-4,834.57	40.04%
6036 - Printing	12,205.30	1,030.00	11,175.30	1,184.98%
6039 - Postage and Overnight Delivery	830.80	1,656.00	-825.20	50.17%
6042 - Payroll Processing	617.66	1,780.25	-1,162.59	34.7%
6045 - Bank Service Charges	265.57	3,150.00	-2,884.43	8.43%
6051 - Uniforms	802.63	1,800.00	-997.37	44.59%
6060 - Outreach	3,439.92	17,000.00	-13,560.08	20.24%
6087 - Educational Reimbursement	1,791.88	4,135.00	-2,343.12	43.33%
6090 - Subscriptions/Publications	291.82	1,000.00	-708.18	29.18%
6091 - Public Notices	0.00	2,500.00	-2,500.00	0.0%
6093 - Memberships	14,286.00	17,500.00	-3,214.00	81.63%
<b>Total 6000 - General Administration</b>	<b>96,268.97</b>	<b>220,424.10</b>	<b>-124,155.13</b>	<b>43.67%</b>
6046 - Interest expense	0.00	0.00	0.00	0.0%
<b>6100 - Benefits</b>				
6110 - Vision Insurance	709.80	1,985.40	-1,275.60	35.75%
6120 - Workers' Comp. Insurance	3,051.00	22,262.61	-19,211.61	13.71%
6130 - Dental Insurance	3,356.90	7,561.98	-4,205.08	44.39%
6150 - Medical Insurance	37,222.92	115,493.77	-78,270.85	32.23%
6160 - Payroll Taxes-Employer	13,870.39	55,770.50	-41,900.11	24.87%
6170 - PERS Retirement	62,243.05	155,512.16	-93,269.11	40.03%
6100 - Benefits - Other	0.00	0.00	0.00	0.0%
<b>Total 6100 - Benefits</b>	<b>120,454.06</b>	<b>358,586.42</b>	<b>-238,132.36</b>	<b>33.59%</b>
<b>6200 - Salaries</b>				
6230 - Regular Salaries	225,692.95	745,709.39	-520,016.44	30.27%
<b>Total 6200 - Salaries</b>	<b>225,692.95</b>	<b>745,709.39</b>	<b>-520,016.44</b>	<b>30.27%</b>



San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	Jul - Nov 14	Budget	\$ Over Budget	% of Budget
6250 · Allocated Overhead	0.00	0.00	0.00	0.0%
6300 · Insurance				
6310 · Property/ Auto Insurance	2,717.25	6,924.00	-4,206.75	39.24%
6320 · General Liability Insurance	31,595.40	25,709.32	5,886.08	122.9%
Total 6300 · Insurance	34,312.65	32,633.32	1,679.33	105.15%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees	26,398.00	82,000.00	-55,602.00	32.19%
6410 · Mileage	941.83	2,750.00	-1,808.17	34.25%
6415 · Air Fare	2,238.00	6,412.50	-4,174.50	34.9%
6420 · Other Travel	151.50	750.00	-598.50	20.2%
6425 · Meals	236.26	2,430.37	-2,194.11	9.72%
6430 · Lodging	516.22	4,900.00	-4,383.78	10.54%
6435 · Conf/Seminar Registrations	2,317.92	8,032.50	-5,714.58	28.86%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 · Board of Directors' Expenses	32,799.73	107,275.37	-74,475.64	30.58%
6500 · Administrative/Staff Expenses				
6510 · Mileage	786.99	2,940.00	-2,153.01	26.77%
6515 · Air Fare	557.40	1,850.00	-1,292.60	30.13%
6520 · Travel, Other (rental car, taxi	124.13	1,367.09	-1,242.96	9.08%
6525 · Meals	202.46	1,500.00	-1,297.54	13.5%
6530 · Lodging	90.69	3,128.51	-3,037.82	2.9%
6535 · Conf/Seminar Registrations	1,824.49	3,820.31	-1,995.82	47.76%
Total 6500 · Administrative/Staff Expenses	3,586.16	14,605.91	-11,019.75	24.55%
6700 · Depreciation Expense	0.00	0.00	0.00	0.0%
8010 · Capital Reserve GWE/Rate Stabil	0.00	20,000.00	-20,000.00	0.0%
9999 · Contribution to Capital Maint.	0.00	421,038.87	-421,038.87	0.0%
Total Expense	733,483.34	3,134,802.98	-2,401,319.64	23.4%
Net Ordinary Income	677,526.40	-343,354.98	1,020,881.38	-197.33%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	7,725.00	-7,725.00	0.0%
7050 · Basins- Capital Annual Repair	1,678.00	75,000.00	-73,322.00	2.24%
7055 · Plunge Creek Expansion	0.00	155,000.00	-155,000.00	0.0%
Total 7000 · Construction	1,678.00	237,725.00	-236,047.00	0.71%
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00	54,999.50	-54,999.50	0.0%
7130 · Mentone Property (House)-CapRep	0.00	1,798.38	-1,798.38	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	3,500.00	-3,500.00	0.0%
7150 · Mill Creek Maint. Permitting	0.00	50,000.00	-50,000.00	0.0%
Total 7100 · Land & Buildings	0.00	110,297.88	-110,297.88	0.0%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	4,500.00	-4,500.00	0.0%
7220 · Computer Software	0.00	41,940.00	-41,940.00	0.0%
7230 · Field Equipment / Vehicles	26,602.02	0.00	26,602.02	100.0%
7240 · Office Equipment	0.00	1,235.99	-1,235.99	0.0%
Total 7200 · Equipment & Vehicles	26,602.02	47,675.99	-21,073.97	55.8%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	80,000.00	-80,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	80,000.00	-80,000.00	0.0%
Total Other Expense	28,280.02	475,698.87	-447,418.85	5.95%
Net Other Income	-28,280.02	-475,698.87	447,418.85	5.95%
Net Income	649,246.38	-819,053.85	1,468,300.23	-79.27%



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1306

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: December 10, 2014**

**Subject: Approval of District Meeting Dates**

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## **RECOMMENDATION**

Consider approval of District meeting dates as presented in the calendar.

## **FISCAL IMPACT**

There is no fiscal impact.

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BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad



## 2015 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Jan. 14 Board Meeting  
 Jan. 21 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 15 Board Meeting  
 July 22 4<sup>th</sup> Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Feb. 11 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Aug. 12 Board Meeting

MARCH						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March 11 Board Meeting  
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 09 Board Meeting

APRIL						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 08 Board Meeting  
Public Meeting/Groundwater Charge  
 April 15 3<sup>rd</sup> Qtr. Finance & Admin Mtg.  
 April 22 Board Meeting  
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 14 Board Meeting

MAY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 13 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 11 Board Meeting  
 Nov. 18 1<sup>st</sup> Qtr. Admin Mtg

JUNE						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 10 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 09 Board Meeting  
Holiday Luncheon



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Memorandum No. 1307

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: December 10, 2014**

**Subject: Plunge Creek Conservation Design Procurement Status**

## **RECOMMENDATION**

Receive and file this update on the procurement status of the Plunge Creek Conservation Design contract.

## **BACKGROUND**

Staff developed the Plunge Creek Conservation Project in response to the Board Priorities approved in March 2012. The Board approved annual priorities in October 2012 the Board authorized the submission of the Plunge Creek Conservation project to the SAWPA IRWMP Grant program funded by Proposition 84. With the support of SB County Flood Control District, Inland Empire Resource Conservation District, US Fish and Wildlife Service, San Bernardino Valley Municipal Water District and others; the District was selected for the award. Subsequent to selection the District was informed it was funded at 50% of total requested funds. In addition, the USFWS requested project changes which reduced the overall cost and minimized habitat disturbances.

In July 2013 the DWR approved the package submitted by SAWPA and Committed to fund the project submitted including Plunge Creek. SAWPA has been working with DWR and other grant awardees to complete all requirements for grant funding contracts. The District approved OWOW and OWOW 2.0 plans. And in October 2014 the District approved the grant contract with SAWPA under the terms and master agreement with DWR.

## **UPDATE**

In August 2014, Staff prepared and issued a Request for Proposals for the engineering and permitting of the project. Three timely and responsive proposals were received from RBF – Baker, ICF Jones & Stokes, and ESA. The District worked with its partners, USFWS, SBVMWD, SBC Flood Control to review the Proposals.

Upon review of the proposals, it was determined that all contractors were qualified, reviewers differed on the highest ranked qualifications but also several common issues were identified. 1. All proposers were significantly above the grant budget. 2. All proposers had taken different approaches to permitting which must be done in close coordination with the Wash Plan HCP. 3. None of the firms had a far superior proposal or approach, and all proposals could be improved with better understanding on the needs of the project.

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

Staff determined with the partner reviewers that providing additional information to all proposers who wished to participate in a “workshop” meeting could allow them to better provide the services needed for the project at the funding limits allowed by the grant.

Staff contacted all proposers and all have agreed to attend a workshop scheduled for December 9<sup>th</sup> 2014. Staff expects that we would provide them until January to submit revisions to the proposals for consideration.

**FISCAL IMPACT**

Costs for the project are intended to be grant funded and from District Capital Reserves. The Approved District Budget contains \$120,000 in the Land Resource Enterprise as match funding and \$191,000 in grant funds. The effort to work with the potential contractors may not have been budgeted, but is needed to provide an engineering contract that is within budget



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Memorandum No. 1308

**To: Board of Directors**

**From: Jeffrey Beehler, Land Resource Manager**

**Date: December 10, 2014**

**Subject: Streambed Alteration Agreement**

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## **RECOMMENDATION**

Receive and file update on Streambed Alteration Agreement with California Department of Fish and Wildlife.

## **BACKGROUND**

The California Department of Fish and Wildlife (CA DFW) has jurisdiction over much of the District property used for diverting and spreading water. In order to continue with ongoing facilities operations and maintenance, it is necessary to obtain a Streambed Alteration Agreement from CA DFW. As these activities are routine and occur regularly, the District is applying for a Programmatic Streambed Alteration Agreement. A California Environmental Quality Act (CEQA) analysis is needed to be prepared for the permit application. The District is proposing for Board consideration a Mitigated Negative Declaration where potential impacts to listed plant and animal species can be mitigated to a level not considered to be significant.

Staff posted the draft documentation for public comment according to CEQA guidelines and provide all public comments to the Board at the meeting where they consider adoption.

## **FISCAL IMPACT**

This work was funded by an existing contract with Jericho Systems, Inc. for environmental services. The CEQA documentation task is budgeted to be \$12,500 of the \$20,800 contract.

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GENERAL  
MANAGER

Daniel B. Cozad



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Memorandum No. 1309

**To: Board of Directors**

**From: Jeffrey Beehler, Land Resource Manager**

**Date: December 10, 2014**

**Subject: Approval of Resolutions in Appreciation of Wash Plan Technical Support**

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## **RECOMMENDATION**

Review and consider approval of Resolutions No. 516 & 517 in appreciation of the technical support and volunteer services provided by Geary Hund of US Fish and Wildlife Service and Holly Roberts of Bureau of Land Management in connection with the Wash Plan.

## **BACKGROUND**

The Board recommended at their November 19<sup>th</sup> meeting that the District recognize Geary Hund of US Fish and Wildlife Service and Holly Roberts of Bureau of Land Management for their technical support services they provided to staff. Both individuals have provided outstanding leadership and service and even volunteered time to assist staff with scoping and historical documents in efforts to help from losing momentum and keeping the Wash Plan project on schedule.

## **FISCAL IMPACT**

There is no fiscal impact.

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BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

**RESOLUTION NO. 516**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
IN RECOGNITION OF COMMITMENT AND SUPPORT TO THE  
CONSERVATION OF NATURAL RESOURCES AS A PROJECT PARTNER  
REPRESENTING THE UNITED STATES FISH AND WILDLIFE SERVICE**

**GEARY HUND**

**WHEREAS,** Geary has honorably served the residents of the arid southwestern United States for over thirty years as a well-respected biologist and habitat manager; and,

**WHEREAS,** his vast local knowledge, work experience with State Parks and others, leadership and personal commitment contributed greatly to the development of land management plans benefiting both residents and biological resources; and,

**WHEREAS,** he exhibited commitment and leadership in furthering the Wash Plan, an integrated land use and habitat plan covering 4500 acres and involving over ten for profit and governmental agencies; and,

**WHEREAS,** he has been greatly successful ensuring the success of the Wash Plan with a commitment of time and energy beyond the scope of her regular duties, including working as a volunteer to further efforts ; and,

**WHEREAS,** his valued wisdom and support of the District's mission and goals is greatly appreciated, and the District looks forward to continuing a long lasting and beneficial relationship with Geary;

**NOW, THEREFORE, BE IT RESOLVED,** that the members of the Board of Directors of the San Bernardino Valley Water Conservation District express to Geary Hund their gratitude and sincere appreciation for the service and support he has rendered.

DATED: December 5, 2014

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Richard Corneille  
President

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Melody McDonald  
Vice President

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Manuel Aranda  
Director

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David E. Raley  
Director

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John Longville  
Director

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Daniel B. Cozad  
Secretary



**RESOLUTION NO. 517**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
IN RECOGNITION OF COMMITMENT AND SUPPORT TO THE  
CONSERVATION OF NATURAL RESOURCES AND TO THE WATER  
INDUSTRY AS A PROJECT PARTNER REPRESENTING THE BUREAU OF  
LAND MANAGEMENT**

**HOLLY ROBERTS**

**WHEREAS,** Holly has honorably served the residents of the arid southwestern United States for over thirty years as a well-respected biologist and manager; and,

**WHEREAS,** her local knowledge, experience, leadership and commitment contributed greatly to the development of land management plans benefiting both residents, and biological and cultural resources; and,

**WHEREAS,** she exhibited commitment and leadership in furthering the Wash Plan, an integrated land use and habitat plan covering 4500 acres and involving over ten for profit and governmental agencies; and,

**WHEREAS,** she has been greatly successful ensuring the success of the Wash Plan with a commitment of time and energy beyond the scope of her regular duties; and,

**WHEREAS,** her valued wisdom and support of the District's mission and goals is greatly appreciated, and the District looks forward to continuing a long lasting and beneficial relationship with Holly;

**NOW, THEREFORE, BE IT RESOLVED,** that the members of the Board of Directors of the San Bernardino Valley Water Conservation District express to Holly Roberts their gratitude and sincere appreciation for the service and support she has rendered.

DATED: December 5, 2014

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Richard Corneille  
President

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Melody McDonald  
Vice President

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Manuel Aranda  
Director

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David E. Raley  
Director

---

John Longville  
Director

---

Daniel B. Cozad  
Secretary



## Wash Plan Update

Nov. 15, 2014 through Dec. 5, 2014



Work continues on finalizing the “screen check” version of the Wash Plan Habitat Conservation Plan (HCP) that was presented at the October Task Force meeting. Fish and Wildlife Service (US FWS) staff have provided technical assistance in developing a geodatabase that has a similar level of detail as that developed for the covered activities. The detailed effort will allow the District to develop the most cost effective means to meet the conservation and management objectives of the Wash Plan, and should also streamline reporting and data management when the plan is implemented.

The management geodatabase summarizes conservation activities on the 1900+ acres of conserved and managed land within the Wash Plan area by dividing the property into 640 distinct areas. Management prescriptions were developed for each area based on presence of covered species, vegetation type, level of infestation by invasive plants, wildlife corridor or passage value of the site and most cost effective treatment available for the individual area. Three types of treatment are proposed to manage invasive grasses: 1) controlled burns using CAL Fire Crews; 2) sheep grazing, and; 3) application of herbicides. Herbicide use is the most costly control method with initial estimates being \$150- \$200/ acre for initial treatment. Using the geodatabase to identify priority treatment areas and additional discussion with FWS staff, proposed herbicide use in management has been decreased by over 40%. Thinning of vegetation and herbicide treatment to provide passage for kangaroo rat has been limited to the critical corridor areas and reduced nearly 50%.

Staff met several times with FWS to discuss alternatives to herbicide use. Increased use of fire and grazing will provide similar habitat benefits with greatly reduced costs. In staff discussion, strategies to protect biological resources using these alternatives were developed.

Staff used the additional habitat information to further refine cost estimates for implementation and began discussion of the development of the implementing agreement. The conservation activities will likely be taken in five to seven discreet phases based on the “rough step” process of project implementation. As each phase is completed, those lands treated will go into long term maintenance with no more than 20% of the maintained lands treated in any one year. As the majority of the comments received were directly related to the cost share between the Wash Plan Task Force members, staff spent considerable effort ensuring that the Wash Plan could be permitted by FWS, implemented to improve habitat, and reduce cost as much as possible for participants. As some participants will contribute land or cash or some combination of both, discussion of how the implementation agreement would be structured has also begun.

Project appears within scope and on schedule although uncertainty concerning the BLM land transfer and responsiveness of Federal Agencies to project deadlines remain a concern. An updated project schedule will be provided at the meeting.

# WASH PLAN

## PROFIT & LOSS BUDGET VS ACTUAL

FY 2014-2015 AND TOTAL BUDGET through November 2014

### Ordinary Income/Expense

	FY 2014-2015 Wash Plan				TOTAL WP Budget as of November 30, 2014			
	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget	Jul '14 - Jun 15	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
<b>4025 · Wash Plan Revenue</b>	165,655.90	404,700.00	-239,044.10	40.93%	684,242.14	820,500.00	-136,257.86	83.39%
<b>Total Income</b>	165,655.90	404,700.00	-239,044.10	40.93%	684,242.14	820,500.00	-136,257.86	83.39%
<b>Expense</b>								
<b>5083 · Repayment of Wash Plan Advance</b>	0.00	0.00	0.00	0.0%	188,365.40	0.00	188,365.40	100.0%
<b>5122 · Wash Plan Professional Services</b>	94,022.60	162,000.00	-67,977.40	58.04%	161,053.40	262,000.00	-100,946.60	61.47%
<b>5145 · Environmental Services (WP)</b>	11,298.75	305,000.00	-293,701.25	3.71%	14,178.75	555,000.00	-540,821.25	2.56%
<b>5175 · Legal - Wash Plan</b>	1,754.20	44,500.00	-42,745.80	3.94%	10,694.90	86,500.00	-75,805.10	12.36%
* <b>District Support-overhead, benefits, salary</b>	61,990.74	144,952.94	-82,962.20	42.77%	133,182.20	279,479.11	-146,296.91	47.65%
<b>Total Expense</b>	169,066.29	656,452.94	-487,386.65	25.76%	507,474.65	1,182,979.11	-675,504.46	42.9%
<b>Net Income</b>	-3,410.39	-251,752.94	248,342.55	1.36%	176,767.49	-362,479.11	539,246.60	-48.77%

### Accounts Receivable:

Cemex	\$ 183,267.00
Robertson's	\$73,306.80
Flood Control	\$19,092.15
<b>Total</b>	<b>\$ 275,665.95</b>

### \*WP Professional Services

Baker (RBF Consulting) (EIS)-29% spent  
 ICF Jones & Stokes (HCP)-100% spent  
 ICF Jones & Stokes (HCP Amendment)-0% spent  
 Jericho Systems (survey work)-64% spent  
 Randy Scott (management)-38% spent-Contract Expired



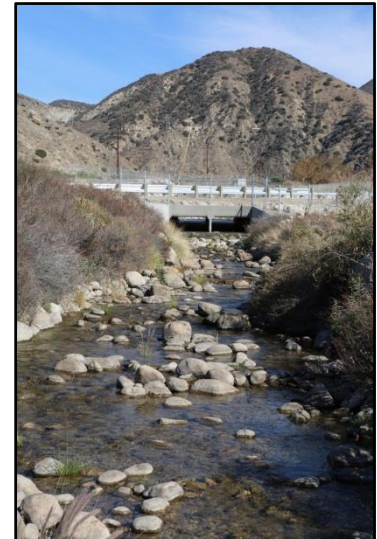
# General Manager's Report

For November 15 to December 5, 2014

Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

1. **Water Conservation – Plan Goal 1** – Water recharge picked up with light rains in early November. Less than 10 cubic feet per second was received in Mill Creek, but it helped begin recharge. A similar amount was received in Santa Ana recharge grounds. Also on November 20, 2014 SBVMWD performed a test release from the Santa Ana Low discharge from the Foothill Feeder. Manual worked closely with them to manage the release and recharge the water. As seen in the photo to the right these are the first flows through the new Greenspot Culvert in the Main Canal. Early December rains brought as much as 40 CFS in heavily sedimented flows to Mill Creek. Additional photos are shown on the last page of the report.



2. **Facility Maintenance and Cleanout- Plan Goal 1** – Staff worked with contractors and permittees for their on-site field work. Removal of sand and rock from basins and processing performed by Upland Rock and Munoz Construction.
3. **Aggregate Management – Plan Goal 2** – Access Permit granted to Spiniello Construction for the moving rock which was part of the EBX2 project to material processing areas in Mill Creek spreading grounds. Rock movement began on December 2<sup>nd</sup> with the benefit of allowing the project to continue progress and begin restoration of the work area expeditiously. The negotiated rate also allows the contract to stay on budget. Photos of the area are included on the last page of the report.
4. **Personnel/Administration/Staff – Plan Goal 6** – New interns Robinn and Peter started and were quickly put to work on Wash Plan and aggregate management tasks. They will begin the EI data requests in December.
5. **Finance/Budget/Audit – Plan Goal 6** – Staff finalized the Investment and Reserve Policies based on Board approval.
6. **Big Bear Watermaster – Plan Goal 7** – BBWM met on November 18, 2014. The next meeting in January will begin production of the watermaster report.
7. **East Branch Extension – Plan Goal 7** – Staff continues to work closely with DWR, contractors and SBVMWD on field activities, coordinating maintenance, management of facilities. Construction of replacement facilities by DWR as part of the East Branch

Extension II. Most all of Mill Creek is complete. Staff is testing replaced facilities as flows adequate to reach the basins become available.

**8. Collaborative Enhanced Recharge Project – Plan Goal 7** – Coordination and cooperation with California Department of Fish and Wildlife permitting continue. Staff and consultants submitted the jurisdictional delineations in November. MOU with BLM for construction of enhanced recharge operations is stalled due to BLM staffing.

**9. Wash Plan – Plan Goal 2** – Additional meetings and efforts continued in November. Several meetings were held with USFWS, SB Flood Control, BLM, and project proponents and consultants. Next Task Force Meeting is scheduled for January 2015 to present the draft of the HCP.

**10. Property/Redlands Plaza – Plan Goal 3** – Staff worked with fencing contractor and with the City of Redlands to obtain permits to construct the fencing authorized by the Board. Staff also worked with the landscape contractor to begin removal of grass and water inefficient plantings to make room for new more efficient irrigation and plantings. Staff will not be renewing the Mentone house lease, and will undertake landscape changes and then relist the unit as available.

**11. Mining – Plan Goal 2/3** – Management and District Counsel are working with CEMEX to set the royalty market rate under the terms of the Agreement. District staff and CEMEX Management also reviewed mining operations and potential future agreements.



**12. Plunge Creek Grant – Plan Goals 1/4/7** – Staff attended a meeting with DWR and SAWPA on the administration of the grant in November. Staff reviewed and coordinated the review of proposals with partners. The proposal review and workshop to identify cost savings will be held December 9<sup>th</sup> and the likely revised proposals will be reviewed in January.

**13. Public Outreach and Legislative – Plan Goal 4** – Staff coordinated and attended meetings with partners and communities related to Wash Plan, water management, drought, and groundwater issues, LAFCO, USFWS, BLM, City of Highland, City of Redlands and others for Wash Plan, Mill Creek and trails issues. Staff participated in numerous activities and meetings related to the iEfficient.com campaign and supporting the landscaper education efforts.

**14. Current Board Action Implementation – Plan Goal 3** – Staff is implementing the priorities and prepared project plans for Wash Plan trails and stormwater capture studies. Student interns completed phase 1 of the trails planning study, meetings with the City of Redlands and the City of Highland are scheduled for December and January respectively. Staff will provide a report on accomplishments toward priorities in 2014. Planning efforts to fulfill Board direction on regional groundwater sustainability underway.

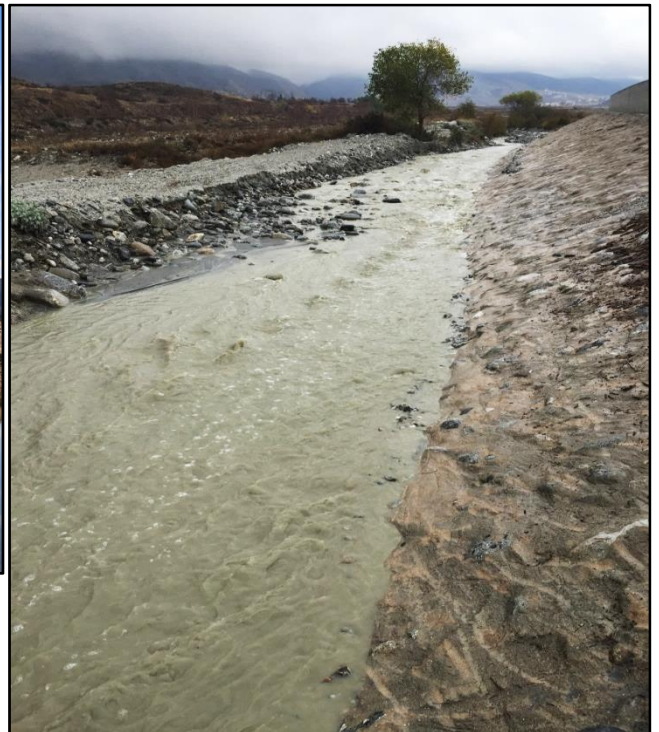


**15. Future Board Activities** – Expected short term items for consideration

- a. District Priorities and plans for 2015
- b. Plunge Creek Contract and Engineering Design Contract in January

**16. District Successes** – *Plan Goal 6*

- a. Field staff received praise from SBVMWD Management for the support provided for the short notice release of 200 CFS on November 20.
- b. Staff worked with tenants, landscaper, and City of Redlands for the Lawn Removal and qualified for rebate from the City.
- c. Field staff managed water over the Thanksgiving holiday weekend



## Attachment 1 SBVWCD Board Priorities 2014

January 2014 Approved

Updated 12/5/14

No.	Area or Item	Status	Board Priority	Target Completion	Resources	Links	Plan Goal #	Estimate
1	Sphere of Influence Reinstatement Approval	Ongoing	1	Aug-14	👤👤 \$\$	➡	3	Feb-15
2	Municipal Service Review <i>Combined with #1</i>	Ongoing	1	Aug-14	👤👤👤 \$	➡	3	Feb-15
3	Wash Plan - EIS progress for Public Hearing	Ongoing	1	Jun-14	👤👤 \$\$	➡	2	Ongoing
4	Wash Plan - Draft Implementing Agreement	Initiated	1	Aug-14	👤👤 \$\$	➡	2	Ongoing
5	Wash Plan - Reinitiate Fed. Action for Land Transfer	Initiated	1	Dec-14	👤👤 \$\$	✓	2	Ongoing
6	Wash Plan - Draft Trail Concept Plan Efforts	In Review	1	Oct-14	👤👤👤 \$	✓	5	Complete
7	Enhanced Recharge Support SBVMWD/WMWD	Env. Permitting	1	2015	👤👤👤 \$	➡	1	Ongoing
8	Mining Agreement Updates - Cemex	Ongoing	1	Apr-14	👤👤 \$	➡	2/3	Ongoing
9	East Branch Extension Easement and Construction	Mostly Complete	1	2014	👤👤 \$\$	➡	2	Jun-15
10	Plunge Creek Conservation Project Design	RFP Award	2	Dec-14	👤👤 \$\$	➡	1/4	Jan-15
11	District of Distinction/Transparency Certificate	Awarded	2	May-14	👤👤 \$\$	✓	3	Jun-14
12	Invasive Plant Removal Project	2014 complete	2	Nov-14	👤👤 \$\$\$	✓	1	Nov-14
13	Develop Equipment & Mill Creek CIP	RFP Out	2	Jul-14	👤👤👤 \$	✓	1	Dec-14
14	Leasing of Redlands Plaza Units	Advertising	2	--	👤👤 \$\$	✓	3	Complete
15	Support Outreach/Conservation	Ongoing	2	--	👤👤 \$\$	✓	4	Ongoing
16	Staff and Organizational Development and Training	Ongoing	3	May-14	👤👤 \$	➡	6	Ongoing
17	Aggregate Management - Multi Year Agreement	Ongoing	3	Jul-14	👤👤 \$	✓	2	TBD
18	Greenspot Road Coordination	Completed	3	Oct-14	👤 \$	✓	7	Nov-14
19	Harmony Development	Minimal	3	2016	👤 \$		7	Ongoing
20	Support Regional IRWM update	Ongoing	3	Mar-14	👤👤👤 \$	✓	6/7	Jan-15

1	Must Do 2014	Groundwater
2	Do based on resources	District/GFE
3	If possible, as needed	Land/Wash Plan

On Schedule
Watch
Caution

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 11/1/2014  
To: 11/30/2014



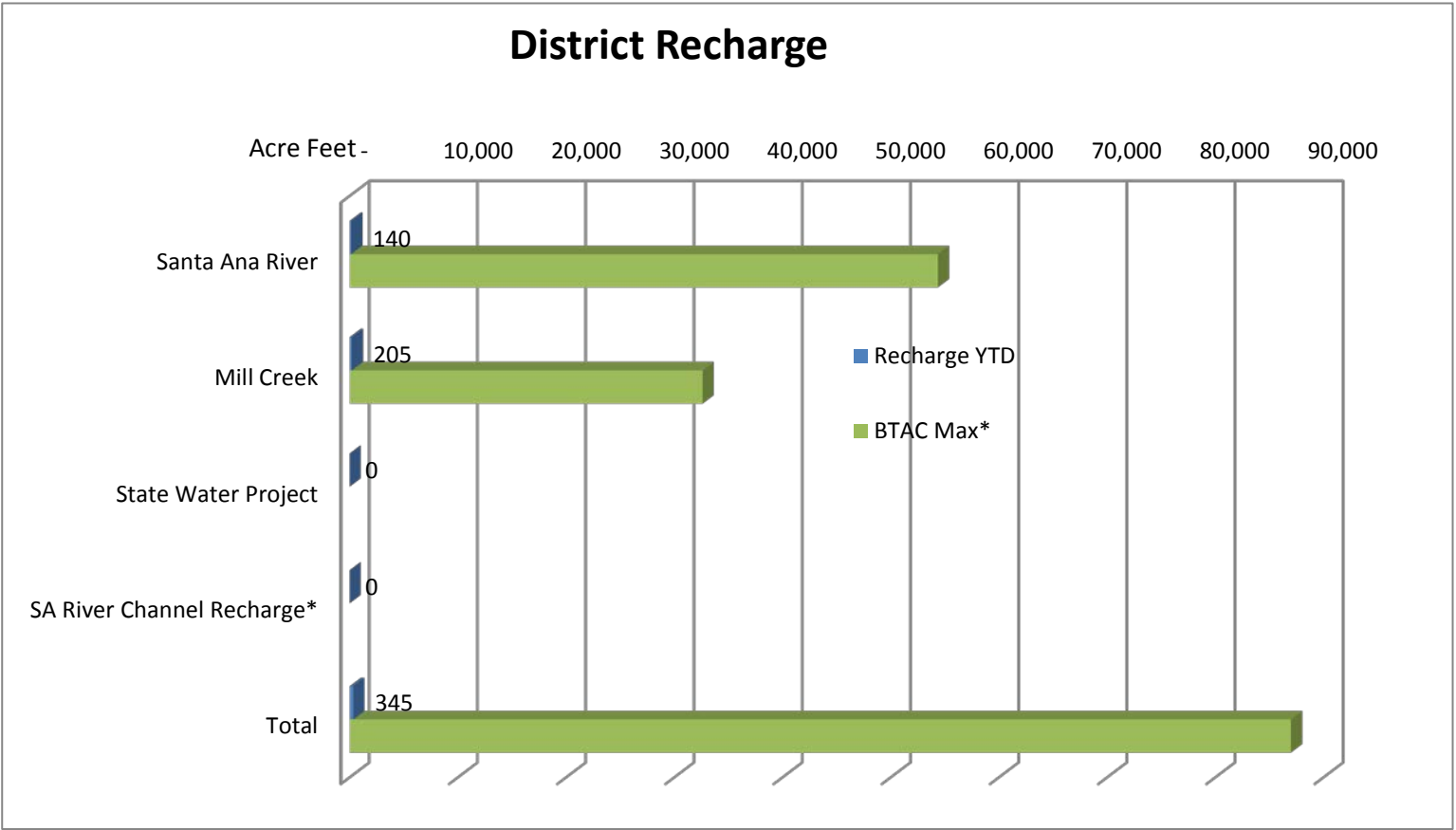
	September				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	4.7	140	140	54,375	0%
Mill Creek	6.1	182	205	32,625	1%
State Water Project	0.0	0	0	NA	NA
In River Channel Recharge**	0.0	0	0	NA	NA
Total	11	322	345	87,000	0%

Values in Acre Feet

\*BTAC Revised Max in October 2012

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2015





*Director's select*



## Board Member Meeting Report

Prepared by: A. ARANDA

Date: 11/3/2014

Meeting Name: Monthly Office BTAC

Meeting Location: Mountain Valley Office

Meeting Purpose and Value to District:  
MONTHLY Meet for BTAC (Cabin Technician Advisory Committee)

### Significant or Notable Meeting Actions/Issues of Interest for the Board

1. PRESENTATION by "Water Smart", Philip Levenson  
U.S. AND MONITOR CLIENTS WATER TOOLS USE OF WATER
2. INTEGRATED REGIONAL WATER MANAGEMENT PLAN  
TO PROCESS OF FINALIZING FINAL PLAN
3. ENGINEERING SUB COMM. DISCUSSED (A) SUBSIDIES ROSES  
(B) WORKING OF HOW MUCH WEATHER USED BY SINGLE  
FAMILY RESIDENT Required by STATE WATER BOARD
4. WATER CON. SUB COMMITTEE  
I.E. EFFICIENCY (a) campaign coming. Response by public  
to campaign not yet known. seem favorable

### Recommendations or Concerns

Continue attending these meetings

### Member or Members Attending

Melody, Dan C, Mary

This form is not required for regular Board or Committee Meetings, nor District Requested meetings attended by the primary or alternate in place of the primary attendee. It is required for all meetings categorized in Appendix C where it indicates (WRR).

Director's Select



## Board Member Meeting Report

Prepared by: Y. ARANDT

Date: 11/5/2014

Meeting Name: L.L.C.C. Bi-Monthly Meeting

Meeting Location: CHAMBER OFFICE @ CITY HALL

Meeting Purpose and Value to District: Bi-Monthly Meeting. Director's Select

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Speaker for "INNOVAGE" Life on four terms  
Aging independently at home appeal  
Inclusive Care Program for seniors  
Mission is to enable aging individuals to live  
a dignified life in their own homes and communities  
Physical occupational, recreational &  
speech therapy, Rehabilitation, Hospice  
and emergency care Nursing home stay

### Recommendations or Concerns

In place of your present Med Plan if  
quality concerns you cannot buy from  
doctor for one slide

### Member or Members Attending

ARANDT

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Director  
selected



### Board Member Meeting Report

Prepared by:

M. Arnold

Date:

11/7/2014

Meeting Name:

Redlands Chamber of Commerce

Meeting Location:

Redlands

Meeting Purpose and Value to District:

Regular Monthly RCC Meeting

### Significant or Notable Meeting Actions/Issues of Interest for the Board

- ① Veteran's Parade 11/11/2014
- ② Christmas Parade 12/9/2014
- ③ State of City Report by Council  
Person: Pat
- ④ Annual World of Food in Redlands  
4000 per
- ⑤ Andrea won a prize: \$1500 gift card to  
Starbucks

### Recommendations or Concerns

Continue attending RCC

### Member or Members Attending

DAVE RAIL, Andrea

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Board  
directed



## Board Member Meeting Report

Prepared by: M. Aranda

Date: 1/13/2014

Meeting Name: Upper Santa Ana Water Resources

Meeting Location: District Office

Meeting Purpose and Value to District:

Member Workshop Agenda

### Significant or Notable Meeting Actions/Issues of Interest for the Board

To determine if USAWR should change the manner it is run or leave as is.

Answer: Answer: Change. Majority wanted to change direction

1. Focus on Water Legislation
2. Have regular meetings w/ our legislators & their representatives & explain our needs, how they can help us via legislation &
3. More monthly meetings around to different agencies rather than having to meet here at District Office

### Recommendations or Concerns

4. Committee selected & without details re new Direction of USAWR.
5. Agenda selection on the committee

### Member or Members Attending

Melody Acosta

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Bd  
Director



## Board Member Meeting Report

Prepared by:

M. Aranda

Date:

11/17/2014

Meeting Name:

Special District

Meeting Location:

Victorville

Meeting Purpose and Value to District:

month meeting S.D.  
Alexa meeting of S.D. Bd. Meeting. Aranda is  
meeting for

## Significant or Notable Meeting Actions/Issues of Interest for the Board

Bd. Meeting  
1. Discussed: Scholarship for Student  
2. Discussed: how get applicant  
3. Fund Review for Scholarship  
4. Board Special: Mr. Martinez on the  
Mustang Review in the Mojave Desert  
Still a reply

## Recommendations or Concerns

Attend Regular Bd Meeting once a month

## Member or Members Attending

M. Aranda

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## Board Member Meeting Report

Prepared by:

M. Aranda

Date:

11/25/2014

Meeting Name:

Arrowhead Rotary - Noon

Meeting Location:

Arrowhead Country Club

Meeting Purpose and Value to District:

Presentation

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Made presentation entitled  
"CONSERVATION". It was well received

Judging by the gift segment.

One person blamed our drought for  
his lack of water (on res (opposed S.A.)  
because he believes that we sell our  
water to Met.

### Recommendations or Concerns

Continued Presentation as requested

### Member or Members Attending

M. Aranda

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## Board Member Meeting Report

Date: 11/07/14

Meeting Name: WRI CSU Pat Milligan

Meeting Location: CSUSB

Meeting Purpose and Value to District:

To participate in honouring a fellow Director who 's served on SBVMWD BOD for over 41 years

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Pat Milligan was honoured for his years of service by many in the community, including WVWD and our district.

Pat gave a long historical view of the district accomplishments and some of its mistakes.

### Recommendations or Concerns

None

Member or Members Attending

Melody McDonald, Daniel & Diana Cozad

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**Board Member Meeting Report**

Date: 11/25/14

Meeting Name: Highland Chamber

Meeting Location: EHR Clubhouse

Meeting Purpose and Value to District:

To participate in community.

**Significant or Notable Meeting Actions/Issues of Interest for the Board**

Nannette, Highland Chamber CEO gave presentation on Chamber funding, sponsorships, fund raising events. market nights, etc.

**Recommendations or Concerns**

None

Member or Members Attending

Melody McDonald

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## Board Member Meeting Report

Date: 11/26/14

Meeting Name: SB Chamber

Meeting Location: SB Chamber

Meeting Purpose and Value to District:

To participate in the communities we serve during a time of Thanksgiving.

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Nutcracker Ballet gave a short skit performance.

### Recommendations or Concerns

None

Member or Members Attending

Melody McDonald

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