



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA
Wednesday, August 8, 2018 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, July 11, 20184
- B. Approval of Expenditure Report, July 2018..... 11
- C. Groundwater Assessment #50 Report for 01/01/2018-06/30/2018.....20

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville
Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

4. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. 4TH QUARTER ANNUAL UNAUDITED FINANCIALS REVIEW 2017-2018- 10 minutes
(M#1591)33
Presenter: Daniel Cozad
Recommendation: The Finance & Administration Committee recommends the Board approve fourth quarter (annual) financials.
- B. DISTRICT PROCUREMENT AND PURCHASING POLICY - 10 minutes (M#1584)39
Presenter: Daniel Cozad
Recommendation: The Finance and Administration Committee recommends the Board approve the Procurement and Purchasing Policy and authorize the General Manager execute agreements needed for joint procurement.
- C. BOARD POLICY MANUAL REVISIONS - 15 minutes (M#1590).....44
Presenter: Daniel Cozad
Recommendation: The Finance & Administration Committee recommends that the Board approve of proposed revisions to the Board’s Policy Manual.

Action Items

- D. UNAUDITED FINANCIAL REPORTS, JULY 2018 – 5 minutes (M#1592).....53
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for July 2018.
- E. HABITAT SURVEY/ASSESSMENT FOR AREAS OF MILL CREEK – 5 minutes (M#1593)60
Presenter: Jeff Beehler
Recommendation: Staff recommends that the Board authorize staff to issue a contract for an amount not to exceed \$40,000 to complete a habitat assessment for the Mill Creek Spreading Basins.
- F. DISTRICT ACCESS PERMIT POLICY REVISIONS FOR ABANDONED PROPERTY – 15 minutes
(M#1594)62
Presenter: Daniel Cozad
Recommendation: Staff recommends the Board approve the changes to the Access Permit and License Policy to include provisions for allowed and abandoned property.

5. **INFORMATION ITEMS:**

- A. Wash Plan Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 5 Minutes67
- C. Future Agenda Items & Staff Tasks

6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes
- B. ACWA Fall Conference Travel Requests80

7. **UPCOMING MEETINGS:**

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| A. August 10, 2018 | San Bernardino County Water Conference, 9:00 a.m.-1:00 pm. at Double Tree Hotel Ontario |
| B. August 21, 2018 | San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal |
| C. September 3, 2018 | Office Closed in Observance of Labor Day |
| D. September 10, 2018 | Special Joint Board Meeting with Valley Municipal, 3:00 p.m. at Conservation District |
| E. September 19, 2018 | Board of Directors Meeting, 1:30 p.m. at Conservation District |
| F. October 11, 2018 | Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal |
| G. November 27-30, 2018 | ACWA Fall Conference, San Diego, CA
(Board Approval Required) |

8. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
 2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code Section 54956.8; Owner: SP Deerfield LLC for property located on Greenspot Road in Highland, Negotiator: Daniel Cozad and Owner: 7W Enterprises for property located at 1500 Crafton Ave in Redlands, Negotiator: Daniel Cozad. Owner: SBVMWD for land located within Section 12 of San Bernardino Baseline, Highland, Negotiator: Daniel Cozad
 3. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Brian Forgey and Christine Jones.
9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on September 19, 2018 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.