

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

MINUTES OF THE FINANCE COMMITTEE MEETING

April 23, 2003

1:00 p.m.

1. CALL THE MEETING TO ORDER

Chairperson Day called the Finance Committee meeting to order at 1:05 p.m.

ROLL CALL:

FINANCE COMMITTEE MEMBERS PRESENT:

Clare Henry Day, Chair
Cheryl Tubbs, Director
Sterling Woodbury, Director

STAFF PRESENT:

D. Burnell Cavender, General Manager/Board Secretary
Tom Crowley, Assistant General Manager
Colleen Theuer, Administrative Services Manager

2. PUBLIC PARTICIPATION

Chairperson Day announced this as the time for any persons present, who so desire, to make an oral petition to the Finance Committee. Hearing none, the meeting proceeded with the published agenda items.

3. MINUTES OF THE PREVIOUS MEETING

It was moved by Director Tubbs and seconded by Director Woodbury to approve the minutes of February 28, 2003. The motion carried.

4. PROPOSED BUDGET FOR FY 2003-2004

Mr. Cavender led a discussion on the proposed FY 2003-2004 budget. Several specific items were discussed:

Regarding the purchase of a new District vehicle, the proposed budget of \$20,000 for the purchase included the trade-in of two District vehicles, the Jeep Cherokee and the Chevrolet Lumina. Director Tubbs suggested financing the purchase, taking advantage of the current low interest rates and beginning payments in July 2003. Discussion

continued on the type of vehicle to purchase. Staff will research further and look for monthly payments in the \$700-\$800 range, and will bring the findings to the Board.

Mr. Cavender advised the Committee that Rutan & Tucker, the District law firm, had requested an increase from \$180/hour to \$200/hour for the next fiscal year. He will bring this item to the next Board meeting.

Retaining the services of Ralph Simoni (California Advocates) was also discussed. The suggestion of paying him on an hourly basis was considered. This item will also be brought to the next Board meeting.

The Committee continued discussion on the proposed budget, comparing with the current year's budget by line item. Staff will prepare the final results for presentation at the Board meeting of April 30, 2003.

4. ADJOURN

There being no further business, the meeting adjourned at 3:00 p.m.