

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

MINUTES OF THE PUBLIC AFFAIRS COMMITTEE MEETING

April 29, 2003

1. CALL THE MEETING TO ORDER

Chairperson Henriques called the Public Affairs Committee meeting to order at 3:00 p.m.

ROLL CALL:

PUBLIC AFFAIRS COMMITTEE MEMBERS PRESENT:

Melody A. Henriques, Chair
Manuel Aranda, Jr., Director
Cheryl A. Tubbs, Director

STAFF PRESENT:

D. Burnell Cavender, General Manager/Board Secretary
Thomas J. Crowley, Assistant General Manager
Colleen Theuer, Administrative Service Manager

CONSULTANTS PRESENT:

Tim Moore, Risk Sciences
Susan Patane, SLP Communications

2. PUBLIC PARTICIPATION

Chairperson Henriques announced this as the time for any persons present, who so desire, to make an oral petition to the Public Affairs Committee. Hearing none, the meeting proceeded with the published agenda items.

3. MINUTES OF PREVIOUS MEETING

It was moved by Director Tubbs and seconded by Chairperson Henriques to approve the minutes of April 16, 2003. The motion carried.

Mr. Cavender requested that an update from the Finance Committee be added to the agenda. He said the Finance Committee recommended that the contract with California Advocates, Inc. (Ralph Simoni), which ends August 2003, not be renewed, and that the contract with SLP Communications be reduced from \$36,000/year to \$20,000/year. SLP Communications could be hired for special projects. Director Aranda disagreed with the termination of the contract with California Advocates, and said he would discuss with the

Board at the regular Board meeting on April 30. Mr. Cavender said these cutbacks should be considered as temporary.

4. RETIREMENT OF THE GENERAL MANAGER

Mr. Cavender was excused from the meeting. Updates were given on the continuing plans for the retirement dinner on May 28 for Mr. Cavender. Mr. Moore agreed to be the Master of Ceremonies, and discussed plans for the program. Invitations were ready and would be sent out by April 30. Discussion continued.

An informal gathering of the Board and staff during the last week of May to honor Mr. Cavender was also discussed.

The next meeting was scheduled for Monday, May 12, at 3:30 p.m.

5. ADJOURN

There being no further business, the meeting adjourned at 4:17 p.m.