



**BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, December 7, 2016 – 9:30 a.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. AD HOC COMMITTEE APPOINTMENTS**

- A. Ad Hoc Groundwater Sustainability Council Committee ..... 4  
B. Ad Hoc Wash Plan Committee ..... 5

**4. CONSENT CALENDAR**

- A. Approval of Board Minutes, November 16, 2016 ..... 6  
B. Approval of Expenditure Report, November 2016..... 14

## 5. COMMITTEE REPORTS /ACTION ITEMS

### Committee Reports

- A. PERSONNEL MANUAL REVISIONS – 15 minutes (M#1456)..... 24  
*Presenter:* Vice President, Chair of Finance & Administration Committee  
*Recommendation:* The Finance & Administration Committee recommends the Board approve the proposed revisions to the Personnel Manual in the areas of work schedule, employee categories and other provisions.
- B. TRANSITION, STAFFING AND SUCCESSION PLAN – 10 minutes (M#1457)..... 28  
*Presenter:* Vice President, Chair of Finance & Administration Committee  
*Recommendation:* Review, discuss and approve the Transition, Staffing and Succession Plan as recommended by the Committees.
- C. BOARD PER DIEM RESOLUTION FOR 2017 – 10 minutes (M#1458)..... 40  
*Presenter:* Vice President, Chair of Finance & Administration Committee  
*Recommendation:* The Finance & Administration Committee recommends the Board not increase the per diem rate leaving the rate at \$206.00 per day of service.

### Action Items

- D. UNAUDITED FINANCIAL REPORTS, November 2016 – 5 minutes (M#1459)..... 42  
*Presenter:* Daniel Cozad  
*Recommendation:* Review and approve the unaudited financials for November 2016.
- E. BOARD CALENDAR FOR 2017 – 5 minutes (M#1460) ..... 43  
*Presenter:* Daniel Cozad  
*Recommendation:* Review, discuss and approve proposed District Board Meeting Calendar for calendar year 2017 as presented.
- F. ENGINEERING INVESTIGATION PLAN FOR ENSUING YEAR – 5 minutes (M#1461)..... 45  
*Presenter:* Daniel Cozad  
*Recommendation:* Staff is requesting that the Board review, discuss and recommend any changes to the Engineering Investigation Report Plan (EI Report plan) and consider approval of the 2017 EI Report plan.
- G. WASH PLAN MEMORANDUM OF UNDERSTANDING WITH SBC FLOOD CONTROL – 10 Minutes (M#1462)..... 52  
*Presenter:* Daniel Cozad  
*Recommendation:* Consider approval of the MOU among the District and the San Bernardino County Flood Control District for Wash Plan HCP development and implementation in accordance with Wash Plan Task Force’s recommendation.

## 6. INFORMATION ITEMS:

- A. Wash Plan Report – 10 Minutes ..... 61  
B. General Manager’s Report and Monthly Recharge Report – 5 Minutes ..... 64  
C. Groundwater Sustainability Council Update – 5 Minutes ..... 72  
D. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

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| A. December 8, 2016                    | Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal                          |
| B. December 12, 2016                   | ASBCSD Dinner Meeting, 6:00 p.m. at Yucaipa Valley Water District's Crystal Creek Facility  |
| C. December 14, 2016                   | Reservoir Committee Meeting, 3:00 p.m. at Valley Municipal                                  |
| D. December 20, 2016                   | San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal |
| E. December 23 & 26, 2016              | Office Closed in Observance of Christmas  |
| F. December 30, 2016 & January 2, 2017 | Office Closed in Observance of New Years' Eve and Day                                       |
| G. January 11, 2017                    | Board of Directors Meeting, 1:30 p.m. at Conservation District                              |

9. **ADJOURN MEETING.** The next regular scheduled Board of Directors Meeting will be on January 11, 2016 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.