



BOARD OF DIRECTORS MEETING AGENDA

Wednesday, November 16, 2016 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. Introduction of Director T. Milford Harrison

4. CONSENT CALENDAR

- A. Approval of Board Minutes, October 12, 2016 4
- B. Approval of Expenditure Report, October 2016..... 12

5. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

- A. 2015-2016 DISTRICT AUDIT REPORT PRESENTATION (M#1452) – 15 minutes..... 19
Presenter: Director Raley, Chair of Ad Hoc Audit Committee

Recommendation: The Ad Hoc Audit Committee recommends the Board review and accept the 2015-2016 Audit Report as presented by Eadie & Payne and direct the General Manager to file the audit with the County Clerk. (The Audit Report is attached separately)

- B. 1ST QUARTER ANNUAL UNAUDITED FINANCIALS FOR 2016-2017 (M#1450) – 5 minutes..... 20
Presenter: Vice President McDonald, Chair of Finance & Administration Committee
Recommendation: Review, discuss and approve the 1ST Quarter Annual Unaudited Financials for 2016-2017 as presented to the Finance & Administration Committee on November 14th.
- C. MENDOZA TRUST PROPERTY (M#1451)– 10 minutes 26
Presenter: Vice President McDonald, Chair of Finance & Administration Committee and General Manager Daniel Cozad
Recommendation: Approve the terms and conditions and authorize the General Manager to execute a purchase agreement and related documents to purchase Property located at 33100 Mill Creek Road, Mentone California 92359 - APN 0302-131-14, approximately 16.3 acres the Mendoza Family Trust for \$315,000, plus closing costs, thereby revising the 2016-2017 Capital Property Budget.
- D. TRAILS MASTER PLAN FOR THE WASH PLAN HCP AREA(M#1453)– 10 minutes 29
Presenter: President Corneille, Chairman of Operations Committee
Recommendation: The Operations Committee recommends the Board consider adoption of the Trails Master Plan.

Action Items

- E. UNAUDITED FINANCIAL REPORTS, OCTOBER 2016 – 5 minutes (M#1454) 32
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for October 2016.
- F. FORM 806 UPDATE – 10 minutes (M#1455) 38
Presenter: Daniel Cozad
Recommendation: Review, discuss and approve the updated Form 806 related and authority for website posting for Appendix B changes made at the October 12th Board meeting or vacated by Director Aranda's passing.

6. INFORMATION ITEMS:

- A. Wash Plan Report – 10 Minutes 42
B. General Manager's Report and Monthly Recharge Report – 5 Minutes 45
C. Groundwater Sustainability Council Update – 5 Minutes 55
D. Draft 2017 Board Calendar for Feedback 57
E. December Board Lunch Information
F. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes

8. UPCOMING MEETINGS:

- A. November 24-25, 2016 Office Closed in Observance of Thanksgiving

- | | |
|---------------------------------------|---|
| B. November 29, 2016-December 2, 2016 | Association of California Water Agencies Fall Conference, Anaheim (Board Approval Required) |
| C. December 5, 2016 | Basin Technical Advisory Committee, 1:30 p.m. at Valley District |
| D. December 6, 2016 | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley District |
| E. December 8, 2016 | Advisory Commission on Water Policy, 6:30 p.m. at Valley District |

9. **ADJOURN MEETING.** The next regular scheduled Board of Directors Meeting will be on December 7, 2016 at 9:30 a.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF October 12, 2016
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille. President Corneille noted that T. Milford Harrison was not present today due to a preplanned vacation noting that his absence is excused.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
John Longville, Director

BOARD MEMBERS ABSENT:

T. Milford Harrison (Excused Absence)

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

Charles Roberts, Highland Community News
Dr. Thea Wang, San Diego Zoo Institute for Conservation Research

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. PRESENTATIONS

Dr. Thea Wang with the San Diego Zoo Institute of Conservation Research reported on the research that was performed out in the field. She performed a study on the effects of anthropogenic lighting on San Bernardino Kangaroo Rat (SBKR) related to foraging, behavior, persistence and fitness. Dr. Wang presented a PowerPoint of her research. They set up two sites with solar powered lights in a 7 x 7 grid for three months and trapped once a month for that period. Measurements were taken of SBKR of mass, reproductive status, age, sex and class. Dr. Wang said that the habitat in the turnaround area is good habitat for SBKR. She thanked the District for allowing her team to use the District site for their research. The Board thanked Dr. Wang for her presentation.

4. COMMITTEE APPOINTMENTS

President Corneille made appointments to Standing Committees (Appendix B) as follows: Finance & Administration, Melody McDonald as chair & David E. Raley as member with John Longville as alternate, Operations Committee, Richard Corneille as chair & T. Milford Harrison as member with David E. Raley as alternate and Outreach & Communications Committee, John Longville as chair and T. Milford Harrison as member and Melody McDonald as alternate. This item will be revisited in January 2017 along with Outside Committee Appointments (Appendix C).

5. CONSENT CALENDAR

It was moved by Vice President McDonald and seconded by Director Longville to approve Consent Calendar Item A: Board Minutes, September 14, 2016, Item B: Special Board Minutes, September 27, 2016 and Item C: Expenditure Report, September 2016. The motion carried 4-0 with all Directors present voting in the affirmative and T. Milford Harrison noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

6. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, SEPTEMBER 2016

Mr. Cozad introduced this item for discussion stating that the memo on package page 20 notes changes to the September 2016 financials. The first quarter unaudited financials for 2016-2017 will be reviewed at the November 14th Finance & Administration Committee meeting.

It was moved by Director Longville and seconded by Director Raley to approve the Unaudited Financials for September 2016. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent

B. UPLAND ROCK MATERIAL PROCESSING LICENSE

Mr. Cozad presented this item. In April 2016, the Board reviewed and approved the policy related to aggregate management. Upland Rock is the current aggregate management contractor on District lands; their agreement expires in January 2017. A Request for Proposals (RFP) was sent out in accordance with Board direction with a deadline of September 2016. Only one proposal was received and it was from Upland Rock. Staff is requesting authorization from the Board for the General Manager to negotiate and execute Material Processing License with Upland Rock for three one year terms. The RFP was sent out to those who expressed interest and posted on the District website. Vice President McDonald requested a list of the recipients of the RFP be provided. Staff will provide RFP distribution list in the General Manager's Report for the November Board Meeting. Mr. Cozad indicated that a Notice of Exemption will need to be filed as well and provided handout of said notice to the Board.

It was moved by Director Longville and seconded by Vice President McDonald to authorize the General Manager to execute Material Processing License with Upland Rock for up to three one year terms and file Notice of Exemption. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent

C. MILL CREEK DIVERSION AND PERMITTING ASSISTANCE TASK ORDER

Mr. Cozad said that the design for Mill Creek is complete enough that the District can begin the permitting process. A staff report is included on package page 46 with background on the project. Mr. Cozad said that staff would like to utilize ICF Jones & Stokes (ICF) to handle the permitting process since they are permitting the Plunge Creek project and have staff familiar with the USCOE permitting process. ICF would identify the constraints and a suggested permitting strategy for the Board to consider from among the options on package page 49. Mr. Cozad said that the permitting options are: 1) Permit through Santa Ana River HCP, 2) Prepare our own HCP and Habitat Bank with Operations and Maintenance coverage or 3) Prepare documentation for a separate Section 7 Consultation to support the habitat loss if there is any and obtain Permits 408, 401, 404 and 1600. The longest permitting time is for the Permit 408 which is a levee modification permit that can take a year or more. The agreement would be not exceed \$35,000 rather than the \$20,000 that is in the memo. ICF would meet with the US Army Corp of Engineers (COE) and San Bernardino County Flood Control to identify what exactly they would require from the District to permit this project. ICF would likely present their analysis in January 2017. President Corneille requested an updated construction cost from California

Watershed Engineers (CWE). Staff discussed the agencies involved in the various permitting options. President Corneille indicated that the permitting strategy should be brought back to the Operations Committee for review once ICF completes it before it is presented to the Board. Brief discussion ensued. Director Longville stated that he appreciates the General Manager's ability to differentiate between tasks that can be accomplished with staff and interns and those that require outsource help. He appreciates the efficiency and professionalism in which Mr. Cozad manages the District's operations. Director Longville spoke highly of staff and District Counsel's efforts as well.

It was moved by Vice President McDonald and seconded by Director Longville to authorize the General Manager to execute a change order to ICF Jones & Stokes not to exceed \$35,000 for permitting strategy assistance for Mill Creek Diversion Project. The motion carried 4-0 with all Directors present voting in the affirmative with Director Harrison noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

D. RESTORATION OF DISTRICT LANDS IMPACTED BY EBXII CONSTRUCTION

Mr. Beehler presented this item. He indicated that on Board package page 53 there is a map that shows District owned properties and within the red boundary line there is the East Branch Extension II (EBXII) project area. It consists of approximately 50 linear acres of project area. There is a five year agreement with Department of Water Resources (DWR) to restore the habitat after pipeline was put in and that no restoration has been performed yet. Mr. Beehler said that staff is asking for permission to negotiate with DWR to take over the responsibility of performing the restoration work. This is a reimbursable cost and target habitat values are listed within the packet. The District has partnered with Inland Empire Resource Conservation District (IERCD) on similar projects so it is likely that the District can reach and exceed the habitat related targets. San Bernardino Valley Municipal Water District (SBVMWD) would pay the District and is supportive of the contract. District staff and IERCD would both perform work and the District would manage the effort.

It was moved by Director Longville and seconded by Vice President McDonald to authorize staff to negotiate taking over the restoration of project lands impacted by East Branch Extension II. The motion carried 4-0 with all Directors present voting in the affirmative with Director Harrison noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

E. STAFF PARTICIPATION IN SAWPA OWOW PLAN UPDATE

The District received a request from the General Manager at Santa Ana Watershed Project Authority (SAWPA) that Mr. Beehler be the pillar chair of the One Water One Watershed (OWOW). He would be the Natural Resource Stewardship pillar. The position would begin in the Spring of 2018 and consist of approximately 120 hours of staff time. Vice President McDonald and Director Longville support staffs recommendation. President Corneille said that it would be a good partnership opportunity but wants to be sure that District projects are not affected. Mr. Beehler said that this particular pillar does not require as much staff time as others, so he does not anticipate a significant impact to his regular functions. He indicated it is a beneficial opportunity to work with other habitat managers throughout the watershed.

It was moved by Vice President McDonald and seconded by Director Longville to authorize the Land Resources Manager to participate as the Natural Resources Stewardship Pillar Leader for the update of the SAWPA Integrated Regional Water Management Plan. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

7. INFORMATION ITEMS

A. WASH PLAN REPORT AND PRESENTATION

Mr. Beehler presented his written report which is included on Board package page 56. The project schedule has been updated in the written report based on input and expected performance schedule of the regulatory agencies and consultants. Staff has responded to questions from FWS and consultants related to the Habitat Conservation Plan (HCP) on the tables. The consultants are currently engaged in completing the final copy of the HCP for the Federal Register. Most of the HCP has been written except for the species impacts; the final copy will be ready for review late October 2016. The EIR/EIS has been completed except for the tables. San Bernardino County Flood Control District (FCD) is reviewing a MOU through their counsel involving the transfer of land between them that is dedicated to Woolly Star Prevention Area (WSPA). The District will get credit for the management of the land because it will perform treatment to manage invasive grass. Staff is working on an MOU with the Bureau of Land Management (BLM) as well and will meet with the new director October 27th. There will be an Environmental Workshop likely held on October 27th here at the District. President Corneille directed staff to schedule a Task Force meeting to bring them up to date on the current status of the project. Mr. Beehler said that at a staff level they have met with the partners individually within the past six weeks. Staff will set up a Task Force meeting for next month. This item was received and filed.

B. TRAILS PLAN

Mr. Beehler made a presentation on the Draft Phase II Trails Plan (Trails Plan). President Corneille said that the Operations Committee will meet to discuss this at their October 21st meeting and provide comments. Mr. Beehler indicated that the Phase 1 Preliminary Trails Plan was approved by the Board in August 2015. Trails are provisionally covered in the HCP and are being permitted through the Wash Plan. CDM Smith developed the current Trails Plan based on the Phase I Preliminary Trails Plan developed by interns last year. Mr. Beehler reviewed the benefits of the trails along with proposed and existing trails. The wash consists of 4,892 acres. Some of the items included in the design are: benches, trail heads, fountains, bike racks, pet waste bag dispenser, boulder barriers, signs and gates. The rough estimate of preserve management costs for activities such as pedestrian, dog walking, equestrian, and biking are estimated to be \$217,420; this includes start up and annual costs. Mr. Beehler said that there will have to be some sort of mechanism to manage these uses such as having rangers on the trails with the ability to cite violators. Possible governance approaches are: District implementation, District Facilities Use Agreement, JPA with Redlands and Highland, MOU with Redlands and Highland, use an existing or create a new 501 (c) 3 or for profit organization. The Draft Trails Plan has been circulated among the City of Redlands and Highland staff for comment. Mr. Beehler indicated that governance and funding will be the most important parts of implementing Trails Plan. Vice President McDonald asked when the Trails Plan implementation will be completed. Mr. Beehler indicated that when there is a Wash Plan HCP approved, along with decisions on funding, and governance structure implementation can begin. This item was received and filed.

C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad stated that his report is included on Board package page 59. He presented a PowerPoint of current field activity photos. The District has been recharging SWP water for EVWD. Mr. Cozad said that ponds 10, 15, 13, 17 are percolating. He showed a picture of the Cactus Wren nest indicating that field staff has been marking those so they can be entered in database. The Clampers held their event in the Borrow Pit over the weekend and built a monument for the Greenspot Market. Staff and BLM will perform the final walk thru tomorrow. The District has recharged 3,750 AF thru September 30th. Mr. Cozad provided a handout of average annual precipitation from nineteen active gauging stations. This past year we received 11 inches of rain. The Big Bear Lake is 16.5 feet below full. President Corneille asked the status of Item 18 Audit Report. Mr. Cozad said that a draft report is expected Thursday and staff was waiting on the GASB 68 report. All field work has been completed and an Ad Hoc Audit Committee will be set up once we receive draft. This item was received and filed.

D. GROUNDWATER SUSTAINABILITY COUNCIL UPDATE

Mr. Cozad introduced this item for discussion. The written report is included on package page 63. He stated that Mr. Cosgrove has completed a draft of the Framework Agreement that was sent out for review to the GSC on the 5th of this month. The next meeting will be held on

November 14th. An equitable allocation model was developed by Katelyn Scholte, Assistant Engineer. Ms. Scholte is the staff person on the BTAC Subcommittee that is working with Bob Tincher, SBVMWD to develop this model and manage data. This item was received and filed.

E. FUTURE AGENDA ITEMS & STAFF TASKS

Vice President McDonald said that she is up for reelection on the ACWA JPIA Executive Committee next year when considering appointments for Appendix C she would like the Board to keep that in mind. President Corneille said that the Transition, Staffing and Succession Plan needs to be brought to the Finance & Administration Committee for review and then to the November Board meeting.

8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Director Longville attended the September 19th Association of San Bernardino County Special Districts (ASBCSD) Dinner at Castaways.

Vice President McDonald attended the September 19th ASBCSD Dinner at Castaways, September 20th San Bernardino Valley Municipal Water District (SBVMWD) Board Meeting, September 21st SBVMWD Board Workshop, September 27th SBVWCD Special Board Meeting, October 3rd Basin Technical Advisory Committee Meeting and October 4th SBVMWD Board Meeting.

Director Raley attended the September 14th SBVWCD Board Meeting, September 27th SBVWCD Special Board Meeting, and September 19th ASBCSD Dinner. He attended Redlands Rise N Shine on October 7th, October 11th Big Bear Water Master Committee Meeting, and September 14th and 28th EVWD Board Meeting.

President Corneille attended the September 19th ASBCSD Dinner. He chaired the September 22nd Advisory Commission on Water Policy. President Corneille attended the September 21st SBVMWD Board Workshop and completed Sexual Harassment Prevention Training on October 10th online.

President Corneille noted a travel request from Director Harrison to attend ACWA Fall Conference included on package page 65.

It was moved by President Corneille and seconded by Director Longville to approve Director Harrison's travel request in the amount of \$1,648.56 to attend the ACWA Fall Conference. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

9. UPCOMING MEETINGS

There were none discussed.

10. CLOSED SESSION

It was moved by Director Longville and seconded by President Corneille to go into Closed Session under the items listed on the published agenda specifically Government Code 54956.8 related to Property APN No. 0302-131-14. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

General Counsel announced that the meeting will adjourn to closed session under all items posted on the published agenda.

At 4:11 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted while in Closed Session under Government Code section 54957.1 that there was no reportable action taken.

11. ADJOURN MEETING

It was moved by President Corneille and seconded by Vice President McDonald to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent**

At 4:12 p.m. the meeting adjourned to Special Board Meeting scheduled for November 16, 2016 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District
Expenditure Report
October 2016

| Num | Date | Name | Account | Class | Original Amount |
|-------------|------------|--------------------------|----------------------------|----------------------|-----------------|
| | 10/31/2016 | PERS | 1012 · Citizens Busine... | | 0.00 |
| AJE 17 | 06/30/2016 | PERS | 2000 · Accounts Payable | 4-General Fund Ent. | -693.33 |
| TOTAL | | | | | -693.33 |
| | 10/31/2016 | ICF Jones & Stokes, Inc | 1012 · Citizens Busine... | | 0.00 |
| AJE 4 EP | 06/30/2016 | ICF Jones & Stokes, Inc | 2000 · Accounts Payable | 3-Land Resources | -14,175.00 |
| TOTAL | | | | | -14,175.00 |
| PC 10.26.17 | 10/24/2016 | Paychex | 1012 · Citizens Busine... | | -78.99 |
| | | | 6042 · Payroll Processing | 4-General Fund Ent. | 78.99 |
| TOTAL | | | | | 78.99 |
| ACH0072 | 10/10/2016 | Melody McDonald | 1012 · Citizens Busine... | | -58.32 |
| | | | 6410 · Mileage | 4-General Fund Ent. | 58.32 |
| TOTAL | | | | | 58.32 |
| ACH0073 | 10/25/2016 | Raley, David | 1012 · Citizens Busine... | | -36.72 |
| | | | 6410 · Mileage | 4-General Fund Ent. | 36.72 |
| TOTAL | | | | | 36.72 |
| 20349 | 10/04/2016 | AAA Alarm Systems, Inc. | 1012 · Citizens Busine... | | -129.00 |
| | 10/01/2016 | | 5410 · Alarm Service | 4-General Fund Ent. | 64.50 |
| | | | 5410 · Alarm Service | 1-Groundwater Ent. | 64.50 |
| TOTAL | | | | | 129.00 |
| 20350 | 10/04/2016 | Aaron Pederson | 1012 · Citizens Busine... | | -35.00 |
| | 09/30/2016 | | 6018 · Janitorial Services | 4-General Fund Ent. | 35.00 |
| TOTAL | | | | | 35.00 |
| 20351 | 10/04/2016 | Assoc. San Bernardino... | 1012 · Citizens Busine... | | -30.00 |
| 30.00 | 10/04/2016 | | 6425 · Meals | 4-General Fund Ent. | 30.00 |
| TOTAL | | | | | 30.00 |
| 20352 | 10/04/2016 | Castro Landscaping Se... | 1012 · Citizens Busine... | | -250.00 |
| | 09/30/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 250.00 |
| TOTAL | | | | | 250.00 |

San Bernardino Valley Water Conservation District

Expenditure Report

October 2016

| Num | Date | Name | Account | Class | Original Amount |
|--------------|-------------------|-----------------------------------|----------------------------------|----------------------|------------------|
| 20353 | 10/04/2016 | Edison - 8812 | 1012 · Citizens Busine... | | -227.11 |
| | 09/30/2016 | | 5420 · Electricity | 4-General Fund Ent. | 63.59 |
| | | | 5420 · Electricity | 1-Groundwater Ent. | 45.42 |
| | | | 5420 · Electricity | 2-Redlands Plaza/... | 118.10 |
| TOTAL | | | | | 227.11 |
| 20354 | 10/04/2016 | Edison - Redlands Plaza | 1012 · Citizens Busine... | | -75.30 |
| | 09/30/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 75.30 |
| TOTAL | | | | | 75.30 |
| 20355 | 10/04/2016 | Frontier-4860 | 1012 · Citizens Busine... | | -409.83 |
| | 09/28/2016 | | 5440 · Telephone | 4-General Fund Ent. | 205.60 |
| | | | 5440 · Telephone | 1-Groundwater Ent. | 88.12 |
| | | | 5470 · Internet Services | 4-General Fund Ent. | 58.06 |
| | | | 5470 · Internet Services | 1-Groundwater Ent. | 34.83 |
| | | | 5470 · Internet Services | 2-Redlands Plaza/... | 5.81 |
| | | | 5470 · Internet Services | 3-Land Resources | 17.41 |
| TOTAL | | | | | 409.83 |
| 20356 | 10/04/2016 | Frontier-7275 | 1012 · Citizens Busine... | | -139.83 |
| | 09/19/2016 | | 5440 · Telephone | 4-General Fund Ent. | 59.32 |
| | | | 5440 · Telephone | 1-Groundwater Ent. | 25.42 |
| | | | 5470 · Internet Services | 4-General Fund Ent. | 27.55 |
| | | | 5470 · Internet Services | 1-Groundwater Ent. | 16.53 |
| | | | 5470 · Internet Services | 2-Redlands Plaza/... | 2.75 |
| | | | 5470 · Internet Services | 3-Land Resources | 8.26 |
| TOTAL | | | | | 139.83 |
| 20357 | 10/04/2016 | JAN-PRO Cleaning Sys... | 1012 · Citizens Busine... | | -618.00 |
| | 10/01/2016 | | 6018 · Janitorial Services | 4-General Fund Ent. | 618.00 |
| TOTAL | | | | | 618.00 |
| 20358 | 10/04/2016 | Lowe's Companies, Inc. | 1012 · Citizens Busine... | | -125.74 |
| | 09/25/2016 | | 5210 · Equipment Maint... | 1-Groundwater Ent. | 44.04 |
| | | | 5215 · Property Mainte... | 1-Groundwater Ent. | 25.05 |
| | | | 5215 · Property Mainte... | 3-Land Resources | 6.26 |
| | | | 6016 · Redlands Plaza ... | 2-Redlands Plaza/... | 50.39 |
| TOTAL | | | | | 125.74 |
| 20359 | 10/04/2016 | Manuel Colunga | 1012 · Citizens Busine... | | -15.10 |
| | 09/21/2016 | | 5210 · Equipment Maint... | 1-Groundwater Ent. | 15.10 |
| TOTAL | | | | | 15.10 |
| 20360 | 10/04/2016 | Michael Baker Internati... | 1012 · Citizens Busine... | | -1,500.00 |
| | 09/26/2016 | | 5122 · Wash Plan Profe... | 5-Wash Plan | 1,500.00 |
| TOTAL | | | | | 1,500.00 |

San Bernardino Valley Water Conservation District

Expenditure Report

October 2016

| Num | Date | Name | Account | Class | Original Amount |
|--------------|-------------------|-------------------------------------|----------------------------------|----------------------|-------------------|
| 20361 | 10/04/2016 | ReadyRefresh by Nestle | 1012 · Citizens Busine... | | -86.30 |
| | 09/24/2016 | | 5460 · Water / Trash / ... | 4-General Fund Ent. | 43.15 |
| | | | 5460 · Water / Trash / ... | 1-Groundwater Ent. | 34.52 |
| | | | 5460 · Water / Trash / ... | 3-Land Resources | 8.63 |
| TOTAL | | | | | 86.30 |
| 20362 | 10/04/2016 | Rutan & Tucker | 1012 · Citizens Busine... | | -10,943.75 |
| | 09/21/2016 | | 5180 · Legal | 4-General Fund Ent. | 2,653.12 |
| | | | 5180 · Legal | 1-Groundwater Ent. | 2,653.12 |
| | | | 5180 · Legal | 2-Redlands Plaza/... | 884.38 |
| | | | 5180 · Legal | 3-Land Resources | 2,653.13 |
| | | | 5175 · Legal - Wash Plan | 5-Wash Plan | 2,100.00 |
| TOTAL | | | | | 10,943.75 |
| 20363 | 10/04/2016 | Schubert Landscaping | 1012 · Citizens Busine... | | -250.00 |
| | 09/20/2016 | | 6015 · Mentone House ... | 2-Redlands Plaza/... | 250.00 |
| TOTAL | | | | | 250.00 |
| 20364 | 10/04/2016 | Smart & Final | 1012 · Citizens Busine... | | -218.42 |
| | 09/26/2016 | | 6019 · Janitorial Supplies | 4-General Fund Ent. | 10.03 |
| | | | 6019 · Janitorial Supplies | 1-Groundwater Ent. | 6.68 |
| | | | 6004 · Meeting Expenses | 4-General Fund Ent. | 92.01 |
| | | | 6004 · Meeting Expenses | 3-Land Resources | 92.01 |
| | | | 6030 · Office Supplies | 4-General Fund Ent. | 14.15 |
| | | | 6030 · Office Supplies | 1-Groundwater Ent. | 0.88 |
| | | | 6030 · Office Supplies | 2-Redlands Plaza/... | 1.78 |
| | | | 6030 · Office Supplies | 3-Land Resources | 0.88 |
| TOTAL | | | | | 218.42 |
| 20365 | 10/04/2016 | Valero Marketing & Su... | 1012 · Citizens Busine... | | -573.50 |
| | 09/29/2016 | | 5320 · Fuel | 1-Groundwater Ent. | 573.50 |
| TOTAL | | | | | 573.50 |
| 20366 | 10/18/2016 | ACWA JPIA - Workers ... | 1012 · Citizens Busine... | | -2,684.00 |
| | 09/23/2016 | | 6120 · Workers' Comp. ... | 4-General Fund Ent. | 431.05 |
| | | | 6120 · Workers' Comp. ... | 1-Groundwater Ent. | 1,365.35 |
| | | | 6120 · Workers' Comp. ... | 2-Redlands Plaza/... | 136.88 |
| | | | 6120 · Workers' Comp. ... | 3-Land Resources | 453.60 |
| | | | 6120 · Workers' Comp. ... | 5-Wash Plan | 297.12 |
| TOTAL | | | | | 2,684.00 |
| 20367 | 10/18/2016 | ACWA/JPIA | 1012 · Citizens Busine... | | -25,944.00 |
| | 09/23/2016 | | 6320 · General Liability ... | 4-General Fund Ent. | 1,297.20 |
| | | | 6320 · General Liability ... | 1-Groundwater Ent. | 19,458.00 |
| | | | 6320 · General Liability ... | 2-Redlands Plaza/... | 3,891.60 |
| | | | 6320 · General Liability ... | 3-Land Resources | 1,297.20 |
| TOTAL | | | | | 25,944.00 |

San Bernardino Valley Water Conservation District
Expenditure Report
October 2016

| Num | Date | Name | Account | Class | Original Amount |
|--------------|-------------------|-------------------------------------|----------------------------------|----------------------|------------------|
| 20368 | 10/18/2016 | American Power Security | 1012 · Citizens Busine... | | -475.00 |
| | 10/04/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 475.00 |
| TOTAL | | | | | 475.00 |
| 20369 | 10/18/2016 | Athena Monge | 1012 · Citizens Busine... | | -29.97 |
| | 10/01/2016 | | 6410 · Mileage | 4-General Fund Ent. | 29.97 |
| TOTAL | | | | | 29.97 |
| 20370 | 10/18/2016 | Burgeson's Heating & ... | 1012 · Citizens Busine... | | -630.00 |
| | 10/05/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 630.00 |
| TOTAL | | | | | 630.00 |
| 20371 | 10/18/2016 | Capitol Enquiry | 1012 · Citizens Busine... | | -80.90 |
| | 10/11/2016 | | 6090 · Subscriptions/Pu... | 4-General Fund Ent. | 80.90 |
| TOTAL | | | | | 80.90 |
| 20372 | 10/18/2016 | CDM Smith | 1012 · Citizens Busine... | | -8,968.96 |
| | 08/24/2016 | | 5122 · Wash Plan Profe... | 5-Wash Plan | 8,968.96 |
| TOTAL | | | | | 8,968.96 |
| 20373 | 10/18/2016 | City of Redlands -Muni... | 1012 · Citizens Busine... | | -1,648.65 |
| | 10/13/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 1,648.65 |
| TOTAL | | | | | 1,648.65 |
| 20374 | 10/18/2016 | Clerk of the Board of S... | 1012 · Citizens Busine... | | -50.00 |
| | 10/14/2016 | | 6006 · Permits | 4-General Fund Ent. | 10.00 |
| | | | 6006 · Permits | 1-Groundwater Ent. | 25.00 |
| | | | 6006 · Permits | 3-Land Resources | 15.00 |
| TOTAL | | | | | 50.00 |
| 20375 | 10/18/2016 | Corneille, Richard | 1012 · Citizens Busine... | | -44.28 |
| | 10/10/2016 | | 6410 · Mileage | 4-General Fund Ent. | 44.28 |
| TOTAL | | | | | 44.28 |
| 20376 | 10/18/2016 | Edison - 7241 | 1012 · Citizens Busine... | | -56.01 |
| | 10/12/2016 | | 5420 · Electricity | 4-General Fund Ent. | 15.68 |
| | | | 5420 · Electricity | 1-Groundwater Ent. | 11.20 |
| | | | 5420 · Electricity | 2-Redlands Plaza/... | 29.13 |
| TOTAL | | | | | 56.01 |

San Bernardino Valley Water Conservation District
Expenditure Report
October 2016

| Num | Date | Name | Account | Class | Original Amount |
|--------------|-------------------|---------------------------------|----------------------------------|----------------------|------------------|
| 20377 | 10/18/2016 | Edison -5552 | 1012 · Citizens Busine... | | -410.33 |
| | 10/08/2016 | | 5420 · Electricity | 4-General Fund Ent. | 108.01 |
| | | | 5420 · Electricity | 1-Groundwater Ent. | 77.15 |
| | | | 5420 · Electricity | 2-Redlands Plaza/... | 200.58 |
| | | | 6020 · Vacancy Marketi... | 2-Redlands Plaza/... | 24.59 |
| TOTAL | | | | | 410.33 |
| 20378 | 10/18/2016 | Home Depot Credit Ser... | 1012 · Citizens Busine... | | -81.13 |
| | 09/28/2016 | | 5210 · Equipment Maint... | 1-Groundwater Ent. | 38.72 |
| | | | 5215 · Property Mainte... | 1-Groundwater Ent. | 33.93 |
| | | | 5215 · Property Mainte... | 3-Land Resources | 8.48 |
| TOTAL | | | | | 81.13 |
| 20379 | 10/18/2016 | Image Source | 1012 · Citizens Busine... | | -325.11 |
| | 09/19/2016 | | 6033 · Office Equipmen... | 4-General Fund Ent. | 243.82 |
| | | | 6033 · Office Equipmen... | 1-Groundwater Ent. | 16.26 |
| | | | 6033 · Office Equipmen... | 2-Redlands Plaza/... | 48.77 |
| | | | 6033 · Office Equipmen... | 3-Land Resources | 16.26 |
| TOTAL | | | | | 325.11 |
| 20380 | 10/18/2016 | Jeff Beehler | 1012 · Citizens Busine... | | -135.05 |
| | 10/01/2016 | | 6510 · Mileage | 4-General Fund Ent. | 65.34 |
| | | | 6525 · Meals | 4-General Fund Ent. | 31.37 |
| | | | 6525 · Meals | 1-Groundwater Ent. | 24.40 |
| | | | 6525 · Meals | 3-Land Resources | 13.94 |
| TOTAL | | | | | 135.05 |
| 20381 | 10/18/2016 | John Longville | 1012 · Citizens Busine... | | -27.22 |
| | 10/12/2016 | | 6410 · Mileage | 4-General Fund Ent. | 27.22 |
| TOTAL | | | | | 27.22 |
| 20382 | 10/18/2016 | Kelly Associates Mana... | 1012 · Citizens Busine... | | -2,505.00 |
| | 09/07/2016 | | 5120 · Misc. Profession... | 4-General Fund Ent. | 626.25 |
| | | | 5120 · Misc. Profession... | 1-Groundwater Ent. | 501.00 |
| | | | 5120 · Misc. Profession... | 3-Land Resources | 1,377.75 |
| TOTAL | | | | | 2,505.00 |
| 20383 | 10/18/2016 | Netsteller | 1012 · Citizens Busine... | | -450.00 |
| | 10/14/2016 | | 5160 · IT Support | 4-General Fund Ent. | 180.00 |
| | | | 5160 · IT Support | 1-Groundwater Ent. | 225.00 |
| | | | 5160 · IT Support | 3-Land Resources | 45.00 |
| TOTAL | | | | | 450.00 |
| 20384 | 10/18/2016 | So Cal News Circulation | 1012 · Citizens Busine... | | -184.87 |
| | 09/19/2016 | | 6090 · Subscriptions/Pu... | 4-General Fund Ent. | 184.87 |
| TOTAL | | | | | 184.87 |

San Bernardino Valley Water Conservation District
Expenditure Report
October 2016

| Num | Date | Name | Account | Class | Original Amount |
|----------------|-------------------|---------------------------------|----------------------------------|----------------------|------------------|
| 20385 | 10/18/2016 | Stanley Convergent Se... | 1012 · Citizens Busine... | | -395.88 |
| | 10/03/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 320.88 |
| | | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 75.00 |
| TOTAL | | | | | 395.88 |
| 20386 | 10/18/2016 | Terminix | 1012 · Citizens Busine... | | -66.00 |
| | 10/03/2016 | | 6026 · Redlands Plaza ... | 2-Redlands Plaza/... | 66.00 |
| TOTAL | | | | | 66.00 |
| 20387 | 10/18/2016 | Wilbur's | 1012 · Citizens Busine... | | -59.83 |
| | 09/30/2016 | | 5210 · Equipment Maint... | 1-Groundwater Ent. | 59.83 |
| TOTAL | | | | | 59.83 |
| 20388 | 10/18/2016 | Showcase Escrow | 1012 · Citizens Busine... | | -5,000.00 |
| | 10/18/2016 | | 7110 · Property Capital ... | 3-Land Resources | 5,000.00 |
| TOTAL | | | | | 5,000.00 |
| 100153N | 10/10/2016 | PERS | 1012 · Citizens Busine... | | -4,882.58 |
| | | | 6170 · PERS Retirement | 4-General Fund Ent. | 784.15 |
| | | | 6170 · PERS Retirement | 1-Groundwater Ent. | 2,483.77 |
| | | | 6170 · PERS Retirement | 2-Redlands Plaza/... | 249.01 |
| | | | 6170 · PERS Retirement | 3-Land Resources | 727.50 |
| | | | 6170 · PERS Retirement | 5-Wash Plan | 638.15 |
| TOTAL | | | | | 4,882.58 |
| 100154N | 10/26/2016 | PERS | 1012 · Citizens Busine... | | -4,883.36 |
| | | | 6170 · PERS Retirement | 4-General Fund Ent. | 784.27 |
| | | | 6170 · PERS Retirement | 1-Groundwater Ent. | 2,484.16 |
| | | | 6170 · PERS Retirement | 2-Redlands Plaza/... | 249.05 |
| | | | 6170 · PERS Retirement | 3-Land Resources | 727.62 |
| | | | 6170 · PERS Retirement | 5-Wash Plan | 638.26 |
| TOTAL | | | | | 4,883.36 |

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
October 2016

| Pay Date | Name | For Period | Director Fees | Taxes Withheld | Check Amt |
|------------|--------------|-------------|---------------|----------------|-------------|
| 10/12/2016 | Corneille, D | Sep-16 | \$ 1,648.00 | \$ 269.92 | \$ 1,378.08 |
| 10/12/2016 | McDonald, M | Sep-16 | \$ 1,442.00 | \$ 123.30 | \$ 1,318.70 |
| 10/26/2016 | Longville, J | Aug-Sept 16 | \$ 1,236.00 | \$ 410.76 | \$ 825.24 |
| 10/26/2016 | Raley, D | Aug-Sept 16 | \$ 1,854.00 | \$ 475.42 | \$ 1,378.58 |



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1452

To: Board of Directors

From: General Manager, Daniel Cozad

Date: November 16, 2016

Subject: 2015-2016 Audit Report Presentation

RECOMMENDATION

The Ad Hoc Audit Committee recommends the Board review and accept the 2015-2016 Audit Report as presented by Eadie and Payne LLP and direct the General Manager to file the Audit with the County Clerk.

BACKGROUND

Eadie and Payne LLP was selected by the Board of Directors in March 2014 as the District's auditor. The auditor contract is a one year agreement with two, one year extensions subject to evaluation of performance. The Committee met on July 29, 2016 to discuss the audit and anticipated schedule. Staff worked together to produce the materials for the audit. The auditor reviewed and prepared a preliminary draft report and presented it to the Ad Hoc Audit Committee on November 9, 2016. The Auditor made the requested clarifications and updates and prepared the report and SAS letter attached to this memo for presentation and approval. As indicated by the SAS letter the audit is a clean audit with no reservations.

Eadie and Payne restated costs and liabilities in accordance with the GASB 68 implementation.

DISCUSSION

Deborah Crowley, CPA Partner will present the Audit Opinion and Reports and respond to any questions the Board may have.

FISCAL IMPACT

The audit was conducted in accordance with the approved 2016-2017 budget, costs for the selected auditor are included in the approved budget.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T Milford Harrison.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1450

To: Board of Directors

From: Finance & Administration Committee & General Manager/Daniel Cozad

Date: November 16, 2016

Subject: 1st Quarter Annual Unaudited Financials for 2016-2017

RECOMMENDATION

Review, discuss and approve the 1st Quarter Annual Unaudited Financials for 2016-2017 as presented to the Finance & Administration Committee on November 14th.

BACKGROUND

The Finance & Administration Committee met November 14, 2016 to review the First Quarter Unaudited Financials. Minor adjustments were made to projected annual costs and presented to the Committee.

FISCAL IMPACT

None.

POTENTIAL MOTIONS

1. Move approval of the First Quarter Unaudited Financials for FY 2016-2017 with any Committee recommended changes as presented.
2. Move to request this item be tabled and referred back to the Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

2016-2017 1st Quarter Rolled Up Budget Worksheet
SBVWCD Quarterly Investment Report
Reserves Allocation Worksheet

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

| 1ST QUARTER | | 2016-2017 Budget | Expended/ Received to Date as of 09/30/16 | Actual Over/Under Budget | Projected Annual Costs (7/1/16- 6/30/17) | Notes | GENERAL FUND | | | GROUNDWATER RECHARGE ENTERPRISE | | REDLANDS PLAZA & LEASED PROPERTY- MENTONE HOUSE | | LAND RESOURCE | | WASH PLAN | |
|----------------------------|--|---------------------|--|--------------------------------|--|---------------------|-----------------|----------|-------------------------------------|------------------------------------|----------|---|----------|-----------------|----------|-----------------|----------|
| GL ACCT: | GL DESCRIPTION: | | | | | | 2016 BUDGET: | % BUDGET | BASIS: | 2016 BUDGET: | % BUDGET | 2016 BUDGET: | % BUDGET | 2016 BUDGET: | % BUDGET | 2016 BUDGET: | % BUDGET |
| 2016-2017 Budget | | | | | | | | | | | | | | | | | |
| INCOME: | | | | | | | | | | | | | | | | | |
| 4012-15 | INTEREST INCOME | 61,300.00 | 19,901.04 | -41,398.96 | 61,003.12 | | 61,300.00 | | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 4021-23 | GROUNDWATER | 766,397.60 | 271,247.64 | -495,149.96 | 712,495.28 | Lower Actual in GWA | 0.00 | | | 766,397.60 | | 0.00 | | 0.00 | | 0.00 | |
| 4021 | GROUNDWATER CHARGE-AG | 47,158.00 | 15,356.80 | -31,801.20 | 30,713.60 | Lower Actual in GWA | 0.00 | | | 47,158.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 4023 | GROUNDWATER CHARGE-NON AG | 719,239.60 | 255,890.84 | -463,348.76 | 681,781.68 | Lower Actual in GWA | 0.00 | | Board Direction prior yr production | 719,239.60 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 4031-34 | MINING | 634,000.00 | 59,833.33 | -574,166.67 | 634,000.00 | | 0.00 | | | 0.00 | | 0.00 | | 634,000.00 | | 0.00 | |
| 4032 | CEMEX - ROYALTY/LEASE | 586,000.00 | 51,833.33 | -534,166.67 | 586,000.00 | | 0.00 | | | 0.00 | | 0.00 | | 586,000.00 | 100.00% | 0.00 | |
| 4036,40,80 | MISCELLANEOUS | 90,000.00 | 16,538.23 | -73,461.77 | 83,854.69 | | 7,500.00 | | | 30,000.00 | | 0.00 | | 52,500.00 | | 0.00 | |
| 4036 | AGGREGATE MAINTENANCE | 50,000.00 | 14,618.23 | -35,381.77 | 43,854.69 | | 0.00 | | | 0.00 | | 0.00 | | 50,000.00 | 100.00% | 0.00 | |
| 4050 | PROPERTY TAX | 79,800.00 | 0.00 | -79,800.00 | 79,800.00 | | 79,800.00 | 100.00% | +5% | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 4055 | SBVMWD LEASE AGREEMENT | 370,886.55 | 370,010.78 | -875.77 | 370,010.78 | Paid | 185,443.28 | 50.00% | +1.4% CPI | 185,443.28 | 50.00% | 0.00 | | 0.00 | 0.00% | 0.00 | |
| 4062-66 | RENTALS | 227,505.56 | 59,027.55 | -168,478.01 | 227,505.56 | | 0.00 | | | 0.00 | | 227,505.56 | | 0.00 | | 0.00 | |
| 4080 | EXCHANGE PLAN | 30,000.00 | 0.00 | -30,000.00 | 30,000.00 | | 0.00 | | | 30,000.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 4025 | WASH PLAN REVENUE *Reserve CIP #5 | 430,000.00 | 213,905.37 | -216,094.63 | 430,000.00 | | 0.00 | | | 0.00 | | 0.00 | | 0.00 | | 430,000.00 | 100.00% |
| 4086 | PLUNGE CREEK IRWMP | 150,000.00 | 31,440.62 | -118,559.38 | 94,321.86 | Estimated | 0.00 | 0.00% | Per Plunge Creek Budget/schedule | 0.00 | | 0.00 | | 150,000.00 | 100.00% | 0.00 | |
| TOTAL INCOME: | | 2,834,746.71 | 1,041,904.56 | -1,767,985.15 | 2,717,848.29 | | 334,043.28 | | | 1,006,697.88 | | 227,505.56 | | 836,500.00 | | 430,000.00 | |
| EXPENSES: | | | | | | | | | | | | | | | | | |
| 5000 | MISCELLANEOUS | 400.00 | 15.34 | -384.66 | 400.00 | | 400.00 | 100.00% | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 5100 | PROFESSIONAL SERVICES | 600,000.00 | 54,411.66 | -545,588.34 | 500,000.00 | Projected Lower | 71,300.00 | | | 108,620.00 | | 12,300.00 | | 222,780.00 | | 185,000.00 | |
| 5120 | MISC. PROFESSIONAL SERVICES | 150,000.00 | 8,542.36 | -141,457.64 | 150,000.00 | Projected Lower | 37,500.00 | 25.00% | Includes GSC Support | 30,000.00 | 20.00% | 0.00 | 0.00% | 82,500.00 | 55.00% | 0.00 | |
| 5122 | WASH PLAN PROFESSIONAL SERVICES | 70,000.00 | 34,816.16 | -35,183.84 | 104,448.48 | Projected Higher | 0.00 | | Per Wash Plan Budget | 0.00 | | 0.00 | | 0.00 | | 70,000.00 | 100.00% |
| 52-53 | FIELD OPERATIONS | 77,500.00 | 2,930.50 | -74,569.50 | 74,500.00 | | 0.00 | | | 71,000.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 5400 | UTILITIES | 29,760.00 | 6,033.99 | -23,726.01 | 29,760.00 | | 13,570.00 | | | 10,359.00 | | 5,065.00 | | 766.00 | | 0.00 | |
| 6000 | GENERAL ADMINSTRATION | 230,754.60 | 38,685.67 | -192,068.93 | 221,254.60 | | 91,382.41 | | | 43,663.90 | | 61,462.13 | | 34,246.15 | | 0.00 | |
| 6100 | BENEFITS: | 276,450.83 | 61,799.32 | -214,651.51 | 274,036.01 | | 44,398.00 | | | 173,199.72 | | 17,364.23 | | 57,540.31 | | 37,690.60 | |
| 6200 | SALARIES | 707,052.81 | 158,292.52 | -548,760.29 | 707,052.81 | | 111,504.40 | | | 409,964.77 | | 37,360.79 | | 129,948.09 | | 137,384.44 | |
| 6300 | INSURANCE | 39,133.30 | 35,221.24 | -3,912.06 | 35,221.24 | Actual | 1,956.67 | 5.00% | | 29,349.98 | 75.00% | 5,870.00 | 15.00% | 1,956.67 | 5.00% | 0.00 | |
| 6400 | DIRECTOR'S EXPENSES | 99,018.78 | 18,366.78 | -80,652.00 | 90,864.48 | | 99,018.78 | 100.00% | 5% increase option included | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| 6500 | ADMINISTRATIVE/STAFF EXPENSES | 15,400.00 | 65.59 | -15,334.41 | 15,400.00 | | 6,830.00 | 40.00% | | 5,350.00 | 50.00% | 0.00 | | 3,220.00 | 10.00% | 0.00 | |
| 9999 | Contribution toward Capital Maint. | 444,690.49 | 0.00 | -444,690.49 | 444,690.49 | Per Budget | 7,500.00 | | See Below in 7000 series | 155,190.49 | | 0.00 | | 289,500.00 | | | |
| 8010 | Capital Reserve GWE/Rate Stabilization | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00% | | 0.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| TOTAL EXPENSES: | | 2,590,160.81 | 410,638.77 | -2,179,522.04 | 2,571,387.87 | | 447,860.26 | | | 1,006,697.86 | | 139,422.15 | | 746,457.21 | | 430,075.05 | |
| Operating Revenue | | 2,834,746.71 | 1,041,904.56 | -1,767,985.15 | 2,717,848.29 | | 334,043.28 | | | 1,006,697.88 | | 227,505.56 | | 836,500.00 | | 430,000.00 | |
| NET OPERATING REVENUE | | 244,585.90 | | 411,536.89 | | | -113,816.98 | | | 0.01 | | 88,083.41 | | 90,042.79 | | -75.05 | |
| OVERHEAD | | | | | | | 172,851.72 | | | | | | | | | | |
| NET GENERAL FUND ANNUAL | | | | | | | 59,034.74 | | | | | | | | | | |
| Multiyear Capital projects | | | | | | Cost-To-Date | | | | | | | | | | | |
| 7010 | MATERIALS | 8,000.00 | 0.00 | -8,000.00 | 8,000.00 | | 0.00 | | | 8,000.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 7050 | BASINS -CAPITAL ANNUAL REPAIRS | 20,000.00 | 0.00 | -20,000.00 | 20,000.00 | | 0.00 | | | 20,000.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| | 3 year Maintenance | 40,000.00 | 0.00 | -40,000.00 | 20,000.00 | Projected Lower | 0.00 | | | 40,000.00 | 100.00% | 0.00 | | 0.00 | | 0.00 | |
| 7053 | HCP Endowment Contribution CIP #6 | 55,000.00 | 0.00 | -55,000.00 | 55,000.00 | | 0.00 | | New | 41,250.00 | 75.00% | 0.00 | | 13,750.00 | 25.00% | 0.00 | |
| 7055 | PLUNGE CREEK PROJECT CIP #2 | 210,000.00 | 0.00 | -210,000.00 | 210,000.00 | | 0.00 | | Net of Grant Funds \$710 K Total | 52,500.00 | 25.00% | 0.00 | | 157,500.00 | 75.00% | 0.00 | |
| 7100 | CAPITAL REPAIRS | 100,000.00 | 0.00 | -100,000.00 | 100,000.00 | | 0.00 | | | 80,000.00 | 60.00% | 0.00 | 0.00% | 20,000.00 | 40.00% | 0.00 | |
| 7200 | EQUIPMENT & VEHICLES | 119,000.00 | 21,542.00 | -97,458.00 | 119,000.00 | | 8,500.00 | 90.00% | | 104,250.00 | 10.00% | 0.00 | | 3,750.00 | | 2,500.00 | |
| 7150 | MILL CREEK DIVERSION PROJECT CIP #1 | 600,000.00 | 0.00 | -600,000.00 | 600,000.00 | | 0.00 | | MultiYear Total comitment \$750K | 600,000.00 | 100.00% | 0.00 | | 0.00 | 0.00% | 0.00 | |
| 7438 | ENGINEERING SERVICES-OTHER | 135,000.00 | 0.00 | -135,000.00 | 100,000.00 | Projected Lower | 0.00 | | CIP #4 and #7 Partial | 40,500.00 | 30.00% | 0.00 | | 94,500.00 | 70.00% | 0.00 | |
| CAPITAL EXPENSE | | 1,287,000.00 | 21,542.00 | -1,265,458.00 | 1,232,000.00 | | 8,500.00 | | | 986,500.00 | | 0.00 | | 289,500.00 | | 2,500.00 | |

| 1ST QUARTER | | 2016-2017 Budget | Expended/Received to Date as of 09/30/16 | Actual Over/Under Budget | Projected Annual Costs (7/1/16-6/30/17) | Notes | GENERAL FUND | | GROUNDWATER RECHARGE ENTERPRISE | | REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE | | LAND RESOURCE | | WASH PLAN | |
|--------------------------------|-----------------|------------------|--|--------------------------|---|-------|--------------|----------|---------------------------------|--------------|--|--------------|---------------|--------------|-----------|--------------|
| GL ACCT: | GL DESCRIPTION: | | | | | | 2016 BUDGET: | % BUDGET | BASIS: | 2016 BUDGET: | % BUDGET | 2016 BUDGET: | % BUDGET | 2016 BUDGET: | % BUDGET | 2016 BUDGET: |
| 2016-2017 Budget | | | | | | | | | | | | | | | | |
| CAPTIAL REVENUE | | 444,690.49 | | | | | 7,500.00 | | | 155,190.49 | | 0.00 | | 289,500.00 | | 0.00 |
| CAPITAL SUBTOTAL ANNUAL NET | | -834,809.51 | | | | | -1,000.00 | | | -831,309.51 | | 0.00 | | 0.00 | | -2,500.00 |
| RESERVE CONTRIBUTION OR (-USE) | | -590,223.61 | | | | | 58,034.74 | | | -831,309.51 | io Capital Pri | 88,083.41 | | 90,042.79 | | -2,575.05 |

| | |
|-----------------------------|--------------|
| District Cost Budget | 2,590,160.81 |
| Capital Contribution | 444,690.49 |
| Wash Plan | 255,000.00 |
| Plunge Creek | 50,000.00 |
| Net of Capital and Projects | 1,840,470.32 |

San Bernardino Valley Water Conservation District

Quarterly Investment Report

| Investment Instruments | Beginning Balance as of July 1, 2016 | 1st Quarter Balance ending Sept 30, 2016 | Rate Effective Yield to Date | Cumulative Unrealized Gain (Loss) |
|---|---|---|---------------------------------|---|
| Banking Institutions | | | | |
| Citizen's Business Bank | \$ 616,344.18 | \$ 543,005.40 | OB | \$ - |
| Pooled Money Investment Accounts | | | | |
| LAIF | \$ 447,930.82 | \$ 448,540.22 | 0.50% | \$ - |
| CalTRUST Short-Term Fund | \$ 2,980,263.74 | \$ 2,985,822.89 | 0.64% | \$ 4,228.38 |
| Investment Accounts | | | | |
| UBS Financial Services | | | | |
| CDs | \$ 1,871,300.49 | \$ 1,875,871.79 | see back | \$ - |
| Cash Dep Acct | \$ - | \$ 221.51 | | |
| California Credit Union | | | | |
| Money Market | \$ 3,000,385.54 | \$ 3,006,061.07 | 0.75% | \$ - |
| 24 Mo. CD | \$ 250,000.00 | \$ 250,854.83 | 1.34% | |
| OPEB-Other Postemployment Benefits | | | | |
| CERBT-CA Employers' Retiree Benefit Trust | \$ 44,488.59 | \$ 46,081.93 | 3.46% | \$ - |
| TOTAL | \$ 9,210,713.36 | \$ 9,156,459.64 | | \$ 4,228.38 |
| Cash and Cash Equivalents | \$ 616,344.18 | \$ 543,005.40 | | |
| Change in Value | | \$ (73,338.78) | | |
| Investments | \$ 8,594,369.18 | \$ 8,613,454.24 | | |
| Change in Value | | \$ 19,085.06 | | |
| Net Change | | \$ (54,253.72) | | |
| | | 1% | | |

| Description | NAV | Annual Yield | Average Maturity | Shares |
|-------------------------------|---------|--------------|----------------------|-------------|
| LAIF | \$0.999 | 0.50% | .44 years (161 days) | |
| CalTrust Short-Term Fund | \$10.03 | 0.66% | 1.07 years | 297,689.221 |
| CERBT | \$13.79 | | | 3,342.047 |
| Cal Credit Union-Money Market | \$1.00 | 0.75% | | |
| UBS-CD's see below | | | | |

UBS Investments

| Certificates of Deposit (CDs) | Price | Annual Yield | Maturity | Shares | Purchase Price | Market Value as of 9/30/16 | CD Length |
|---|----------|--------------|---|---------|----------------|-------------------------------|------------------|
| 1. Ally Bank UT US RT fixed rate CD (ZBCBO) | \$0.999 | 1.15% | 12/10/2018 | 245,000 | \$244,855.45 | \$245,585.55 | 2.5 yr |
| 2. JPMorgan Chase Bank OH US RT fixed rate CD (ZBCFK) | \$0.999 | 1.35% | 6/17/2019 | 245,000 | \$244,767.25 | \$245,646.80 | 3 yr |
| 3. Wells Fargo Bank SD US RT fixed rate CD (ZBCCA) | \$0.999 | 1.20% | 6/18/2018 | 245,000 | \$244,872.60 | \$245,565.95 | 2 yr |
| 4. Bank of Holland MI US RT fixed rate CD (Cusip: 062649YF9) | \$1.000 | 1.00% | 11/14/2017 callable 8/14/16 then quarterly | 200,000 | \$200,175.34 | \$200,118.00 | 1.5 yr |
| 5. Comenity Bank DE US RT fixed rate jumbo CD (ZBABJ) | \$1.00 | 1.20% | 6/22/2018 | 200,000 | \$200,000.00 | \$200,172.00 | 2 yr |
| 6. BankUnited FSB FL US RT fixed rate CD (ZBCYN) | \$0.9999 | 0.85% | 12/26/2017 | 245,000 | \$244,985.30 | \$245,306.25 | 1.5 yr |
| 7. Berkshire BK MA US RT fixed rate CD (ZBDKQ) | \$1.000 | 0.80% | 6/30/2017 | 245,000 | \$244,982.85 | \$245,267.05 | 1 yr |
| 8. Comenity Cap Bk Salt Lake City RT | \$1.001 | 1.10% | 2/28/2019 | 245,000 | \$245,014.26 | \$245,627.20 | 2.5 yr |
| | | | | | | \$2,582.99 | accrued interest |
| | | | | TOTAL | \$1,869,653.05 | \$1,875,871.79 | |

California Credit Union

| | | | | | | | |
|-----------------------------|--------|--------------|----------|---------|-----------------|-----------------|-----------|
| Money Market account | Price | Annual Yield | | | | | |
| | \$1.00 | 0.75% | | | \$ 3,000,000.00 | \$ 3,006,061.07 | |
| Certificate of Deposit (CD) | Price | Annual Yield | Maturity | Shares | Market Value | | CD Length |
| CCU Share Certificate | \$1.00 | 1.35% | 7/1/2018 | 250,000 | \$250,000.00 | \$ 250,854.83 | 2 yr |

Reserve Balances, Contributions, Uses and Loans

6/30/2015

Ending

6/30/2016

Ending

| | July 2015 | | | | Retirement Unfunded Liability payment | | June-16 | | Percent Funded | Notes |
|---|--------------------|--------------------|---------------------|-------------------|---|-----------------|----------------------|--------------------|-------------------|--------------------------|
| | New Balance | Audited 2015 | Target or Max | Percent Funded | | | Estimated Balance | | | Basis of allocation |
| District Policy Reserves | | | | | | | | | | |
| Groundwater Recharge Enterprise Reserve | \$1,290,120 | \$1,970,947 | \$1,250,000 | 158% | -\$325,073 | -\$51,909 | \$1,919,038 | \$2,066,431 | 165% | Overfunded |
| Groundwater ER Maintenance Reserve | \$250,000 | \$250,000 | \$250,000 | 100% | | \$0 | \$250,000 | \$250,000 | 100% | Fully funded-no addition |
| GWA Rate Stabilization | \$65,605 | \$65,605 | \$400,000 | 16% | | \$41,869 | \$107,474 | \$107,474 | 10% | Applied 5% of total rate |
| Redlands Plaza Reserve | \$81,418 | \$56,359 | \$81,418 | 69% | -\$36,119 | \$8,528 | \$64,887 | \$142,619 | 175% | Applied net income |
| Land Resources Reserve | \$968,387 | \$1,187,296 | \$816,743 | 145% | -\$144,477 | \$45,643 | \$1,232,939 | \$1,162,536 | 142% | Over funded |
| Prepaid Royalties Reserve | \$5,000,000 | \$5,000,000 | \$5,000,000 | 100% | | \$0 | \$5,000,000 | \$5,000,000 | 100% | Fully funded-no addition |
| Habitat Mgmt Endowment Reserve/Trust | \$0 | \$0 | \$10,000,000 | | | \$0 | \$0 | \$0 | 0% | |
| PERS/Post Employment Expense Trust | \$41,306 | \$41,306 | \$41,306 | 100% | -\$41,770 | -\$41,306 | \$0 | \$0 | 0% | |
| Self Insurance Reserve | \$20,000 | \$20,000 | \$50,000 | 40% | | \$5,000 | \$25,000 | \$25,000 | 50% | Per policy |
| Capital Improvement/Equipment Reserve | \$400,000 | \$60,000 | \$400,000 | 15% | | \$0 | \$60,000 | \$60,000 | 15% | |
| General Fund Reserve | \$1,211,566 | \$521,687 | \$1,211,566 | 43% | -\$216,715 | -\$121,800 | \$399,887 | \$223,086 | 18% | Cash Allocated to GFR |
| Compensated Absences Reserve | | | | | | \$107,000 | \$107,000 | \$107,000 | 100% | Per policy |
| Total All Allocated Reserves | \$9,328,402 | \$9,173,200 | \$19,501,033 | 47% | -\$764,154 | -\$6,975 | \$9,166,225 | \$9,144,146 | 47% | |



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1451

To: Board of Directors

From: Finance & Administration Committee/Daniel Cozad, General Manager

Date: November 16, 2016

Subject: Mendoza Trust Property

RECOMMENDATION

Approve the terms and conditions and authorize the General Manager to execute a purchase agreement and related documents to purchase Property located at 33100 Mill Creek Road, Mentone California 92359 - APN 0302-131-14, approximately 16.3 acres the Mendoza Family Trust for \$315,000, plus closing costs, thereby revising the 2016-2017 Capital Property Budget.

BACKGROUND

In March 2015, several groups approached the District related to the Mendoza property (see attached map) due to the proximity to the spreading grounds. District staff reviewed the diligence information and the asking price of over \$500,000 and determined that costs were too high to compete for the land if it had residential development potential. After about a year, the property has not had a successful development proposal mostly due to the cost of infrastructure development for water and sewer and home values. Based on the status the realtor representing the Mendoza Trust and staff met earlier this year. Staff provided several potential opportunities to the Finance & Administration Committee and received general agreement to conduct additional diligence investigation and bring the opportunity to the Board for discussion.

Staff walked the property and looked at the preliminary title search, comparable properties that have sold nearby and antidotal information. Shay Lowery from Jericho prepared a report on the habitat values from biological review of the parcel. The report indicated the best habitat would be for California Gnatcatcher with limited San Bernardino Kangaroo Rat habitat. Based on these efforts staff prepared and transmitted a Primary Intent to Offer.

The Board authorized the General Manager to make an offer of \$315,000 for the parcel. The General Manager conveyed the offered amount along with the rationale to the agent for the Mendoza trust. The General Manager initiated a Phase One Environmental Site Assessment for the record and reviewed historic photos of the vacant area. The only ground disturbance was for the Mill Creek Levee and the East Branch Extension 2. No other use of the land was identified back to 1959.

BOARD
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Division 2: David E.
Raley

Division 3:
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Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

POLICY CONSIDERATIONS

An investment in land is stable and provides for future opportunities for recharge and buffer to distance development away from District facilities. An additional opportunity to develop the land as habitat for mitigation of impacts to Gnat Catcher would be of value to the District and potentially to others. The Board weighed these considerations in its direction to make an offer for the property.

JUSTIFICATION

The use of funding from the Land Enterprise Reserve for the purchase is appropriate. If the land or mitigation is used for groundwater purposes an exchange of enterprise reserves may be considered by the Board. If the land is developed for habitat mitigation for endangered species staff believes the potential exists for savings over other mitigation and the additional the long term benefits of holding the land in fee title.

ALTERNATIVES

Potential Board Actions include:

- Approve the terms and conditions and authorize the General Manager to execute a purchase agreement and related documents to purchase Property located at 33100 Mill Creek Road, Mentone California 92359 - APN 0302-131-14, approximately 16.3 acres the Mendoza Family Trust for \$315,000, plus closing costs, thereby revising 2016-2017 Capital property Budget.
- Table the issue to a future meeting of the Board.

FISCAL IMPACT

As discussed above the funding would be from the Land Enterprise reserve or from revenue from land dedication for Wash Plan mitigation. The Wash Plan dedication would provide approximately \$650,000 for encumbering approximately 25 acres. This action would expand District land holdings by approximately 16 acres and would in part replace a portion of the encumbered acres. The development of the property or parts of it for recharge or mitigation land would provide savings from the investment. This is a new activity for the District and Conservation Trust and has risk. Known risks include development cost, market for Gnat Catcher habitat and future land value. The long term future value of the property is likely to be higher than the current value but cannot be assured.

POTENTIAL MOTIONS

1. Move to Approve the terms and conditions and authorize the General Manager to execute a purchase agreement and related documents to purchase Property located at 33100 Mill Creek Road, Mentone California 92359 - APN 0302-131-14, approximately 16.3 acres the Mendoza Family Trust for \$315,000, plus closing costs, thereby revising the 2016-2017 Capital Property Budget.
2. Move to direct no further action on the purchase of the Mendoza Trust Property.

ATTACHMENTS OR MATERIALS

Mendoza Trust Location Map

Phase 1 ESA and Purchase agreement available but not attached.

APPROVALS

Discussed with the Finance & Administration Committee and Operations Committees

Reviewed by General Manager

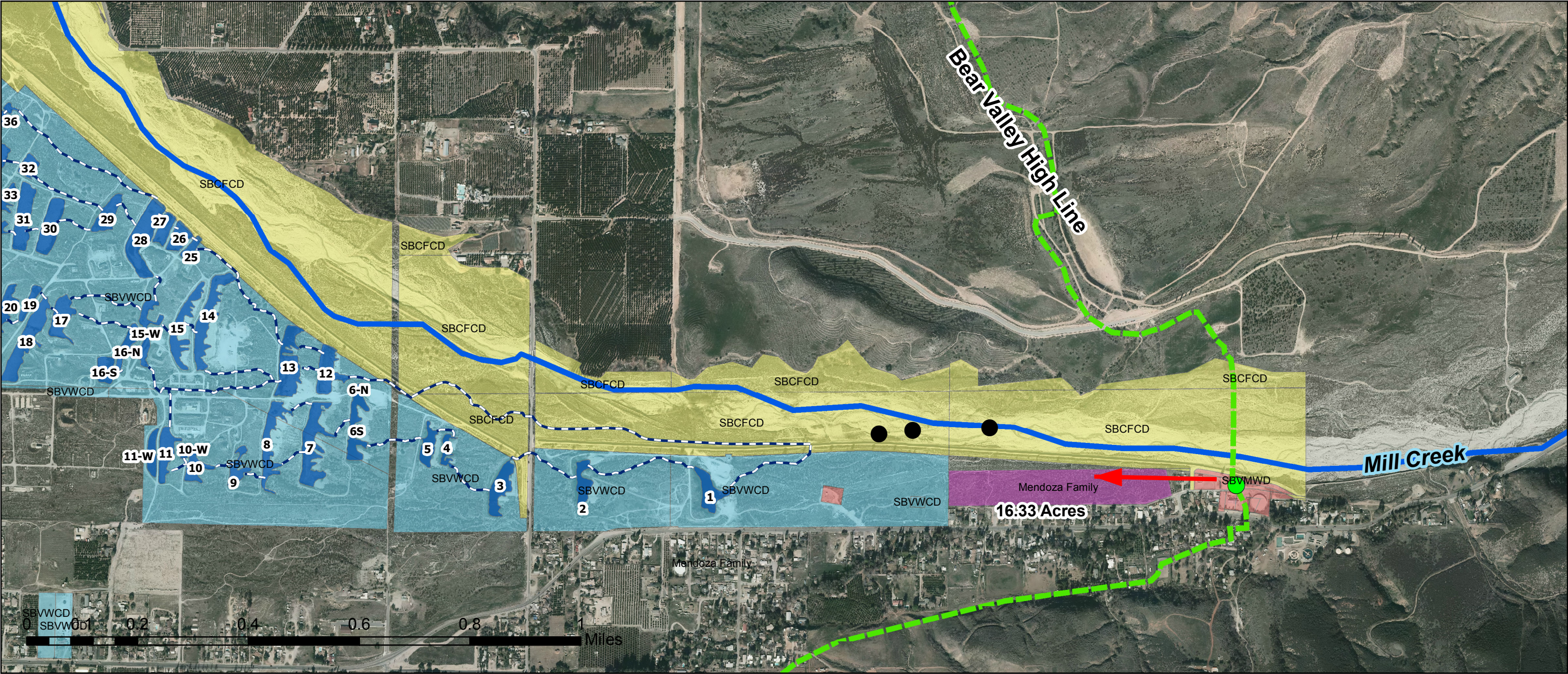
Reviewed by District Counsel

Mendoza Family Parcel (030213114)



Coordinate System:
NAD 1983 StatePlane California V FIPS 0405 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
Source: SBVWCD GIS
GIS Contact: Katelyn Scholte

July 7, 2016



DFR Locations

--- Bear Valley High Line ● BVHL (SAR)

Parcel Ownership

■ Mendoza Family
■ SBCFCD

SBVWCD Facilities

■ SBVMWD ● Soft Plugs
■ SBVWCD --- Channels
■ Mill Creek Spreading Basins



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Memorandum No. 1453

To: Board of Directors

From: Operations Committee/Land Resource Managers, Jeffrey Beehler

Date: November 16, 2016

Subject: Trails Master Plan for the Wash Plan HCP Area

RECOMMENDATION

The Operations Committee recommends the Board consider adoption of the Trails Master Plan.

BACKGROUND

Staff developed an in-house trail planning document with the assistance of District interns that was adopted by the Board as a Conceptual Trails Plan in August 2015. This document was updated with the help of a consultant team to reflect current planning standards and to identify the issues important to the Resource Agencies in allowing public access on lands held for endangered species conservation. The draft Master Plan was presented to the Board at their October meeting. The plan addresses both operational and policy factors related to the development of a trail system, as well as, provide a mechanism to inform other partners of the regional values and operational models presented by such a trail system. The plan was review by the District Operations and Maintenance Committee and the Cities of Redlands and Highland. Comments received have been addressed in this revised document.

This document will be used by Resource Agencies to review the scope and size of planned recreational activities on the Wash Plan area. In addition, the document is an important planning tool for those wishing to develop a trail system on the site. Finally, an adopted Trails Plan can be a mechanism for attracting grant and other funds needed for trail/ recreational development.

Although the updated plan identifies several potential strategies for implementation and governance of a trail system, including addressing operations and maintenance and balancing the District's water conservation and habitat management needs, it does not provide specific cost share or governance recommendations. These recommendations should be based on the preferences or requirements of the city participant. Staff is discussing the plan with both cities to clarify next steps.

Please find Trails Master Plan located on District website at hyperlink:

<http://www.sbvwd.org/docman-projects/4704-trails-master-plan-2016.html>

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GENERAL
MANAGER

Daniel B. Cozad

FISCAL IMPACT

The cost of preparation of the plan was included in the 2015-2016 budget. There is no fiscal impact identified in the approval of the plan. Fiscal impact for the implementation of the plan will be identified based on the selected governance structure and funding approach.

POTENTIAL MOTIONS

1. Move to adopt the Trails Master Plan as recommended by the Operations Committee and presented to the Board of Directors.
2. Move to direct no further action on the Trails Master Plan.

ATTACHMENTS OR MATERIALS

There are none.

APPROVALS

Reviewed by General Manager

Reviewed and recommended by the Operations Committee



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1454

To: Board of Directors

From: General Manager, Daniel Cozad

Date: November 16, 2016

Subject: Unaudited Financial Reports, October 2016

RECOMMENDATION

Review and approve the unaudited financials for October 2016.

BACKGROUND

Each month staff presents the unaudited financial for the District. The presented reports are as of October 31, 2016.

DISCUSSION

Most funds and accounts are as expected. Payment of the Enhanced Recharge Agreement has been received and is reflected in this month's financials. Mining Revenue is shown below budget primarily because Cemex's payments are slightly behind schedule. An additional \$118,094.63 of the District's loan commitment to fund Wash Plan costs was booked to revenue from reserves totaling \$345,888.82 of the \$430,000 commitment.

The financials are attached for the Board review and approval.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for October 2016 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for October 2016
Profit & Loss to Date vs. Annual Budget

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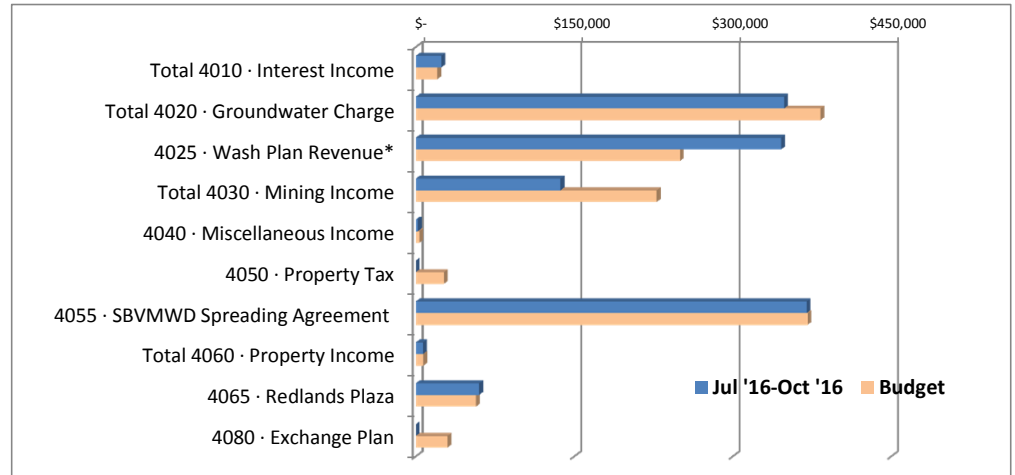
GENERAL
MANAGER

Daniel B. Cozad

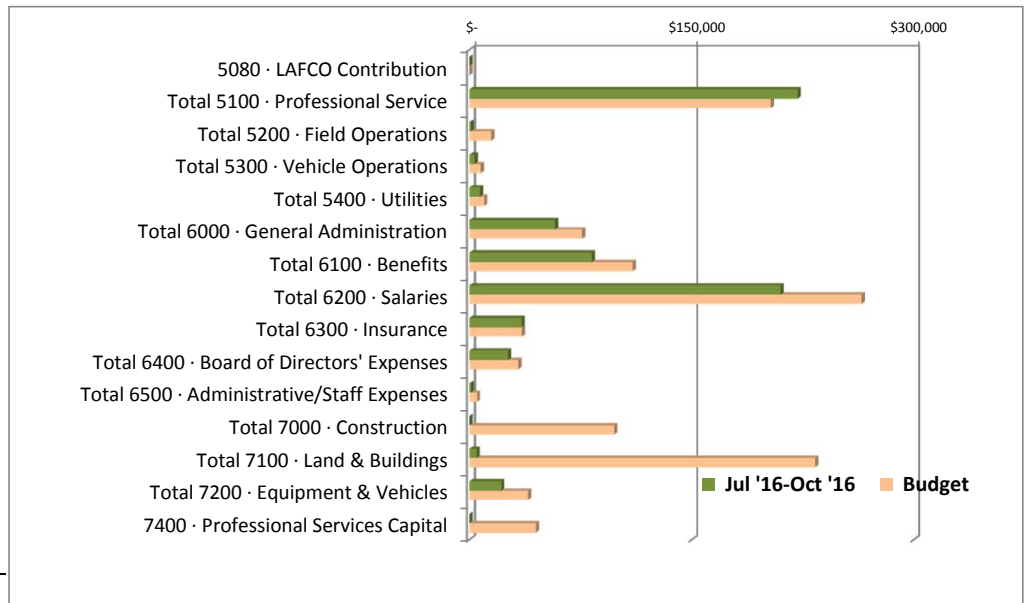
SBVWCD - All Enterprises Budget and Actual
October 2016

| REVENUE | Jul '16-Oct '16 | Budget |
|-----------------------------------|------------------------|---------------------|
| Total 4010 · Interest Income | \$ 24,181 | \$ 20,437 |
| Total 4020 · Groundwater Charge | \$ 348,712 | \$ 383,199 |
| 4025 · Wash Plan Revenue* | \$ 345,889 | \$ 250,000 |
| Total 4030 · Mining Income | \$ 137,007 | \$ 228,007 |
| 4040 · Miscellaneous Income | \$ 1,920 | \$ 3,333 |
| 4050 · Property Tax | \$ - | \$ 26,600 |
| 4055 · SBVMWD Spreading Agreement | \$ 370,011 | \$ 370,887 |
| Total 4060 · Property Income | \$ 6,805 | \$ 7,200 |
| 4065 · Redlands Plaza | \$ 59,938 | \$ 56,969 |
| 4080 · Exchange Plan | \$ - | \$ 30,000 |
| Total Revenue | \$ 1,294,463 | \$ 1,376,632 |

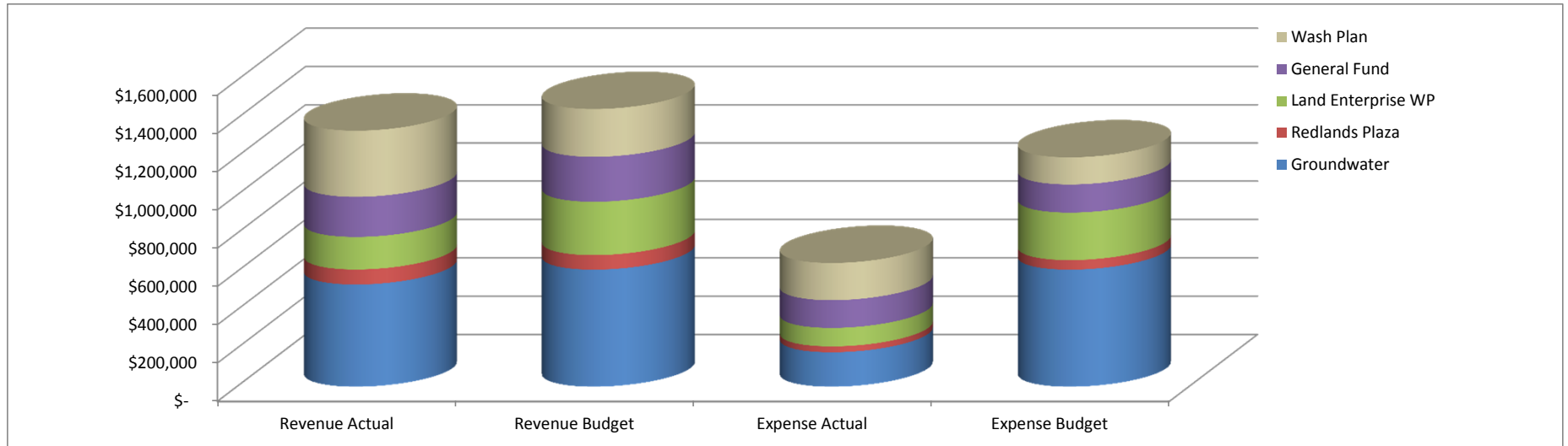
*current income is from District loans to the WP



| EXPENSES Operating and Capital | Jul '16-Oct '16 | Budget |
|--|------------------------|---------------------|
| 5080 · LAFCO Contribution | \$ - | \$ 133 |
| Total 5100 · Professional Service | \$ 221,490 | \$ 203,422 |
| Total 5200 · Field Operations | \$ 933 | \$ 14,833 |
| Total 5300 · Vehicle Operations | \$ 3,570 | \$ 7,667 |
| Total 5400 · Utilities | \$ 7,091 | \$ 9,920 |
| Total 6000 · General Administration | \$ 57,905 | \$ 76,159 |
| Total 6100 · Benefits | \$ 82,671 | \$ 110,064 |
| Total 6200 · Salaries | \$ 210,010 | \$ 264,706 |
| Total 6300 · Insurance | \$ 35,221 | \$ 35,374 |
| Total 6400 · Board of Directors' Expenses | \$ 26,138 | \$ 33,020 |
| Total 6500 · Administrative/Staff Expenses | \$ 939 | \$ 5,135 |
| Total 7000 · Construction | \$ - | \$ 97,677 |
| Total 7100 · Land & Buildings | \$ 5,000 | \$ 233,346 |
| Total 7200 · Equipment & Vehicles | \$ 21,542 | \$ 39,667 |
| 7400 · Professional Services Capital | \$ - | \$ 45,000 |
| Total Expense | \$ 672,511 | \$ 1,176,122 |



Enterprises to Date (October 2016)



| Enterprise | Actual | Budget | % of Budget |
|-----------------------------|------------|------------|-------------|
| Groundwater Revenue | \$ 533,534 | \$ 611,071 | 87% |
| Groundwater Expense | \$ 179,605 | \$ 295,045 | 61% |
| Revenue -Expense | \$ 353,929 | \$ 316,025 | |
| Redlands Plaza Revenue | \$ 78,349 | \$ 75,835 | 103% |
| Redlands Plaza Expense | \$ 30,670 | \$ 49,637 | 62% |
| Revenue -Expense | \$ 47,679 | \$ 26,198 | |
| Land Enterprise Revenue | \$ 170,128 | \$ 278,841 | 61% |
| Land Enterprise Expense | \$ 96,765 | \$ 248,442 | 39% |
| Redlands Plaza Expense | \$ 73,363 | \$ 30,398 | |
| General Fund Revenue | \$ 209,427 | \$ 234,981 | 89% |
| General Fund Expense | \$ 144,692 | \$ 146,953 | 98% |
| Land Enterprise Expense | \$ 64,735 | \$ 88,028 | |
| Wash Plan Revenue | \$ 345,889 | \$ 250,000 | 138% |
| Wash Plan Expense | \$ 194,369 | \$ 141,858 | 137% |
| Revenue-Expense | 151,519 | 108,142 | |
| Total All Revenue - Expense | \$ 691,225 | \$ 568,791 | 18% |

| Cash Status | As of 7/1/2016 | As of 10/31/2016 |
|------------------------|-------------------|-------------------|
| LAIF | \$ 447,930.82 | \$ 449,221.75 |
| Cal Trust | \$ 2,980,263.74 | \$ 2,987,783.02 |
| Citizens Bank | \$ 616,344.18 | \$ 913,206.20 |
| UBS Financial Services | \$ 1,871,300.49 | \$ 1,878,172.98 |
| Cal Credit Union | \$ 3,250,385.53 | \$ 3,259,116.58 |
| Total Cash | \$ 9,166,224.76 | \$ 9,487,500.53 |
| Less Prepaid Royalty | \$ (5,000,000.00) | \$ (5,000,000.00) |
| Cash Position | \$ 4,166,224.76 | \$ 4,487,500.53 |
| | Increase of | \$ 321,275.77 |
| | Percent Increase | 7.7% |

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

| | Jul - Oct 16 | Budget | \$ Over Budget | % of Budget |
|--|---------------------|---------------------|----------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4010 · Interest Income | | | | |
| 4012 · LAIF | 0.00 | 1,300.00 | -1,300.00 | 0.0% |
| 4013 · Caltrust Investment Income | 5,559.15 | 20,000.00 | -14,440.85 | 27.8% |
| 4014 · CalCredit Union Interest Income | 8,731.04 | 20,000.00 | -11,268.96 | 43.66% |
| 4015 · UBS Interest Income | 9,891.21 | 20,000.00 | -10,108.79 | 49.46% |
| Total 4010 · Interest Income | 24,181.40 | 61,300.00 | -37,118.60 | 39.45% |
| 4020 · Groundwater Charge | | | | |
| 4021 · Assessments - Ag | 15,994.83 | 47,158.00 | -31,163.17 | 33.92% |
| 4023 · Assessments - Non-Ag | 332,716.93 | 719,239.60 | -386,522.67 | 46.26% |
| Total 4020 · Groundwater Charge | 348,711.76 | 766,397.60 | -417,685.84 | 45.5% |
| 4025 · Wash Plan Revenue | 345,888.82 | 430,000.00 | -84,111.18 | 80.44% |
| 4030 · Mining Income | | | | |
| 4031 · Plant Site - CEMEX | 12,000.00 | 48,000.00 | -36,000.00 | 25.0% |
| 4032 · Cemex - Royalty / Lease | 100,666.66 | 586,000.00 | -485,333.34 | 17.18% |
| 4034 · Redlands Aggregate 5% Royalty | 0.00 | 0.00 | 0.00 | 0.0% |
| 4036 · Aggregate Maintenance | 24,340.34 | 50,000.00 | -25,659.66 | 48.68% |
| Total 4030 · Mining Income | 137,007.00 | 684,000.00 | -546,993.00 | 20.03% |
| 4040 · Miscellaneous Income | | | | |
| 4041 · Reimbursed Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| 4040 · Miscellaneous Income - Other | 1,920.00 | 10,000.00 | -8,080.00 | 19.2% |
| Total 4040 · Miscellaneous Income | 1,920.00 | 10,000.00 | -8,080.00 | 19.2% |
| 4050 · Property Tax | 0.00 | 79,800.00 | -79,800.00 | 0.0% |
| 4055 · SBVMWD Spreading Agreement Reim | 370,010.78 | 370,886.54 | -875.76 | 99.76% |
| 4060 · Property Income | | | | |
| 4062 · Mentone Property | 6,805.00 | 21,600.00 | -14,795.00 | 31.51% |
| Total 4060 · Property Income | 6,805.00 | 21,600.00 | -14,795.00 | 31.51% |
| 4065 · Redlands Plaza | 59,938.42 | 170,905.56 | -110,967.14 | 35.07% |
| 4066 · Redlands Plaza CAM | 11,421.93 | 35,000.00 | -23,578.07 | 32.63% |
| 4080 · Exchange Plan | 0.00 | 30,000.00 | -30,000.00 | 0.0% |
| 4086 · Plunge Creek IRWMP | 31,440.62 | 150,000.00 | -118,559.38 | 20.96% |
| 4998 · Rate Stabilization *From Reserv | 0.00 | 24,857.00 | -24,857.00 | 0.0% |
| Total Income | 1,418,736.23 | 2,834,746.70 | -1,416,010.47 | 50.05% |
| Gross Profit | 1,418,736.23 | 2,834,746.70 | -1,416,010.47 | 50.05% |
| Expense | | | | |
| 5050 · Regional Programs | | | | |
| 5080 · LAFCO Contribution | 0.00 | 400.00 | -400.00 | 0.0% |
| 5081 · Wash Plan | 15.34 | | | |
| Total 5050 · Regional Programs | 15.34 | 400.00 | -384.66 | 3.84% |
| 5100 · Professional Service | | | | |
| 5120 · Misc. Professional Services | 8,542.36 | 150,000.00 | -141,457.64 | 5.7% |
| 5122 · Wash Plan Professional Services | 143,087.51 | 70,000.00 | 73,087.51 | 204.41% |
| 5124 · Plunge Creek Prof Services | 19,140.00 | 50,000.00 | -30,860.00 | 38.28% |
| 5125 · Engineering Services | 0.00 | 16,000.00 | -16,000.00 | 0.0% |
| 5130 · Aerial Photography & Surveying | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 5145 · Environmental Services (WP) | 0.00 | 160,000.00 | -160,000.00 | 0.0% |
| 5160 · IT Support | 1,350.00 | 6,000.00 | -4,650.00 | 22.5% |
| 5170 · Audit | 16,734.00 | 22,000.00 | -5,266.00 | 76.06% |
| 5175 · Legal - Wash Plan | 6,002.00 | 25,000.00 | -18,998.00 | 24.01% |
| 5180 · Legal | 26,633.75 | 90,000.00 | -63,366.25 | 29.59% |
| Total 5100 · Professional Service | 221,489.62 | 590,000.00 | -368,510.38 | 37.54% |
| 5123 · Temp. Field Labor | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| 5133 · Regional River HCP Contribution | 0.00 | 30,000.00 | -30,000.00 | 0.0% |
| 5143 · SBVCT District Contribution | 116.55 | 50,000.00 | -49,883.45 | 0.23% |
| 5200 · Field Operations | | | | |
| 5210 · Equipment Maintenance | 418.93 | 6,000.00 | -5,581.07 | 6.98% |
| 5215 · Property Maintenance | 513.79 | 32,500.00 | -31,986.21 | 1.58% |
| 5225 · Field Clean Up-Illegal dumping | 0.00 | 6,000.00 | -6,000.00 | 0.0% |
| Total 5200 · Field Operations | 932.72 | 44,500.00 | -43,567.28 | 2.1% |
| 5300 · Vehicle Operations | | | | |
| 5310 · Vehicle Maintenance | 1,263.45 | 10,000.00 | -8,736.55 | 12.64% |
| 5320 · Fuel | 2,307.01 | 13,000.00 | -10,692.99 | 17.75% |
| Total 5300 · Vehicle Operations | 3,570.46 | 23,000.00 | -19,429.54 | 15.52% |
| 5400 · Utilities | | | | |

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

| | Jul - Oct 16 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|--------------------|---------------|
| 5410 • Alarm Service | 559.00 | 2,500.00 | -1,941.00 | 22.36% |
| 5420 • Electricity | 2,372.26 | 9,500.00 | -7,127.74 | 24.97% |
| 5430 • Mobile Phone | 1,215.00 | 3,500.00 | -2,285.00 | 34.71% |
| 5440 • Telephone | 1,787.43 | 8,700.00 | -6,912.57 | 20.55% |
| 5450 • Natural Gas | 2.08 | 900.00 | -897.92 | 0.23% |
| 5460 • Water / Trash / Sewer | 470.49 | 2,160.00 | -1,689.51 | 21.78% |
| 5470 • Internet Services | 684.80 | 2,500.00 | -1,815.20 | 27.39% |
| Total 5400 • Utilities | 7,091.06 | 29,760.00 | -22,668.94 | 23.83% |
| 6000 • General Administration | | | | |
| 6001 • General Administration - Other | 523.02 | 7,000.00 | -6,476.98 | 7.47% |
| 6002 • Website Administration | 525.00 | 3,100.00 | -2,575.00 | 16.94% |
| 6003 • Property Tax | 0.00 | 235.10 | -235.10 | 0.0% |
| 6004 • Meeting Expenses | 465.05 | 2,200.00 | -1,734.95 | 21.14% |
| 6006 • Permits | 280.00 | 10,000.00 | -9,720.00 | 2.8% |
| 6007 • Inter District Costs | 0.00 | 12,500.00 | -12,500.00 | 0.0% |
| 6009 • Licenses | 0.00 | 1,639.00 | -1,639.00 | 0.0% |
| 6010 • Surety Bond | 1,210.00 | 1,900.00 | -690.00 | 63.68% |
| 6012 • Office Maintenance | 0.00 | 3,180.00 | -3,180.00 | 0.0% |
| 6013 • Office Lease Payment | 20,000.00 | 60,000.00 | -40,000.00 | 33.33% |
| 6015 • Mentone House Maintenance | 1,040.19 | 6,500.00 | -5,459.81 | 16.0% |
| 6016 • Redlands Plaza Maintenance | 50.39 | 15,000.00 | -14,949.61 | 0.34% |
| 6018 • Janitorial Services | 1,959.00 | 9,108.89 | -7,149.89 | 21.51% |
| 6019 • Janitorial Supplies | 38.15 | 500.00 | -461.85 | 7.63% |
| 6020 • Vacancy Marketing-Redlands Plaz | 76.53 | 5,050.00 | -4,973.47 | 1.52% |
| 6024 • Computer Equip Maint. | 0.00 | 200.00 | -200.00 | 0.0% |
| 6026 • Redlands Plaza CAM expenses | 7,740.20 | 25,000.00 | -17,259.80 | 30.96% |
| 6027 • Computer Supplies | 88.71 | 689.00 | -600.29 | 12.88% |
| 6030 • Office Supplies | 467.78 | 4,250.67 | -3,782.89 | 11.01% |
| 6033 • Office Equipment Rental | 2,717.06 | 8,734.40 | -6,017.34 | 31.11% |
| 6036 • Printing | 211.68 | 980.00 | -768.32 | 21.6% |
| 6039 • Postage and Overnight Delivery | 100.00 | 1,800.00 | -1,700.00 | 5.56% |
| 6042 • Payroll Processing | 623.81 | 2,347.54 | -1,723.73 | 26.57% |
| 6045 • Bank Service Charges | 462.12 | 3,150.00 | -2,687.88 | 14.67% |
| 6051 • Uniforms | 186.00 | 2,000.00 | -1,814.00 | 9.3% |
| 6060 • Outreach | 48.98 | 20,000.00 | -19,951.02 | 0.25% |
| 6087 • Educational Reimbursement | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 6090 • Subscriptions/Publications | 859.69 | 750.00 | 109.69 | 114.63% |
| 6091 • Public Notices | 420.85 | 2,940.00 | -2,519.15 | 14.32% |
| 6093 • Memberships | 17,810.67 | 17,500.00 | 310.67 | 101.78% |
| 6000 • General Administration - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6000 • General Administration | 57,904.88 | 230,754.60 | -172,849.72 | 25.09% |
| 6100 • Benefits | | | | |
| 6110 • Vision Insurance | 615.16 | 2,355.91 | -1,740.75 | 26.11% |
| 6120 • Workers' Comp. Insurance | 2,684.00 | 14,341.09 | -11,657.09 | 18.72% |
| 6130 • Dental Insurance | 2,677.28 | 10,566.73 | -7,889.45 | 25.34% |
| 6150 • Medical Insurance | | | | |
| 6150.01 • Medical Employee Contribution | -6,621.57 | -20,773.25 | 14,151.68 | 31.88% |
| 6150 • Medical Insurance - Other | 41,255.44 | 157,423.96 | -116,168.52 | 26.21% |
| Total 6150 • Medical Insurance | 34,633.87 | 136,650.71 | -102,016.84 | 25.35% |
| 6160 • Payroll Taxes-Employer | 12,010.78 | 60,382.29 | -48,371.51 | 19.89% |
| 6170 • PERS Retirement | | | | |
| 6170.01 • PERS Employee Contributions | -13,204.52 | -22,897.65 | 9,693.13 | 57.67% |
| 6170 • PERS Retirement - Other | 43,254.44 | 128,793.80 | -85,539.36 | 33.58% |
| Total 6170 • PERS Retirement | 30,049.92 | 105,896.15 | -75,846.23 | 28.38% |
| Total 6100 • Benefits | 82,671.01 | 330,192.88 | -247,521.87 | 25.04% |
| 6200 • Salaries | | | | |
| 6220 • Contingency/Temporary | 0.00 | 0.00 | 0.00 | 0.0% |
| 6230 • Regular Salaries | 210,010.16 | 826,162.50 | -616,152.34 | 25.42% |
| Total 6200 • Salaries | 210,010.16 | 826,162.50 | -616,152.34 | 25.42% |
| 6300 • Insurance | | | | |
| 6310 • Property/ Auto Insurance | 3,164.24 | 6,924.00 | -3,759.76 | 45.7% |
| 6320 • General Liability Insurance | 32,057.00 | 32,209.32 | -152.32 | 99.53% |
| Total 6300 • Insurance | 35,221.24 | 39,133.32 | -3,912.08 | 90.0% |
| 6400 • Board of Directors' Expenses | | | | |
| 6401 • Directors' Fees | | | | |
| 6401.5 • Payroll Taxes-Directors | 1,850.14 | 0.00 | 1,850.14 | 100.0% |

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

| | Jul - Oct 16 | Budget | \$ Over Budget | % of Budget |
|--|--------------|---------------|----------------|-------------|
| 6401 · Directors' Fees - Other | 22,454.00 | 78,718.78 | -56,264.78 | 28.52% |
| Total 6401 · Directors' Fees | 24,304.14 | 78,718.78 | -54,414.64 | 30.88% |
| 6410 · Mileage | 482.17 | 4,000.00 | -3,517.83 | 12.05% |
| 6415 · Air Fare | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 6420 · Other Travel | 0.00 | 500.00 | -500.00 | 0.0% |
| 6425 · Meals | 436.86 | 2,600.00 | -2,163.14 | 16.8% |
| 6430 · Lodging | 0.00 | 3,200.00 | -3,200.00 | 0.0% |
| 6435 · Conf/Seminar Registrations | 915.00 | 7,000.00 | -6,085.00 | 13.07% |
| 6440 · Election Fees / Re-Districting | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 6400 · Board of Directors' Expenses | 26,138.17 | 99,018.78 | -72,880.61 | 26.4% |
| 6500 · Administrative/Staff Expenses | | | | |
| 6510 · Mileage | 65.34 | 2,000.00 | -1,934.66 | 3.27% |
| 6515 · Air Fare | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| 6520 · Travel, Other (rental car, taxi | 10.00 | 1,400.00 | -1,390.00 | 0.71% |
| 6525 · Meals | 164.01 | 1,500.00 | -1,335.99 | 10.93% |
| 6530 · Lodging | 0.00 | 3,500.00 | -3,500.00 | 0.0% |
| 6535 · Conf/Seminar Registrations | 700.00 | 5,000.00 | -4,300.00 | 14.0% |
| Total 6500 · Administrative/Staff Expenses | 939.35 | 15,400.00 | -14,460.65 | 6.1% |
| 8010 · Capital Reserve GWE/Rate Stabil | 0.00 | 0.00 | 0.00 | 0.0% |
| 9999 · Contribution to Capital Maint. | 0.00 | 297,000.00 | -297,000.00 | 0.0% |
| Total Expense | 646,100.56 | 2,615,322.08 | -1,969,221.52 | 24.7% |
| Net Ordinary Income | 774,836.35 | 219,424.62 | 555,411.73 | 353.12% |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| 7000 · Construction | | | | |
| 7010 · Materials | 0.00 | 8,000.00 | -8,000.00 | 0.0% |
| 7050 · Basins- Capital Annual Repair | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 7053 · HCP Endowment | 0.00 | 55,000.00 | -55,000.00 | 0.0% |
| 7055 · Plunge Creek Expansion | 0.00 | 210,000.00 | -210,000.00 | 0.0% |
| Total 7000 · Construction | 0.00 | 293,000.00 | -293,000.00 | 0.0% |
| 7100 · Land & Buildings | | | | |
| 7110 · Property Capital Repairs | 5,000.00 | 50,000.00 | -45,000.00 | 10.0% |
| 7130 · Mentone Property (House)-CapRep | 0.00 | 0.00 | 0.00 | 0.0% |
| 7140 · Mentone Property (Shop)-CapRep | 0.00 | 50,000.00 | -50,000.00 | 0.0% |
| 7150 · Mill Creek Diversion | 0.00 | 600,000.00 | -600,000.00 | 0.0% |
| Total 7100 · Land & Buildings | 5,000.00 | 700,000.00 | -695,000.00 | 0.71% |
| 7200 · Equipment & Vehicles | | | | |
| 7210 · Computer Hardware-Capital Purch | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 7220 · Computer Software | 4,262.00 | 12,500.00 | -8,238.00 | 34.1% |
| 7230 · Field Equipment / Vehicles | 17,280.00 | 100,000.00 | -82,720.00 | 17.28% |
| 7240 · Office Equipment | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 7200 · Equipment & Vehicles | 21,542.00 | 119,000.00 | -97,458.00 | 18.1% |
| 7400 · Professional Services Capital | | | | |
| 7438 · Engineering Services-Other | 0.00 | 135,000.00 | -135,000.00 | 0.0% |
| Total 7400 · Professional Services Capital | 0.00 | 135,000.00 | -135,000.00 | 0.0% |
| 9010 · General Fund - Transfer Out | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Other Expense | 26,542.00 | 1,247,000.00 | -1,220,458.00 | 2.13% |
| Net Other Income | -26,542.00 | -1,247,000.00 | 1,220,458.00 | 2.13% |
| Net Income | 748,294.35 | -1,027,575.38 | 1,775,869.73 | -72.82% |



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1455

To: Board of Directors

From: General Manager, Daniel Cozad

Date: November 16, 2016

Subject: Form 806 Update

RECOMMENDATION

Staff requests concurrence with the updated Form 806 and authority for website posting for Appendix B changes made at the October 12th Board meeting or vacated by Director Aranda's passing.

Background and Discussion

On April 10, 2013 the Board incorporated revisions to the Board Policy Manual, Conflict of Interest under Section 1020.1 a paragraph was added to reflect the requirement of the District to file Form 806 under the amended 2 Cal. Code of Regs. §18705.5.

On October 12th the Board adopted revisions to Appendix B Standing Committees due to the addition of Director Harrison. Staff has updated FPPC Form 806 based on the Boards' action at its last Board meeting. The updated Form 806 has been included in package for review.

FISCAL IMPACT

Form 806 reporting and posting are included in the approved 2016-2017 budget.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

Agency Report of: Public Official Appointments

A Public Document

| | | | |
|---|------------------------------------|---------------------------|---|
| 1. Agency Name San Bernardino Valley Water Conservation District | | | California Form 806 For Official Use Only |
| Division, Department, or Region (If Applicable) Board of Directors, Divisions 1-5 | | | |
| Designated Agency Contact (Name, Title) Athena L. Monge, Administrative Services Specialist | | | |
| Area Code/Phone Number (909) 793-2503 | E-mail athena@sbvwcd.org | Page <u>1</u> of <u>3</u> | Date Posted: (Month, Day, Year) |

2. Appointments

| Agency Boards and Commissions | Name of Appointed Person | Appt Date and Length of Term | Per Meeting/Annual Salary/Stipend |
|--|--|---|--|
| San Bernardino Valley Municipal Water District Advisory Commission on Water Policy | <p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any <u>Raley, David</u> (Last, First)</p> | <p>▶ <u>01 / 09 / 13</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p> |
| ACWA/JPIA | <p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p> | <p>▶ <u>01 / 09 / 13</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>0</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p> |
| Big Bear Watermaster Committee | <p>▶ Name <u>Raley, McDonald</u> (Last, First)</p> <p>Alternate, if any <u>Corneille, Richard</u> (Last, First)</p> | <p>▶ <u>01 / 09 / 13</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p> |
| SBVWCD Outreach & Communications Committee | <p>▶ Name <u>Harrison, T. Milford</u> (Last, First)</p> <p>Alternate, if any <u>McDonald, Melody</u> (Last, First)</p> | <p>▶ <u>10 / 12 / 16</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other</p> |

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

| | | | |
|--------------------------------------|-----------------|-----------------|--------------------|
| _____ | Daniel B. Cozad | General Manager | 11/16/2016 |
| Signature of Agency Head or Designee | Print Name | Title | (Month, Day, Year) |

Comment: _____

**Agency Report of:
Public Official Appointments
Continuation Sheet**

California Form 806

A Public Document

Page 2 of 3

1. Agency Name

San Bernardino Valley Water Conservation District

Date Posted: _____
(Month, Day, Year)

2. Appointments

| Agency Boards and Commissions | Name of Appointed Person | Appt Date and Length of Term | Per Meeting/Annual Salary/Stipend |
|--|---|---|--|
| SBVWCD Outreach & Communications Committee | <p>▶ Name <u>Longville, John</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p> | <p>▶ <u>01 / 13 / 16</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |
| SBVWCD Finance & Administration Committee | <p>▶ Name <u>McDonald, Melody</u> (Last, First)</p> <p>Alternate, if any <u>Longville, John</u> (Last, First)</p> | <p>▶ <u>01 / 13 / 16</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |
| SBVWCD Finance & Administration Committee | <p>▶ Name <u>Raley, David</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p> | <p>▶ <u>01 / 13 / 16</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |
| CSDA Audit Committee | <p>▶ Name <u>Raley, David E.</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p> | <p>▶ <u>01 / 01 / 16</u> Appt Date</p> <p>▶ <u>1 year</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |
| SBVWCD Operations Committee | <p>▶ Name <u>Corneille, Richard</u> (Last, First)</p> <p>Alternate, if any <u>Raley, David E.</u> (Last, First)</p> | <p>▶ <u>01 / 13 / 16</u> Appt Date</p> <p>▶ <u>2 years</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |
| SBVWCD Operations Committee | <p>▶ Name <u>Harrison, T. Milford</u> (Last, First)</p> <p>Alternate, if any _____ (Last, First)</p> | <p>▶ <u>10 / 12 / 16</u> Appt Date</p> <p>▶ <u>until removed</u> Length of Term</p> | <p>▶ Per Meeting: \$ <u>206.00</u></p> <p>▶ Estimated Annual:</p> <p><input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000</p> <p><input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other</p> |

**Agency Report of:
Public Official Appointments
Continuation Sheet**

**California
Form 806**

A Public Document

Page 3 of 3

1. Agency Name

San Bernardino Valley Water Conservation District

Date Posted: _____
(Month, Day, Year)

2. Appointments

| Agency Boards and Commissions | Name of Appointed Person | Appt Date and Length of Term | Per Meeting/Annual Salary/Stipend |
|--|---|--|---|
| Association of San Bernardino County Special Districts | ▶ Name _____ (Last, First) Alternate, if any <u>McDonald, Melody</u> (Last, First) | ▶ <u>01 / 13 / 16</u> Appt Date ▶ <u>2 years</u> Length of Term | ▶ Per Meeting: \$ <u>206.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |
| Basin Technical Advisory Committee | ▶ Name <u>McDonald, Melody</u> (Last, First) Alternate, if any _____ (Last, First) | ▶ <u>01 / 13 / 16</u> Appt Date ▶ <u>2 years</u> Length of Term | ▶ Per Meeting: \$ <u>206.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |
| ACWA Groundwater Committee | ▶ Name <u>Corneille, Richard</u> (Last, First) Alternate, if any <u>McDonald, Melody</u> (Last, First) | ▶ <u>01 / 01 / 16</u> Appt Date ▶ <u>2 years</u> Length of Term | ▶ Per Meeting: \$ <u>206.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |
| | ▶ Name _____ (Last, First) Alternate, if any _____ (Last, First) | ▶ ____ / ____ / ____ Appt Date ▶ _____ Length of Term | ▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |
| | ▶ Name _____ (Last, First) Alternate, if any _____ (Last, First) | ▶ ____ / ____ / ____ Appt Date ▶ _____ Length of Term | ▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |
| | ▶ Name _____ (Last, First) Alternate, if any _____ (Last, First) | ▶ ____ / ____ / ____ Appt Date ▶ _____ Length of Term | ▶ Per Meeting: \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other |



Wash Plan Update

Oct. 7 through Nov. 8, 2016



Wash Plan Habitat Conservation Plan (HCP) and Implementing Agreement (IA)

The Habitat Conservation Plan and Implementing Agreement documents are the basis for the Wash Plan HCP. The Endangered Species Act Incidental Take Permit (ITP) needed to construct Covered Activity projects will be based on the HCP document. Consultants are currently engaged in completing the Federal Register publication copy. Staff and District Counsel are working with FWS to complete the IA. The HCP will be ready for FWS and District review on November 15 with the IA following on December 1.

Tasks completed this month include:

- Staff and consultants finalized the impacts analysis and the implementation sections.
- Staff worked with consultants to implement FWS solicitor comments on discussion of permanent impacts to habitat.
- Taskforce met on November 8th to receive project and schedule update.
- Final MOU between the District and SB County Flood implementing the HCP reviewed by Counsel and will be brought to Board for consideration at the December meeting.

Environmental Review (EIR/EIS)

The joint supplemental Environmental Impact Report (EIR) and Environment Impact Report (EIS) documents will be noticed with the HCP document and will provide information needed for Federal, State and Local agencies, including the District, to determine whether to implement the HCP after public comment is received. Federal Register version is expected December 25th.

Tasks completed this month include:

- Consultant received final data tables and figures from HCP consultant and began updating impacts analysis.

Land Transfers

The successful implementation of the Wash Plan HCP requires two land transfers, one between Flood Control and Robertson's Ready mix and a transfer between the District and the Bureau of Land Management (BLM). The District and BLM transfer requires Congressional action. Congressmen Cook and Aguilar introduced H.R. 4024. Legislative staff expects Committee hearings this legislative session.

Tasks completed this month include:

- Final Roberston's Ready Mix and SB County Flood Control transfer agreement being prepared for SB County Board of Supervisors.

| Wash Plan Timeline | Committee Selected | Schedule Date | Actual**/ Revised | Meeting |
|--|--------------------|---------------|-------------------|-----------|
| Make Changes to Wash Plan to reflect SBCFC as a separate Permittee | 30 | 5/15/2016 | 5/25/2016** | |
| Review | 15 | 5/30/2016 | 7/9/2016** | |
| Finish EIS/EIR, IA, MOU* | 45 | 7/15/2016 | 9/15/2016 | |
| Review | 20 | 7/30/2016 | 9/30/2016 | |
| Documents to the Federal Register | 20 | 8/15/2016 | 1/15/2016 | Milestone |
| Public Review - fixed time period | 90 | 11/15/2016 | 4/15/2017 | |
| Respond to comments | 45 | 12/31/2016 | 8/15/2017 | |
| FWS -Complete, review, and approve biological opinion and other internal documents | 30 | 1/30/2017 | 9/15/2017 | |
| ROD and other documents to Federal Register | 25 | 2/15/2017 | 9/15/2017 | Milestone |
| CEQA Public Hearing | | 2/8/2017 | 9/8/2017 | Milestone |
| FWS - Region review of final documents ITP issuance | 45 | 4/15/2017 | 11/15/2017 | Milestone |
| Timeline to Issuance: | 365 | | 515 | |
| *MOU complete **Complete | Permit Issuance | | | |

| WASH PLAN | | | | | | | | | | | | |
|--|------------------------|-------------|----------------|-------------|------------------------|------------|----------------|--------------|--|--------------|----------------|-------------|
| PROFIT & LOSS BUDGET VS ACTUAL | | | | | | | | | | | | |
| FY 2016-2017 AND TOTAL BUDGET through October 2016 | | | | | | | | | | | | |
| | FY 2015-2016 Wash Plan | | | | FY 2016-2017 Wash Plan | | | | TOTAL WP Budget as of October 31, 2016 | | | |
| | Jul '15 - Jun '16 | Budget | \$ Over Budget | % of Budget | Jul '16 - Jun '17 | Budget | \$ Over Budget | % of Budget | Jul '13 - Oct '16 | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense | | | | | | | | | | | | |
| Income | | | | | | | | | | | | |
| 4025 · Wash Plan Revenue | 0.00 | 175,355.20 | -175,355.20 | 0.0% | 345,888.82 | 430,000.00 | -84,111.18 | 80.44% | 1,297,885.11 | 1,425,855.20 | -127,970.09 | 91.03% |
| Total Income | 0.00 | 175,355.20 | -175,355.20 | 0.0% | 345,888.82 | 430,000.00 | -84,111.18 | 80.44% | 1,297,885.11 | 1,425,855.20 | -127,970.09 | 91.03% |
| Expense | | | | | | | | | | | | |
| 5081 · Wash Plan | 0.00 | 0.00 | 0.00 | 0.0% | 15.34 | 0.00 | 0.00 | 100.0% | 297.80 | 0.00 | 297.80 | 100.0% |
| 5083 · Repayment of Wash Plan Advance | 0.00 | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.00 | 0.0% | 188,365.40 | 0.00 | 188,365.40 | 100.0% |
| 5122 · Wash Plan Professional Services | 82,109.55 | 62,000.00 | 20,109.55 | 132.44% | 143,087.51 | 70,000.00 | 73,087.51 | 204.41% | 607,691.18 | 421,000.00 | 186,691.18 | 144.35% |
| 5145 · Environmental Services (WP) | 0.00 | 55,000.00 | -55,000.00 | 0.0% | 0.00 | 160,000.00 | -160,000.00 | 0.0% | 19,666.25 | 733,000.00 | -713,333.75 | 2.68% |
| 5175 · Legal - Wash Plan | 76,318.21 | 44,500.00 | 31,818.21 | 171.5% | 6,002.00 | 25,000.00 | -18,998.00 | 24.01% | 107,242.97 | 156,000.00 | -48,757.03 | 68.75% |
| * District Support-overhead, benefits, salary | 127,083.41 | 144,952.94 | -17,869.53 | 87.67% | 45,279.83 | 175,075.05 | -129,795.22 | 25.86% | 374,919.31 | 599,507.10 | -224,587.79 | 62.54% |
| Total Expense | 285,511.17 | 306,452.94 | -20,941.77 | 93.17% | 194,369.34 | 430,075.05 | -235,705.71 | 45.19% | 1,297,885.11 | 1,909,507.10 | -611,621.99 | 67.97% |
| Net Income | -285,511.17 | -131,097.74 | -154,413.43 | 217.79% | 151,519.48 | -75.05 | 151,594.53 | -201,891.38% | 0.00 | -483,651.90 | 483,651.90 | 0.0% |

| | |
|--|-----------------------|
| *WP Professional Services | Total due to District |
| Baker (RBF Consulting) (EIS)-Complete | \$345,888.82 |
| Baker (RBF Consulting) (1st Amendment)-67% remaining | |
| Michael Baker International (survey work)-Complete | |
| Jericho Systems (survey work)-Complete | |
| Randy Scott (management)-38% spent-Contract Expired | |
| ICF Jones & Stokes (HCP)-Complete | |
| ICF Jones & Stokes (1st Amendment)-Complete | |
| ICF Jones & Stokes (2nd Amendment)-Complete | |
| ICF Jones & Stokes (3rd Amendment)-68% remaining | |
| CDM Smith (Trail Planning)-4% remaining | |



General Manager's Report

For October 8, to November 11, 2016

Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Two Storms brought measurable precipitation to the watershed. On October 24th steady light rain and some thunderstorms provide between ½ and 1 ½ inches of rain in the watershed. Other small storms have also increased the debris pool behind Seven Oaks Dam and provided some spread water in Santa Ana (152) and Mill Creek (21). State Project water is still the most significant source of recharged water in Santa Ana about 1250 acre feet. Despite limited native water supplies many basins are in use with imported water.

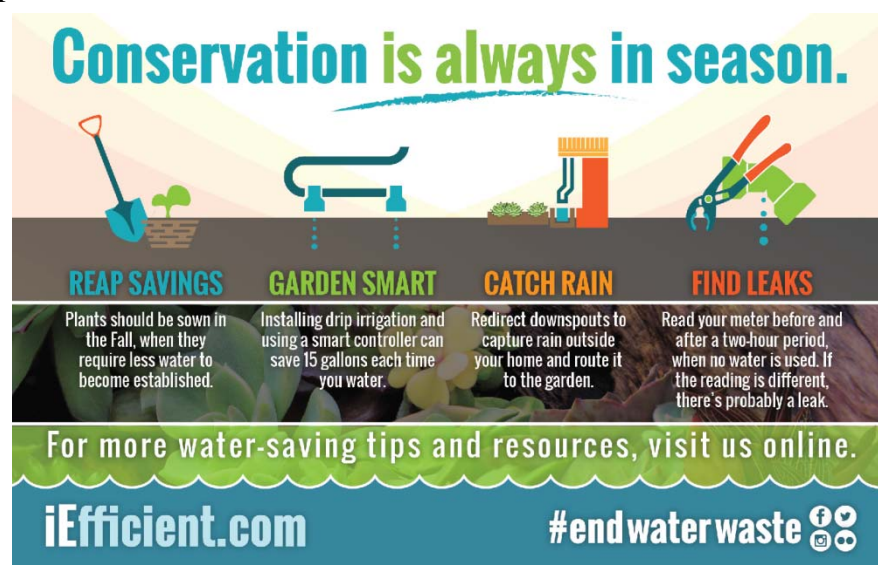


- 2. Facility Maintenance and Cleanout- Plan Goal 1** – All water facilities continue to be fully operable and ready for additional stormflows. Staff and Upland rock cleared several basins of sand and silt in lower Mill Creek fed by the North Canal, not currently in use. Construction continues on the Garnet Street Bridge. Staff worked to complete repair and additional testing of the new acoustic meter to provide continuous monitoring to meet SB-88 requirements in Mill Creek. Staff finalized plans and ordered materials for the improvement of the pipe and gate diversion to the Mill Creek North Canal. Installation if this change will occur in November or December.
- 3. Aggregate Management – Plan Goal 2** – Staff negotiated developed an RFP in July and distributed it in August. The RFP was broadly distributed to current and former contractors Munoz Construction, Upland Rock, Cemex and Robertson's, as well as other that had expressed interest, Alpha Materials and others. The RFP was simultaneously posted to the District website and as of the RFP deadline it had been downloaded over 80 times. Staff received only one responsive proposal under the RFP. Staff negotiated with Upland Rock for Material processing and marketing license for 2017-2020. Staff

completed and filed a CEQA notice of exemption in October. The Board authorized award of the license in October which will begin in January 2017.

4. **Personnel/Administration/Staff** – *Plan Goal 6* – Staff prepared personnel related materials for the Finance and Administration Committee meeting in November. Staff also reviewed processed and procedures for the Board Policy Manual. Staff reviewed the annual per diem rate with the Finance and Administration Committee.
5. **Finance/Budget/Audit** – *Plan Goal 6* – Review of the draft District annual audit and GASB 68 Report was completed. In addition the Ad Hoc Committee reviewed the report and recommended the report to the Board of Directors. Staff also reviewed the 7 Proposals received in response to the District Audit RFP. These proposals were provided to the Ad Hoc Audit Committee for review and ranking.
6. **East Branch Extension** – *Plan Goal 7* – Planning continued to develop an agreement for the District to perform the habitat management required for the EBX2 easement areas on District Owned property for Valley District to improve habitat management efforts and reduce their costs.
7. **Mill Creek Diversion Engineering** – *Plan Goals 1/7* – The final permitting design was received, along with specifications and engineers estimate of costs. The engineering cost estimate is \$483,000 for construction. This cost is just above the prior estimated cost of \$450,000 presented in the project charter. The design will be used by staff and ICF to discuss with the project with the environmental regulatory agencies, USACOE and SB County Flood Control.
8. **Plunge Creek Project** – *Plan Goals 1/4/7* – ICF Jones and Stokes is supporting regulatory permitting Plunge Creek and Mill Creek. The jurisdictional delineation and cultural resources reports were recently completed to support findings needed in the USACOE permits.
9. **Collaborative Enhanced Recharge Project** – *Plan Goal 7* – Staff received an update from Valley District on the project in October. They are preparing materials for bidding in December or January, while final property acquisition is completed. They expect to have bids in January and start construction as soon as possible thereafter.
10. **Groundwater Sustainability Council** – A separate report is provided in the agenda as requested by the Board.
11. **Wash Plan** – *Plan Goal 2* – A separate report is proved in the agenda on the Wash Plan.
12. **Santa Ana River Wash Plan Land Exchange Act** – Staff in the congressmen's offices report progress toward a lame duck hearing after the election. It is uncertain if this is likely or not. The recent elections increase the uncertainty that any action will happen in 2016.

- 13. Conservation Trust** – The Conservation Trust Board of Directors last met on August 15, reviewed policy and financial status and conditions. Authorized filing with California Department of Fish and Wildlife. The next planned meeting is in December.
- 14. Property/Redlands Plaza** – *Plan Goal 3* – Staff continues to manage Redlands Plaza. All units are leased but the chiropractor's unit is vacant. Efforts are ongoing to obtain a new tenant. CAM Fees are adjusted in October and notice to all tenants was provided. Efforts to support the Mendoza property acquisition were completed in October and November with this item agenda for this meeting.
- 15. Mining** – *Plan Goal 2/3* – Mining efforts by CEMEX Contractors continue on the Plant Site. Staff continues to press CEMEX and Robertson's for a mine plan and within the next year or so need to revise mining agreements.
- 16. Public Outreach and Legislative** – *Plan Goal 4* – Staff continue to provide information and outreach to legislative and other local leaders. Staff participates in various efforts related to regional monitoring of species and issues of public importance. Staff participated in the BTAC Water Conservation Committee and the District funds a portion of the iEfficient campaign. The graphic below will appear in the IE Magazine and other print publications. Other ads will continue to be in on buses and billboards.



- 17. Current Board Action Implementation** – *Plan Goal 3* – Staff is implementing the updated priorities of the Board. Most of these are segregated into separate sections of the General Managers Report or separate reports. The Trails Plan Phase 2 received comments from the City of Redlands and City of Highland as well as the Operations Committee in October. These comments are being incorporated for approval by the Board in this meeting. The Board authorized investigation of groundwater production from a non-reporting producer ADH Limited. Staff has investigated and a report from Watermaster Services estimating production. Staff has sent a certified letter to the address of the producer with an estimate of production. The producer may protest this estimate at a hearing set by the Board. As suggested by the Board, intern staff has identified several sources of water and habitat related glossaries that have been compiled by various water entities, Jennifer Zhou has compiled them based on staff's review.

18. Future Board Activities – Expected short term items for consideration or note

- Annual audit Review for approval in this meeting
- Post Audit reserve balance adjustment recommendations in December or January
- Set annual per diem rate in December
- Board Holiday Luncheon on December 7th
- District Committee Appointments in January
- District priority efforts for 2017 in January
- Flood Control MOU for Wash Plan in February
- BLM MOU for Wash Plan and other District efforts in February or March
- Mill Creek Project permitting recommendations in February or March

19. District Successes – *Plan Goal 6*

- Groundwater Sustainability Council Framework Agreement and Equitable Allocation methodology made significant progress and was reviewed on November 14th. – David Cosgrove and Katelyn Scholte deserve credit accordingly
- Highland approved the MOU for the Wash Plan on October 25th
- Good progress with BLM and County Flood on MOU's to implement the Wash Plan.
- Thanks to Jennifer Zhou for compiling the Acronyms and Terms into a District Glossary (Attached)

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 10/1/2016

To: 10/31/2016



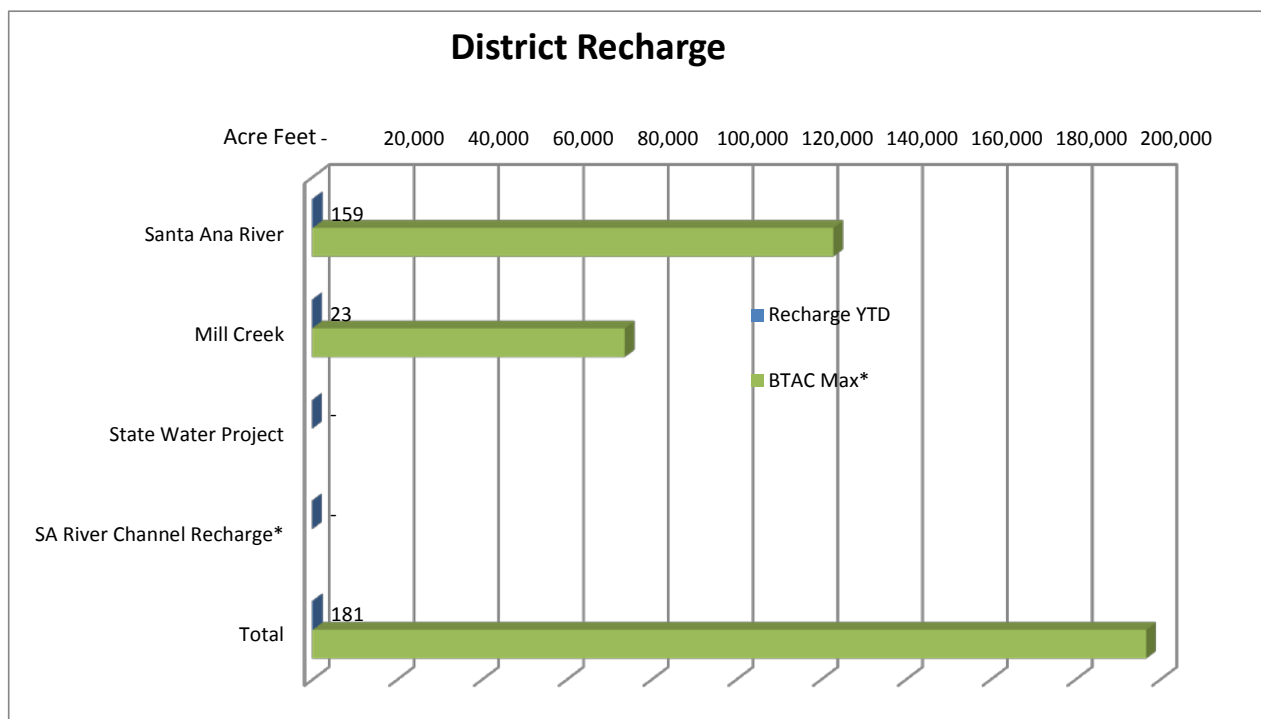
| | October | | | | |
|-----------------------------|--------------------|------------------|--------------|----------------|-----------|
| | Avg Daily Recharge | Monthly Recharge | Recharge YTD | BTAC Max* | % Max |
| Santa Ana River | 5.1 | 159 | 159 | 123,000 | 0% |
| Mill Creek | 0.7 | 23 | 23 | 73,800 | 0% |
| State Water Project | 0.0 | 0 | - | NA | NA |
| In River Channel Recharge** | 0.0 | 0 | - | NA | NA |
| Total | 6 | 181 | 181 | 196,800 | 0% |

Values in Acre Feet

*BTAC Revised Max in December 2014

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2017



Water-Efficient Landscaper Certification

Be listed on the QWEL Certified website

This program provides landscape professionals and homeowners with the full QWEL curriculum including principles of proper plant selection for the local climate, irrigation system design and maintenance, and irrigation system programming and operation. Individuals must demonstrate their ability to perform an irrigation system audit as well as pass the QWEL exam.

Other topics include:

- Where Your Water Comes From
- Efficient Irrigation
- Soils
- Water Management
- Determining Water Budgets
- Valve, Controller and Field Wire Troubleshooting
- New Technology
- Putting It All Together

**Next course offered on
January 28, 2017**

Visit pace.csusb.edu/certificates/qwel.html to join interest list.

Rebates may be available from local water agencies.



Acronyms

| | |
|----------------------|--|
| A | Agricultural Lands |
| ACEC | Areas of Critical Environmental Concern |
| ACOE | US Army Corps of Engineers (also USCOE) |
| ACWA | Association of California Water Agencies |
| AF | Acre Foot |
| AMMP | Adaptive Management and Monitoring Program |
| ASBCSD | Association of San Bernardino County Special Districts |
| BA | Biological Assessment |
| BACI | Before-After-Control-Impact |
| BBWM | Big Bear Watermaster |
| BGEPA | Bald and Golden Eagle Protection Act |
| BLM | Bureau of Land Management |
| BO | Biological Opinion |
| BOD | Biochemical Oxygen Demand |
| Breakout Area | 1938 and 1969 Santa Ana River Flood Channel |
| BTAC | Basin Technical Advisory Committee |
| C | Centigrade |
| CADFW | California Department of Fish and Wildlife (See DFW) |
| CalIPC | California Invasive Plant Council |
| CalPERS | California Public Employees' Retirement System |
| Caltrans | California Department of Transportation |
| CCR | California Code of Regulations |
| CDF | California Department of Forestry and Fire Protection |
| Cemex | Cemex Construction Materials Pacific, LLC |
| CEQA | California Environmental Quality Act of 1970 |
| CESA | California Endanger Species Act |
| CFR | Code of Federal Regulations |
| cfs | Cubic feet per second |
| cm | Centimeter |
| cm/s | Centimeters per second |
| CNDDDB | California Natural Diversity Data Base |
| CNPS | California Native Plant Society |
| COI | Certificate of Inclusion |
| CSC | California Species of Concern |
| CSDA | California Special Districts Association |
| CSUF | California State University Fullerton |
| CSUSB | California State University San Bernardino |
| CWA | Clean Water Act |
| cy | Cubic yard |
| DACs | Disadvantaged Communities |
| DCMES | Dublin Core Metadata Element Set |
| DFG | Department of Fish and Wildlife (see CDFW) |
| dGPS | Differential Global Positioning System |
| DWR | California Department of Water Resources |
| EA | Environmental Assessment |
| EIR | Environmental Impact Report |
| EIS | Environmental Impact Study |
| EMARCD | Elsinore-Murrita-Anza Resource Conservation District |
| EMWD | Eastern Municipal Water District |
| EPA | U.S. Environmental Protection Agency |
| ERS | Early Pioneer Phase RAFSS |
| ESA | Endangered Species Act (federal) |
| EVMWD | Elsinore Valley Municipal Water District |
| EVRCD | East Valley Resource Conservation District |

| | |
|-----------------------|---|
| EVWD | East Valley Water District |
| F | Fahrenheit |
| FC | Federal candidate species for listing per the FESA |
| FCD | San Bernardino County Food Control District |
| FE | A species designated as endangered per the FESA |
| FEMA | Federal Emergency Management Agency |
| FESA | Federal Endangered Species Act |
| FGDC | Federal Geographic Data Committee |
| FP | A state-designated fully protected species |
| FR | Federal Register |
| ft | Foot, feet |
| FT | A species federally listed as threatened per the FESA |
| ft² | Square feet |
| ft³ | Cubic feet |
| FWS | Fish and Wildlife Services (see USFWS) |
| GIS | Geographic Information System |
| gm | Grams |
| GPS | Global Positioning System |
| GSC | Groundwater Sustainability Council |
| HCP | Habitat Conservation Plan |
| IA | Implementing Agreement |
| IERCD | Inland Empire Resources Conservation District |
| IEUA | Inland Empire Utilities Agency |
| IEWRCD | Inland Empire West Resource Conservation District |
| in | Inch |
| IRWMP | Integrated Regional Water Management Plan |
| ITP | Incidental Take Permit |
| IWP | Integrated Watershed Plan |
| IWRP | Integrated Water Resources Plan |
| JD | Jurisdictional Delineation |
| JPA | Joint Powers Agreement / Authority |
| JPIA | Joint Powers Insurance Authority |
| JS | Juniper-dominated Phase RAFSS |
| km | Kilometer |
| LAFCO | Local Agency Formation Commission |
| LESJWA | Lake Elsinore/San Jacinto Watersheds Authority |
| LID | Low Impact Development |
| LSAA | Lake or Streambed Alteration Agreement |
| m | Meter, meters |
| m/s | Meters per second |
| m² | Square meters |
| m³ | Cubic meters |
| MBTA | Migratory Bird Treaty Act |
| MC | Mill Creek |
| MCL | Maximum Containment Level |
| mg/L | Milligrams per liter |
| mgd | Million gallons per day |
| MGD | million gallons per day |
| mi | Mile |
| mm | Millimeter |
| MMRP | Mitigation Monitoring and Reporting Plan |
| MOU | Memorandum of Understanding |
| MS | Mulefat Scrub |
| MSHCP | Multi-Species Habitat Conservation Plan |
| MSHMP | Multi-Species Habitat Management Plan |
| Muni | San Bernardino Valley Municipal Water District |

| | |
|----------------------|--|
| Muni/Western | San Bernardino Valley Municipal Water District/Wester Municipal, Water district of Riverside County |
| MWD | Metropolitan Water District |
| N | Nitrogen |
| NAD | North American Datum |
| NAVD | National Geodetic Vertical Datum |
| NCCP | Natural Community Conservation Plan |
| Neg Dec or ND | Negative Declaration |
| NEPA | National Environmental Policy Act of 1969 |
| NFS | National Forest Service |
| NHPA | National Historic Preservation Act |
| NNH | Non-native Grasses and Herbs |
| NNT | Non-native Trees |
| NOA | Notice of Availability |
| NOE | Notice of Exemption |
| NPDES | National Pollutant Discharge Elimination System |
| NPS | National Park Service |
| NRSP | Newhall Ranch Specific Plan |
| NVC | Non-vegetated Channel |
| NWP | Nationwide permit |
| O&M | Operations and maintenance |
| OCFCD | Orange County Flood Control, one of the local sponsors for the SARP |
| OCFRD | Orange County Public Facilities and Resources Department |
| OCSD | Orange County Sanitation District |
| OCWD | Orange County Water District |
| OU | Other Uses |
| P | Phosphorous |
| PAC | Policy Action Committee |
| PAO | Proportion of area occupied (=occupancy) |
| PCE | Primary constituent elements |
| POTW | Publicly-owned Treatment Works |
| PPB | Parts Per Billion |
| RAFSS | Riversidian alluvial fan sage scrub |
| RCD | Resource Conservation District |
| RCFCWCD | Riverside County Flood Control & Water Conservation District, one of the local sponsors for the SARP |
| RCRCD | Riverside-Corona Resource Conservation District |
| RFP | Requests for Proposal |
| RIX | Rapid Infiltration and Extraction facility |
| RMANOVA | Repeated measures Analysis of Variance |
| RN | Research Natural Areas |
| Robertson's | Robertson's Ready-Mix LLC |
| ROW | Right-of-way |
| RS | Intermediate Phase RAFSS |
| RUWMP | Regional Urban Water Management Plan |
| RW | Riparian Woodland |
| RWQCB | Regional Water Quality Control Baord |
| SANBAG | San Bernardino Association of Governments |
| SAR | Santa Ana River |
| SARI | Santa Ana Regional Interceptor |
| SARMP | Santa Ana River Mainstem Project |
| SARWG | Santa Ana River Watershed Group |
| SARWQCB | Santa Ana River Water Quality Control Board |
| SAW | Santa Ana Watershed |
| SAWA | Santa Ana Watershed Association of Resource Conservation Districts |
| SAWPA | Santa Ana Watershed Project Authority |

| | |
|----------------|--|
| SBBA | San Bernardino Basin Area |
| SBKR | San Bernardino kangaroo rat |
| SBMWD | City of San Bernardino Municipal Water District |
| SBVMWD | San Bernardino Valley Municipal Water District |
| SBVWCD | San Bernardino Valley Water Conservation District |
| SCAG | Southern California Association of Governments |
| SCE | Southern California Edison |
| SCIWP | Southern California Integrated Watershed Program |
| SCRMP | Southern Coast Resource Management Plan |
| SCS | Soil Conservation Service |
| SDWA | Safe Drinking Water Act |
| SE | A species designated as state endangered per CESA |
| SJBRCD | San Jacinto Basin Resource Conservation District |
| SOD | Seven Oaks Dam |
| SR | State Route |
| SRF | State Revolving Fund |
| SSM | Sclerophyll-dominated Phase RAFSS |
| ST | A species designated as state threatened per CESA |
| SWANCC | Solid Waste Agency of Northern Cook County |
| SWP | State Water Project Water |
| SWRCB | State Water Resources Control Board |
| TAC | Technical Advisory Committee |
| TDS | Total dissolved solids |
| TIN | Total inorganic Nitrogen |
| TIN/TDS | Nitrogen and TDS |
| TMDL | Total Maximum Daily Load |
| TOC | Total organic carbon |
| TVRI | Temescal Valley Regional Interceptor |
| USACE | U.S. Army Corps of Engineers, Los Angeles District |
| USC | U.S. Government Code |
| USCOE | US Army Corps of Engineers |
| USFS | U.S. Forest Service |
| USFWS | United State Fish and Wildlife Service |
| USGS | U.S. Geological Survey |
| WCM | Water Control Manual |
| WDR | Waste Discharge Requirement |
| WMWD | Western Municipal Water District |
| WoUS | Waters of the United States |
| WPA | Wash Planning Area |
| WRI | Water Resource Institute |
| WSPA | Woolly Star Preserve Area |
| WY | Water year |

GSC Status Update

For November 2016

Daniel B. Cozad



The following update on the development of the Groundwater Sustainability Council (GSC) included activities from the prior monthly meeting and related efforts:

- 1. Accomplishments** – The BTAC Engineering Committee held 4 meetings to review the Equitable Allocation Methodology being developed to determine both Cost Share and Vote Weight for each entity producing from the Basin. Detailed production information from the Base Period of the Adjudication 1959-1963 was used to allocate production within safe yield. Current 2009-2013 project was also modeled to assess the changes and these values were compared to the entity demand or usage. The difference between the base period safe yield usage and Urban Water Management Plan demand not fulfilled by any other water source was call “the Gap” and was the basis for setting “basin usage” and cost to contribute to sustainability. The Framework Agreement was developed by legal counsel and staff for initial review by the GSC members. This draft was distributed on October 5th and because some agencies observe Columbus Day on October 10th the meeting was rescheduled to November 14. The General Manager will provide a verbal update at the Board meeting based on the feedback from November 14th.
- 2. Council Development Meeting** – The first part of the agenda for the meeting will be an update on the Equitable Allocation Model developed by the BTAC Engineering Committee with support from SBVMWD Assistant Engineer and SBVMWD Water Resources Manager Bob Tincher. Several approaches will be reviewed as described above. The BTAC recommend the average of both the base period allocation and current period allocation to determine “the Gap”. This methodology provides for an anchor and primary relationship to the Watermaster Judgement and an update that would happen annually or as appropriate that adjusts for current usage of the basin. A portion of the cost related to Operations and Maintenance would be allocated by current production to all agencies. When taken together this would constitute the Equitable Allocation Methodology. Additional review of the methodology will occur after the next meeting with comments in November and December.

After the Equitable Allocation the next meeting will cover a detailed review and discussion of the GSC Framework Agreement. The draft was distributed with summary slides on October 5th. District staff and Counsel provided an outline and specifically asked participants to review the following points shown below:

- Roles GSC and Component Basins
- Non agency (other) representation
- Equitable Allocation (Funding & Vote Weighting)
- Powers of the GSC
- Dispute Resolution
- Significant Producers >500AF
- Annual Budget Allocation update

- GSC MOU Entity vs JPA
- 3. Upcoming Efforts and Decisions** – In the next month the participants will provide comment and concerns, ideas and options with their feedback. With the meeting being delayed it is likely that a final draft for Agency consideration will be delayed 4-6 weeks, but is highly dependent on comments and participant review.



2017 Board Calendar - San Bernardino Valley Water Conservation District

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Jan. 11 Board Meeting
 Jan. 18 2nd Qtr. Finance & Admin Mtg.

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Jul. 12 Board Meeting
 Jul. 19 4th Qtr. Finance & Admin Mtg.

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

Feb. 08 Board Meeting

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

Aug. 09 Board Meeting

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

Mar. 8 Board Meeting
Engineering Investigation Report Presentation

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Sept. 13 Board Meeting

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

Apr. 12 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 19 3rd Qtr. Finance & Admin Mtg.
 Apr. 26 Board Meeting
Public Hearing/Groundwater Charge

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Oct. 11 Board Meeting

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

May 10 Board Meeting

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

Nov. 08 Board Meeting
 Nov. 15 1st Qtr. Admin Mtg.

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

Jun. 14 Board Meeting

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Dec. 13 Board Meeting
Holiday Luncheon



2016 Board Calendar - San Bernardino Valley Water Conservation District

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Jan. 13 Board Meeting
 Jan. 20 2nd Qtr. Finance & Admin Mtg.

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Jul. 13 Board Meeting
 Jul. 20 4th Qtr. Finance & Admin Mtg.

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |

Feb. 10 Board Meeting

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Aug. 10 Board Meeting

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

Mar. 9 Board Meeting
Engineering Investigation Report Presentation

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

Sept. 14 Board Meeting

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Apr. 13 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 20 3rd Qtr. Finance & Admin Mtg.
 Apr. 27 Board Meeting
Public Hearing/Groundwater Charge

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Oct. 12 Board Meeting

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

May 11 Board Meeting

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

Nov. 14 1st Qtr. Admin Mtg
 Nov. 16 Board Meeting

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

Jun. 08 Board Meeting

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Dec. 07 Board Meeting
Holiday Luncheon