



BOARD OF DIRECTORS MEETING AGENDA

Wednesday, December 13, 2017 – 9:00 a.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during regular District business hours. New information pertaining to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours before the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, November 8, 2017 5
- B. Approval of Expenditure Report, November 2017..... 10

4. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

- A. 1st QUARTER UNAUDITED FINANCIALS FOR 2017-2018 - 10 minutes (M#1532) 20

Presenter: Committee Chair, Melody McDonald

Recommendation: The Committee recommends the Board receive and file the 1st Quarter Unaudited Financials for 2017-2018 as presented to the Finance & Administration Committee on November 15.

- B. APPENDIX C REVISIONS TO BOARD POLICY MANUAL - 5 minutes (M#1533)..... 25
Presenter: *Committee Chair, Melody McDonald*
Recommendation: The Finance & Administration Committee recommends that the Board revise Appendix C as shown by referenced in package.
- C. 2018 PER DIEM RATE - 10 minutes (M#1534)..... 29
Presenter: *Committee Chair, Melody McDonald*
Recommendation: The Finance & Administration Committee recommends the Board increase the Board Per Diem Rate based on the CPI-U thereby increasing it by 3% to \$212 for Calendar Year 2018 and approve Resolution No. 556.
- D. OUTREACH PLAN ACCEPTANCE AND PUBLIC INFORMATION CONTRACTING –
10 minutes (M#1535) 32
Presenter: *Committee Chair, John Longville*
Recommendation: The Committee requests the Board Accept the Outreach Plan as presented in November and direct the General Manager to revise the previously authorized contract with Thunderwheel Communications to a not to exceed total of \$45,360 for the fiscal year.
- E. OPERATIONS AND MAINTENANCE MANUAL 2017 - 5 minutes (M#1536)..... 36
Presenter: *Committee Chair, Richard Corneille*
Recommendation: The Operations Committee recommends that the Board accept staff's update of the Operations and Maintenance Manual and thank staff for their efforts.
- Action Items**
- F. UNAUDITED FINANCIAL REPORTS, NOVEMBER 2017 – 5 minutes (M#1537)..... 37
Presenter: *Daniel Cozad*
Recommendation: Review and approve the unaudited financials for November 2017.
- G. APPOINTMENT OF OFFICERS FOR 2018 – 5 minutes (M#1538)..... 43
Presenter: *Daniel Cozad*
Recommendation: Staff requests that the Board consider extending the terms of its elected officers for one additional year until after elections are held in 2018, due to the change requested by the Registrar of Voters.
- H. COMMUNITY STRATEGIC PLAN 2017 – 10 minutes (M#1539)..... 47
Presenter: *Daniel Cozad*
Recommendation: Staff recommends that the Board accept and consider approval of Final Community Strategic Plan (CSP).
- I. ENGINEERING INVESTIGATION PLAN FOR 2018 – 10 minutes (M#1540) 70
Presenter: *Daniel Cozad*
Recommendation: Staff recommends that the Board review, discuss and recommend any changes to the Engineering Investigation Report Plan (EI Report plan) and consider approval of the 2018 EI Report plan.
- J. SPECIAL REGULATORY COUNSEL DREDGE AND FILL REPRESENTATION – 5 minutes
(M#1541)..... 77
Presenter: *Daniel Cozad*
Recommendation: Authorize an additional \$5,000 for Special Regulatory Counsel representation to support the Districts request for exemption from State Waterboard Regulations regarding Dredge and Fill of State and Federal waters.

- K. D-LEVEE HABITAT AND ACCESS ENHANCEMENT – 5 minutes (M#1542)..... 79
Presenter: Jeff Beehler
Recommendation: Review the project plan and direct staff to file a CEQA Notice of Exemption with the Clerk of the Board of Supervisors of San Bernardino.
- L. FIELD EQUIPMENT CAPITAL PURCHASE FORD F-150 – 10 minutes (M#1543)..... 84
Presenter: Daniel Cozad
Recommendation: Consider the authorization for the capital purchase of one Ford F-150 for field staff, at a cost not to exceed \$30,000 from Redlands Ford.
- M. 2018 BOARD MEETING CALENDAR – 5 minutes (M#1544)..... 86
Presenter: Daniel Cozad
Recommendation: Review and propose changes or approve the 2018 Board Meeting Calendar as presented.
- N. COUNTYWIDE RDA OVERSIGHT BOARD ALTERNATE – 5 minutes (M#1545)..... 88
Presenter: Daniel Cozad/T. Milford Harrison
Recommendation: Consider the requested nomination of Director Harrison as the alternate member for the Special Districts representative for the Countywide RDA Oversight Board.
5. **INFORMATION ITEMS:**
- A. Wash Plan Report – 5 Minutes 90
B. General Manager’s Report and Monthly Recharge Report – 5 Minutes 93
C. Groundwater Council Verbal Report – 5 Minutes
D. Future Agenda Items & Staff Tasks
6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**
- A. Board Member Meeting Reports – 15 minutes
7. **UPCOMING MEETINGS:**
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| A. December 14, 2017 | Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal |
| B. December 19, 2017 | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley Municipal |
| C. December 25-26, 2017 | Office Closed in Observance of Christmas Eve and Christmas Day |
| D. January 1-2, 2018 | Office Closed in Observance of New Year’s Eve and New Year’s Day |
| E. January 10, 2018 | Board of Directors Meeting, 1:30 p.m. at Conservation District |

8. **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on January 10, 2018 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.