

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF December 12, 2018
9:30 a.m.

President Corneille called the meeting of the Board of Directors to order at 9:34 a.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
David E. Raley, Director
John Longville, Director (Arrival 9:42 a.m.)
Melody McDonald, Vice President

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

Crystal Castellanos, Tetra Tech
T. Milford Harrison, San Bernardino Valley Municipal Water District

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. OATH OF OFFICE

This item was taken out of order.

Mr. Cozad administered the Oath of Office to Director Longville, Director Raley, and Vice President McDonald.

4. ELECTION OF BOARD OFFICERS

The following two items was taken out of order.

President Corneille opened up nominations for President for a two-year term through December 2020. He stated that he believes that the Board should rotate officers, but indicated he is willing to serve another term.

It was moved by Vice President McDonald to nominate President Corneille for President. There being no other nominations the President closed the nominations and called for voting on the office of President. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

President Corneille opened nominations for Vice President for a two-year term through December 2020.

It was moved by President Corneille to nominate Vice President McDonald for Vice President. There being no other nominations the President closed the nominations and called for voting on the office of Vice President. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

5. CONSENT CALENDAR

It was moved by Vice President McDonald and seconded by President Corneille to approve Item A: Board Meeting Minutes, November 14, 2018, and Item B: Expenditure Report, November 2018. The motion carried 3-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

A. 1ST QUARTER FINANCIALS FOR 2018-2019

Vice President McDonald introduced this item for discussion and noted that the Finance & Administration Committee met on November 19 to review this item. The Committee recommends approval of the financials as presented in the package on pages 20 and 21. Mr. Cozad noted that the Quarterly Investment Report is also included on package pages 22 and 23. He said that the CD ladders are fully funded and operating as planned. A brief discussion ensued about groundwater revenue and related issues.

It was moved by Vice President McDonald and seconded by Director Raley to approve the 1st Quarter Unaudited Financials for the Fiscal Year 2018-2019. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

B. 2019 PER DIEM RATE

Vice President McDonald noted that the Committee reviewed this item as well and it recommends that the Board of Directors approve an increase of up to 4% (\$9.00) to \$225 for the Calendar Year 2019.

It was moved by Vice President McDonald and seconded by Director Raley to approve a per diem increase informed by the most recent CPI-U of approximately 4% implemented as an increase of \$9.00 as a total of \$225.00 for the Calendar Year 2019. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

C. UNAUDITED FINANCIAL REPORTS, NOVEMBER 2018

It was moved by Director Raley and seconded by Director Longville to approve the Unaudited Financial Reports for November 2018. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

D. APPENDIX C CHANGES FOR CSDA COMMITTEE APPOINTMENT

It was moved by President Corneille and seconded by Director Longville to approve the revisions to Appendix C adding Vice President McDonald to the CSDA Member Services Committee. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

7. INFORMATION ITEMS

A. WASH PLAN VERBAL UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. The environmental documents are scheduled to be in the Federal Register on February 22, 2019. Staff is working with BLM to address issues with the BLM related to the land transfer. Mr. Cosgrove spoke with staff and addressed their concerns. Mr. Beehler said that the solicitor at California Department of Fish & Wildlife Service has been a great advocate for the Wash Plan in Washington, D.C. Vice President McDonald thanked staff members for their efforts in pushing the project forward. This item was received and filed.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 34 to 37. The Monthly Recharge Report was included on page 38. Mr. Cozad stated that the preliminary procurement/bid documents for Plunge Creek have arrived, and he recommended scheduling an Operations Committee to review them. There are also many committee related field operations topics which staff would like to review with the Committee. President Corneille asked about Plunge Creek permitting. Mr. Beehler said that the District has obtained one permit, but needs two more. He said that a USFWS Section 7 consultation was initiated by USACOE last month. Mr. Cozad said that there were minor changes made to the partnership agreement with Valley Municipal. Discussion ensued regarding the agreement. The Board concurred with the revisions as related in staff's description. Staff provided a handout of the District's first Annual Accomplishments Report. President Corneille recommended incorporating some of the information in the Annual Report into the standard District PowerPoint presentation. The schedule and issues with the vacancy for Division 3 were discussed. President Corneille asked that the Board tentatively hold the January 30, 2019 date in case the date is needed to review candidates and select interviewees. This item was received and filed.

C. FUTURE AGENDA ITEMS AND STAFF TASKS

Director Longville expressed his interest in being considered for the Finance & Administration Committee. Director Raley requested an Ad Hoc Trails Committee meeting. President Corneille suggested waiting until the new Board member is seated. Director Raley asked for staff to look into exploring the use of solar power, based on work done by Valley Municipal. Staff performed a solar feasibility study in 2014, determining that the most beneficial place to have solar is at the District Office, but the building will need a new roof first. Mr. Cozad said that the District would likely have to re-roof Redlands Plaza next year. President Corneille noted that there would be a Santa Ana Watershed Conference held on March 29 at Cal State Fullerton.

8. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille attended the Association of California Water Agencies (ACWA) Groundwater Committee, ACWA Water Management Committee, ACWA Water Quality Committee meetings and ACWA Financial Management Committee at the ACWA Conference held at the conference from November 26 to November 29 in San Diego. He met with the General Manager of Valley Municipal on December 3 to plan Advisory Commission meeting. President Corneille attended the Redlands Rise N Shine of December 7 and The Sierra Club as a private citizen on December 4.

Director Longville attended the Valley Municipal Board meeting on November 20 and December 11 and the ACWA Fall Conference on November 27 to November 29.

Director Raley attended the Valley Municipal Board meetings on November 20, December 4 and December 11. He attended the Redlands Rise N Shine on December 7.

Vice President McDonald attended the December 11, December 4 and November 20 Valley Municipal Board meetings. She attended BTAC on December 3 and the Association of San Bernardino County Special Districts on December 10. Vice President McDonald attended the ACWA Fall Conference and ACWA Joint Powers Insurance Authorities meetings from November 26 to November 30. She attended the Groundwater Committee, Attorney's Panel, and Region 9 meetings at the conference as well.

9. UPCOMING MEETINGS

President Corneille will chair the Advisory Commission on Water Policy on January 10, 2019.

10. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes**

Director Raley: Yes

General Counsel announced that the meeting would adjourn to closed session under the posted agenda items.

At 11:43 a.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

11. ADJOURN MEETING

It was moved by President Corneille and seconded by Director Raley to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

At 11:44 a.m., the meeting was adjourned to the Board of Directors Meeting scheduled for 1:30 p.m. January 9, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.



Daniel B. Cozad
General Manager