



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, November 9, 2022– 1:30 p.m.

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 828 2351 1711

To join the Zoom Meeting on <https://us02web.zoom.us/j/82823511711>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

3. **GUEST RECOGNITION/SELF INTRODUCTIONS**
4. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, October 12, 20225
 - B. Approval of Expenditure Report, October 2022 12
5. **COMMITTEE REPORTS /ACTION ITEMS**

Action Items

- A. UNAUDITED FINANCIAL REPORTS, October 2022 - 5 minutes (M#1893)24
Presenter: *Angie Quiroga/Betsy Miller*
Recommendation: Review and approve the unaudited financials for October 2022.
- B. ENGINEERING INVESTIGATION PLAN FOR 2023 - 5 minutes (M#1894)30
Presenter: *Katelyn Scholte*
Recommendation: Staff is requesting that the Board review, discuss and recommend any changes to the Engineering Investigation Report Plan (EI Report plan) and consider approval of the 2023 EI Report plan.
- C. 2ND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR EXPERT TECHNICAL CONSULTANT SERVICES TO PURSUE AND OBTAIN STATE AND SELECTED FEDERAL PERMITS FOR THE UPPER SANTA ANA RIVER WASH HABITAT CONSERVATION PLAN COVERED ACTIVITIES - 5 minutes (M#1895)37
Presenter: *Milan Mitrovich*
Recommendation: Staff recommends the Board accept the 2nd Amendment to Contract Services Agreement from AECOM and authorize the General Manager, subject to concurrence by the Wash Plan Task Force, to complete the negotiation of services and fees and execute a change order agreement in an amount not to exceed \$36,091 as shown in the Attachments.
- D. EXTENSION OF LEASE AGREEMENT WITH STEPS 4 LIFE – 5 minutes (M#1896).....45
Presenter: *David Cosgrove*
Recommendation: Review and approve: an Amendment to Memorandum of Understanding and Lease Agreement for the provision of transitional housing support services (“Amendment”), extending its term to November 30, 2024, with three (3) potential additional one-year extensions.
- E. AMENDING GENERAL MANAGER CONTRACT AND RESOLUTION TO REMOVE DUTIES AS EXECUTIVE OFFICER/SECRETARY OF THE SAN BERNARDINO VALLEY CONSERVATION TRUST – 5 minutes (M#1897)51
Presenter: *David Cosgrove*
Recommendation: Review and approve: 1) Resolution No. 604, removing therefrom those duties related to serving as the secretary and executive officer of the San Bernardino Valley Conservation Trust (“Trust”); and 2) approving a confirming amendment to the General Manager’s employment contract.
- F. ACWA REGION 9 CALL FOR CANDIDATES – 5 minutes (M#1898).....58
Presenter: *Betsy Miller*
Recommendation: Consider nominating a Board member for a seat on the ACWA Region 9 Board of Directors for the remainder of the 2022-2023 term.

G. 2023 DISTRICT BOARD MEETING CALENDAR – 5 minutes (M#1899)67

Presenter: *Betsy Miller*

Recommendation: Review and consider approval of the draft 2023 District Board Meeting Calendar.

6. **INFORMATION ITEMS:**

- A. Environmental Update – 5 Minutes.....69
- B. Wash Plan Trails Status Report – 5 Minutes.....72
- C. Engineering Update – 5 Minutes.....73
- D. Groundwater Council Renewal Update – 5 Minutes
- E. General Manager’s Report and Monthly Recharge Report – 5 Minutes74
- F. Future Agenda Items & Staff Tasks – 5 Minutes

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

8. **UPCOMING MEETINGS:**

- | | |
|---------------------------------|--|
| A. November 10, 2022 | San Bernardino Valley Municipal Water District Board Policy Workshop, 2:00 p.m. at Valley Municipal |
| B. November 11, 2022 | Office Closed in Observance of Veteran’s Day |
| C. November 15, 2022 | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at Valley Municipal |
| D. November 16, 2022 | USAR WIFA Meeting, 8:30 a.m. via Zoom/Teleconference |
| E. November 16, 2022 | San Bernardino Valley Municipal Water District Board Branding Workshop, 9:30 a.m. at Valley Municipal |
| F. November 16, 2022 | Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(<i>Zoom Meeting ID: 894 6254 7301</i>) |
| G. November 21, 2022 | Association of San Bernardino Special Districts Dinner, 6:00 p.m. hosted by Yucaipa Valley Water District (Yucaipa Valley Water District’s Crystal Creek Facility, Yucaipa)
Topic: Atmospheric Rivers Research & Applications at CW3E |
| H. November 23, 2022 | USAR WIFA Technical Advisory Committee Meeting, 8:30 a.m. via Zoom/Teleconference |
| I. November 24-25, 2022 | Office Closed in Observance of Thanksgiving |
| J. November 28-December 1, 2022 | ACWA Fall Conference (Indian Wells, CA)
(Board Approval Required) |
| K. December 2, 2022 | Ad Hoc Audit Committee, 1:00 p.m. at Conservation District |

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|---------------------------|--|
| L. December 5, 2022 | Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal |
| M. December 14, 2022 | Board of Directors Meeting, 9:30 a.m. at Conservation District
(Zoom Meeting ID: 828 2351 1711) |
| N. December 14, 2022 | District Annual Luncheon, 12:00 p.m.-3:00 p.m. at Romano's Macaroni Grills (Redlands) |
| O. December 23 & 26, 2022 | Office Closed in Observance of Christmas |

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

2. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, San Bernardino Valley Water Conservation District v. Mark J. Bacher dba Red Dragonfly Spa, SBCSC Case No. LLTVA 2103055.

3. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.

4. The Board will meet in Closed Session under authority of Government Code 54956.9 (d)(2), (d)(3) and (e)(1), to discuss exposure to litigation in one case.

5. The Board will meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Victoria Ramirez is the lead negotiator for BLM.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on December 14, 2022 at 9:30 a.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF OCTOBER 12, 2022
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:30 p.m. by in-person, teleconference, and Zoom meeting. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President
Richard Corneille, Vice President
David E. Raley, Director
Robert Stewart, Director
John Longville, Director (Arrival 2:05 p.m.)

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Betsy Miller, General Manager
Milan Mitrovich, Land Resources Manager
Katelyn Scholte, Principal Engineer
Laura Torres, Assistant Engineer
Athena Laroche, Administrative Specialist
Angie Quiroga, Senior Administrative Analyst
David Cosgrove, District Counsel
Rebecca Martin, Administrative Assistant

GUESTS PRESENT:

Paul Kielhold, San Bernardino Valley Municipal Water District
T. Milford Harrison, San Bernardino Valley Municipal Water District
June Hayes, San Bernardino Valley Municipal Water District
David E. Smith, East Valley Water District
Willow Green, Tetra Tech

1. PUBLIC PARTICIPATION

President McDonald announced that any person present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

Ms. Miller requested to move Item B: Operations and Maintenance Manual Update from Committee Reports to Action Items.

3. GUEST RECOGNITION/SELF INTRODUCTION

Ms. Miller introduced staff present, and Board members introduced themselves. President McDonald introduced in-person guests, and guests via Zoom introduced themselves.

4. CONSENT CALENDAR

Director Raley requested Item B: Expenditure Report, September 2022, be pulled from the consent calendar for discussion.

It was moved by Vice President Corneille and seconded by Director Stewart to approve the Consent Calendar: Item A: Board Minutes, September 14, 2022, and Item C: Board Policy Manual Revisions Resolution No. 603. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

Director Raley requested additional information on the expenditure related to AECOM. Ms. Miller indicated that the AECOM contracts are for 1) state and water permits for the Wash Plan and 2) permits for the District's Mill Creek operations. She noted that a portion of the expenditures for Wash Plan permits are reimbursed by the Wash Plan Task Force. Vice President Corneille asked when the Brownstein Hyatt Farber Schreck tasks are anticipated to be concluded. Ms. Miller stated that they are expected to conclude following the execution of the Binding Exchange Agreement with the Bureau of Land Management and therefore is being evaluated on a month-to-month basis.

It was moved by Vice President Corneille and seconded by Director Raley to approve the Consent Calendar: Item B: Expenditure Report, September 2022. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. OPERATIONS COMMITTEE VERBAL UPDATE

Vice President Corneille provided a verbal update on the Operations Committee held on October 4. He noted that the Committee received a detailed update on the Enhanced Recharge Project from Valley Municipal staff. Both project design and permitting are nearing completion. Vice President Corneille stated that the project's cost had increased substantially due to inflation and noted that part of the expected funding will be provided through WIFIA loans. Valley Municipal is preparing a draft Operations and Maintenance Manual for this project that will incorporate review and input from our staff. This item will be brought back to the Operations Committee prior to final approval by the Board. The District's Field Supervisor provided a detailed update to the Committee. The District's 2022 Operations and Management Manual was provided to the Committee for review and feedback. Vice President Corneille noted that aggregate is accumulating at the Mill Creek facility, and staff is evaluating solutions for removal of excess materials. Staff provided an update on the Mentone Shop, indicating that the project is underway. The dates of the 2023 Operations Committee meetings have been established.

B. OPERATIONS AND MANAGEMENT MANUAL UPDATE 2022

President McDonald noted that a link to this document is included on package page 29 and that the document is currently 365 pages in length, not including the appendices. Ms. Miller directed the Board's attention to a handout that outlined the significant revisions made in 2022. Ms. Scholte said that these updates were made to reflect completion of certain projects such as the Wash Plan HCP and Plunge Creek Conservation Project. Other updates included revisions to the descriptions of the Active Recharge Transfer Projects, policies for encampments on District properties, and inclusion of recent information in long-term datasets. Vice President Corneille thanked staff for the detailed update. Director Stewart indicated that he would provide some minor editorial corrections to staff.

It was moved by Director Stewart and seconded by Vice President Corneille to approve the 2022 Operations and Management Manual with non-substantive changes. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

C. UNAUDITED FINANCIAL REPORT, SEPTEMBER 2022

Ms. Quiroga introduced this item for discussion, beginning on package page 30, and noted that Wash Plan members have been billed to reimburse their proportion of fees expended by the District for state permitting. She said that billing for Enhanced Recharge was mailed at the beginning of this month with payment expected to be received by next month. She noted that GL 7210-Computer Hardware budget has not yet to be updated to \$52,858.39 following Board action.

It was moved by Director Raley and seconded by Director Stewart to approve the Unaudited Financial Reports for September 2022. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

D. COST RECOVERY AGREEMENT PAYMENT TO BLM FOR WASH PLAN LAND EXCHANGE

Ms. Miller introduced this item for discussion, noting its inclusion on package page 42. She reviewed the history of this agreement as noted within the memo and discussed the staff recommendation to approve \$35,000 of additional funds as well as ratify payments in the amount of \$51,762. Director Raley asked if the costs included the cleanup from the fuel spill. Mr. Cosgrove noted that BLM staff reimbursement does include review of potential hazards on the lands to be exchanged. President McDonald thanked staff for the detailed breakdown as shown on package page 41.

It was moved by Vice President Corneille and seconded by Director Stewart to ratify \$51,762 paid under the District's Cost Recovery Agreement with BLM from April 22, 2020, through April 21, 2021, and authorize the General Manager to execute a new payment of up to \$35,000 to the Bureau of Land Management under our existing Cost Recovery Agreement for fees associated with processing the Wash Plan land exchange. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

6. INFORMATION ITEMS

A. ENVIRONMENTAL UPDATE

Mr. Mitrovich provided an update on this item, noting its inclusion on package page 42 to 44. He reviewed the Wash Plan implementation and management activities. Staff has applied for a 2081(a) permit for the Slender-horned Spineflower Restoration Program in order to allow seed bulking to begin this winter. President McDonald asked when we expect to have the permit. Mr. Mitrovich stated that staff is anticipating it will be received within a month. Director Stewart asked if this was a standard permit. Mr. Mitrovich said that this is an established permit for research science supporting and covering endangered plant species as recommended by the California Department of Fish & Wildlife (CDFW). The Preserve Management Committee meeting will hold its first meeting here at the District Office tomorrow at 10:30 a.m. with a remote option.

Mr. Mitrovich reviewed the Community Mitigation Program stating that staff has submitted a Long-term Management Plan (LTMP) and property analysis record for the SBCTA project to CDFW as of September 22. He indicated that the LTMP is relatively new; additional information is found on package page 44. President McDonald thanked staff for their extensive work as mentioned within this detailed update. This item was received and filed.

B. WASH PLAN TRAILS STATUS REPORT

Ms. Miller introduced this item for discussion, noting its inclusion on package page 45. She said that we have reached out to both the Cities of Redlands and Highland and are awaiting comments on the five-party agreement. Staff will continue to follow up with our contacts at both cities.

C. ENGINEERING UPDATE

This item is included on package page 46. Ms. Scholte said that the Mentone Shop drawings are in preparation. She indicated that staff met with COE to discuss the original construction of the Mill Creek Diversion. She reviewed the ARTP projects as noted on package page 46. District staff met with new staff at FCD to provide a review of the existing MOU as well as updates on individual projects. The lag time analysis has been reviewed by Flood Control. Oak Creek has completed additional biological surveys and geotechnical testing is scheduled to begin in November. The grain-on-grid model is being developed for Mill, Bledsoe, and Cook Creeks. President McDonald asked if the only area where seismic refraction is occurring in Cook Creek. Ms. Scholte spoke in the affirmative. The Board thanked Ms. Scholte for her detailed report.

D. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller reviewed this item starting on package page 47. She said that the new part-time Administrative Assistant, Rebecca Martin, began on October 3. The District will be conducting interviews for the Assistant Biologist position on October 11 and October 13. Ms. Miller thanked the Board for authorizing the ACWA JPIA Essential Leadership Training that she began last week. She stated that Mr. Mitrovich represented our District at the Save Our Water Roundtable. Vice President Corneille and Ms. Miller presented Water Supply and Climate Change: Adapting to a Hotter, Drier Future to the Kiwanis Club on September 27. She believes the presentation was well received. President McDonald, Director Longville, and Ms. Miller attended the California H2O Women Conference in Santa Barbara on September 29-30. She has been invited to meet with the habitat ecology team, tour sustainable development projects, and present best practices for partnering with water agencies to the Google infrastructure team in November; final dates are pending. Ms. Miller thanked Mr. Mitrovich for all his hard work completing the LTMP. President McDonald complimented Mr. Mitrovich on the representation he provided at the roundtable discussion. She asked for additional information on the Groundwater Council. Mr. Cosgrove reviewed the formation and purpose in brief. Director Harrison stated that Mr. Cosgrove provided a good update. He said that it is a valuable agreement and a great way to balance the needs of our area and protect everyone's interests. Director Hayes spoke in support of the Groundwater Council.

E. FUTURE AGENDA ITEMS & STAFF TASKS

The Board requested an overview of the Groundwater Council and the associated Equitable Allocation Model. The Board requested an Outreach Committee meeting and Ad Hoc Trails Committee meeting to be scheduled for the first quarter of 2023.

7. MONTHLY BOARD MEMBER MEETING REPORTS

Director Stewart attended the Finance & Administration Committee on August 3, the Exchange Plan meeting on September 7, and State of the County on October 5. He attended the Operations Committee on October 4.

Vice President Corneille attended ACWA Region 8 on September 12, presented to the Kiwanis Club on September 27, and attended the Operations Committee on October 4. He attended the State of the County on October 5, and Redlands Rise N Shine on October 7.

Director Raley attended the Valley Municipal Board meeting on October 4, Redlands Rise N Shine on October 7, and State of the County on October 5.

Director Longville attended the Valley Municipal Engineering Workshop on October 11, Valley Municipal Resources Workshop on October 6, and Valley Municipal Board meeting on October 4. He attended the California H2O Women Conference in Santa Barbara on September 29-30.

President McDonald attended the California H2O Women Conference in Santa Barbara on September 29-30, Valley Municipal Engineering Workshop on October 11, and the Valley Municipal Resources Workshop on October 6. She attended the Valley Municipal Board meeting on October 4, the Valley Municipal Board meeting on September 20, and the Association of San Bernardino Special Districts Board on September 12. She attended the Valley Municipal Branding Workshop on September 15.

8. UPCOMING MEETINGS

The Valley Municipal Quarterly Forum will be held on October 20 at 9:00 a.m. at the Bear Springs Conference Center, and the first Preserve Management Committee will be held at the District Office on October 13 at 10:30 a.m.

9. CLOSED SESSION

It was moved by Vice President Corneille and seconded by Director Longville to enter into Closed Session. The motion carried 5-0, with all Directors present voting in the affirmative.

President McDonald: Yes

Vice President Corneille: Yes

Director Longville: Yes

Director Raley: Yes

Director Stewart: Yes

Mr. Cosgrove announced that the meeting would adjourn to a closed session to discuss all items on the posted agenda.

At 4:16 p.m. the meeting reconvened into open session. Mr. Cosgrove noted reported that while in Closed Session, the Board made no reportable action.

10. ADJOURN MEETING

It was moved by Director Raley and seconded by Vice President Corneille to adjourn. The motion carried 5-0, with all Directors present voting in the affirmative.

President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

At 4:17 p.m., the meeting adjourned to the regular Board meeting scheduled for 1:30 p.m. on November 9, 2022, via Zoom and in-person.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
Online Pymt	10/14/2022	WEX Bank-Valero	1012 · Citizens Busine...		-660.15
	09/23/2022		5320 · Fuel	1-Groundwater Ent.	660.15
TOTAL					660.15
OnlinePymt	10/25/2022	WEX Bank-Shell	1012 · Citizens Busine...		-812.40
	09/07/2022		5320 · Fuel	1-Groundwater Ent.	812.40
TOTAL					812.40
PC 10.05.22	10/05/2022	Paychex	1012 · Citizens Busine...		-140.71
			6042 · Payroll Processing	4-General Fund Ent.	140.71
TOTAL					140.71
PC 10.19.22	10/19/2022	Paychex	1012 · Citizens Busine...		-125.71
			6042 · Payroll Processing	4-General Fund Ent.	125.71
TOTAL					125.71
ACH0239	10/13/2022	Melody McDonald	1012 · Citizens Busine...		-1,239.14
			6410 · Mileage	4-General Fund Ent.	236.25
			6425 · Meals	4-General Fund Ent.	72.73
			6430 · Lodging	4-General Fund Ent.	880.16
			6420 · Other Travel	4-General Fund Ent.	50.00
TOTAL					1,239.14
1236	10/26/2022	O'Reilly	1012 · Citizens Busine...		0.00
TOTAL					0.00
23761	10/03/2022	Clerk of the Board of S...	1012 · Citizens Busine...		0.00
TOTAL					0.00
23762	10/03/2022	County of San Bernardi...	1012 · Citizens Busine...		0.00
TOTAL					0.00
23763	10/03/2022	Clerk of the Board of S...	1012 · Citizens Busine...		-50.00
	10/03/2022		6006 · Permits	6-Active Recharge ...	50.00
TOTAL					50.00
23764	10/12/2022	Aaron Pederson	1012 · Citizens Busine...		-35.00
	09/30/2022		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23765	10/12/2022	ACWA JPIA - Workers ...	1012 · Citizens Busine...		-5,096.79
	10/10/2022		6120 · Workers' Comp. ...	4-General Fund Ent.	662.58
			6120 · Workers' Comp. ...	1-Groundwater Ent.	2,293.55
			6120 · Workers' Comp. ...	2-Redlands Plaza/...	203.87
			6120 · Workers' Comp. ...	3-Land Resources	509.68
			6120 · Workers' Comp. ...	5-Wash Plan	356.78
			6120 · Workers' Comp. ...	6-Active Recharge ...	1,070.33
TOTAL					5,096.79
23766	10/12/2022	ACWA/JPIA-Health	1012 · Citizens Busine...		-20,551.85
	10/04/2022		6110 · Vision Insurance	4-General Fund Ent.	33.83
			6110 · Vision Insurance	1-Groundwater Ent.	117.12
			6110 · Vision Insurance	2-Redlands Plaza/...	10.41
			6110 · Vision Insurance	3-Land Resources	26.03
			6110 · Vision Insurance	5-Wash Plan	18.22
			6110 · Vision Insurance	6-Active Recharge ...	54.65
			6130 · Dental Insurance	4-General Fund Ent.	133.64
			6130 · Dental Insurance	1-Groundwater Ent.	462.56
			6130 · Dental Insurance	2-Redlands Plaza/...	41.12
			6130 · Dental Insurance	3-Land Resources	102.79
			6130 · Dental Insurance	5-Wash Plan	71.95
			6130 · Dental Insurance	6-Active Recharge ...	215.86
			6150 · Medical Insurance	4-General Fund Ent.	2,504.28
			6150 · Medical Insurance	1-Groundwater Ent.	8,668.65
			6150 · Medical Insurance	2-Redlands Plaza/...	770.55
			6150 · Medical Insurance	3-Land Resources	1,926.37
			6150 · Medical Insurance	5-Wash Plan	1,348.46
			6150 · Medical Insurance	6-Active Recharge ...	4,045.36
TOTAL					20,551.85
23767	10/12/2022	American Power Security	1012 · Citizens Busine...		-970.00
	09/30/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	970.00
TOTAL					970.00
23768	10/12/2022	Angie J. Quiroga	1012 · Citizens Busine...		-74.13
	10/10/2022		6510 · Mileage	4-General Fund Ent.	13.66
			6510 · Mileage	1-Groundwater Ent.	8.53
			6510 · Mileage	3-Land Resources	3.41
			6510 · Mileage	6-Active Recharge ...	8.53
			6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					74.13
23769	10/12/2022	Anna Frey	1012 · Citizens Busine...		-238.63
	10/04/2022		6510 · Mileage	4-General Fund Ent.	95.45
			6510 · Mileage	1-Groundwater Ent.	59.66
			6510 · Mileage	3-Land Resources	23.86
			6510 · Mileage	6-Active Recharge ...	59.66
TOTAL					238.63

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23770	10/12/2022	Betsy Miller	1012 · Citizens Busine...		-408.00
	10/07/2022		6510 · Mileage	4-General Fund Ent.	142.00
			6510 · Mileage	1-Groundwater Ent.	88.75
			6510 · Mileage	3-Land Resources	35.50
			6510 · Mileage	6-Active Recharge ...	88.75
			6001 · General Adminis...	4-General Fund Ent.	40.00
			6520 · Travel, Other (re...	4-General Fund Ent.	5.85
			6520 · Travel, Other (re...	1-Groundwater Ent.	3.25
			6520 · Travel, Other (re...	3-Land Resources	3.90
TOTAL					408.00
23771	10/12/2022	Brownstein Hyatt Farb...	1012 · Citizens Busine...		-15,375.00
	10/05/2022		5120 · Misc. Profession...	3-Land Resources	15,375.00
TOTAL					15,375.00
23772	10/12/2022	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	09/30/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
23773	10/12/2022	Christiana Kent	1012 · Citizens Busine...		-185.75
	10/04/2022		6510 · Mileage	4-General Fund Ent.	74.29
			6510 · Mileage	1-Groundwater Ent.	46.44
			6510 · Mileage	3-Land Resources	18.58
			6510 · Mileage	6-Active Recharge ...	46.44
TOTAL					185.75
23774	10/12/2022	Corneille, Richard	1012 · Citizens Busine...		-91.25
	10/05/2022		6410 · Mileage	4-General Fund Ent.	91.25
TOTAL					91.25
23775	10/12/2022	Day Lite Maintenance, I...	1012 · Citizens Busine...		-26.99
	09/26/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	26.99
TOTAL					26.99
23776	10/12/2022	DUDEK	1012 · Citizens Busine...		-8,477.50
	10/05/2022		5123 · Habitat Manage...	5-Wash Plan	8,477.50
TOTAL					8,477.50
23777	10/12/2022	Edison - 6256 (Redland...	1012 · Citizens Busine...		-201.86
	09/29/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	201.86
TOTAL					201.86

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23778	10/12/2022	Edison - 9779	1012 · Citizens Busine...		-472.74
	09/29/2022		5420 · Electricity	4-General Fund Ent.	132.37
			5420 · Electricity	1-Groundwater Ent.	94.55
			5420 · Electricity	2-Redlands Plaza/...	198.55
			5420 · Electricity	6-Active Recharge ...	47.27
TOTAL					472.74
23779	10/12/2022	Empire Disposal	1012 · Citizens Busine...		-173.39
	09/30/2022		5460 · Water / Trash / ...	4-General Fund Ent.	78.03
			5460 · Water / Trash / ...	1-Groundwater Ent.	60.68
			5460 · Water / Trash / ...	3-Land Resources	17.34
			5460 · Water / Trash / ...	6-Active Recharge ...	17.34
TOTAL					173.39
23780	10/12/2022	Erwin Fogerson	1012 · Citizens Busine...		-192.50
	09/20/2022		6009 · Licenses	4-General Fund Ent.	36.00
			6009 · Licenses	1-Groundwater Ent.	144.00
			6510 · Mileage	4-General Fund Ent.	4.99
			6510 · Mileage	1-Groundwater Ent.	3.13
			6510 · Mileage	3-Land Resources	1.25
			6510 · Mileage	6-Active Recharge ...	3.13
TOTAL					192.50
23781	10/12/2022	Frontier-4860	1012 · Citizens Busine...		-455.19
	09/28/2022		5440 · Telephone	4-General Fund Ent.	192.13
			5440 · Telephone	1-Groundwater Ent.	80.05
			5440 · Telephone	6-Active Recharge ...	48.03
			5470 · Internet Services	4-General Fund Ent.	60.73
			5470 · Internet Services	1-Groundwater Ent.	33.75
			5470 · Internet Services	2-Redlands Plaza/...	6.75
			5470 · Internet Services	3-Land Resources	20.25
			5470 · Internet Services	6-Active Recharge ...	13.50
TOTAL					455.19
23782	10/12/2022	Home Depot Credit Ser...	1012 · Citizens Busine...		-710.67
	09/28/2022		5210 · Equipment Maint...	1-Groundwater Ent.	557.62
			6012 · Office Maintenanc...	4-General Fund Ent.	19.80
			6012 · Office Maintenanc...	2-Redlands Plaza/...	29.70
			5215 · Property Mainte...	1-Groundwater Ent.	82.84
			5215 · Property Mainte...	3-Land Resources	20.71
TOTAL					710.67
23783	10/12/2022	Image Source	1012 · Citizens Busine...		-210.59
	09/22/2022		6033 · Office Equipmen...	4-General Fund Ent.	157.94
			6033 · Office Equipmen...	1-Groundwater Ent.	10.53
			6033 · Office Equipmen...	2-Redlands Plaza/...	31.59
			6033 · Office Equipmen...	3-Land Resources	10.53
TOTAL					210.59

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23784	10/12/2022	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-800.00
	10/01/2022		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					800.00
23785	10/12/2022	Jazmin Serrato	1012 · Citizens Busine...		-207.45
	10/04/2022		6510 · Mileage	4-General Fund Ent.	82.98
			6510 · Mileage	1-Groundwater Ent.	51.86
			6510 · Mileage	3-Land Resources	20.75
			6510 · Mileage	6-Active Recharge ...	51.86
TOTAL					207.45
23786	10/12/2022	Lowe's Companies, Inc.	1012 · Citizens Busine...		-161.55
	09/25/2022		5210 · Equipment Maint...	1-Groundwater Ent.	136.28
			5215 · Property Mainte...	1-Groundwater Ent.	9.91
			5215 · Property Mainte...	3-Land Resources	2.48
			6012 · Office Maintenanc...	4-General Fund Ent.	5.15
			6012 · Office Maintenanc...	2-Redlands Plaza/...	7.73
TOTAL					161.55
23787	10/12/2022	Nationwide Legal, LLC	1012 · Citizens Busine...		-95.00
	09/30/2022		5180 · Legal	2-Redlands Plaza/...	95.00
TOTAL					95.00
23788	10/12/2022	Netsteller	1012 · Citizens Busine...		-2,570.90
	09/30/2022		6030 · Office Supplies	4-General Fund Ent.	162.84
			6030 · Office Supplies	1-Groundwater Ent.	10.86
			6030 · Office Supplies	2-Redlands Plaza/...	32.58
			6030 · Office Supplies	3-Land Resources	10.86
			7210 · Computer Hardw...	4-General Fund Ent.	1,145.13
			7210 · Computer Hardw...	1-Groundwater Ent.	381.71
	10/01/2022		6027 · Computer Softw...	4-General Fund Ent.	111.02
			6027 · Computer Softw...	1-Groundwater Ent.	25.82
			6027 · Computer Softw...	2-Redlands Plaza/...	38.73
			6027 · Computer Softw...	3-Land Resources	38.73
			6027 · Computer Softw...	6-Active Recharge ...	43.89
	10/01/2022		5160 · IT Support	4-General Fund Ent.	135.00
			5160 · IT Support	1-Groundwater Ent.	202.50
			5160 · IT Support	3-Land Resources	45.00
			5160 · IT Support	5-Wash Plan	22.50
			5160 · IT Support	6-Active Recharge ...	45.00
			6030 · Office Supplies	4-General Fund Ent.	94.98
			6030 · Office Supplies	1-Groundwater Ent.	5.94
			6030 · Office Supplies	2-Redlands Plaza/...	11.87
			6030 · Office Supplies	3-Land Resources	5.94
TOTAL					2,570.90
23789	10/12/2022	O'Reilly	1012 · Citizens Busine...		-81.21
	09/30/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	64.89
	10/06/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	16.32
TOTAL					81.21

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23790	10/12/2022	Press Enterprise	1012 · Citizens Busine...		-703.92
	10/03/2022		6090 · Subscriptions/Pu...	4-General Fund Ent.	703.92
TOTAL					703.92
23791	10/12/2022	Stanley Convergent Se...	1012 · Citizens Busine...		-425.28
	09/23/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	425.28
TOTAL					425.28
23792	10/12/2022	Tetra Tech	1012 · Citizens Busine...		-16,962.90
	09/28/2022		1701.01 · Waterman Ly...	6-Active Recharge ...	16,962.90
TOTAL					16,962.90
23793	10/12/2022	Thompson Reuters	1012 · Citizens Busine...		-495.00
	10/01/2022		5180 · Legal	4-General Fund Ent.	123.75
			5180 · Legal	1-Groundwater Ent.	74.25
			5180 · Legal	3-Land Resources	99.00
			5180 · Legal	6-Active Recharge ...	198.00
TOTAL					495.00
23794	10/12/2022	Edison - 8958	1012 · Citizens Busine...		-519.00
	10/07/2022		5420 · Electricity	4-General Fund Ent.	145.32
			5420 · Electricity	1-Groundwater Ent.	103.80
			5420 · Electricity	2-Redlands Plaza/...	217.98
			5420 · Electricity	6-Active Recharge ...	51.90
TOTAL					519.00
23795	10/26/2022	4 West Pipeline, Inc.	1012 · Citizens Busine...		0.00
TOTAL					0.00
23796	10/26/2022	ACWA	1012 · Citizens Busine...		0.00
TOTAL					0.00
23797	10/26/2022	ACWA/JPIA	1012 · Citizens Busine...		0.00
TOTAL					0.00
23798	10/26/2022	AECOM Technical Serv...	1012 · Citizens Busine...		0.00
TOTAL					0.00
23799	10/26/2022	CASC Engineering and...	1012 · Citizens Busine...		-1,387.50
	10/13/2022		1701.02 · Plunge & Oa...	6-Active Recharge ...	1,387.50
TOTAL					1,387.50

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23800	10/26/2022	Citizens Business Bank	1012 · Citizens Busine...		0.00
TOTAL					0.00
23801	10/26/2022	City of Redlands -Muni...	1012 · Citizens Busine...		-3,649.52
	10/06/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	3,649.52
TOTAL					3,649.52
23802	10/26/2022	Diamond Environment...	1012 · Citizens Busine...		-100.48
	10/10/2022		5460 · Water / Trash / ...	4-General Fund Ent.	45.22
			5460 · Water / Trash / ...	1-Groundwater Ent.	35.16
			5460 · Water / Trash / ...	3-Land Resources	10.05
			5460 · Water / Trash / ...	6-Active Recharge ...	10.05
TOTAL					100.48
23803	10/26/2022	Edison - 6493	1012 · Citizens Busine...		-23.41
	10/11/2022		5420 · Electricity	4-General Fund Ent.	6.55
			5420 · Electricity	1-Groundwater Ent.	4.68
			5420 · Electricity	2-Redlands Plaza/...	9.84
			5420 · Electricity	6-Active Recharge ...	2.34
TOTAL					23.41
23804	10/26/2022	Frontier-7275	1012 · Citizens Busine...		-124.28
	10/19/2022		5440 · Telephone	4-General Fund Ent.	29.56
			5440 · Telephone	1-Groundwater Ent.	12.32
			5440 · Telephone	6-Active Recharge ...	7.41
			5470 · Internet Services	4-General Fund Ent.	33.74
			5470 · Internet Services	1-Groundwater Ent.	18.75
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.25
			5470 · Internet Services	6-Active Recharge ...	7.50
TOTAL					124.28
23805	10/26/2022	G. Davidson's Electric, ...	1012 · Citizens Busine...		-99.16
	10/24/2022		6012 · Office Maintenan...	4-General Fund Ent.	39.66
			6012 · Office Maintenan...	3-Land Resources	59.50
TOTAL					99.16
23806	10/26/2022	Katelyn Scholte	1012 · Citizens Busine...		-305.76
	10/13/2022		6510 · Mileage	4-General Fund Ent.	32.75
			6510 · Mileage	1-Groundwater Ent.	20.47
			6510 · Mileage	3-Land Resources	8.19
			6510 · Mileage	6-Active Recharge ...	20.47
			5215 · Property Mainte...	1-Groundwater Ent.	179.10
			5215 · Property Mainte...	3-Land Resources	44.78
TOTAL					305.76

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23807	10/26/2022	Michael Guizar	1012 · Citizens Busine...		-143.53
	10/19/2022		6051 · Uniforms	4-General Fund Ent.	43.06
			6051 · Uniforms	1-Groundwater Ent.	100.47
TOTAL					143.53
23808	10/26/2022	Mikael Romich	1012 · Citizens Busine...		-17,905.30
	10/03/2022		5123 · Habitat Manage...	5-Wash Plan	14,760.00
			5120 · Misc. Profession...	3-Land Resources	3,145.30
TOTAL					17,905.30
23809	10/26/2022	O'Reilly	1012 · Citizens Busine...		-27.80
	10/06/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	27.80
TOTAL					27.80
23810	10/26/2022	Quill Corporation	1012 · Citizens Busine...		-189.29
	10/07/2022		6030 · Office Supplies	4-General Fund Ent.	138.32
			6030 · Office Supplies	1-Groundwater Ent.	8.64
			6030 · Office Supplies	2-Redlands Plaza/...	17.29
			6030 · Office Supplies	3-Land Resources	8.64
	10/07/2022		6030 · Office Supplies	4-General Fund Ent.	13.12
			6030 · Office Supplies	1-Groundwater Ent.	0.82
			6030 · Office Supplies	2-Redlands Plaza/...	1.64
			6030 · Office Supplies	3-Land Resources	0.82
TOTAL					189.29
23811	10/26/2022	Rebecca Martin	1012 · Citizens Busine...		-12.50
	10/17/2022		6510 · Mileage	4-General Fund Ent.	5.00
			6510 · Mileage	1-Groundwater Ent.	3.13
			6510 · Mileage	3-Land Resources	1.25
			6510 · Mileage	6-Active Recharge ...	3.12
TOTAL					12.50
23812	10/26/2022	Redlands Plumbing, Inc.	1012 · Citizens Busine...		-280.00
	10/05/2022		6016 · Redlands Plaza ...	2-Redlands Plaza/...	280.00
TOTAL					280.00
23813	10/26/2022	Rogers, Anderson, Mal...	1012 · Citizens Busine...		-2,500.00
	09/30/2022		5170 · Audit	4-General Fund Ent.	750.00
			5170 · Audit	1-Groundwater Ent.	900.00
			5170 · Audit	2-Redlands Plaza/...	375.00
			5170 · Audit	3-Land Resources	475.00
TOTAL					2,500.00

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23814	10/26/2022	Smart & Final	1012 · Citizens Busine...		-159.22
	10/18/2022		6004 · Meeting Expenses	4-General Fund Ent.	57.83
			6004 · Meeting Expenses	3-Land Resources	57.84
			6019 · Janitorial Supplies	4-General Fund Ent.	11.34
			6019 · Janitorial Supplies	1-Groundwater Ent.	7.56
			6030 · Office Supplies	4-General Fund Ent.	19.72
			6030 · Office Supplies	1-Groundwater Ent.	1.23
			6030 · Office Supplies	2-Redlands Plaza/...	2.47
			6030 · Office Supplies	3-Land Resources	1.23
TOTAL					159.22
23815	10/26/2022	Sonsray Machinery	1012 · Citizens Busine...		-571.83
	10/17/2022		5210 · Equipment Maint...	1-Groundwater Ent.	176.71
	10/19/2022		5210 · Equipment Maint...	1-Groundwater Ent.	395.12
TOTAL					571.83
23816	10/26/2022	Terminix	1012 · Citizens Busine...		-91.00
	09/19/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	91.00
TOTAL					91.00
23817	10/26/2022	Tetra Tech	1012 · Citizens Busine...		-48,932.25
	10/20/2022		1701.01 · Waterman Ly...	6-Active Recharge ...	48,932.25
TOTAL					48,932.25
23818	10/26/2022	The Gas Company	1012 · Citizens Busine...		-2.02
	10/12/2022		5450 · Natural Gas	4-General Fund Ent.	1.01
			5450 · Natural Gas	1-Groundwater Ent.	0.61
			5450 · Natural Gas	6-Active Recharge ...	0.40
TOTAL					2.02
23819	10/26/2022	WEX Bank-Valero	1012 · Citizens Busine...		-1,290.87
	10/23/2022		5320 · Fuel	1-Groundwater Ent.	1,290.87
TOTAL					1,290.87
23820	10/26/2022	Xerox Financial Services	1012 · Citizens Busine...		-337.44
	10/02/2022		6033 · Office Equipmen...	4-General Fund Ent.	253.08
			6033 · Office Equipmen...	1-Groundwater Ent.	16.87
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.62
			6033 · Office Equipmen...	3-Land Resources	16.87
TOTAL					337.44
23821	10/26/2022	4 West Pipeline, Inc.	1012 · Citizens Busine...		-1,764.00
	09/28/2022		6016 · Redlands Plaza ...	2-Redlands Plaza/...	1,764.00
TOTAL					1,764.00

San Bernardino Valley Water Conservation District

Expenditure Report

October 2022

Num	Date	Name	Account	Class	Original Amount
23822	10/27/2022	ACWA	1012 · Citizens Busine...		-11,140.00
	10/19/2022		6093 · Memberships	4-General Fund Ent.	11,140.00
TOTAL					11,140.00
23823	10/27/2022	ACWA/JPIA	1012 · Citizens Busine...		-42,202.78
	10/01/2022		6320 · General Liability ...	4-General Fund Ent.	2,110.14
			6320 · General Liability ...	1-Groundwater Ent.	31,652.08
			6320 · General Liability ...	2-Redlands Plaza/...	6,330.42
			6320 · General Liability ...	3-Land Resources	2,110.14
TOTAL					42,202.78
23824	10/27/2022	AECOM Technical Serv...	1012 · Citizens Busine...		-34,556.20
	09/30/2022		5122 · Wash Plan Profe...	5-Wash Plan	5,025.00
	10/17/2022		5123 · Habitat Manage...	5-Wash Plan	13,774.36
			5120 · Misc. Profession...	6-Active Recharge ...	2,878.23
			5120 · Misc. Profession...	3-Land Resources	3,906.16
	10/18/2022		1702 · WIP-Mill Creek ...	1-Groundwater Ent.	6,443.70
	10/25/2022		5122 · Wash Plan Profe...	5-Wash Plan	2,528.75
TOTAL					34,556.20
23825	10/27/2022	Citizens Business Bank	1012 · Citizens Busine...		-7,132.32
	10/13/2022		1701 · CIP-Active Rech...	6-Active Recharge ...	225.84
			5215 · Property Mainte...	1-Groundwater Ent.	147.03
			5215 · Property Mainte...	3-Land Resources	36.76
			5310 · Vehicle Mainten...	1-Groundwater Ent.	658.18
			6002 · Website Adminis...	4-General Fund Ent.	493.97
			6004 · Meeting Expenses	1-Groundwater Ent.	34.12
			6004 · Meeting Expenses	3-Land Resources	34.12
			6027 · Computer Softw...	4-General Fund Ent.	103.18
			6027 · Computer Softw...	1-Groundwater Ent.	24.00
			6027 · Computer Softw...	2-Redlands Plaza/...	36.00
			6027 · Computer Softw...	3-Land Resources	36.00
			6027 · Computer Softw...	6-Active Recharge ...	40.80
			6030 · Office Supplies	4-General Fund Ent.	719.19
			6030 · Office Supplies	1-Groundwater Ent.	44.95
			6030 · Office Supplies	2-Redlands Plaza/...	89.90
			6030 · Office Supplies	3-Land Resources	44.95
			6090 · Subscriptions/Pu...	4-General Fund Ent.	16.30
			6430 · Lodging	4-General Fund Ent.	379.33
			6530 · Lodging	4-General Fund Ent.	292.67
			6530 · Lodging	1-Groundwater Ent.	227.63
			6530 · Lodging	3-Land Resources	130.07
			7110 · Property Capital ...	3-Land Resources	1,428.63
			7230 · Field Equipment ...	1-Groundwater Ent.	1,510.96
			7230 · Field Equipment ...	3-Land Resources	377.74
TOTAL					7,132.32

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11/02/22

San Bernardino Valley Water Conservation District
Expenditure Report
October 2022

Num	Date	Name	Account	Class	Original Amount
100315N	10/13/2022	PERS	1012 · Citizens Busine...		-9,332.19
			6170 · PERS Retirement	4-General Fund Ent.	1,213.18
			6170 · PERS Retirement	1-Groundwater Ent.	4,199.49
			6170 · PERS Retirement	2-Redlands Plaza/...	373.29
			6170 · PERS Retirement	3-Land Resources	933.22
			6170 · PERS Retirement	5-Wash Plan	653.25
			6170 · PERS Retirement	6-Active Recharge ...	1,959.76
TOTAL					9,332.19

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
October 2022

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
10/5/2022	McDonald, M	Sep-22	\$ 984.00	\$ 75.33	\$ 908.67
10/19/2022	Corneille, R	Sep-22	\$ 1,230.00	\$ 147.66	\$ 1,082.34
10/19/2022	McDonald, M	Oct-22	\$ 1,230.00	\$ 107.63	\$ 1,122.37



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1893

To: Board of Directors

From: Angie Quiroga, Administrative Senior Analyst
Betsy Miller, General Manager

Date: November 9, 2022

Subject: Unaudited Financial Reports for October 2022

RECOMMENDATION

Review and approve the unaudited financial reports for October 2022.

BACKGROUND

Staff presents the previous month's unaudited financial report at the subsequent Board meeting. The reports presented here include information through October 31, 2022.

DISCUSSION

An invoice has been submitted to the San Bernardino Valley Municipal Water District for the Enhanced Recharge Lease agreement and payment is expected this month. Payment for additional cost recovery fees to process the land exchange was sent to Bureau of Land Management (GL 7120) per Board action in October. All other revenue and expenses are as expected.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financial Reports for October 2022 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee to reconsider specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for October 2022
Profit & Loss to Date vs. Annual Budget

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

SBVWCD - All Enterprises Budget and Actual
October 2022

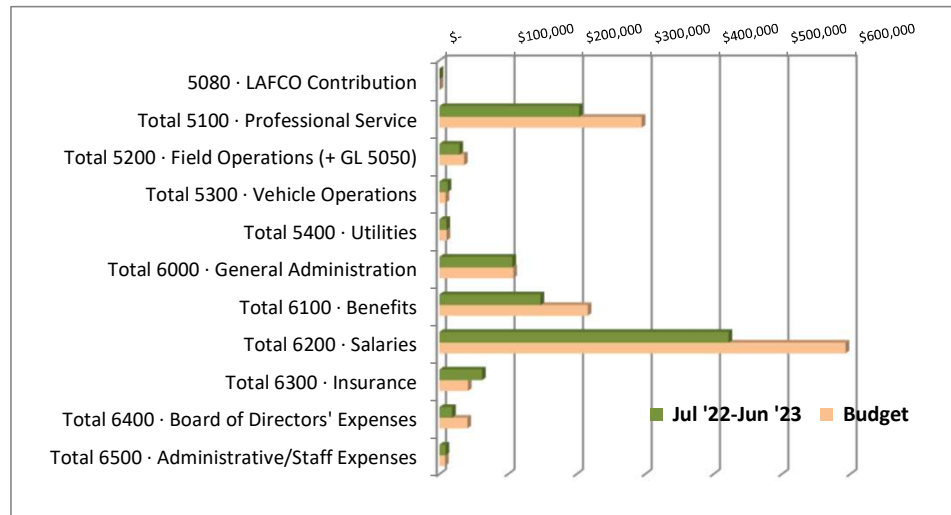
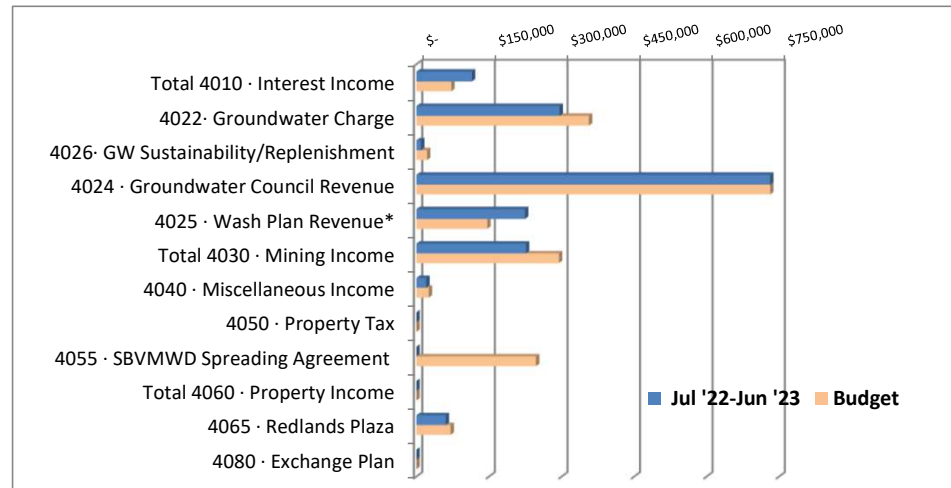
REVENUE	Jul '22-Jun '23	Budget
Total 4010 · Interest Income	\$ 114,660	\$ 72,119
4022 · Groundwater Charge	\$ 295,713	\$ 356,315
4026 · GW Sustainability/Replenishment	\$ 9,485	\$ 22,045
4024 · Groundwater Council Revenue	\$ 731,640	\$ 731,640
4025 · Wash Plan Revenue*	\$ 224,281	\$ 146,490
Total 4030 · Mining Income	\$ 226,308	\$ 294,333
4040 · Miscellaneous Income	\$ 20,302	\$ 25,667
4050 · Property Tax	\$ -	\$ -
4055 · SBVMWD Spreading Agreement	\$ -	\$ 246,996
Total 4060 · Property Income	\$ -	\$ -
4065 · Redlands Plaza	\$ 60,481	\$ 70,617
4080 · Exchange Plan	\$ -	\$ -

Total Revenue	\$ 1,682,870	\$ 1,966,221
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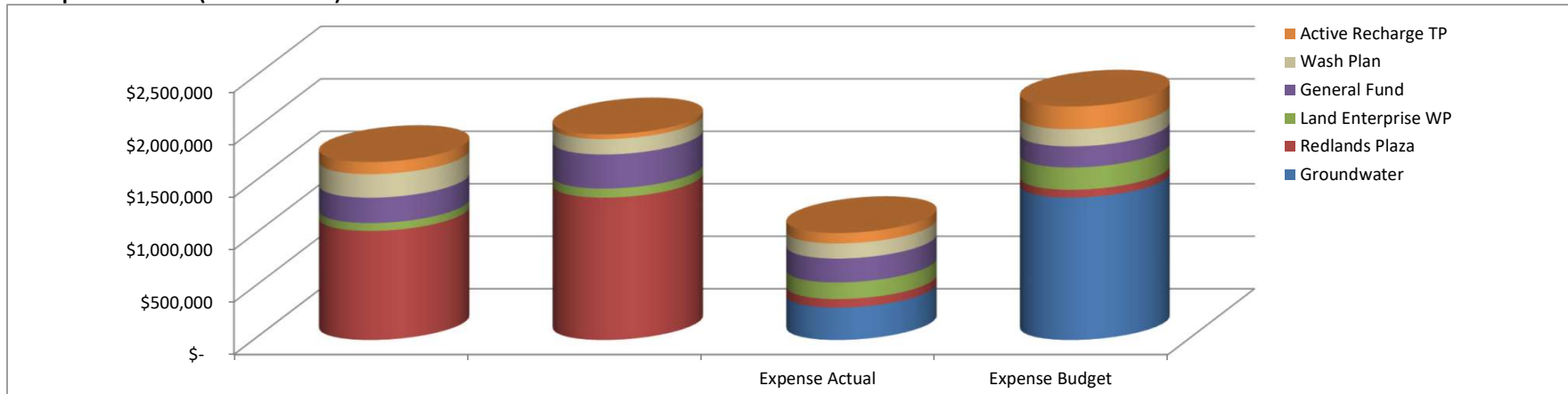
*District loans to the WP & State Permitting payments

EXPENSES Operating and Capital	Jul '22-Jun '23	Budget
5080 · LAFCO Contribution	\$ 57	\$ 100
Total 5100 · Professional Service	\$ 203,499	\$ 295,069
Total 5200 · Field Operations (+ GL 5050)	\$ 29,027	\$ 35,800
Total 5300 · Vehicle Operations	\$ 11,829	\$ 8,850
Total 5400 · Utilities	\$ 10,027	\$ 10,341
Total 6000 · General Administration	\$ 106,251	\$ 107,580
Total 6100 · Benefits	\$ 147,281	\$ 216,132
Total 6200 · Salaries	\$ 422,116	\$ 593,321
Total 6300 · Insurance	\$ 62,010	\$ 41,493
Total 6400 · Board of Directors' Expenses	\$ 18,349	\$ 40,636
Total 6500 · Administrative/Staff Expenses	\$ 8,740	\$ 8,000

Total Expense	\$ 1,019,186	\$ 1,357,322
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Enterprises to Date (October 2022)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,040,011	\$ 1,356,996	77%
Groundwater Expense	\$ 308,808	\$ 536,999	58%
Revenue -Expense	\$ 731,203	\$ 819,997	
Redlands Plaza Revenue	\$ 74,539	\$ 85,852	87%
Redlands Plaza Expense	\$ 81,781	\$ 74,912	109%
Revenue -Expense	\$ (7,242)	\$ 10,941	
Land Enterprise Revenue	\$ 241,720	\$ 325,000	74%
Land Enterprise Expense	\$ 158,038	\$ 212,024	75%
Revenue -Expense	\$ 83,682	\$ 112,976	
General Fund Revenue *	\$ 858	\$ 49,069	2%
General Fund Expense	\$ 228,016	\$ 200,900	113%
Revenue -Expense	\$ (227,158)	\$ (151,831)	
Wash Plan Revenue	\$ 224,281	\$ 146,490	153%
Wash Plan Expense	\$ 143,251	\$ 163,189	88%
Revenue-Expense	81,030	(16,699)	
Active Recharge TP Revenue	\$ 115,380	\$ 45,000	256%
Active Recharge TP Expense	\$ 99,292	\$ 216,492	46%
Revenue-Expense	\$ 16,088	\$ (171,492)	
Total All Revenue - Expense	\$ 677,604	\$ 603,891	

Cash Status	As of 7/1/2022	As of 10/31/2022
LAIF	\$ 18,879,158.26	\$ 3,469,356.43
Cal Trust	\$ 3,200,472.16	\$ 3,209,689.91
Citizens Bank	\$ 833,594.25	\$ 978,614.11
UBS Financial Services	\$ 1,458,168.03	\$ 16,776,886.54
US Bank-CAMP	\$ 18,803,603.20	\$ 18,957,443.58
Total Cash	\$ 43,174,995.90	\$ 43,391,990.57
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less ARTP Obligation	\$ (36,551,309.63)	\$ (35,832,365.37)
Cash Position	\$ 1,623,686.27	\$ 2,559,625.20

Increase (decrease) of
Percent Increase \$935,938.93
57.6%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	54,851.22	2,157.43	52,693.79	2,542.43%
4013 · Caltrust Investment Income	9,217.75	16,000.00	-6,782.25	57.61%
4014 · CalCredit Union Interest Income	0.00	0.00	0.00	0.0%
4015 · UBS Interest Income	-103,248.99	18,200.00	-121,448.99	-567.3%
4016 · Interest Income ARTP	153,840.38	180,000.00	-26,159.62	85.47%
Total 4010 · Interest Income	114,660.36	216,357.43	-101,697.07	53.0%
4017 · ARTP Capital Income	0.00	583,500.00	-583,500.00	0.0%
4020 · Groundwater Charge				
4022 · Groundwater Charge	295,712.56	712,630.95	-416,918.39	41.5%
4024 · Groundwater Council Revenue	731,640.00	731,640.00	0.00	100.0%
4026 · GW Sustainability/Replenishment	9,485.17	44,089.25	-34,604.08	21.51%
Total 4020 · Groundwater Charge	1,036,837.73	1,488,360.20	-451,522.47	69.66%
4025 · Wash Plan Revenue	224,280.99	439,469.00	-215,188.01	51.04%
4030 · Mining Income				
4031 · Plant Site - CEMEX	8,000.00	48,000.00	-40,000.00	16.67%
4032 · Cemex - Royalty / Lease	204,574.59	775,000.00	-570,425.41	26.4%
4036 · Aggregate Maintenance	13,733.00	60,000.00	-46,267.00	22.89%
Total 4030 · Mining Income	226,307.59	883,000.00	-656,692.41	25.63%
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	20,029.72	0.00	20,029.72	100.0%
4040 · Miscellaneous Income - Other	272.00	77,000.00	-76,728.00	0.35%
Total 4040 · Miscellaneous Income	20,301.72	77,000.00	-56,698.28	26.37%
4043 · Project Salary Reimbursement	0.00	15,000.00	-15,000.00	0.0%
4050 · Property Tax	0.00	137,358.53	-137,358.53	0.0%
4055 · SBVMWD Spreading Agreement Reim	0.00	449,083.42	-449,083.42	0.0%
4060 · Property Income				
4062 · Mentone Property	0.00	100.00	-100.00	0.0%
Total 4060 · Property Income	0.00	100.00	-100.00	0.0%
4065 · Redlands Plaza	60,481.40	211,849.83	-151,368.43	28.55%
4066 · Redlands Plaza CAM	13,919.51	45,707.27	-31,787.76	30.45%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
Total Income	1,696,789.30	4,576,785.68	-2,879,996.38	37.07%
Gross Profit	1,696,789.30	4,576,785.68	-2,879,996.38	37.07%
Expense				
5040 · Regional Programs				
5080 · LAFCO Contribution	56.78	100.00	-43.22	56.78%
Total 5040 · Regional Programs	56.78	100.00	-43.22	56.78%
5050 · Basin Cleaning	0.00	50,000.00	-50,000.00	0.0%
5100 · Professional Service				
5120 · Misc. Professional Services	104,337.38	300,000.00	-195,662.62	34.78%
5122 · Wash Plan Professional Services	10,153.75	0.00	10,153.75	100.0%
5123 · Habitat Management-WP	61,357.11	274,219.00	-212,861.89	22.38%
5125 · Engineering Services	0.00	50,000.00	-50,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	44,089.25	-44,089.25	0.0%
5127 · Project Accounting Services	0.00	5,000.00	-5,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	2,310.00	-2,310.00	0.0%
5155 · WP Trails Professional Services	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	1,350.00	14,400.00	-13,050.00	9.38%
5170 · Audit	22,650.00	28,000.00	-5,350.00	80.89%
5175 · Legal - Wash Plan	0.00	10,000.00	-10,000.00	0.0%
5180 · Legal	3,650.41	25,000.00	-21,349.59	14.6%
Total 5100 · Professional Service	203,498.65	853,018.25	-649,519.60	23.86%
5133 · Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	2,579.51	7,416.00	-4,836.49	34.78%
5215 · Property Maintenance	2,494.69	40,000.00	-37,505.31	6.24%
5225 · Field Clean Up-Illegal dumping	23,953.13	60,000.00	-36,046.87	39.92%
Total 5200 · Field Operations	29,027.33	107,416.00	-78,388.67	27.02%
5223 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	4,831.94	8,400.00	-3,568.06	57.52%
5320 · Fuel	6,997.08	18,150.00	-11,152.92	38.55%
Total 5300 · Vehicle Operations	11,829.02	26,550.00	-14,720.98	44.55%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
5400 · Utilities				
5410 · Alarm Service	626.00	1,800.00	-1,174.00	34.78%
5420 · Electricity	4,216.57	9,832.44	-5,615.87	42.88%
5430 · Mobile Phone	1,900.00	5,850.00	-3,950.00	32.48%
5440 · Telephone	1,484.42	6,000.00	-4,515.58	24.74%
5450 · Natural Gas	6.21	1,000.00	-993.79	0.62%
5460 · Water / Trash / Sewer	993.60	3,790.40	-2,796.80	26.21%
5470 · Internet Services	799.88	2,750.00	-1,950.12	29.09%
Total 5400 · Utilities	10,026.68	31,022.84	-20,996.16	32.32%
6000 · General Administration				
6001 · General Administration - Other	4,638.58	4,500.00	138.58	103.08%
6002 · Website Administration	1,636.94	6,000.00	-4,363.06	27.28%
6004 · Meeting Expenses	650.04	2,200.00	-1,549.96	29.55%
6006 · Permits	50.00	10,000.00	-9,950.00	0.5%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	270.00	1,709.00	-1,439.00	15.8%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	6,487.28	5,101.60	1,385.68	127.16%
6013 · Office Lease Payment	16,666.68	50,000.00	-33,333.32	33.33%
6015 · Mentone House Maintenance	44.75	3,850.00	-3,805.25	1.16%
6016 · Redlands Plaza Maintenance	3,594.92	35,000.00	-31,405.08	10.27%
6018 · Janitorial Services	3,305.00	10,400.00	-7,095.00	31.78%
6019 · Janitorial Supplies	219.39	375.00	-155.61	58.5%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,000.00	-5,000.00	0.0%
6026 · Redlands Plaza CAM expenses	12,429.49	41,612.65	-29,183.16	29.87%
6027 · Computer Software	9,808.81	34,314.12	-24,505.31	28.59%
6030 · Office Supplies	12,275.61	5,500.00	6,775.61	223.19%
6033 · Office Equipment Rental	2,259.88	9,500.00	-7,240.12	23.79%
6036 · Printing	5.00	2,500.00	-2,495.00	0.2%
6039 · Postage and Overnight Delivery	375.54	1,200.00	-824.46	31.3%
6042 · Payroll Processing	1,052.38	3,002.09	-1,949.71	35.06%
6045 · Bank Service Charges	340.96	750.00	-409.04	45.46%
6051 · Uniforms	1,449.80	3,025.00	-1,575.20	47.93%
6060 · Outreach	3,434.89	60,000.00	-56,565.11	5.73%
6087 · Educational Reimbursement	0.00	5,000.00	-5,000.00	0.0%
6090 · Subscriptions/Publications	1,260.70	2,400.00	-1,139.30	52.53%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	22,784.17	24,776.15	-1,991.98	91.96%
Total 6000 · General Administration	106,250.81	342,815.61	-236,564.80	30.99%
6100 · Benefits				
6110 · Vision Insurance	1,041.04	3,776.71	-2,735.67	27.57%
6120 · Workers' Comp. Insurance	5,096.79	21,665.71	-16,568.92	23.53%
6130 · Dental Insurance	4,111.68	13,376.47	-9,264.79	30.74%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-14,512.27	-28,211.94	13,699.67	51.44%
6150 · Medical Insurance - Other	84,770.30	299,907.66	-215,137.36	28.27%
Total 6150 · Medical Insurance	70,258.03	271,695.72	-201,437.69	25.86%
6160 · Payroll Taxes-Employer	24,901.29	123,939.97	-99,038.68	20.09%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-15,313.94	-53,775.96	38,462.02	28.48%
6170.02 · 457 Plan Employee Contributions	-21,649.03			
6170 · PERS Retirement - Other	78,835.27	273,134.30	-194,299.03	28.86%
Total 6170 · PERS Retirement	41,872.30	219,358.34	-177,486.04	19.09%
Total 6100 · Benefits	147,281.13	653,812.92	-506,531.79	22.53%
6200 · Salaries				
6230 · Regular Salaries	422,116.27	1,779,962.83	-1,357,846.56	23.72%
Total 6200 · Salaries	422,116.27	1,779,962.83	-1,357,846.56	23.72%
6300 · Insurance				
6310 · Property/ Auto Insurance	6,071.24	5,070.18	1,001.06	119.74%
6320 · General Liability Insurance	55,938.44	36,423.19	19,515.25	153.58%
Total 6300 · Insurance	62,009.68	41,493.37	20,516.31	149.45%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	-2,478.95	0.00	-2,478.95	100.0%
6401 · Directors' Fees - Other	15,006.00	100,800.00	-85,794.00	14.89%
Total 6401 · Directors' Fees	12,527.05	100,800.00	-88,272.95	12.43%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
6410 · Mileage	916.05	4,400.00	-3,483.95	20.82%
6415 · Air Fare	0.00	3,125.00	-3,125.00	0.0%
6420 · Other Travel	50.00	550.00	-500.00	9.09%
6425 · Meals	495.21	3,850.00	-3,354.79	12.86%
6430 · Lodging	1,259.49	4,400.00	-3,140.51	28.63%
6435 · Conf/Seminar Registrations	3,101.46	5,500.00	-2,398.54	56.39%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 · Board of Directors' Expenses	18,349.26	122,625.00	-104,275.74	14.96%
6500 · Administrative/Staff Expenses				
6510 · Mileage	1,377.03	2,500.00	-1,122.97	55.08%
6515 · Air Fare	188.98	4,500.00	-4,311.02	4.2%
6520 · Travel, Other (rental car, taxi	39.00	1,500.00	-1,461.00	2.6%
6525 · Meals	811.45	3,500.00	-2,688.55	23.18%
6530 · Lodging	804.72	5,500.00	-4,695.28	14.63%
6535 · Conf/Seminar Registrations	5,519.00	6,500.00	-981.00	84.91%
Total 6500 · Administrative/Staff Expenses	8,740.18	24,000.00	-15,259.82	36.42%
6600 · Replenishment Water Purchase GC	0.00	44,089.25	-44,089.25	0.0%
9999 · Contribution to Capital Maint.	0.00	550,000.00	-550,000.00	0.0%
Total Expense	1,019,185.79	4,661,906.07	-3,642,720.28	21.86%
Net Ordinary Income	677,603.51	-85,120.39	762,723.90	-796.05%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	0.00	12,000.00	-12,000.00	0.0%
7100 · Land & Buildings				
7110 · Property Capital Repairs	1,428.63	529,971.00	-528,542.37	0.27%
7120 · Property-Land Purchase	31,291.91	0.00	31,291.91	100.0%
7126 · ARTP Engr/Prof Services	0.00	3,212,754.00	-3,212,754.00	0.0%
7130 · Mentone Property (House)-CapRep	0.00	7,000.00	-7,000.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	450,500.00	-450,500.00	0.0%
7150 · Mill Creek Diversion	0.00	1,400,000.00	-1,400,000.00	0.0%
7151 · Mill Creek Permitting	0.00	202,000.00	-202,000.00	0.0%
7160 · Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	32,720.54	5,939,225.00	-5,906,504.46	0.55%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	41,482.60	52,858.39	-11,375.79	78.48%
7220 · Computer Software	7,675.00	10,000.00	-2,325.00	76.75%
7230 · Field Equipment / Vehicles	1,888.70	149,973.07	-148,084.37	1.26%
7240 · Office Equipment	11,070.56	1,500.00	9,570.56	738.04%
Total 7200 · Equipment & Vehicles	62,116.86	214,331.46	-152,214.60	28.98%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	94,837.40	6,290,556.46	-6,195,719.06	1.51%
Net Other Income	-94,837.40	-6,290,556.46	6,195,719.06	1.51%
Net Income	582,766.11	-6,375,676.85	6,958,442.96	-9.14%



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1894

To: Board of Directors

From: Katelyn Scholte, Principal Engineer

Date: November 9, 2022

Subject: Engineering Investigation Plan for 2023

RECOMMENDATION

Staff is requesting that the Board review, discuss and recommend any changes to the Engineering Investigation Report Plan (EI Report Plan), and consider approval of the 2023 EI Report Plan.

BACKGROUND

Approximately seven years ago, staff prepared an EI Report Plan after receiving considerable input through discussions with the BTAC and other parties in the Groundwater Basin. Staff has updated the plan to incorporate changes and revisions identified from the production of the EI Report in 2012. Additionally, staff has made non-substantive changes to the plan and report to streamline the document and reduce the burden of publication. SBVMWD has indicated they are willing to assist with comparing the results from the Engineering Investigation with those from their groundwater model. Staff will also provide the updated Groundwater Charge Rate Change procedures should the Board consider changes to the rates.

FISCAL IMPACT

The cost to develop the EI agreement is included in the approved Groundwater Enterprise budget. The overall cost of the EI has been reduced in recent years, in part through in-house preparation which is planned for the 2023 report.

ATTACHMENTS

2023 Engineering Investigation Report Plan

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

Engineering Investigation 2023 Report Plan

1 Goals

The 2021-2022 EI will continue to follow the format from the prior year to achieve several goals for the report:

1. Provide a report which contains accurate statements of the statute required estimates based on sound science, judgment and policy
2. Reduce effort to prepare the report to reduce the cost to the ground water users
3. Utilize ongoing collaborative mechanisms to provide early opportunities to help plan the report and to help review the report prior to the hearing process and have the process support other needs in the region. Eventually transitioning to a regional report in combination with others.
4. Create a clearer understanding of the report and options the District should consider and gain feedback prior to generating the report.
5. Make the report summary understandable to the public and available to all via the web.

2 Assumptions

This plan uses the general process and assumptions used in the 2020 to 2021. This plan would utilize the BTAC and USAWRA as review and feedback process to ensure broad feedback on the plan and that it meets the needs of the basin managers and users. This plan is intended to be revised based on comments from the USAWRA and BTAC.

2.1 Water Year

As required by Water Code section 75574 the following water years will be included in the report:

Preceding Water Year (July 1, 2021 to June 30, 2022)

Current Water Year (July 1, 2022 to June 30, 2023)

Ensuing Water Year (July 1, 2023 to June 30, 2024)

Some issues arise due to different water years, surface water year October 1 to September 30, groundwater year Fall to Fall (last readings commonly in November) etc. Other years used by the region will be identified and data will be included and summarized for comparison and clarity while preserving the required EI Water Year.

3 Process and Tasks

The following process and tasks are outlined for the report preparation to allow review prior to report preparation to allow the completion of the statutory requirements for the EI shown below:

75574. The board shall, before the levy of the ground water charge, find and determine all of the following:

- (a) The average annual overdraft for the immediate past 10 water years.*
- (b) The estimated annual overdraft for the current water year.*
- (c) The estimated annual overdraft for the ensuing water year.*
- (d) The accumulated overdraft as of the last day of the preceding water year.*
- (e) The estimated accumulated overdraft as of the last day of the current water year.*

- (f) The estimated amount of agricultural water to be withdrawn from the ground water supplies of the District for the ensuing water year.*
- (g) The amount of water other than agricultural water to be drawn from the ground water supplies of the District for the ensuing water year.*
- (h) The estimated amount of water necessary for surface distribution for the ensuing water year.*
- (i) The amount of water which is necessary for the replenishment of the ground water supplies of the District.*
- (j) The amount of water the District is obligated by contract to purchase.*

The intent of the District is to use the cooperative capacity of the agencies in the basin to prepare the report and reduce costs. The main elements of the EI are shown below for review.

3.1 Data Request

Request agencies provide formatted digital data:

Cities of Colton, Devore, Loma Linda, Redlands, Rialto, Riverside, & San Bernardino; EVWD, EVMWD (Meeks & Daley), WVWD, SBVMWD, Riverside-Highland Water Company, Fontana Water Company, Gage Canal, Big Bear Valley Mutual, USGS, Southern California Edison, Lockheed Martin, Others include SBVMWD and Steve Mains (Watermaster Services) for comparison. If the data is available in an aggregated format due to Watermaster or other's work it will be used.

An appendix will be prepared which lists the sources of each data element that goes into the report. The list will be reported by source and agency/contact person. Examples follow:

- Rainfall station C, Chris O'Neil, USGS
- Water production Santa Ana A1, George Hanson, BBWM table Z
- Stream Diversion X, SBVWCD (report A, table X)
- Stream Diversion Y, USGS station # XXXXXXXX

Estimated or questionable data will be flagged.

3.2 Assess Water Elevation for Change in Storage Assessment (Appendix A):

As in prior reports, Change in Storage reporting will represent **Fall 2021 to Fall 2022 time period**. In this task the District would use the same process as in 2021 and endeavor to collect and include **Fall 2021 to Fall 2022 (Current) water level data**. This will require fall water level to be reported by February 1st at the latest for inclusion in the report **otherwise District will default to the prior year with changes**.

3.3 Accumulated Change in Storage for the last day of the preceding year ending June 2022.

This section will include 15-year summary table.

Appendix B will contain BTAC recommend Key Wells which are actively measured. Key Wells are needed for several wells that are no longer monitored especially in the farthest western areas of the Bunker Hill Basin. The District will use existing Key Wells as performed in 2020-2021 EI (last year).

3.4 Estimate of Annual Change in Storage for Ensuing Water Year (July 1, 2023 to June 30, 2024)

The District will continue to collect data from the historic precipitation stations. This data is used for the Regression Analysis which will forecast the estimated annual change in storage. This data will be updated in Appendix D.

3.5 Average Annual Change in Storage for the Immediate Past 15 Water Years.

Ten years as reported in previous reports and required by water code will be covered at a minimum and if no significant work is needed to complete for 15 years the additional information will be included.

3.6 Estimated Amount of Agricultural Water and Non-Agricultural to be withdrawn for the Ensuing Water Year (July 1, 2023 to June 30, 2024).

The District has used its Groundwater Assessment database for calculating preceding water year's Agriculture and Non-Agricultural uses. The District proposes to continue to use this data, however because the data is not compiled by month it introduces error due to differing water years. Providers of this data summarize it for the first six months and second six months only. The report would continue to estimate future uses based on **Preceding Water Year (July 1, 2021 to June 30, 2022)**. No users of the report requested the District require data from the producers on a monthly basis.

3.7 Estimated Amount of Water for Surface Water Diversions (Table 8): (Compiled from Daily Flow Reports)

The Surface water diversion will use the existing data compiled by area agencies with review of compiled numbers during the January timeframe to ensure any new diversions are reflected. **These will be calculated up to June 30th, 2022.** For information only, if complete data is available diversions will also be reported as of **September 30th 2022**, based on last year's reporting method.

3.8 Estimated Amount of Water for Replenishment of Groundwater Supplies for Ensuing Water Year (July 1, 2023 to June 30, 2024). No Change.

Water Quality Data: The District has historical requested and received TDS and Nitrate data along with the other Water elevations and monthly active well production values. This has not been included in any reports since 2005. The District will collect existing water quality data provided by participants. The District will not use the data for reporting into the EI Report.

4 Analysis Methods

4.1 GIS Analysis

The District will utilize Excel spreadsheets with GIS compatible field naming conventions based on SBVMWD's existing well database or other standard information to allow geo-referencing. The District has also begun requesting coordinate data for wells as of the 2018 report, in order to update the GIS database.

4.2 Calculation of Change in Storage Analysis

The District will continue the methodology historically used for estimating the Change in Storage based on averaging the wells reported for each subbasin. The District uses wells by subbasins that are somewhat different than are in the groundwater model that SBVMWD uses. We will work with SBVMWD to run the basin wells we use once the data is compiled and validated as was done last year.

4.3 Cross-Check Calculation Spreadsheet

The District will again use the cross-check spreadsheet prepared for the integration of all entered data and calculations for users of the report to check calculations in the preliminary state without the entire report being drafted.

5 Proposed Table of Contents

This shown proposed table of contents is similar to last year's document

- 1.0 Executive Summary
- 2.0 Introduction
- 2.1 Purpose and Scope
 - 2.2 Location, Topography and Climate
 - 2.3 Definition of Terms
 - 2.4 Sources of Data
- 3.0 **Fall 2021 and Fall 2022** Groundwater Elevation Contours
- 3.1 Hydrographs for Key Wells in the Bunker Hill Basin
- 4.0 Task 1 Annual Change in Storage (**Fall 2021 to Fall 2022**)
- 4.1 Hydrologic Sub-Areas
 - 4.2 Area and Storativity
 - 4.3 Groundwater level Elevation Changes
 - 4.4 Change in Groundwater Storage
- 5.0 Task 2 – Accumulated Change in Storage approximate 30 Year Trend (**Fall 1992 to Fall 2022**)
- 6.0 Task 3 –Total Groundwater Production for the **Preceding Water Year (July 1, 2021 to June 30, 2022)**
- 7.0 Task 4 – **Estimate** of the Annual Change in Storage for the **Current Water Year (July 1, 2022 to June 30, 2023)**
- 8.0 Task 5 – **Estimate** of the Annual Change in Storage for the **Ensuing Water Year (July 1, 2023 to June 30, 2024)**
- 9.0 Task 6 – Average Annual Change in Storage for the Immediate Past ten Years (**Fall 2012 to Fall 2022**)
- 10.0 Task 7 – **Estimated** Amount of Agricultural Water and Other Than Agricultural Water to be Withdrawn for the **Ensuing Water Year (July 1, 2023 to June 30, 2024)**
- 11.0 Task 8 – **Estimated** Amount of Water for Surface Distribution for the **Ensuing Water Year (July 1, 2023 to June 30, 2024)**
- 12.0 Task 9 - Estimated Amount of Water for Replenishment of the Groundwater Supplies for the **Ensuing Water Year (July 1, 2023 to June 30, 2024)**
- 13.0 Estimated Groundwater use in the District
- 14.0 General Findings
- 15.0 Conclusions

6 Document Compilation and Distribution

Other notes on document preparation and distribution

- Document content will be based on analysis results with the addition of early review draft information from the BTAC and USAWRA for efficiency
- Map updates based on last year's nine maps other graphs
- Appendices will be similar to last year but posted on-line only
- Appendices will be included as links to documents on the District Website to reduce production cost and allow ease of reference and update.
- Cross-Check spreadsheet and draft document compilation review steps will be utilized

- Final document printing as summary only for board review all other publication via website

7 Quality Assurance and Quality Control

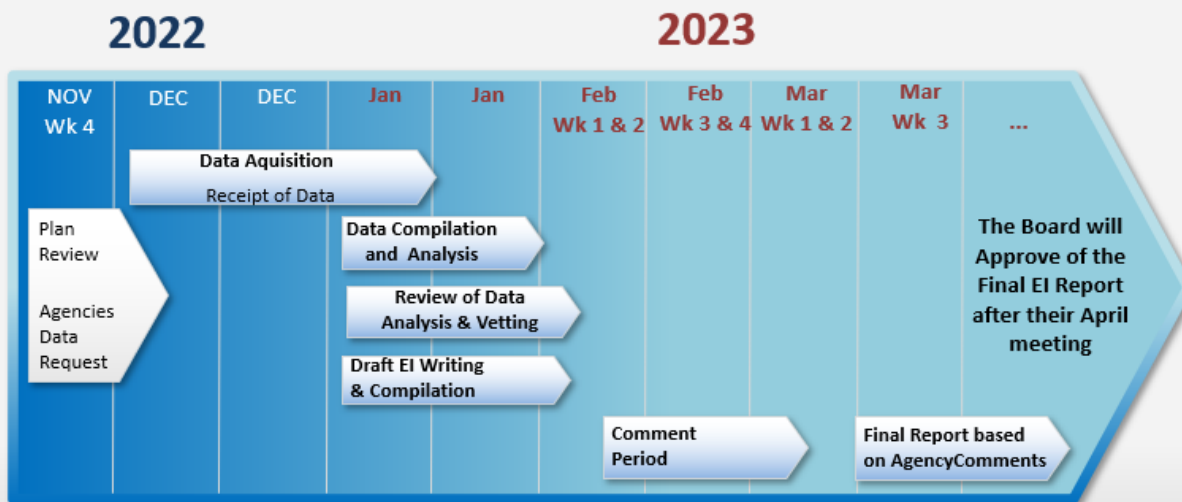
Virtually all information is provided by other programs and agencies that have their own QA/QC processes and the EI relies on them for providing accurate data. Therefore, this section will briefly discuss the QA/AC process and standards for the following topics:

- Process and Method
- Data Accuracy
- Calculation Accuracy
- Comparability
- Approval

8 Schedule

Engineering Investigation 2022- TIMELINE

November 1, 2022 - March 1, 2023*



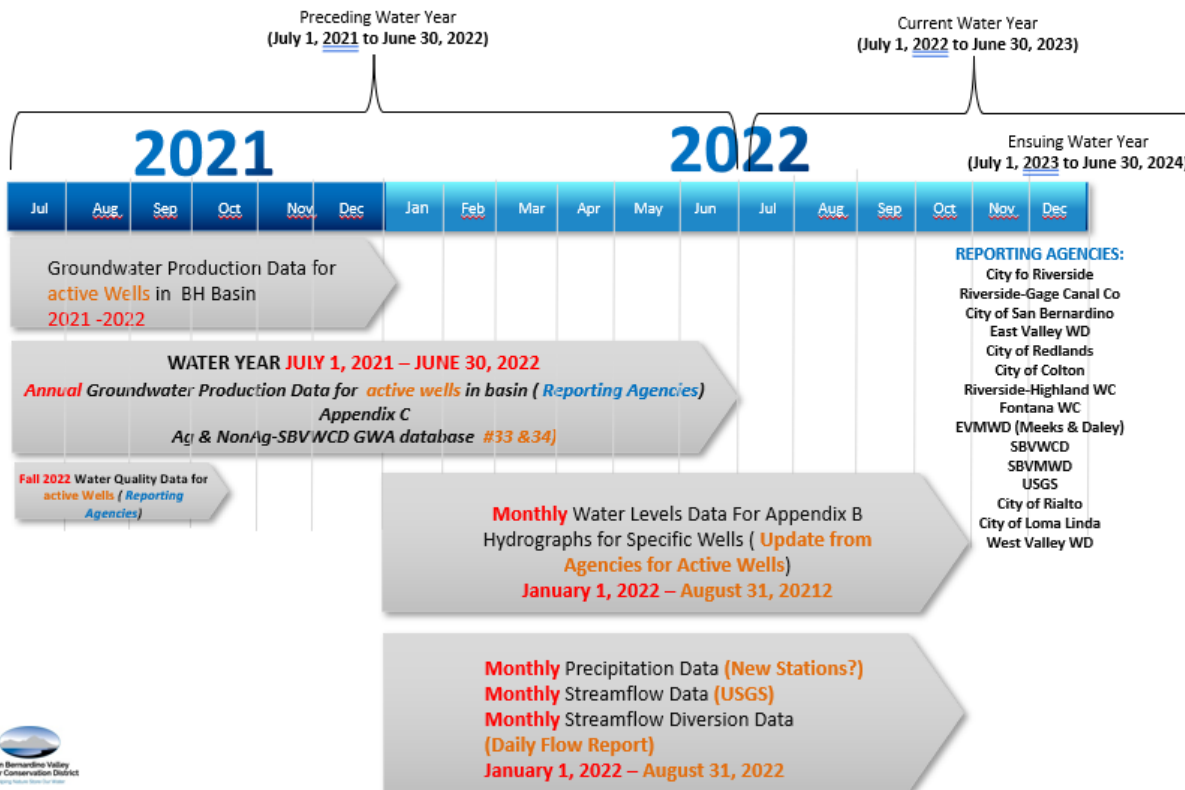
*Schedule assumes Change in Storage Calculations will use 2022-2023 water elevation comparisons as done prior to 2014-2015 report

X:\Engineering Investigation\2023 EI\Schedule

9 Water Year Comparisons

For Reference the Plan provides this overview of Water Year for the EI report

Engineering Investigation Report (EI 2021-2022)



X:\Engineering Investigation\2023 EI\Schedule



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1895

To: Board of Directors

From: Milan Mitrovich, Land Resources Manager

Date: November 9, 2022

Subject: 2nd Amendment to Contract Services Agreement for Expert Technical Consultant Services to Pursue and Obtain State and Selected Federal Permits for the Upper Santa Ana River Wash Habitat Conservation Plan Covered Activities

RECOMMENDATION

Staff recommends the Board accept the 2nd Amendment to Contract Services Agreement from AECOM and authorize the General Manager, subject to concurrence by the Wash Plan Task Force, to complete the negotiation of services and fees and execute a change order agreement in an amount not to exceed \$36,091 as shown in the Attachments.

BACKGROUND AND DISCUSSION

The scope of work prepared by AECOM is for expanded services necessary to obtain programmatic state and federal permits for the Covered Activities identified in the Upper Santa Ana River Wash Habitat Conservation Plan (Wash Plan), adopted by the Board on July 8, 2020. Specifically, the scope of work covers participation in meetings with the California Department of Fish and Wildlife and U.S. Army Corps of Engineers and coordination of activities tied to completion of the Routine Maintenance Agreement and Construction Agreement (or Standard Agreement) associated with the California Fish and Game Code 1600 et seq. regulations and the Standard Individual Permit addressing the Section 404 of the federal Clean Water Act.

As background, on August 24, 2020, AECOM, received a notice to proceed to assist the District with biological, technical, and other professional support to coordinate efforts to obtain remaining state (1602, 2081, 401) and selected federal (404) permits, as required to implement Covered Activities included in the Incidental Take Permit for the Wash Plan. Consistent with the Scope of Services identified in the agreement, AECOM was to develop, with District assistance, a permitting strategy tailored for the mix of new construction, facility maintenance and operation, and habitat enhancement activities covered under the Wash Plan subject to aquatic and other resources regulations administered by U.S. Army Corps of Engineers, Regional Water Quality Control Board, and California Department of Fish and Wildlife. On May 17, 2021, the original Contract Services Agreement was amended to increase the Contract Sum by a

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Melody McDonald

GENERAL MANAGER

Betsy Miller

total amount, not to exceed, \$5,000. Following approval of the first amendment, the new Contract Sum equaled \$300,573.

To date, AECOM has completed and delivered a permitting strategy, conducted field assessments, co-lead multiple pre- and post-application meetings with regulatory agencies, prepared permit applications and a mitigation strategy, and organized for and led on-going agency coordination. A final 401 Certification was issued and Public Noticing for the 404 permit was completed in July 2022. Draft Agreements, one for Routine Maintenance and one for Construction, have been issued by the Department.

The 2nd Amendment Agreement is for expanded services necessary to continue supporting the District with final agency coordination needs. AECOM is currently meeting with the U.S. Army Corps of Engineers on a weekly basis to encourage progress on the 404 permit. Under the Amended Agreement, AECOM will continue this activity as well as support final review and completion of the Routine Maintenance Agreement and the Construction Agreement. Additionally, AECOM will support District staff in pursuit of the 2081 permit.

The Amended Agreement shall be effective from the time of signing by both parties and shall continue in full force and effect until completion and approval of the work and services described in the Attachment, unless extended by mutual consent, or until otherwise terminated.

FISCAL IMPACT

The recommended action would result in the expenditure of up to \$36,091 of funds from the Wash Plan endowment consistent with the approved FY23 budget (GL 5123). No additional costs are obligated by the Agreement.

ATTACHMENTS OR MATERIALS

Draft Change Order Request with AECOM for professional support services addressing programmatic permitting tied to the Wash Plan

APPROVALS

District Counsel

Wash Plan Task Force approval will be sought following District Board action

**2nd AMENDMENT TO CONTRACT SERVICES AGREEMENT
FOR
EXPERT TECHNICAL CONSULTANT SERVICES TO PURSUE AND
OBTAIN STATE AND SELECTED FEDERAL PERMITS FOR THE
UPPER SANTA ANA RIVER WASH HABITAT CONSERVATION PLAN
COVERED ACTIVITIES**

THIS 2ND AMENDMENT TO CONTRACT SERVICES AGREEMENT (“Agreement”) by and between the **SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**, a special district (“District”), and **AECOM TECHNICAL SERVICES, INC.**, a California corporation (“Consultant”), is effective upon signature by District and Consultant.

WHEREAS District and Consultant entered into a Contract Services Agreement dated August 24, 2020; and an amendment dated May 17, 2021; and

WHEREAS Consultant has performed under the Agreement, and District wishes to revise the Agreement to include the additional work shown in Attachment A.

NOW THEREFORE, the parties hereto agree as follows:

1.0 AMENDMENT TO TERMS OF CONTRACT

1.1 Section 2.1 of the Agreement is hereby amended to read as follows:

Contract Sum. For the services rendered pursuant to this Amendment, the Consultant shall be paid on a time and materials basis for additional work actually performed, not to exceed a total payment of Thirty Six Thousand Ninety One Dollars (\$36,091) as shown under the Cost Estimate and Payment of Attachment A.

1.2 Section 5.1 of the Agreement is hereby amended to read as follows:

Term. This Amended Agreement shall be effective from November 09, 2022 and shall continue in full force and effect until completion and approval of the work and services described hereunder (Attachment A), unless extended by mutual consent, or until otherwise terminated under Section 6.11 of the Agreement. During the term of this agreement, monthly invoices and progress reports shall be provided by the Consultant.

2.0 REMAINDER OF AGREEMENT UNAFFECTED

2.1 Except as specifically amended by this Amendment, the remainder of the Agreement remains unaffected, and is and shall be in full force and effect throughout the term of this Amendment.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement and by signature below confirm that the Terms of this Agreement begin on the date of District's signature below.

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

By: _____
Betsy Miller
General Manager

Date: _____

CONSULTANT

AECOM Technical Services, Inc.

By: _____

Date: _____

ATTACHMENT A
AMENDMENT No. #2
to
EXPERT TECHNICAL CONSULTANT SERVICES TO
PURSUE AND OBTAIN STATE AND FEDERAL PERMITS
FOR THE UPPER SANTA ANA RIVER WASH
HABITAT CONSERVATION PLAN COVERED ACTIVITIES
October 28, 2022

This scope of work is for expanded services necessary for obtaining programmatic state and federal permits for the San Bernardino Valley Water Conservation District's (Conservation District) Wash Plan Covered Activities. Since August 2020, AECOM has supported the Conservation District in its pursuit of programmatic permits for anticipated unavoidable impacts to jurisdictional waters and state-listed species associated with a subset of the Wash Plan Covered Activities.

To date, AECOM has completed and delivered a permitting strategy, conducted field assessments, co-led multiple pre- and post-application submittal meetings with US Army Corps of Engineers (USACE), Regional Water Quality Control Board (RWQCB), and California Department of Fish and Wildlife (CDFW), prepared permit applications and a mitigation strategy, and organized for and led on-going agency coordination. All elements identified in our contractual scope have been met for obtaining or supporting the Conservation District in obtaining a programmatic 404 permit, 401 authorization, a 1602 Agreement, and a 2081 permit. The final 401 Certification was issued late July 2022. Draft Agreements, one each for Construction and Maintenance activities, have been issued. Public Noticing for the 404 permit was also completed late July 2022 and substantial work has been conducted to prepare the USACE's internal Environmental Assessment and advance the mitigation strategy that AECOM previously prepared.

AECOM's contractual budget is exhausted, and a contract amendment is required for AECOM to continue supporting the Conservation District with final agency coordination needs. Anticipated services that remain are described below.

SCOPE OF WORK

1.0 Expanded Work – 404 Individual Permit

- USACE Environmental Assessment – AECOM completed a draft EA consistent with the USACE template. AECOM will respond to comments on the EA document and provide one additional revision to the document, if needed and requested by the USACE.
- Mitigation Strategy – AECOM further developed the Mitigation Strategy that was prepared and included with each permit application. AECOM anticipates that the USACE will request completion of up to two Mitigation Checklists in support of permit issuance. AECOM will complete draft mitigation checklists and anticipates one round of revisions on the two draft checklists by the Conservation District and a second round of revisions on the draft checklists by the USACE.

2.0 Expanded Work – 1602 Agreement

- AECOM's scope of work included support to obtain one programmatic authorization under CFGC 1600 et seq regulations. The type of Agreement(s) that would be pursued evolved over on-going discussions with the Conservation District and CDFW, whereby the following iterations were prepared by AECOM:
 - Initial Approach: two Notification packages, one each for a long-term Standard Agreement and a long-term Routine Maintenance Agreement.

- Interim Approach: one Notification package for a long-term Master Agreement (all construction and maintenance projects).
- Final Approach: based on further discussions with and input from CDFW about fees and concerns regarding incomplete project descriptions, AECOM prepared and submitted to CDFW separate Notifications, one each for a Routine Maintenance Agreement and a 5-year Standard Agreement for the subset of construction projects anticipated to start within 5 years.

Although multiple approaches were not anticipated, the process identified two Agreements that would provide for streamlined authorizations from CDFW. The status of both Agreements is as follows:

- Routine Maintenance Agreement (RMA) – Notification submitted July 2021; Draft RMA (v1) received October 2021; RMA (v2) received February 2022; RMA (v3) received August 2022. On September 7, 2022, AECOM provided comments to the Conservation District to consider as they review the latest RMA. After final comments are provided to CDFW, the RMA is anticipated to be issued within two months.
- Standard Agreement – Notification submitted October 2021; draft Standard Agreement received May 2022. On May 27, 2022, AECOM submitted comments on the Draft Agreement in CDFW's Environmental Permitting Management System (EPIMS). Awaiting response from CDFW. The Standard Agreement is anticipated to be issued within four months.

Assumptions

- The RMA (v4) will adequately address all Conservation District comments. No additional changes needed. AECOM will support the final review to confirm completion of the RMA.
- The Standard Agreement (v2) will address the majority of the Conservation District comments. AECOM will support the District with one additional review cycle, plus a final review to confirm completion of the Standard Agreement.

3.0 Ad Hoc Agency Coordination

In order to continue supporting the finalization of permits and potential iterations needed, additional agency coordination will be required. AECOM is currently meeting with the USACE weekly to encourage progress on the 404 permit. AECOM anticipates these meetings will continue for up to 4 months for a total of 24 one hour meetings. In addition, AECOM expects that requests will be made by the CDFW on the 2081 permit that cannot be anticipated at this time. This task includes an ad-hoc budget of \$20,000 (approximately 125 person hours at blended rate of \$160) to address additional agency comments, provide technical support, or participate in future field meetings.

Any work to be performed under this task would be discussed with the Conservation District Project Manager, and approved via email, prior to initiating work.

Assumptions

- Up to 125 hours to address ad hoc agency requests, including up to 24 hours for agency coordination calls.

SCHEDULE

AECOM can begin work for the expanded services immediately following authorization from the Conservation District to proceed. AECOM anticipates the work will be conducted over an approximately 6-month period.

COST ESTIMATE AND PAYMENT

AECOM's cost estimate for this proposed scope of work is \$36,091. Work will be completed on a time-and-materials basis in accordance with this proposal. The schedule of fees, invoicing, and payment terms will be consistent with AECOM's original proposal rate sheet between the Conservation District and AECOM (attached for reference).

Task	Budget Estimate
1.0 Expanded Work – 404 Individual Permit	\$8,653
2.0 Expanded Work – 1602 Agreement	\$6,698
3.0 Ad Hoc Agency Coordination	\$20,740
TOTAL (Tasks 1-3)	\$36,091

Exhibit 2

AECOM Schedule of Fees San Bernardino Valley Water Conservation District Expert Technical Consultant Services to Pursue and Obtain State and Federal Permits for the Upper Santa Ana River HCP Covered Activities

Administrative	\$90	Project Controls I	\$90
Archaeological Technician I	\$65	Project Controls II	\$105
Archaeological Technician II	\$75	Project Controls III	\$115
		Project Controls IV	\$140
Archaeologist/Architectural Historian I	\$80	Word Processor	\$100
Archaeologist/Architectural Historian II	\$90	Technical Editor	\$110
Archaeologist/Architectural Historian III	\$110		
Archaeologist/Architectural Historian IV	\$130		
Archaeologist/Architectural Historian V	\$180		
		Other Direct Costs	
Biologist I	\$90	Other reimbursable expenses will be billed at cost + 5%. Invoices will be submitted on 4-week intervals for work in progress unless otherwise agreed. Invoices are due and payable within 30 days after invoice date.	
Biologist II	\$105		
Biologist III	\$125		
Biologist IV	\$150		
Biologist V	\$165		
Environmental Scientist I	\$90	Fees are valid through December 31, 2021. Rates are subject to 4% escalation effective January 1, 2022. AECOM staff may move in classification during the contract term.	
Environmental Scientist II	\$105		
Environmental Scientist III	\$125		
Environmental Scientist IV	\$155		
Environmental Scientist V	\$185		
Environmental Monitor	\$95		
Field Crew	\$50		
Field Leader	\$65		
GIS Specialist I	\$75		
GIS Specialist II	\$90		
GIS Specialist III	\$100		
GIS Specialist IV	\$120		
GIS Manager	\$150		
Graphic Artist I	\$85		
Graphic Artist II	\$105		
Planner I	\$100		
Planner II	\$110		
Planner III	\$125		
Planner IV	\$140		
Planner V	\$185		
Project Manager	\$165		
Project Director	\$200		
Principal Director	\$220		



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1896

To: Board of Directors

From: David B. Cosgrove, General Counsel

Date: November 9, 2022

Subject: Extension of Lease Agreement with Steps 4 Life

RECOMMENDATION

Review and approve: an Amendment to Memorandum of Understanding and Lease Agreement for the provision of transitional housing support services (“Amendment”), extending its term to November 30, 2024, with three (3) potential additional one-year extensions.

BACKGROUND AND DISCUSSION

In November 2018, the San Bernardino Valley Water Conservation District entered into a strategic partnership with Steps 4 Life, a service agency that assists persons experiencing homelessness. The two parties entered into a Memorandum of Understanding and Lease Agreement, by which the District leased the home on its property located at 2181 Mentone Boulevard in Mentone, California, to Steps for Life for use as transitional housing. The lease amount was nominal. The District’s consideration under the lease was twofold: 1) Training and assistance of District staff by Steps 4 Life experts in dealing with issues affecting persons experiencing homelessness on public properties; and 2) Overall regional assistance toward alleviating homelessness and its effects in the community.

That partnership has been beneficial to both parties. The original lease agreement expires November 2022, and staff therefore now presents and recommends approval of an Amendment to Memorandum of Understanding and Lease Agreement. The Amendment continues all of the same terms and conditions of the original Lease, but will extend its term to November 30, 2024, with three (3) potential additional one-year extensions.

FISCAL IMPACT

Under this Agreement, the District is foregoing whatever reasonable monthly rental rate it might otherwise receive for the Mentone property, should it place the property on the market. The benefits to persons experiencing homelessness, a substantial number of whom have been helped by Steps 4 Life over the four-year original term of the partnership, is incalculable, as is the access to resources Steps 4 Life provides to the District in dealing with homelessness.

POTENTIAL MOTIONS

1. Approve the Amendment to Memorandum of Understanding and Lease Agreement for the provision of transitional housing support services (“Amendment”), extending its term to November 30, 2024, with three (3) potential additional one-year extensions.

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Melody McDonald

GENERAL MANAGER

Betsy Miller

2. Reject the Amendment, and initiate dialogue with Steps 4 Life regarding a different arrangement or seek another agency with whom to partner in such efforts.
3. Provide other direction to staff.
4. Table the item to a future meeting for consideration.

ATTACHMENTS OR MATERIALS

Steps 4 Life Amendment 2022

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING AND LEASE
AGREEMENT**

This Amendment to Memorandum of Understanding and Lease Agreement for the provision of transitional housing support services ("Amendment") is made and entered into this 9th day of November, 2022 ("Effective Date"), by and between the San Bernardino Valley Water Conservation District, a California Water Conservation District duly formed and existing under California Water Code section 74000 *et seq.* ("District") and Steps 4 Life Community Services, a 501(c)(3) nonprofit organization ("Lessee"). District and Lessee are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

RECITALS

A. WHEREAS, Lessee provides transitional housing support services to assist persons struggling with substance use disorders and mental illness to stay connected to the recovery community, thus improving their outcomes; and

B. WHEREAS, such transitional housing support services have been found to be critical to reducing recidivism, incarceration, and hospitalizations, and in successfully transitioning persons in recovery to become productive members of society; and

C. WHEREAS, District has a long history of seeking to provide the most value to the public at the lowest cost to communities and partners, and in that vein, wishes to develop a more comprehensive plan for addressing the problems associated with homelessness, while ensuring that the public's health and safety are protected; and

D. WHEREAS, District manages significant lands within the Santa Ana and Mill Creek wash area which is not intended for nor appropriate for human habitation, and within which the District intends to apply its efforts to avoid its use by unsheltered homeless; and

E. WHEREAS, District likewise aims to assist in regional efforts to address the problems associated with homelessness, and to the extent it may do so consistent with fulfillment of its other mission objectives, wishes to contribute to such efforts by assisting in providing persons with the resources needed to overcome homelessness, including available transitional housing; and

F. WHEREAS, the District owns real property located at 2181 Mentone Blvd. Mentone, California, commonly known as "The Mentone House," (the "Premises"), and wishes to rent the Premises to Lessee for use as transitional housing; and

G. WHEREAS, on or about November 1, 2018, the parties hereto entered into that certain "Memorandum Of Understanding And Lease Agreement," ("Original Lease") under which the District leased the Premises to Lessee in exchange for District's provision of transitional housing, and Lessee's aid to District in developing a more comprehensive plan for addressing homelessness, and providing training for District Staff and District Directors who work with the homeless population;

H. WHEREAS, that Original Lease expired effective November 2022, and the parties wish to continue the Original Lease to provide for District to lease to Lessee, and Lessee to lease from District, the Premises for Lessee's implementation of a transitional housing program for homeless individuals, on the terms and conditions set forth herein.

C O V E N A N T S

Based upon the foregoing Recitals, which are incorporated into this Agreement by reference, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both parties, District and Lessee hereby agree as follows:

1. Amendment to Term of Lease. The term of the Original Lease, which continued through October 31, 2022, is hereby extended, effective retroactively from November 1, 2022, to November 30, 2024. Following that initial two-year renewed term, District in its sole discretion, has the option to renew the term of this Amendment annually for up to three (3) additional successive one (1) year terms, subject to all the same rights and responsibilities set forth in the Original Lease.

2. Section 17 of the original Lease is hereby amended to read as follows:

Notices, Demands, and Communications Between the Parties. Formal notices, demands, and communications between District and Lessee shall be given either by (a) personal service, (b) delivery by reputable document delivery service such as Federal Express that provides a receipt showing date and time of delivery, (c) mailing in the United States mail, or (d) delivery by facsimile or electronic mail (email) with transmittal confirmation and confirmation of delivery, certified or first-class mail, postage prepaid, addressed to:

To District: San Bernardino Valley Water Conservation District
Attn: Betsy Miller, General Manager
1630 West Redlands Blvd., Suite A
Redlands, California 92373

With a copy to: David B. Cosgrove, General Counsel
1630 West Redlands Blvd., Suite A
Redlands, California 92373
Email: dcosgrove@sbvwcd.org

To Lessee: Steps 4 Life Community Services
Attn: Cynthia McGuigan
301 9th Street
Redlands, CA, 92374
Email: cmcguigan@steps4lifecommunityservices.org

Notices personally delivered or delivered by document delivery service shall be deemed effective upon receipt. Notices mailed shall be deemed effective on the second business day following

deposit in the United States mail. Notices delivered by facsimile or email shall be deemed effective the next business day, not less than 24 hours, following the date of transmittal and confirmation of delivery to the intended recipient. Such written notices, demands, and communications shall be sent in the same manner to such other addresses as either party may from time to time designate in writing.

3. Effect of Amendment. Except as specifically amended by this Amendment, or a subsequent amendment signed in writing by both Parties, the terms, conditions, rights, responsibilities, and provisions of the Original Lease remain in full force and effect throughout the term of this Amendment.

IN WITNESS WHEREOF, District and Lessee have entered into this Amendment as of the date set forth above.

“DISTRICT”

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT, a California
municipal corporation

By: _____
Melody McDonald, Board President

APPROVED AS TO FORM:

David B. Cosgrove, General Counsel

“LESSEE”

By: Cynthia McGuigan
Its: Cynthia McGuigan, Executive Director

By: _____
Its: _____

APPROVED AS TO FORM:

Counsel



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1897

To: Board of Directors

From: David B. Cosgrove, General Counsel

Date: November 9, 2022

Subject: Amending General Manager Contract and Resolution to Remove Duties as Secretary/Executive Officer of San Bernardino Valley Conservation Trust

RECOMMENDATION

Review and approve: 1) Resolution No. 604, removing therefrom those duties related to serving as the secretary and executive officer of the San Bernardino Valley Conservation Trust ("Trust"); and 2) approving a confirming amendment to the General Manager's employment contract.

BACKGROUND AND DISCUSSION

The San Bernardino Valley Conservation Trust is a 501(c)(3) charitable corporation, whose purpose is to hold and manage conservation easements and endowments funding the habitat management activities for the preserve lands over which such easements are dedicated. It has a five-member board that oversees its activities, two of whose members are also members of the District's Board. It can, but is not required to, retain District staff to oversee and execute such duties. It presently does so pursuant to a Memorandum of Understanding between the District and the Trust, under which the District offers the experience and expertise of its staff, hard-won through decades of conceiving, permitting, and now implementing the Wash Plan, and the Trust pays the weighted cost of such services.

As the Wash Plan activities evolve from conceptualizing and permitting appropriate habitat preserve measures to offset the many Wash Plan members' covered activities, to conducting actual baseline surveys and initial management actions, the Trust has determined that Milan Mitrovich, who also leads the District's Community Mitigation Program, is best suited to serve as its corporate secretary, and as its lead on staffing Trust services. In doing so, the Trust looked to Mr. Mitrovich's focused efforts on land and habitat resources, and the cost efficiencies gained from having him perform such duties, as opposed to more costly private consultants with steeper learning curves on the Wash and its habitat needs and characteristics. The Trust determined this would allow for lower staffing costs through the important early phases of habitat preserve establishment, where endowment costs not expended could redound to higher interest earnings over the life of the preserve, freeing more overall dollars for species benefit, as opposed to administration.

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GENERAL MANAGER

Betsy Miller

Under the MOU, the District must concur with any staffing resources the Trust proposes to use. Here, District staff believes having Mr. Mitrovich serve the Trust in this role will achieve the benefits the Trust has identified. Presuming the Board concurs, the District needs to modify the Employment Agreement for General Manager Services it has with Ms. Miller, and its former Resolution No. 587, both of which referenced the District's General Manager serving in these capacities for the Trust. That structure was originally adopted at the Trust's formation, both because District staffing at the time was thinner, so those tending to land resources management also had a host of other water and administrative duties unrelated to Trust jurisdiction, and because the initial Trust activities were geared more toward corporate structure and setting up financial management of endowments, and less on the "boots on the ground" activities the Trust's next phase of implementation will now require. Again, assuming the Board agrees, conforming changes will be required to the General Manager's duties resolution, and the present General Manager's contract.

FISCAL IMPACT

There is no short-term fiscal impact from the actions proposed, as mid-budget salary adjustments are not proposed with this action. Staff will evaluate any appropriate salary adjustments for the Land Resource Manager due to the expanded scope dues related to the Trust as part of the FY24 budget presented to the Board. Over the long-term, the fiscal impact is expected to be neutral given that any increases in salary would be offset by reimbursement of additional hours of the Land Resources Manager and Assistant Biologist salaries by the Trust.

POTENTIAL MOTIONS

1. Approve Resolution No. 604, removing the duties of serving as secretary to the Trust and serving as its staff executive officer, and approve the Amendment to the Employment Agreement for the General Manager, making confirming changes.
2. Reject the two proposed actions, and initiate dialogue with the Trust Board regarding alternatives for Trust staffing.
3. Provide other direction to Staff.
4. Table the item to a future meeting for consideration.

ATTACHMENTS

Resolution No. 604 Amending General Manager's Responsibilities
Amendment to the Employment Agreement for the General Manager

AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER

This AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER ("Amendment") is entered into effective on the 9th day of November, 2022 ("Effective Date") by and between the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT, a public agency and water conservation district duly formed and existing under the Water Conservation Act, California Water Code sections 74000 *et seq.* ("District") and Betsy Miller ("Employee") on the terms and conditions stated herein, to modify that certain AGREEMENT FOR EMPLOYMENT OF GENERAL MANAGER entered onto by and between District and Employee on or about May 19, 2022 ("Original Agreement").

Section A:

1. Duties of Employee

Subparagraph 1 (C) of the Original Agreement is hereby deleted in its entirety.

Section B:

References in the Original Agreement to Resolution No. 587 are hereby replaced to substitute in their place references to the Resolution No. 604, which amended Resolution No. 587, to eliminate reference to the General Manager serving as Executive Director of the San Bernardino Valley Conservation Trust. Exhibit A to the Original Agreement is hereby superseded by Resolution No. ____, an approved and signed copy of which shall be attached hereto, and shall replace Exhibit A to the Original Agreement.

Section C:

In all other respects, and except as specifically amended herein, the Original Agreement and all of its terms and provisions shall and do remain in full force and effect.

Dated: November 9, 2022

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

By: _____
Melody McDonald, President
"District"

Dated: November 9, 2022

Betsy Miller
"Employee"

ATTACHMENT

Exhibit A Resolution No. 604

RESOLUTION NO. 604

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT SUPERSEDING RESOLUTIONS NO. 347, 441, 459 AND 493, 537, 544, 558, 573, 578 AND 587 DEFINING THE RESPONSIBILITIES AND AUTHORITY OF THE GENERAL MANAGER

WHEREAS, the General Manager (Manager) of the San Bernardino Valley Water Conservation District (“District”) is employed by the Board to serve as the Chief Executive of the District and is responsible for: implementing the decisions of the Board; determining and executing administrative policies through subordinate Managers; supervising the operations and staffing of the District as prescribed by the Board; managing all engineering, planning, design and inspection for construction activities; and supervising and controlling the administrative, operational and financial affairs of the District, including all administrative, executive and ministerial powers not specifically reserved by law for the Board of Directors, General Counsel or District Auditor.

NOW THEREFORE, BE IT RESOLVED that the responsibilities and authority of the Manager shall be as follows:

A. Director-Manager Relations. The Board of Directors will deal with the administrative services of the District only through the Manager. Neither the Board of Directors nor any Director will give orders or direct subordinates of the Manager. The Manager shall take his or her orders and instructions from the Board of Directors, and only in a duly held meeting of the Board of Directors, and no individual Director will give any orders or instructions to the Manager, except the officers of the District acting within the scope of their respective offices, Board committee chair authorized by the Board of Directors to so direct the General Manager on items within their purview or as otherwise permitted under provisions of the Board’s Policy Manual.

B. Authority Over Employees. The Manager will have the authority to control and give directions to all employees and to consultants. The Manager will also hire, remove, promote, and demote any and all employees of the District, consistent with the District’s Personnel Manual. The Manager will coordinate with District’s General Counsel and District Auditor, but General Counsel and District Auditor will be hired, supervised, or removed only by the Board of Directors.

C. Manager’s Power and Duties. The Manager is the administrative head of the San Bernardino Valley Water Conservation District, under policy direction and control of the Board of Directors. He or she is responsible for the administration of all the affairs of the District under his or her control. In addition to general administrative powers, the Manager’s powers and duties shall include, but not be limited to the following:

1. Employee Positions and Job Classifications. It shall be the duty of the Manager to propose District employee positions and job classifications, subject to approval or amendment by the Board of Directors.

2. Attendance at Board Meetings. It is the duty of the Manager to attend all regular and special meetings of the Board of Directors, unless excused. The Manager is expected to be available to respond to emergency situations outside of normal business hours, and it shall be understood that no overtime or compensatory time will be allowed for such service.

3. Financial Reports. It is the duty of the Manager to keep the Board of Directors fully advised as to the financial condition and needs of the District. The Manager shall be responsible for maintaining the District’s books of accounts, and will arrange to have said books audited at the end of each fiscal period by an independent auditor. It is the duty of the Manager to prepare the monthly accounting reports of the District’s revenues, expenditures, and comparisons of both to yearly budgets, for presentation to the Board in connection with the Board’s regular meetings.

4. Investments. It is the duty of the Manager to invest District reserves and fiduciary assets in accordance with the approved Statement of Investment Policy. The Manager

shall authorize and direct investment and changes to holding in the best interest of the District. Significant changes shall be reported to the Board at their next meeting. The Manager shall work with investment managers and advisors to seek the best possible use of District funds based on need for capital, cash flow and accordance with District Statement of Investment policy and applicable laws and regulations.

5. Budget. It is the duty of the Manager to prepare the annual budget and submit it to the Board of Directors no later than the Board's regular meeting in May of the fiscal year preceding the year for which the budget is prepared. The Manager shall contain expenditures to the limit of the budget unless otherwise directed by the Board, and shall utilize the system of accounting for expenditures. The Manager shall regularly review the status of the budget with the Board, and propose appropriate corrective action if revenues or expenditures vary materially from the approved budget.

6. Purchasing. It is the duty of the Manager to be responsible for the purchase of all supplies and equipment for the District. The General Manager's discretionary expenditure authority, without the requirement of prior Board of Directors' approval, is Thirty Thousand Dollars (\$30,000.00): for capital assets, professional services, maintenance, equipment vehicles and supplies subject to budget limitations. In cases of emergency, the General Manager may contract for construction work, services, or the purchase of materials without competitive bidding or prior Board approval. If possible, the General Manager will attempt to seek the concurrence of the Board President or Vice President prior to awarding any emergency contract. If the Board President and Vice-President are unavailable, the General Manager will attempt to seek the concurrence of another member of the Board of Directors. For purposes of this paragraph, "emergency" is defined as those circumstances requiring immediate work, services, equipment, materials, supplies, or construction to prevent the immediate interruption or cessation of necessary District services or to safeguard life, property or the public health and welfare. The General Manager must report on the award of any such contract for emergency work, services, or materials not later than the next meeting of the Board of Directors.

i) Any expenditure in excess of Thirty Thousand Dollars (\$30,000.00) shall be submitted to the Board of Directors for approval.

Except as may relate to emergency expenditures under subparagraph (ii) above, no such expenditures shall be made by the Manager unless consistent with the budget adopted for the fiscal year in which the expenditures are made. The Manager shall report to the Board of Directors an itemized listing of all expenditures, made pursuant to any of the authorizations stated above, in the monthly check register at each regular meeting of Board, specifying the amount, the payee, and the budget category of expenditure.

7. Public Complaints. It is the duty of the Manager to investigate all complaints concerning the administration and operations of the District and report his findings to the Board of Directors. In the event the complaint concerns the Manager, the manager shall immediately refer the complaint to the Board President and General Counsel.

8. Public Property. It is the duty of the Manager to exercise general supervision over all property belonging to the San Bernardino Valley Water Conservation District, including administrative offices, field offices, storage facilities, spreading grounds, preserve lands, and all other properties and facilities. The Manager shall regularly review the status, condition, capacity, and efficiency of the District's property, and shall report to the Board any recommendations for new facilities, maintenance or repair of existing facilities, upgrades or modifications, to same, and all other matters pertaining to District property. It is the duty of the Manager to accept, on behalf of the District, easements, and other real property rights and interests required for performance of the District's legitimate functions. By way of this resolution, the manager is delegated the authority to execute the form of District's formal acceptances of all instruments, deeds, easements, conveyances, etc. whose transfer is otherwise approved by the Board.

9. Hours of Employment. It shall be the duty of the Manager to devote his or her, full time efforts to the duties of the office. Any outside employment shall be set out in the terms of the Employment Contract of the General Manager and approved by the Board of Directors. The Manager shall see that the office is open to the public regularly in accordance with

the posted hours or as needed, except in case of emergency, or as ordered the State or County Health Officials.

10. Payment of Bills. Salaries of employees of the District will be paid when due and paid without Board approval. All other bills will be paid with the ratification of the Board of Directors.

11. Preparations for Board Meetings. It is the duty of the Manager to see that notice of all meetings, agendas, and staff reports or other agenda-related materials are timely delivered to the individual members of the Board, to the District's General Counsel, and to all persons who have requested such notice in writing. The Manager will be responsible for providing the services of a recording secretary at all Board Meetings and he or she will supervise the preparation of the agenda, minutes and resolutions of all regular and special meetings.

12. Correspondence. It is the duty of the Manager to reply to all correspondence to the District, except letters addressed to the Board of Directors requiring a Board President or Vice-President's signature, unless such authority is delegated to the Manager. The Manager will keep the members of the Board of Directors informed by furnishing copies or memoranda of appropriate replies or notices.

13. Reports to the Board.

i) It is the duty of the Manager to provide a monthly report of District and Managers activities at the regular Board Meetings.

ii) It is the duty of the Manager to prepare such reports or information as is required by approved agreements or plans, to which the District is a party, as to water conservation and water spreading operations of the District, including daily flow reports, water rights license filings, and similar information.

iii) It is the duty of the Manager to oversee the planning, data collection, compilation and calculations for the District's Annual Engineering Investigation, Report prepared in connection with the District's annual Groundwater Charge, and to provide revenue and expense reports as well as a proposed budget and backup for a full accounting of the charge collection, application, and justification of any rate adjustment activities in connection with the Groundwater Charge.

14. Filing. It is the duty of the Manager to see that the District's files are kept up to date.

15. Committee Meetings. It is the duty of the Manager to attend all Board of Directors' committee meetings, unless otherwise instructed or excused.

16. Urgent Issues. It is the duty of the Manager to call to the attention of the President urgent problems or situations not under the authority of the Manager, which must be resolved prior to the next regular Board meeting and assist as appropriate with resolution such issues.

17. News and Social Media. It is the duty of the Manager to prepare and dispense such press releases and posts to social media outlets as may be directed by the Board, are constant with the outreach plan, or as Manager in his or her discretion determines is in the best interest of the District and that depict the activities of the District.

18. District's Website. It is the duty of the Manager to ensure that the District's website contains current and relevant information about District activities consistent with the District's Communications Plan and legal posting requirements.

19. Response to Pending Legislation or Policy Matters. The General Manager may, from time to time, communicate District responses to proposed statutes, regulations, or other legislative or quasi-legislative acts, or other items of policy facing or affecting the District or its operations, when such acts directly impact the District and its functions. Communications shall conform to the District Strategic Plan, Legislative Platform, and Annual Board Priorities. If there is any question about the position of the District and to the extent of the response without sufficient time for the General Manager to consult the Board President or Vice-President, or Board of

Directors, the General Manager may respond to the legislative or quasi-legislative body considering them, or the persons, institutions, corporations, or agency or agencies implicated in the policy matter, on District letterhead, consistent with what the General Manager perceives to be in the District's best interest. No such response shall reflect that the General Manager's position is the position of the Board of Directors unless the Board of Directors has so authorized the General Manager. In the event the General Manager undertakes to comment on such acts in the manner provided herein, a copy of any and all communications so made shall be provided to the Board of Directors at its next regularly scheduled meeting.

20. Additional Duties. It is the duty of the Manager to perform such other duties and exercise such other powers as may be delegated to him or her from time to time by resolution or other action of the Board of Directors.

D. Removal of Manager. The removal of the Manager shall be only upon a vote by a majority of the then-sitting members of the Board, taken at a meeting held in compliance with Government Code Sections 54950 et seq.

E. Title of General Manager. The Manager is authorized to use the title "General Manager and Board Secretary" of the San Bernardino Valley Water Conservation District.

F. Reimbursement for Expenses. The Manager will be reimbursed for all reasonable sums incurred by him or her in the performance of his or her duties, in a manner consistent with, and following the same procedures specified for, reimbursement of Directors in the Board Policy Manual. Reimbursement will be made when an itemized expense report is approved by the President or Vice President of the Board. The District will reimburse the Manager for the use of his or her personal automobile at the established rate per mile while on District business.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 9th day of November, 2022, by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

Melody McDonald
President

ATTEST:

Betsy Miller
General Manager/Board Secretary



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1898

To: Board of Directors
From: Betsy Miller, General Manager
Date: November 9, 2022
Subject: ACWA Region 9 Call for Nominations

RECOMMENDATION

Consider nominating a Board member for a seat on the ACWA Region 9 Board of Directors for the remainder of the 2022-2023 term.

BACKGROUND

The ACWA Region 9 Nominating Committee requested that nominations for this role be submitted no later than November 21, 2022. Additional details are included in the attached materials provided by ACWA.

FISCAL IMPACT

No fiscal impacts are expected as meetings will be held during other ACWA meetings, online, or locally.

POTENTIAL MOTIONS

1. Move to nominate a member of the Board to campaign and run for the ACWA Region 9 Board.
2. Take no action.

ATTACHMENTS OR MATERIALS

ACWA Region 9 Board Nominating Information

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**
Betsy Miller



MEMORANDUM

Date: October 18, 2022

To: Region 9 Member Agency Presidents and General Managers (*sent via e-mail*)

From: ACWA Region 9 Board

The Region 9 Board is looking for ACWA members who are interested in leading the direction of ACWA Region 9 for the remainder of the 2022-2023 term. The Board is seeking candidates from Region 9 to fill two board vacancies. One candidate will be selected from the Arid area and one from the Western area, as defined in the Region 9 Rules and Regulations.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 9 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 9. The members of the Region 9 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 9 Board Member, please familiarize yourself with the [role of the Regions](#) and the [Region 9 Rules and Regulations](#).

Submit your nomination by completing the following steps:

- **Complete the Nomination Form ([here](#))**
- **Obtain a Resolution of support from your agency's Board of Directors (sample resolution [here](#))**

Submissions must be sent to Sarah Hodge at sarahh@acwa.com by 5:00 p.m. on November 21, 2022

The Region 9 Board will make their appointment shortly thereafter and will inform the Region of the results.

If you have any questions, please contact ACWA Regional Affairs Representative Sarah Hodge at sarahh@acwa.com, or call (916) 669-2384.

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

ACWA Region 9
Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

When possible, the chair and vice chair should strive to be from different areas within Region 9. The positions should alternate between the Western and Arid areas every region board term.

The chair and vice chair shall be elected, one from each area, and the positions shall be rotated between the Western and Arid areas of Region 9.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The chair will appoint a secretary to the Board if one is deemed necessary.

When possible, alternates should be selected from the same Arid or Western regions as their corresponding chair or vice chair.

<p>Western area which shall include:</p> <ul style="list-style-type: none"> • Beaumont-Cherry Valley WD (Beaumont) • Chino Basin WCD (Montclair) • Chino Basin Watermaster (Rancho Cucamonga) • City of Corona Dept of Water and Power (Corona) • City of Rialto/Rialto Utility Authority (Rialto) • Crestline Village WD (Crestline) • Crestline-Lake Arrowhead WA (Crestline) • Cucamonga Valley WD (Rancho Cucamonga) • East Valley WD (San Bernardino) • Eastern MWD (Perris) • Elsinore Valley MWD (Lake Elsinore) • Inland Empire Utilities Agency (Chino) • Jurupa CSD (Mira Loma) • Lake Arrowhead CSD (Lake Arrowhead) • Lake Hemet MWD (Hemet) • Monte Vista WD (Montclair) • Rancho California WD (Temecula) • Riverside County FC & WCD (Riverside) • Riverside Public Utilities (Riverside) • San Bernardino Valley MWD (San Bernardino) • San Bernardino Valley WCD (Redlands) • San Gorgonio Pass WA (Beaumont) • Santa Ana Watershed Project Authority (Riverside) • West Valley WD (Rialto) • Western MWD (Riverside) 	<p>Arid area which shall include:</p> <ul style="list-style-type: none"> • Apple Valley Foothill CWD (Apple Valley) • Apple Valley Heights CWD (Apple Valley) • Bard WD (Winterhaven) • Bear Valley Basin GSA (Big Bear City) • Big Bear CSD (Big Bear City) • Big Bear MWD (Big Bear City) • Coachella Valley WD (Coachella) • Coachella Water Authority (Coachella) • Desert Water Agency (Palm Springs) • Hi-Desert WD (Yucca Valley) • Idyllwild WD (Idyllwild) • Imperial ID (Imperial) • Joshua Basin WD (Joshua Tree) • Mariana Ranchos CWD (Apple Valley) • Mission Springs WD (Desert Hot Springs) • Mojave Water Agency (Apple Valley) • Palo Verde ID (Blythe) • Pinyon Pines CWD (Mountain Center) • Twentynine Palms WD (Twentynine Palms)
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Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The Region 9 board will set all region meetings.

Any member wanting to add an agenda item for consideration at any Region 9 meeting must submit the information to be discussed at least 48 hours in advance of the meeting to the region chair to ensure that both sides of the issue will be present for consideration and understanding. However, a majority vote of those present, after a quorum is established, may provide for immediate consideration of an issue.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Vacancy

Should a vacancy occur in the region chair position, the alternate chair shall assume the position.

Should a vacancy occur in the region vice chair position, the alternate vice chair shall assume the position.

When filling a chair or vice chair vacancy, where possible the board will fill the position with a candidate from the corresponding Arid or Western area.

Should a vacancy occur in either the alternate chair or the alternate vice chair positions, the region chair shall appoint a replacement from the remaining board members with concurrence from the region board.

Should a vacancy occur in any of the other three remaining board positions, the region chair shall appoint a replacement from a member agency within the appropriate designated area with concurrence from the region board.

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to six individuals; and shall have the same number of members from each Western and Arid areas.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 9 Rules & Regulations can be amended by a majority vote at any region meeting following advance written notice to member agencies.

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
(DISTRICT NAME)
PLACING IN NOMINATION (NOMINEE NAME)
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION ____ (POSITION)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF (DISTRICT NAME) AS FOLLOWS:

A. Recitals

(i) The Board of Directors (Board) of the (District Name) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).

(ii) (Nominee Title), (Nominee Name) is currently serving as (Position) for ACWA Region ____

and/or

(iii) (Nominee Name) has indicated a desire to serve as a (Position) of ACWA Region ____.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF (DISTRICT NAME),

(i) Does place its full and unreserved support in the nomination of (Nominee Name) for the (Position) of ACWA Region ____.

(ii) Does hereby determine that the expenses attendant with the service of (Nominee Name) in ACWA Region ____ shall be borne by the (District Name).

Adopted and approved this ____ day of ____ (month) 2022.

(SEAL)

(Nominee Name), (Title)
(District Name)

ATTEST:

(Secretary Name), Secretary

I, (SECRETARY NAME), Secretary to the Board of Directors of (District Name), hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the ____ day of ____ (month) 2022, and was adopted at that meeting by the following roll call vote:

AYES:

NOES:

ABSENT:

ATTEST:

(Secretary Name), Secretary to the
Board of Directors of
(District Name)



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1899

To: Board of Directors

From: Betsy Miller, General Manager

Date: November 9, 2022

Subject: 2023 District Board Meeting Calendar

RECOMMENDATION

Review and consider approval of the draft 2023 District Board Meeting Calendar.

BACKGROUND

Prior to each calendar year, staff prepares a draft meeting calendar for the subsequent year for review and consideration by the Board. Staff recommends that the May meeting be moved from May 10 to May 17, the third Wednesday of the month, in order to avoid conflicts with the ACWA Spring Conference which will be held May 9-11, 2023, in Monterey, CA. In addition, staff has added the proposed dates for the Ad Hoc Trails Committee at 9:00 a.m. and Outreach Committee meeting at 10:00 am. for February 9, 2023.

FISCAL IMPACTS AND BENEFITS

There is no fiscal impact related to scheduling the 2023 Board and Committee meetings.

POTENTIAL MOTIONS

1. Move approval of the proposed 2023 District Board Meeting Calendar as presented.
2. Move approval of the proposed 2023 District Board Meeting Calendar with revisions.
3. Move to request this item be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS

Draft 2023 District Board Meeting Calendar

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

2023 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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Jan. 11 Board Meeting
Jan. 24 Operations Committee Mtg.
Jan. 25 2nd Qtr. Finance & Admin Mtg.

FEBRUARY						
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Feb. 8 Board Meeting
Feb. 9 Ad Hoc Trails Committee @ 9 am/
Outreach Committee @ 10 am

MARCH						
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Mar. 8 Board Meeting
Engineering Investigation Report Presentation
Mar. 22 3rd Qtr. Finance & Admin Mtg.
Mar. 28 Operations Committee Mtg.

APRIL						
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Apr. 12 Board Meeting
Public Meeting/Groundwater Charge
Apr. 26 Board Meeting
Public Hearing/Groundwater Charge

MAY						
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May 17 Board Meeting

JUNE						
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Jun. 14 Board Meeting

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Jul. 12 Board Meeting
Jul. 25 Operations Committee Mtg.
Jul. 26 4th Qtr. Finance & Admin Mtg.

AUGUST						
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Aug. 9 Board Meeting

SEPTEMBER						
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Sept. 13 Board Meeting

OCTOBER						
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Oct. 10 Operations Committee Mtg.
Oct. 11 Board Meeting

NOVEMBER						
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Nov. 8 Board Meeting
Nov. 15 1st Qtr. Finance & Admin Mtg.

DECEMBER						
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Dec. 13 Board Meeting
(@ 9:30 a.m.)
Annual Luncheon



Environmental Update

as of October 28, 2022

Wash Plan Implementation – Monitoring Activities

- SBKR Monitoring Program
 - Year 2 of Wash Plan-required SBKR monitoring began September 7 and concluded October 28. One hundred grids were sampled by District consultants following the protocol developed by USGS in 2021.
 - USGS presented the SBKR monitoring program at the National Habitat Conservation Planning Coalition conference in Austin, Texas, on October 27.

Wash Plan Implementation – Management Activities

- District staff submitted a 2081(a) permit application to conduct seed bulking and direct seeding activities per the Slender-horned Spineflower Restoration Program for review and approval by CDFW's Rare Plant Program on October 7.
- On October 20, a team comprised of District staff, the City of Redlands Homeless Outreach Coordinator, Redlands Police Department, San Bernardino County Mental Health, Step-Up Inland Empire Homeless Outreach Hotline, and Veterans Affairs provided outreach to persons experiencing homelessness on District property located between SR 210 and Orange Street. The team conducted interviews and distributed material on available services ahead of the 30-day notices posted earlier in the month indicating the November 7 deadline to vacate District property prior to clean-up activities scheduled in coordination with BLM.
- On October 26, the Operations team performed additional outreach to persons experiencing homelessness on District property with staff of the Step-Up Inland Empire Homeless Outreach Hotline to offer vouchers for temporary housing.
- District biologists conducted biological monitoring on October 25, 27 and 28 during gate and fencing reinforcement activities to limit unauthorized access and illegal dumping within the Wash Plan Preserve.

Wash Plan Implementation – Organizational Structure & Planning

- The inaugural Preserve Management Committee was held on October 13. Representatives from the USFWS, CDFW, BLM, San Bernardino County Flood Control District, Orange County Flood Control District and San Bernardino Valley Municipal Water District participated. At the meeting, District staff highlighted the roles and responsibilities of committee members and accomplishments occurring over the last fiscal year with regards to implementation of the Wash Plan. The current work plan for the Wash Plan Preserve and major initiatives to be implemented over the next several years were also discussed.
- Monthly coordination meeting with the USFWS was held on October 18. Meeting focused on discussion of the Certificate of Inclusion application for the Enhanced Recharge Project Phase 1B submitted to the Service on October 6.



Wash Plan Programmatic Permits

- USACE 404 Programmatic Individual Agreement – Public Notice was posted by the Corps on July 1; the public comment period ended on July 31. The District and AECOM provided responses to comments to the Corps on August 26, followed by a draft Environment Assessment (EA) on September 30. District staff and AECOM continue to meet with USACE every Friday to support issuance of the permit.
- The District met with CDFW on October 21 to discuss our remaining issues in the second draft of the permit and received an updated version of the permit from CDFW on October 31 with one final comment pending a response from CDFW's Office of General Counsel.
- District comments on the draft of Streambed Alteration Agreement (EPIMS-SBR-23918-R6) for construction permitting were provided to AECOM on October 26 for evaluation prior to being forwarded to CDFW.

Mill Creek Programmatic Permits

- On September 23, AECOM provided the District with an annotated outline for a Safe Harbor Agreement with the USFWS meant to address issues tied to endangered and threatened species associated with ongoing operations and maintenance activities at Mill Creek. Following review and the incorporation of comments, the annotated outline was given back to AECOM on October 4 for review and eventual distribution to USFWS.
- San Bernardino Kangaroo Rat Survey – AECOM prepared and submitted the SBKR Trapping Plan Memo to the Wildlife Agencies on June 20; USFWS approval of trapping was received June 22; comments from CDFW were received on July 11; trapping was initiated on July 28 and continued through August 12. Survey report was provided to the District for review and comment on September 8. Following the review and comments by the District, the survey report was shared with USFWS and CDFW on October 14.
- Least Bell's Vireo Protocol Surveys – All eight protocol surveys for Least Bell's Vireo (LBVI) have been completed and were negative (i.e., no LBVI detected). Survey report was provided to the District on September 9 for review and comment. Following the review and comments by the District, the survey report was shared with USFWS and CDFW on October 21.
- Jurisdiction Delineation – Much of the Draft ARDR has been completed, including most figures, project description, and background data (e.g., watershed, soils). Final work on the Mill Creek ARDR continues with an anticipated draft submittal date to the District of early November.

Community Mitigation Program

- District staff submitted a Long-term Management Plan (LTMP) and Property Analysis Record (PAR) for the District-owned and managed, 4.2-acre offsite mitigation area for San Bernardino County Transportation Authority (SBCTA) SR-210 Mixed Flow Lane Addition Project to CDFW on September 22.
- On October 26, District staff provided a draft LTMP and PAR with San Bernardino County Flood Control District (SBCFCD) for the District-owned and managed 0.64-acre onsite mitigation area for the SBCFCD Elder Creek Channel Improvement Project.



Active Recharge Transfer Project (ARTP)

- On September 13, District biologists participated on a field tour of ARTP sites hosted by District engineers.
- On September 28 and 29, District staff conducted biological surveys of the project area and buffer at Waterman Basins, Twin Creek, and Lynwood Basins prior to test pit borings scheduled for mid-October as required by the project-specific Streambed Alteration Agreement (SAA; EPIMS-SBR-26323-R6) issued by CDFW. Consistent with the SAA, a pre-activity report highlighting the results of the surveys was submitted by District staff to CDFW on October 10.
- On October 17, 18, 19, 20, 21, and 24, District biologists performed construction monitoring duties tied to soil boring activity consistent with requirements of the project-specific Streambed Alteration Agreement (EPIMS-SBR-26323-R6) issued by CDFW at Waterman Basins, Twin Creek, and Lynwood Basins. Construction monitoring activities tied to soil percolation tests are scheduled to begin on November 1 and continue through November 18.

Partnership Activities

- District staff participated in planning sessions on October 4 and 18 for the Santa Ana River Science and Conservation Symposium scheduled for February 1 and 2, 2023 at ESRI, Redlands.

Wash Plan Trails Status Report

November 2022



Project Management Approach / Work Plan

- a. Develop/obtain support from Cities on trails MOU
- b. Complete trail permitting, including 1) Wash Plan HCP Certificate of Inclusion and 2) State/waters permits
- c. Record public access easements, if necessary
- d. Install signs/fencing
- e. Open trail(s) that do not require ancillary facilities such as trailheads or parking lots
- f. Obtain grant funding for ancillary trail facilities such as trailheads and parking lots
- g. Bid construction of/build ancillary trail facilities



Current Status

District staff continues to coordinate with the City of Redlands to adopt the Trail MOU. Prior to approval of the MOU, Redlands has requested a five-party agreement between the cities, mining companies, and the District to clarify implementation items such as payment. District Counsel provided a draft agreement for review by the parties in April 2022; however, we have not received comments on the agreement at this time.

The City of Highland adopted the Trail MOU in January 2022. We await comments on the five-part draft agreement.

Trails were included in the Wash Plan state and waters permitting applications which were submitted to the regulatory agencies in 2021. Trail opening will be dependent upon receipt of these permits, as well as final approval from USFWS, which included conditional approval in the Wash Plan HCP.



Engineering Update

as of November 1, 2022

Mentone Shop

- Architect completed floor plan, District has approved with input from Operations
- Building manufacturer is finalizing the shop drawings
- Architect/contractor is handling permits with the County

Mill Creek Diversion and Debris Management Project

- Staff met with the Corps 408 team on September 1 to discuss construction of the original structure, and the EA is now being processed based on the discussion. Corps legal counsel accepted the approach so the permit could be issued.
- RWQCB approved the 401/WDR on September 9
- Operations Committee recommended holding construction till summer 2023 to ensure capture of any winter storms for WY22-23

Active Recharge Transfer Projects

Waterman, Twin Creek, and Lynwood Basins

- Ongoing coordination with Flood Control regarding the hydrology study. Flood accepted flow rates will be used as the input for the hydraulic analysis and the hydrographs from the hydrology study will be fit to those approved flow rates.
- Geotechnical testing borings completed 10/24/22. Test pits scheduled for November 1-22.

Plunge and Oak Creeks

- A lag time sensitivity analysis was submitted to Flood Control for concurrence on the USACE methodology. Flood accepted flow rates will be used as the input for the hydraulic analysis and the hydrographs from the hydrology study will be fit to those approved flow rates.
- Additional species surveys were completed in the Oak Creek Diversion area and an NOE for the Oak Creek geotechnical working was filed with the County on October 3, 2022
- Plunge Creek geotechnical work is on hold pending the land exchange with BLM

Mill, Bledsoe, and Cook Creeks

- Existing condition hydrology and hydraulic models for the basins are being refined with initial results reviewed by District staff
- Hydraulics and hydrology for Mill Creek is in process
- The fault study for Cook Creek was completed and reviewed by the ARTP Policy Committee, Q3 has put together a plan for seismic refraction. Costs associated with this additional testing under this contract are anticipated to be mitigated by field staff support on the Mill Creek geotechnical testing.

General Manager's Report

From October 8, 2022, to November 8, 2022
Betsy Miller



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

The following report covers the efforts and activities during the reporting period.

1. **Water Conservation – Plan Goal 1** – Santa Ana River, Mill, and Plunge Creeks have been relatively dry for the month of October, with only small storm flows in Mill Creek. Mill Creek's total recharge for the Water Year is currently 275AF. The Santa Ana River recharge is currently nearly 55 AF for the Water Year beginning in October 2022. Plunge Creek recharge is 0 AF. The total recharge is just over 11,500 AF.
2. **Facility Maintenance and Cleanout – Plan Goal 1** – Normal dry-condition water operations are underway with all facilities are in good working order.
3. **Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts which supporting land management efforts and associated costs. Removal of excess sand from Mill Creek basins October 31 and staff are reviewing cost-effective alternatives for off-site removal of material.
4. **Personnel/Administration/Staff** – Anna Frey began work as the District's Assistant Biologist on October 24.
5. **Finance/Budget/Audit** – Staff began working with RAMS in late July/early August to complete the FY22 Audit. The Ad Hoc Audit Committee meeting has been scheduled for December 2nd and staff plans to present the completed audit report at the December Board meeting. Staff expects large invoices for the Active Recharge Transfer Projects in Q3 and Q1.
6. **Mill Creek Diversion Engineering – Plan Goals 1/4** – Please refer to the Engineering Update.
7. **Plunge Creek Conservation Project – Plan Goals 1/4** – No updates to report for this period. Total project recharge for this water year is currently 0 AF.
8. **Enhanced Recharge Project – Plan Goal 1** – The Enhanced Recharge Phase 1A is completed. Engineering design is nearing completion for the new basins scheduled for construction in 2023. The District has issued a Wash Plan Certificate of Inclusion for this project following concurrence by USFWS. The State and Waters permits needed to proceed are being processed by SBVMWD.
9. **Active Recharge Transfer Project Partnership – Plan Goals 1, 2, and 4** – Please refer to the Engineering Update.

- 10. Edison Divestiture** – *Plan Goals 1/4* – The consortium submitted a bid in early September.
- 11. Groundwater Council** – *Plan Goal 1* – The Groundwater Council is scheduled to meet on November 14, 2022, and additional meetings are being scheduled for late November/early December.
- 12. Shop Facilities for Field Staff** – *Plan Goals 1* – Please refer to the Engineering Update.
- 13. Wildland Trails** – *Plan Goal 3* – Please refer to the Trails Status Update.
- 14. Wash Plan** – *Plan Goal 4* – Please refer to the Environmental Update.
- 15. Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – S.-47 was passed and signed by the President, becoming PL 119-6. The appraisals have been approved by BLM, along with costs for the equalization parcels. The legal descriptions have been finalized for the Binding Exchange Agreement with BLM. The District is coordinating closely with BLM to address property issues, with a site clean-up scheduled for early November.
- 16. Conservation Trust** – *Plan Goal 4* – The Conservation Trust Board of Directors met on October 19. Significant work has been completed towards CDFW approval of the SBCTA mitigation lands which is scheduled to be completed by December 2022 per the ITP, as well as in support of Flood Control’s Elder Creek project mitigation.
- 17. Property/Redlands Plaza** – Staff continues to manage Redlands Plaza tenants and maintenance issues. A water leak was discovered in the parking lot and repaired September 23rd. Staff is evaluating the need to replace the main water lines to the building in FY24. All Redlands Plaza units are currently occupied. The church continues to work with the City on the changes needed for their CUP. The trial regarding Red Dragonfly Spa is complete.
- 18. Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry. Mining above the guaranteed minimum continues resulting in additional revenue to the Land Enterprise.
- 19. Public Outreach and Legislative** – *Plan Goal 5* IERCD presented water conservation programs to the Montessori School and hosted a booth at the Smiley Library Family Event.
- 20. Current Board Action Implementation** – Significant staff resources are allocated to the ARTP and Wash Plan implementation projects. Staff and District Counsel are continuing to work closely on EHL/CBD v. USACOE settlement-related studies. Trails MOU with Redlands continues to be a priority.
- 21. Future Board Activities** – Expected short-term items for consideration or note:
 - BLM Land Exchange and ROW to fully implement the Wash Plan.
 - Alliance JPA for River HCP when completed.
- 22. District Successes**
 - Anna Frey started as our new Assistant Biologist on October 24.

- USGS presented the District's SBKR protocol and Year 1 monitoring results at the National Habitat Conservation Planning Coalition Conference on October 27.
- Wash Plan Year 2 SBKR monitoring completed on October 28.
- A District-coordinated inter-agency team conducted outreach to persons experiencing homelessness on District-owned property, including provision of housing vouchers for those in need.
- Initial cost estimates completed for the Active Recharge Transfer Projects.

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 10/1/2022

To: 10/31/2022



	October				
	Avg Daily Recharge	Monthly Recharge	Recharge WYTD	10yr Avg Recharge*	BTAC Max**
Santa Ana River	1.8	56	56	9,896	176,625
Mill Creek	8.9	276	276	3,079	105,975
Plunge Creek	0.0	-	-	488	#N/A
State Water Project	0.0	-	-	6,638	#N/A
In River Channel Recharge***	0.4	12	12	#N/A	#N/A
Total	11	345	345	20,101	282,600

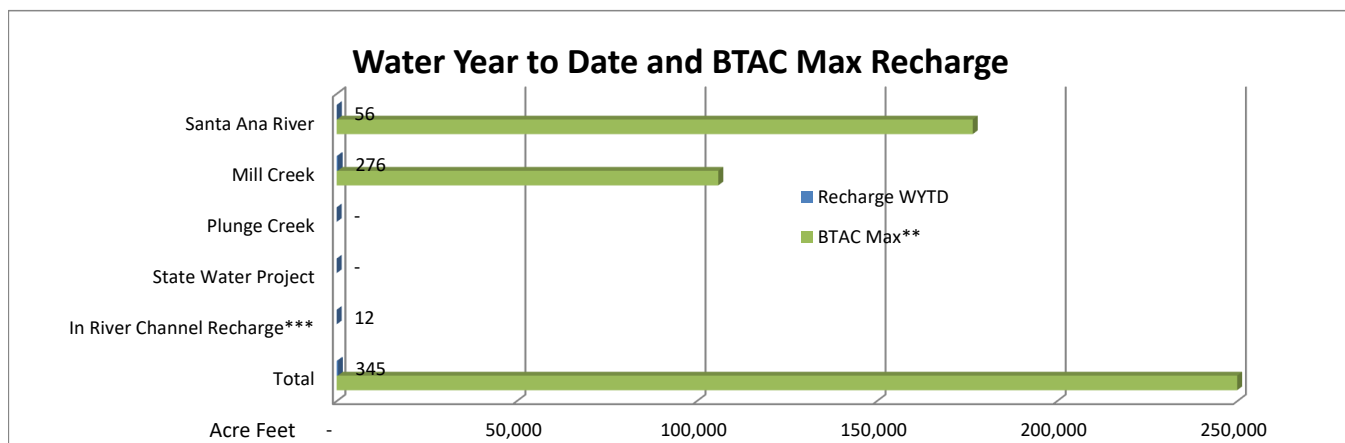
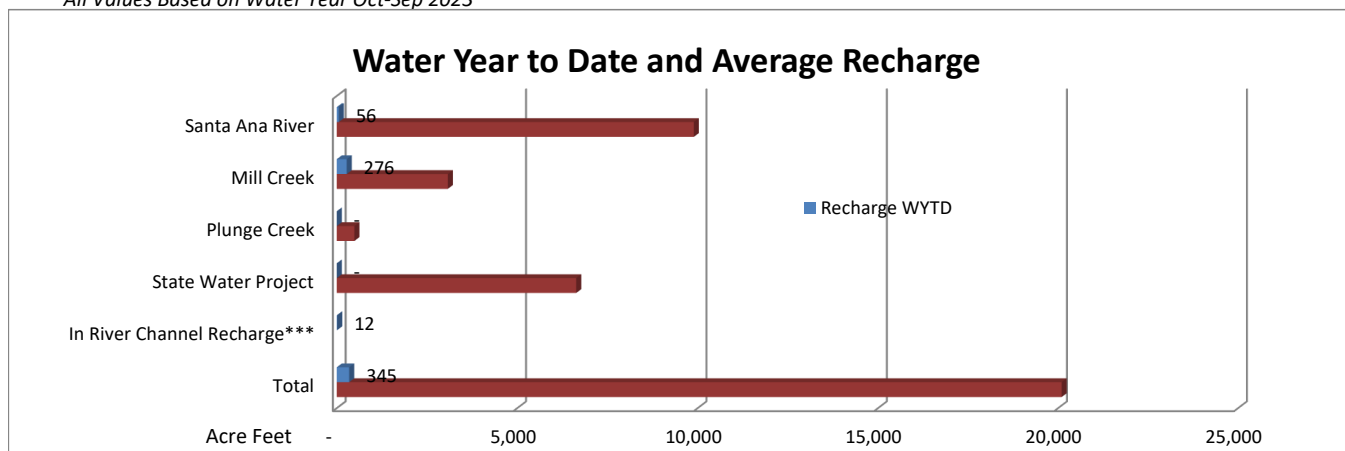
Values in Acre Feet

* Plunge Creek only has 2 years of available data

**BTAC Revised Max in December 2021

***Monitoring began in Mid-April 2011

**** All Values Based on Water Year Oct-Sep 2023



2022 Board Calendar - San Bernardino Valley Water Conservation District

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Jan. 12 Board Meeting
Jan. 26 2nd Qtr. Finance & Admin Mtg.

JULY						
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Jul. 5 Operations Committee Mtg.
Jul. 13 Board Meeting
Jul. 27 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
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Feb. 9 Board Meeting

AUGUST						
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Aug. 10 Board Meeting

MARCH						
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Mar. 9 Board Meeting
Engineering Investigation Report Presentation
Mar. 23 3rd Qtr. Finance & Admin Mtg.

SEPTEMBER						
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Sept. 14 Board Meeting

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Apr. 4 Operations Committee Mtg.
Apr. 13 Board Meeting
Public Meeting/Groundwater Charge
Apr. 27 Board Meeting
Public Hearing/Groundwater Charge

OCTOBER						
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Oct. 4 Operations Committee Mtg.
Oct. 12 Board Meeting

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May 11 Board Meeting@ 9:00 a.m.

NOVEMBER						
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Nov. 9 Board Meeting
Nov. 16 1st Qtr. Finance & Admin Mtg.

JUNE						
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Jun. 8 Board Meeting

DECEMBER						
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Dec. 14 Board Meeting
(@ 9:30 a.m.)
Annual Luncheon