



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, December 13, 2023 – 9:30 a.m.

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 811 5882 7619

To join the Zoom Meeting on <https://us02web.zoom.us/j/81158827619>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

2. **ADDITIONS/DELETIONS TO AGENDA**

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

4. **CONSENT CALENDAR**

- A. Approval of Board Minutes, November 8, 20236
- B. Approval of Expenditure Report, November 202317
- C. Report of Excused Absences

5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

A. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT - 10 minutes

Presenter: David E. Raley, Chair

Recommendation: The chair of the Finance & Administration Committee will provide a verbal report on the meeting held on November 15.

B. AD HOC AUDIT COMMITTEE VERBAL REPORT - 10 minutes

Presenter: Richard Corneille, Chair

Recommendation: The chair of the Ad Hoc Audit Committee will provide a verbal report on the meeting held on November 16.

Action Items

C. 1ST QUARTER UNAUDITED FINANCIAL REPORTS FOR FY 2023-2024 – 5 minutes

(M#1987)27

Presenter: Finance & Administration Committee/Angie Quiroga

Recommendation: The Finance & Administration Committee recommends approval of the first quarter unaudited financial report for FY 2023-2024 as presented.

D. UNAUDITED FINANCIAL REPORTS, November 2023 – 5 minutes (M#1988)33

Presenter: Angie Quiroga/Betsy Miller

Recommendation: Review and approve the unaudited financials for November 2023.

E. FY23 DISTRICT AUDIT – 10 minutes (M#1989)40

Presenter: Betsy Miller

Recommendation: The Ad Hoc Audit Committee recommends the Board review and approve the 2023 Audit Report as presented and direct the General Manager to file the Audit with the County Clerk.

F. CAPITAL PURCHASE OF FORD F-350 – 5 minutes (M#1990)124

Presenter: Betsy Miller

Recommendation: Authorize the capital purchase of a Ford F-350 and associated warranty for the Operations staff at a cost not to exceed \$81,027.

G. 2024 PER DIEM RATE – 10 minutes (M#1991).....126

Presenter: Finance & Administration Committee/Betsy Miller

Recommendation: The Finance & Administration Committee recommends the Board increase the Board Per Diem Rate by \$12.00 to \$270.00 for calendar year 2024, and approve Resolution No. 618.

H. PROGRAM FOR THE EXPANSION OF RECHARGE CAPACITY FIRST AGREEMENT AMENDMENT – 10 minutes (M#1992).....128

Presenter: David B. Cosgrove

Recommendation: Approve the attached First Amendment to the Partnership Agreement for Joint Active Recharge Project Development under the Upper Santa Ana River Habitat Conservation Plan and authorize the Board President to sign on the District’s behalf.

I. CONTRACT WITH GEOSCIENCE FOR GROUNDWATER MODELING – 5 minutes (M#1993)134

Presenter: Betsy Miller

Recommendation: Authorize a Contract Services Agreement for Professional Services (Agreement) with GeoScience to modify the Integrated Santa Ana River Model to incorporate expanded groundwater recharge activity in an amount not to exceed \$194,847.

J. STAFF RECOGNITION FOR 2023 – 5 minutes (M#1994).....147

Presenter: Betsy Miller

Recommendation: The Finance and Administration Committees recommends to approve the award of 24 hours of leave for each full-time District employee and authorize the closure of the District office from December 27-29, 2023.

K. APPROVAL OF THE STRATEGIC PLAN UPDATE – 10 minutes (M#1995)149

Presenter: Ellen Cross, Strategy Driver, Inc.

Recommendation: Approve the San Bernardino Valley Water Conservation District Strategic Plan 2024-2028.

6. INFORMATION ITEMS:

- A. Engineering Update175
- B. PERC Status Report No. 16.....178
- C. Environmental Update182
- D. General Manager’s Report and Monthly Recharge Report.....186
- E. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

8. **UPCOMING MEETINGS:**

- | | |
|-------------------------|---|
| A. December 25-26, 2023 | Office Closed in Observance of Christmas Eve & Christmas Day |
| B. January 1-2, 2024 | Office Closed in Observance of New Year's Eve & New Year's Day |
| C. January 10, 2024 | Board of Directors Meeting, 1:30 p.m. at Conservation District
(<i>Zoom Meeting ID: 846 8609 6002</i>) |
| D. January 15, 2024 | Office Closed in Observance of Martin Luther King, Jr. Birthday |
| E. January 16, 2024 | Big Bear Watermaster Committee, 11:00 a.m. at Conservation District
(<i>Zoom Meeting ID: 840 3937 2064</i>) |
| F. January 17, 2024 | San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District
(<i>Zoom Meeting ID: 889 1048 7828</i>) |
| G. January 24, 2024 | Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(<i>Zoom Meeting ID: 823 1937 4596</i>) |
| H. February 13, 2024 | Operations Committee, 9:00 a.m. at Conservation District
(<i>Zoom Meeting ID: 812 0919 7861</i>) |
| I. February 14, 2024 | Board of Directors Meeting, 1:30 p.m. at Conservation District
(<i>Zoom Meeting ID: 846 8609 6002</i>) |

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No.: 2:16-cv-09178-MWF-E.
2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan

land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.

4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.

5. The Board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms of conditions of a possible lease for 1630 W. Redlands Boulevard, Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang Park is the negotiator on behalf of the prospective tenant.

10. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on January 10, 2024, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.