

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**  
**MINUTES OF THE OPERATIONS COMMITTEE MEETING**

September 18, 2018  
9:00 A.M.

Chairman Corneille called the Operations Committee Meeting to order at 9:00 a.m.

**OPERATIONS COMMITTEE MEMBERS PRESENT:**

Richard Corneille, Chairman  
T. Milford Harrison, Director

**STAFF PRESENT:**

Daniel Cozad, General Manager  
Jeff Beehler, Land Resources Manager  
Manuel Colunga, Field Supervisor  
Katelyn Scholte, Assistant Engineer  
Athena Monge, Administrative Services Specialist  
Jennifer Zhou, Engineering/GIS Intern

**OTHERS PRESENT:**

None

**1. PUBLIC PARTICIPATION**

There was no public present.

**2. ADDITIONS/DELETIONS TO AGENDA**

Mr. Cozad requested the addition of Item 8-Cultural Resources Inventory for Bureau of Land Management (BLM) Land Exchange to the Operations Committee agenda which came to staff's attention after the publication of the posted agenda and requires action prior to the next Board meeting.

**It was moved by Chairman Corneille and seconded by Director Harrison to add the Cultural Resources Inventory for Bureau of Land Manage related to the Land Exchange. The motion carried by 2-0 with all directors present voting in the affirmative.**

**Chairman Corneille: Yes**

**Director Harrison: Yes**

**3. APPROVAL OF MEETING MINUTES FROM MARCH 21, 2018**

**It was moved by Chairman Corneille and seconded by Director Harrison to approve the minutes from the March 21, 2018, Operations Committee meeting. The motion carried by 2-0 with all directors present voting in the affirmative.**

**Chairman Corneille: Yes**

**Director Harrison: Yes**

4. FIELD SUPERVISOR UPDATE

Mr. Colunga provided an update on field operations and presented a PowerPoint presentation. He noted that field staff is currently treating and removing stinknet and stinkwort. It is mainly growing in the EBX area east of Garnet. Mr. Beehler pointed out that this species is exceptionally invasive and some preserves have been taken over by it. He said that it has been brought in by outside contractors. Mr. Beehler said that field staff has done a great job removing the invasive species and keeping it from spreading. Mr. Colunga noted that there are security cameras out in the field and that some have been stolen, Tommy has built cages and locked the new ones up. Mr. Colunga said that they were put out in the field to catch illegal dumping or trespassing. He showed the Committee video of the wildlife in the field. Mr. Colunga said that they are preparing for rock staging for the Plunge Creek Conservation Project by stockpiling boulders. Mr. Beehler said they are staging in areas that are already disturbed. The boulders that are four and five feet tall field staff can move with the loader, but the larger ones Upland Rock will assist with. Mr. Colunga said that the District will be spreading approximately 4,000 AF; part of it is for Valley Municipal, and some water is for the East Valley Water District. Mr. Beehler said that the bio consultants were out in the field and they noticed the difference between when they are on District property because it is well maintained by field staff. The Committee commended field staff for their excellent work out in the field.

5. CAPITAL IMPROVEMENTS PROJECTS STATUS AND BUDGET UPDATE FOR CALENDAR YEAR 2018

The items in green are in progress, and the entries in yellow are items for a later date. The Budget and CIP review continued:

- Items 3A and B (restroom & new Mentone Shop building): Staff looked into other options which did not work out. Staff identified that the current location is best and is looking into permitting requirements for a new building and are working on obtaining proposals as soon as possible.
- Item 7 Mill Creek/River HCP Permitting: Staff is still working on the 408 permit; structural analysis has been completed. Mike Romich is performing the field work for the River HCP permitting. Mr. Beehler said that Flood Control has been a great help through this process.
- Item 8 Dump Truck and other Capital Equipment: Field staff is still utilizing the old dump truck. Additional quotes are still being compiled. The \$35,000 was used to purchase a new field truck for Tommy.
- Item 9 Fencing and Gates/Mendoza: Staff has an estimate to perform a survey from Bonadiman along the south side. The District will need to do some grading work. Outreach will need to be completed prior to fencing. Staff is still trying to identify what type of fencing would be best for that area as it is estimated to be about 4,000 feet long.
- Item 11 Mill Creek North Canal Flume SB-88 Compliance: The gate has been ordered, and there are bid requests out for the concrete structure. The design will be based on our existing structures in Santa Ana.
- Item 13 Habitat Equipment Herbicide Sprayer and ATV and equipment: This is a need for the Wash Plan. Currently not spraying large areas yet.

## 6. MILL CREEK AND PLUNGE CREEK PROJECT CHARTER UPDATES

Mr. Cozad said that there are no significant changes to the Mill Creek Charter except for the cost of the expedited permitting. He noted that the purpose of the charter is to provide information on projects. Chairman Corneille requested that Final Design for Construction be broken out by design and construction services/inspection costs. Mr. Cozad said that the project budget for \$482,000 for Construction is the final design estimate. Chairman Corneille asked for staff to be more specific on the Summary Schedule. He said that he liked the Project Benefits Summary.

Mr. Beehler said that the completed permitting application with fees has been submitted for Plunge Creek and staff is now waiting on processing. Field staff will do staging and clean up, and construction will be outsourced. Chairman Corneille requested a more detailed breakdown of costs and that the status is updated. Mr. Cozad will summarize detailed budget. He noted \$500,000 is grant money that will be received by the state. Mr. Beehler gave a thorough review of the project. He said that the District might be able to complete the project in late fall. Chairman Corneille asked for more detail on Item 3-Project Expansion. Mr. Beehler noted that the District might expand the project, but it would need additional permitting. Staff thought it was best to complete the current phase of the project first. This project ties in with Valley Municipal's Plunge Creek Active Recharge project.

## 7. PLUNGE CREEK PROCUREMENT

Mr. Cozad provided a handout of the invitation to bid document for this project. Mr. Beehler said that the District reviewed page 10 of 13 pertaining to bid items. Director Harrison asked if design drawings have been completed. Mr. Beehler stated that they are. Chairman Corneille requested that staff confirm whether or not SAWPA or the state needs to review the bid package due to grant funding. He spoke in favor of bid form on page 9 of the handout. Chairman Corneille also said that someone would need to keep track of all the actual quantities during construction. Mr. Beehler noted that there would be a construction manager on site to address any issues, but we will need someone to handle day to day operations. Chairman Corneille asked about technical specifications. Mr. Beehler indicated that there are specifications on the design drawings. Chairman Corneille requested to see a complete bid package before it goes out and to see the final project design drawings. He asked staff to verify that all grant requirements are included in the bid package. This item will be brought back to the Operations Committee once the bid package is completed.

## 8. CULTURAL RESOURCES INVENTORY FOR BUREAU OF LAND MANAGEMENT LAND EXCHANGE FOR THE WASH PLAN

Mr. Beehler stated that the Districts' request for a waiver for the new Department of Interior was granted. The EIR/EIS has to be reduced, but staff has another year and does not have to repost. The documents will have to be reduced to five hundred pages. Staff will be addressing additional comments received by the Bureau of Land Management's (BLM) regional office. BLM requested a Class III Cultural Survey on the 800 acres of property to be exchanged. ICF Jones & Stokes can complete the additional work for an estimated \$70,000. The Committee was in support of moving forward with the Class III Cultural Survey as required by BLM to avoid further delay.

**It was moved by Director Harrison and seconded by Chairman Corneille that to authorize staff to sign an agreement with ICF Jones & Stokes for an amount not to exceed \$70,000 for the Class III Cultural Survey for the Bureau of Land Management Land Exchange for the Wash Plan. The motion carried 2-0 with all directors present voting in the affirmative.**

**Chairman Corneille: Yes**  
**Director Harrison: Yes**

9. ADJOURN

**It was moved by Chairman Corneille and seconded by Director Harrison that the meeting be adjourned. The motion carried 2-0 with all directors present voting in the affirmative.**

**Chairman Corneille: Yes**  
**Director Harrison: Yes**

There was no further business, and the meeting adjourned at 10:58 a.m.