



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

**BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, July 11, 2018 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. PRESENTATIONS**

A. Big Bear Watermaster Report Verbal Update – 20 Minutes (M#1582) .....4

**4. CONSENT CALENDAR**

A. Approval of Board Minutes, June 13, 2018 ..... 18

B. Approval of Expenditure Report, June 2018.....24

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**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
T. Milford Harrison

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

5. COMMITTEE REPORTS /ACTION ITEMS

**Committee Reports**

- A. AD HOC TRAILS COMMITTEE VERBAL UPDATE – 10 minutes

*Presenter:* Director Raley, Chair of Ad Hoc Trails Committee

*Recommendation:* The Ad Hoc Trails Committee will provide an update on the trails status.

**Action Items**

- B. UNAUDITED FINANCIAL REPORTS, JUNE 2018 – 5 minutes (M#1583).....33

*Presenter:* Daniel Cozad

*Recommendation:* Review and approve the unaudited financials for June 2018.

- C. HABITAT SURVEY/ASSESSMENT FOR AREAS OF MILL CREEK – 15 minutes (M#1588) .....40

*Presenter:* Jeff Beehler

*Recommendation:* Staff recommends that the Board authorize staff to procure a consultant to perform a habitat survey/assessment of portions of the Mill Creek Spreading Basins for an amount not to exceed \$85,000.

- D. DISTRICT PROCUREMENT AND PURCHASING POLICY - 10 minutes (M#1584) .....52

*Presenter:* Daniel Cozad

*Recommendation:* Review, provide feedback or consider approval of Procurement and Purchasing Policy and authorize the General Manager execute agreements needed for joint procurement.

- E. MILL CREEK AND PLUNGE CREEK PROJECT CHARTER UPDATES – 10 minutes (M#1587) .....57

*Presenter:* Daniel Cozad

*Recommendation:* Review and consider approval of the updated Charter documents for Mill and Plunge Creek projects.

- F. BOARD PRIORITIES REVIEW AND UPDATE FOR 2018 - 10 minutes (M#1585) .....62

*Presenter:* Daniel Cozad

*Recommendation:* Review, provide feedback on the updated report of the 2018 District Board Priorities.

- G. 2018 CSDA BOARD OF DIRECTORS ELECTIONS - 5 minutes (M#1586) .....65

*Presenter:* Daniel Cozad

*Recommendation:* Direct staff to submit District’s election ballot using the California Special Districts Association (CSDA) New online voting platform reflecting the Board’s decision.

6. INFORMATION ITEMS:

- A. Wash Plan Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....70
- C. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

- A. July 16, 2018 Association of the San Bernardino County Special Districts Association, 6:00 p.m. at El Pescador @ Green Tree Golf Course in Victorville
- B. July 17, 2018 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- C. July 18, 2018 ACWA/JPIA Sexual Harassment Training at Western Municipal Water District, 9:00 a.m.-1:00 p.m.
- D. July 25, 2018 Finance & Administration Committee, 1:30 p.m. at Conservation District
- E. August 7, 2018 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- F. August 8, 2018 Board of Directors Meeting, 1:30 p.m. at Conservation District

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code Section 54956.8; Owner: SP Deerfield LLC for property located on Greenspot Road in Highland, Negotiator: Daniel Cozad and Owner: 7W Enterprises for property located at 1500 Crafton Ave in Redlands, Negotiator: Daniel Cozad. Owner: SBVMWD for land located within Section 12 of San Bernardino Baseline, Highland, Negotiator: Daniel Cozad
3. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Brian Forgey and Christine Jones.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting/Public Meeting on Groundwater Charge will be on August 8, 2018 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.