



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA
Wednesday, February 13, 2019 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. DISTRICT STANDING COMMITTEE APPOINTMENTS

A. Board President Appointments

- Appendix B-Standing Committees5
- Appendix C-Roster of Organizations and Committees with Assigned Representatives (To be assigned after Division 3 Board Member Appointment).....6

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BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

- 4. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, January 9, 20199
 - B. Approval of Expenditure Report, January 2019.....15
 - C. Groundwater Assessment Report for July 1, 2018-December 31, 201822

5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. OPERATIONS COMMITTEE VERBAL UPDATE – 10 minutes
Presenter: Richard Corneille, Operations Committee Chair
Recommendation: Receive an update from the chair of the Operations Committee meeting on the meeting held on January 17.

- B. INSTALLATION OF MILL CREEK NORTH CANAL MEASUREMENT DEVICE – 10 minutes
 (M#1620)33
Presenter: Daniel Cozad and Katelyn Scholte
Recommendation: Staff recommends that the Board: 1) authorize staff to spend up to \$60,000, for construction of the a flow measurement device in the Mill Creek north canal and; 2) enter into an agreement with Larry Jacinto Construction, Inc. to construct the concrete channel and install the previously procured gates.

- C. 2nd QUARTER ANNUAL UNAUDITED FINANCIALS FOR 2018-2019 – 5 minutes
 (M#1621)36
Presenter: Vice President McDonald, Finance & Administration Committee Chair/Daniel Cozad
Recommendation: The Finance & Administration Committee recommends the Board receive and file the 2nd Quarter Annual Unaudited Financials for 2018-2019.

Action Items

- D. UNAUDITED FINANCIAL REPORTS, JANUARY 2019 - 5 minutes (M#1622)41
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for January 2019.

- E. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2019 – 20 Minutes (M#1623)47
Presenter: Katelyn Sholte
Recommendation: Receive and file staff’s presentation, provide any comments or changes to the Engineering Investigation Report (EI Report).

- F. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR 2019-2020, PROPOSED GROUNDWATER COUNCIL O&M FEE AND ADVERTISED GROUNDWATER CHARGE – 20 minutes (M#1624).....49
Presenter: Daniel Cozad
Recommendation: Review, discuss and approve issues for inclusion in the 2019-2020 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

G. INVESTMENT MANAGEMENT SERVICES – 10 Minutes (M#1625)58

Presenter: Daniel Cozad

Recommendation: Review and discuss authorizing the general manager extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects.

H. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS BOARD NOMINATION OF MELODY MCDONALD – 10 minutes (M#1626)60

Presenter: Daniel Cozad

Recommendation: Consider the request to nominate Vice President McDonald to serve on the Board of the Association of San Bernardino County Special Districts and consider approval of Resolution No. 464.

6. **INFORMATION ITEMS:**

- A. Wash Plan Verbal Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 10 Minutes62
- C. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

- A. February 18, 2019 Office Closed in Observance of President’s Day
- B. February 19, 2019 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- C. February 25, 2019 Association of The San Bernardino County Special Districts Dinner, The Castaway Restaurant, San Bernardino
Speaker: Rancho Cucamonga Mayor Pro Te Lynne Kennedy
- D. February 28, 2019 Three Valleys Municipal Water District Leadership Breakfast, 7:30 a.m., Pomona Fairplex
- E. March 5, 2019 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- F. March 22, 2019 **Form 700’s to be submitted to District Office**
- G. March 29, 2019 Santa Ana River Watershed Conference, at Cal State Fullerton
- H. April 8, 2019 Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal
- I. April 11, 2019 Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal

J. May 7-10, 2019

ACWA Spring Conference, Monterey, CA
(Board Approval Required)

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

2. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Sean Palmer and Christine Jones.

3. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential to initiate litigation related to illegal grading and trespass on APN No. 0302-131-14.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on March 13, 2019 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.