

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF May 22, 2019
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
John Longville, Director (Arrival 1:53 p.m.)
David E. Raley, Director
Robert Stewart, Director
Melody McDonald, Vice President

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District
Paul Kielhold, San Bernardino Valley Municipal Water District
David E. Smith, East Valley Water District
Tatiana Museer, Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. CONSENT CALENDAR

It was moved by Director Raley and seconded by Vice President McDonald to approve the Consent Calendar: Item A: Budget Workshop Minutes, April 17, 2019; Item B: Special Board Minutes, April 19, 2019; Item C: Board Minutes, April 24, 2019; and Item D: Expenditure Report, April 2019. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes

4. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, APRIL 2019

Mr. Cozad introduced this item for discussion. This item was included beginning on package page 27. The District is on track for revenue and expenses. There will be a number of repairs that are ongoing, and the District may exceed its budget due to the implementation of aggressive recharge practices. Director Raley asked if staff has calculated the cost per acre-foot to recharge water. Mr. Cozad said according to the most recent calculations, which took place a few months ago, it was less than sixty dollars per acre-foot. Director Raley suggested keeping a ten-year average. Vice President McDonald asked if the Groundwater Council could cover some of the costs that were incurred due to increased maintenance expenses. Mr. Cozad said potentially in the future, but not currently. He noted that the District would be utilizing the Groundwater Reserve for the maintenance costs that will likely exceed the operational budget.

It was moved by Director Raley and seconded by Director Stewart to approve the Unaudited Financial Reports for April 2019. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes

B. SUPPORT FOR SAFE WATER TRUST RESOLUTION

President Corneille introduced this item for discussion stating that this item was added at his request. He recommended that the Board approve Resolution 572 in support of the Safe Water Trust. President Corneille said that this item was discussed at the ACWA Spring Conference and noted that the trust is a far better solution than implementing a new water tax. He said that it would take some of the funds from the state's budget surplus and invest it and use the proceeds from the investment to pay for projects for disadvantaged communities. Director Stewart asked if there were any other groups with non-tax alternatives. Discussion ensued

regarding alternatives. President Corneille suggested that staff send out a brief letter with the resolution to local officials. Vice President McDonald suggested it be sent to ACWA Outreach as well.

It was moved by Vice President McDonald and second by President Corneille to approve Resolution No. 572 in Support of the Safe Water Trust and authorize staff to draft a letter to be sent out to local officials and notify ACWA's Outreach of the Districts' support. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

C. FINAL CLASSIFICATION AND COMPENSATION STUDY REPORT AND IMPLEMENTATION PLAN

Mr. Cozad introduced this item for discussion and noted the inclusion of this item in the package beginning on page 36. The final version of the Compensation Study Volume II is included on package page 39. Mr. Cozad stated that the consultant incorporated the use of the median for salary and open range – target approach for salary as discussed with the Board. He noted two recommended changes proposed by staff as outlined in the memo for salary classifications. President Corneille requested a full copy of the Classification and Compensation Study. Mr. Cozad said that staff members have been sent the study and have reviewed their position descriptions. He confirmed that the implementation plan includes a phase-in for salaries which do not require a change to the budget, but which use the existing raise pool for changes.

It was moved by Director Longville and seconded by Vice President McDonald to approve the Final Classification and Compensation Study and to adopt the Implementation Plan as presented. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

D. RESERVE POLICY REVISIONS

Mr. Cozad introduced this item for discussion. He noted that the proposed revisions are shown in redline on package page 62; it adds a reserve for the Active Recharge Transfer Projects.

It was moved by Director Stewart and seconded by Director Longville to approve the revisions to the Reserve Policy. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

E. ANNUAL ENTERPRISE AND DISTRICT INTEGRATED BUDGET FOR 2019-2020

Mr. Cozad introduced this item for discussion noting its inclusion in the Board package on package page 66. This item has been updated slightly from the April 17 Budget Workshop. The 2019-2020 budget also includes a new enterprise fund for the Active Recharge Transfer Projects (ARTP). Staff increased the budget for the roof for Redlands Plaza and for expected costs for the San Bernardino County Vector Control. President Corneille suggested that the Wash Plan trails construction and implementation have their own general ledger expense account. He asked if the consultant has billed us for outreach. Mr. Cozad noted that they have not yet, but will invoice before the end of the fiscal year. President Corneille suggested that the Outreach & Education Committee meet to review the Outreach Plan and Budget for the next fiscal year. He recommended that the Senior Engineer position in the budget be filled as soon as possible.

It was moved by Director Raley and seconded by Director Longville to approve the Annual Enterprise and District Integrated Budget for 2019-2020. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

F. MEMORANDUM OF UNDERSTANDING WITH COUNTY OF SAN BERNARDINO DEPARTMENT OF PUBLIC HEALTH

Mr. Beehler presented a PowerPoint presentation and noted its inclusion on package page 76. He said that San Bernardino County Vector Control (Vector Control) did trapping and captured mosquitos, crane flies and midges. Mr. Beehler said that Vector Control came out and treated District facilities in April, but that midges are still being produced due to our basins being full. They will need to come out and treat again. The District has an opportunity to enter into a Memorandum of Understand (MOU) and cap its annual costs but either way Vector Control will have to treat for midges. Discussion ensued. The estimated cost of the monitoring and treatment capped under the MOU is \$45,000 annually. Vice President McDonald requested a future update to see how it is working.

It was moved by Vice President McDonald and seconded by President Corneille to approve the Memorandum of Understand with the Department of Public Health authorizing General Manager to approve the final and sign on behalf of the District with an amount not to exceed \$45,000. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

G. LAND AND BOUNDARY SURVEY OF LAND TRANSFERRED FROM REDLANDS AS PART OF WASH PLAN IMPLEMENTATION

Ms. Scholte introduced this item for discussion. She discussed property obtained from the City of Redlands that will need a land and boundary survey performed. The land survey estimate that was received was a lot more than was anticipated by staff. Initially staff had believed that this cost was likely to be within the General Manager's authority. However, staff would like to put out a Request for Proposals for these services. Mr. Cozad said that the District needs to document where its land boundaries are and must address any safety issues. Additionally, the land needs to have the survey monumented and recorded. Director Stewart expressed his support that a Request for Proposal be performed to get the best local firm and price for the work. Staff confirmed that a professional services agreement would be on a future agenda for Board approval.

It was moved by Director Raley and seconded by Director Longville to authorize staff to issue a Request For Proposal for a land and boundary survey to be performed. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

H. MEMORANDUM OF UNDERSTANDING WITH THE BUREAU OF LAND MANAGEMENT

Mr. Cozad introduced this item for discussion. The majority of the changes to the MOU are related to the passing of the Land Transfer Act. Staff is waiting on revisions from the solicitor and will add it to the Board when ready for approval.

5. INFORMATION ITEMS

A. WASH PLAN VERBAL UPDATE

Mr. Beehler introduced this item for discussion. Staff has been meeting with the Bureau of Land Management (BLM). He said that with the passage of the Land Transfer Act; the land transfer process has become more accessible. It no longer requires NEPA compliance efforts. Mr. Beehler noted that BLM participation had been deleted from the EIR/EIS. Staff is preparing the document for publication in the Federal Registrar for mid-July. Mr. Beehler said that because the HCP is phased, there are several hundred acres that can be mined without the land transfer

being fully implemented. There is also a land transfer within the HCP between SBC Flood Control and Robertson's Ready Mix. The District will get credit for managing that land.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 87 through 90. The Monthly Recharge Report was included on package page 91. There was a higher flow release; approximately 400-600 CFS was released. The rock placement on the Mendoza Property has been completed.

C. FUTURE AGENDA ITEMS AND STAFF TASKS

President Corneille recommended the Outreach & Communications Committee meet to discuss the outreach plan for the next fiscal year as well as review the Legislative Advocacy Policy in the CSDA Newsletter for January 2019.

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND OR/BOARD MEMBER COMMENTS

Director Stewart attended the Steps 4 Life Tour on May 1, Loma Linda Chamber of Commerce (LLCC) Meetings on May 1 and May 9. He attended the San Bernardino Area Chamber of Commerce on May 15.

President Corneille attended the Steps 4 Life Tour on May 1 and met with Redlands Municipal Utilities Director on May 18. He attended the Exchange Plan Meeting on April 22 and the Association of California Water Agencies (ACWA) Spring Conference on May 7 thru May 9. He attended the Groundwater, Water Management, and Water Quality Committee meetings and the Region 9 meeting at the Conference, the Redlands Chamber Rise N Shine on May 3, and the Highland Area Chamber of Commerce (HACC) State of the Community Luncheon on May 21. President Corneille said he has been appointed to the City of Redlands Utilities Advisory Committee that will be reviewing the City's water and sewer rates.

Vice President McDonald attended the HACC State of the Community Luncheon on May 21, Association of San Bernardino County Special Districts (ASBCSD) on May 13 and Region 9 meeting at ACWA Spring Conference. She attended the Membership Committee meeting, Federal Affairs, and Water Management Committee meetings at the ACWA Spring Conference. She also attended the Valley Municipal Board Workshop on May 2, Steps 4 Life Tour on May 1 and Valley Municipal Board Workshop on April 18.

Director Raley attended the Valley Municipal Board Workshop on May 14, Valley Municipal Board Workshop on May 16 and Valley Municipal Board of Directors meeting on May 21. He attended the Valley Municipal Board of Directors meeting on April 2, Valley Municipal Workshop on April 4 and Redlands Rise N Shine on April 5, and Advisory Commission on Water Policy on April 11,

Director Longville attended the Valley Municipal Board of Directors meeting on May 21, and Steps 4 Life Tour on May 1.

7. UPCOMING MEETINGS

President Corneille noted that the Basin Technical Advisory Commission will be held at 1:30 p.m. on June 6 at Valley Municipal, and the Valley District Advisory Commission meeting will be on July 11 at 6:30 p.m.

8. CLOSED SESSION

There were no closed session items discussed.

9. ADJOURN MEETING

It was moved by Vice President McDonald and seconded by Director Stewart to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

At 3:44 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. June 12, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, California.



Daniel B. Cozad
General Manager