



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

**BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, May 12, 2021 – 1:30 p.m.**

In accordance with [Governor Newsom's Executive Order N-25-20 and N-29-20](#), this meeting is being conducted via teleconference/Zoom. Anyone wishing to join the meeting can join via Zoom: **Call in (669) 900-6833, Meeting ID: 923 4838 9922**  
To join the Zoom Meeting online: <https://zoom.us/j/92348389922>

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Lokelani at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. STANDING COMMITTEE APPOINTMENT CHANGES**

**4. CONSENT CALENDAR**

- A. Approval of Board Minutes, April 28, 2021 .....4
- B. Approval of Budget Workshop Minutes, April 28, 2021 .....8
- C. Approval of Expenditure Report, April 2021 ..... 11

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**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

5. COMMITTEE REPORTS /ACTION ITEMS

Committee Items

- A. OPERATIONS COMMITTEE VERBAL UPDATE - 5 minutes

*Presenter: Richard Corneille, Chairperson*

*Recommendation:* Provide a verbal update of the Operations Committee held on May 5.

- B. MENTONE SHOP IMPROVEMENTS - 5 minutes (M#1782) .....19

*Presenter: Erwin Fogerson*

*Recommendation:* Staff and the Operations Committee recommends that the Committee: 1.) Receive the report on staff efforts to procure Architectural Services, and 2.) Consider authorizing a design build procurement for the building.

- C. GENERAL MANAGER ANNUAL PERFORMANCE EVALUATION, RESOLUTION NO. 587 AND EMPLOYMENT AGREEMENT - 10 minutes (M#1784) .....24

*Presenter: Bob Stewart, Chairperson*

*Recommendation:* The Ad Hoc General Manager Evaluation Committee recommends that the Board review and discuss the performance of the General Manager and approve, the proposed Employment Agreement, and revisions to Resolution of Authorities No. 587.

Action Items

- D. UNAUDITED FINANCIAL REPORTS, APRIL 2021 - 5 minutes (M#1785) .....52

*Presenter: Daniel Cozad*

*Recommendation:* Review and approve the unaudited financials for April 2021.

- E. ANNUAL ENTERPRISE AND DISTRICT INTEGRATED BUDGET FOR 2021-2022  
5 minutes (M#1781) .....58

*Presenter: Daniel Cozad*

*Recommendation:* The Finance & Administration Committee recommends the Board approve 2021-2022 Enterprise and District Budget as presented with incorporated changes from the Budget Workshop held on April 28, 2021.

6. INFORMATION ITEMS:

- A. Wash Plan Verbal Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....72
- C. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

**\*Please note: All future District meetings may be held remotely via zoom. See Agendas for detailed information.**

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| A. May 12-13, 2021 | ACWA 2021 Virtual Spring Conference ( <i>deadline to register May 7</i> )                                |
| B. May 13, 2021    | San Bernardino Valley Municipal Water District Board Policy Workshop, 2:00 p.m. at Valley Municipal      |
| C. May 18, 2021    | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at Valley Municipal |
| D. May 31, 2021    | Office Closed in Observance of Memorial Day  |
| E. June 9, 2021    | Board of Directors Meeting, 1:30 p.m. at Conservation District   |
| F. July 5, 2021    | Office Closed in Observance of Independence Day  |
| G. July 13, 2021   | Big Bear Watermaster Committee, 1:30 p.m. at Conservation District                                       |
| H. July 19, 2021   | San Bernardino Valley Conservation Trust, 1:30 p.m., via Zoom  |

9. **CLOSED SESSION**

1. The Board may convene in Closed Session pursuant to Government Code §54954.5 to consider Public Employment as referent in Government Code §54957 (b)(1), employment of In-House Counsel.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on June 9, 2021 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.