



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, December 8, 2021 – 9:30 a.m.

In accordance with Government Code 54953 (as amended by A.B. 361 signed September 16, 2021 and effective October 1, 2021 via Governor Newsome’s Executive Order N-15-21), and Resolution No. 593 adopted by the Board on November 10, 2021, this meeting is being conducted in a hybrid fashion, via Zoom, or with an option to attend in person, subject to heightened COVID-19 safety protocols.

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 923 48389922

To join the Zoom Meeting on <https://us02web.zoom.us/j/92348389922>

Members of the public participating via remote teleconferencing will have the opportunity to comment on any item within the jurisdiction of the District during the public comment period on the agenda, and to address the Board on individual agenda items as they are called and considered. Public comments submitted in advance are encouraged, but not required. Remote participants will be asked to identify themselves and on which item they wish to address the Board, and will be instructed at the outset of the meeting how to make their wish to address the Board known during the meeting.

Members of the Board, staff, or members of the public who may wish to attend in person will be required to self-certify their vaccinated status, or that they have received a COVID-19 negative test which remains valid as of the meeting date. All in-person attendees shall be required to wear masks covering both their nose and mouths at all times within the meeting room, at all times that social distance spacing requirements cannot be met. Masks will be made available for in-person attendees who do not have them. The District’s meeting facilities have limited space, and in-person attendees may be requested to leave the room, or participate via internet or telephone, until the number of any unmasked attendees at the District’s facility can be accommodated consistent with social distancing guidelines.

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District’s website.

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Lokelani at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. GUEST RECOGNITION/SELF INTRODUCTIONS

4. CONSENT CALENDAR

- A. Approval of Special Board Meeting Minutes, November 3, 20215
- B. Approval of Board Minutes, November 10, 20217
- C. Approval of Expenditure Report, November 202116

5. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

A. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT - 10 minutes

Presenter: Daniel Cozad

Recommendation: The chair of the Finance & Administration Committee will provide a verbal report on the meeting held on November 15.

Action Items

B. UNAUDITED FINANCIAL REPORTS, November 2021 - 5 minutes (M#1819).....24

Presenter: Daniel Cozad

Recommendation: Review and approve the unaudited financials for November 2021.

C. 2022 PER DIEM RATE – 15 minutes (M#1820).....30

Presenter: Finance & Administration Chair, Director David Raley

Recommendation: The Finance & Administration Committee recommends the Board increase the Board Per Diem Rate by \$11.00 to \$246.00 for calendar year 2022, and approve Resolution No. 594.

- D. GENERAL AND COVID RELATED REVISION THE THE PERSONNEL MANUAL
 – 15 minutes (M#1821).....32
Presenter: Finance & Administration Chair, Director David Raley
Recommendation: The Finance & Administration Committee recommends the adopt periodic updates to the Personnel Manual.

6. **INFORMATION ITEMS:**

- A. Wash Plan Implementation Update – 5 Minutes
- B. Wash Plan Trails Status Report.....81
- C. Mentone Shop Improvements Status Report.....91
- D. Active Recharge Transfer Projects Verbal Update
- E. General Manager’s Report and Monthly Recharge Report – 5 Minutes92
- F. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes
- B. Travel Request, Director Longville.....98
- C. Travel Request, Vice President Corneille99

8. **UPCOMING MEETINGS:**

***Please note: All future District meetings may be held remotely via zoom. See Agendas for detailed information.**

- A. December 9, 2021 San Bernardino Valley Municipal Water District Policy Committee Workshop, 2:00 p.m. at Valley Municipal
- B. December 14, 2021 San Bernardino Valley Municipal Water District Engineering Committee Workshop, 2:00 p.m. at Valley Municipal
- C. December 15, 2021 USAR WIFA Meeting, 8:30 a.m.
- D. December 22, 2021 USAR WIFA Technical Advisory Committee, 8:30 a.m.
- E. December 23-24, 2021 Office Closed in Observance of Christmas Eve and Christmas Day
- F. December 30-31, 2021 Office Closed in Observance of New Year’s Eve and New Year’s Day
- G. January 5, 2022 Conservation Trust Quarterly Board meeting, 1:30 p.m.
- H. January 10, 2022 Active Recharge Transfer Projects Policy Committee, 8:30 a.m.
- I. January 12, 2022 Board of Directors Meeting, 1:30 p.m. at Conservation District

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| J. January 17, 2022 | Office Closed in Observance of Martin Luther King, Jr. Day |
| K. January 26, 2022 | Finance & Administration Committee, 1:30 p.m. |

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
 2. The Board will meet in closed session under authority of Government Code §54956.9 (a), and (d) (4) regarding anticipated litigation. Pursuant to Government Code §54956.9(2), the facts and circumstances concern a potential trespass onto District property in connection with the Dr. Horton and Slater Construction.
 3. The Board will meet in Closed Session under authority of Government Code §54956.8, to discuss real property negotiations, regarding 1630 West Redlands Boulevard, Suite K, to discuss terms and conditions of a lease. The District's negotiators are Daniel Cozad and David Cosgrove. The Lessee's negotiator is Mark Bacher.
10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on January 12, 2022 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.