



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

**BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, February 8, 2023 – 1:30 p.m.**

**Location-1630 West Redlands Boulevard, Suite A, Redlands, California**

Anyone wishing to listen to or participate in the meeting can join via Zoom:

**Call in (669) 900-6833, Meeting ID: 811 5882 7619**

To join the Zoom Meeting on <https://us02web.zoom.us/j/81158827619>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting*

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**BOARD OF  
DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL  
MANAGER**

Betsy Miller

*occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

4. **CONSENT CALENDAR**

- A. Approval of Board Minutes, January 11, 2023.....6
- B. Approval of Expenditure Report, January 2023 .....15
- C. Report of Excused Absences
- D. Groundwater Assessment Report for July 1, 2022 to December 31, 2022.....28
- E. District Board Priorities for 2023 .....37
- F. ACWA/JPIA Executive Committee Concurring Nominations Resolutions

5. **COMMITTEE REPORTS /ACTION ITEMS**

**Committee Reports**

A. OPERATIONS COMMITTEE VERBAL REPORT - 10 minutes

*Presenter: Operations Committee*

**Recommendation:** The chair of the Operations Committee will provide a verbal report on the meeting held on January 24.

B. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT - 10 minutes

*Presenter: Finance & Administration Committee/Angie Quiroga*

**Recommendation:** The chair of the Finance & Administration Committee will provide a verbal report on the meeting held on January 25.

**Action Items**

C. SECOND QUARTER ANNUAL UNAUDITED FINANCIAL REPORTS FOR

2022-2023 – 5 minutes (M#1912) .....38

*Presenter: Finance & Administration Committee/Angie Quiroga*

**Recommendation:** The Finance & Administration Committee recommends the Board approve the Second Quarter Financial Reports for FY23 as presented.

D. UNAUDITED FINANCIAL REPORTS, January 2023 – 5 minutes (M#1913).....44

*Presenter: Angie Quiroga/Betsy Miller*

**Recommendation:** Review and approve the unaudited financials for January 2023.

E. BOARD POLICY MANUAL REVISIONS – 5 minutes (M#1914).....51

*Presenter: Finance & Administration Committee/Betsy Miller*

**Recommendation:** Finance & Administration Committee recommends that the Board approve of proposed revisions to the Board’s Policy Manual to reflect clarifications to section 4025.1.1 Eligible Expense Reimbursement and Appendix C.

- F. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2023 – 10 minutes  
(M#1915) .....61

**Presenter:** *Katelyn Scholte*

**Recommendation:** Provide comments or request changes to the Draft Engineering Investigation (EI Report); receive and file staff’s presentation.

- G. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY24: PROPOSED GROUNDWATER COUNCIL OPERATIONS & MAINTENANCE FEE AND ADVERTISED GROUNDWATER CHARGE – 20 minutes (M#1916).....63

**Presenter:** *Finance & Administration Committee/Betsy Miller*

**Recommendation:** Finance & Administration Committee recommends the Board review, discuss and approve issues for inclusion in the FY24 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

- H. YEAR 3 AMENDMENT TO CONSERVATION SERVICES AGREEMENT WITH INLAND EMPIRE RESOURCES CONSERVATION DISTRICT FOR IMPLEMENTATION OF PERMIT CONDITIONS FOR THE PLUNGE CREEK CONSERVATION PROJECT – 10 minutes  
(M#1917) .....75

**Presenter:** *Milan Mitrovich*

**Recommendation:** Approve Second Amendment to the Conservation Services Agreement with Inland Empire Resources Conservation (IERCD) for implementation of permit conditions associated with the Plunge Creek Conservation Project in an amount not to exceed \$50,170.87, and amend the budget to increase GL 5120 – Miscellaneous Professional Services by \$50,170.87 fo fund this project.

- I. CONTRACT WITH STRATEGY DRIVER, INC. FOR 2023 STRATEGIC PLAN UPDATE – 10 minutes (M#1918).....85

**Presenter:** *Betsy Miller*

**Recommendation:** Staff recommends that the Board approve a contract with Strategy Driver, Inc. to prepare the District’s five-year Strategic Plan update in an amount not to exceed \$63,475, and amend the budget to increase GL 5120 – Miscellaneous Professional Services by \$63,475 to fund this project.

**6. INFORMATION ITEMS:**

- A. Environmental Update – 5 minutes.....101
- B. Wash Plan Trails Status Report – 5 minutes.....105
- C. Engineering Update – 5 minutes.....106
- D. Board President Monthly Verbal Update – 5 minutes
- E. General Manager’s Report and Monthly Recharge Report – minutes.....107
- F. Future Agenda Items & Staff Tasks – 5 minutes

**7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

8. **UPCOMING MEETINGS:**

- A. February 9, 2023 Ad Hoc Trails Committee, 9:00 a.m. at Conservation District  
*(Zoom Meeting ID: 811 5882 7619)*
- B. February 9, 2023 Outreach Committee Meeting, 10:00 a.m. at Conservation District  
*(Zoom Meeting ID: 882 2303 8405)*
- C. February 14, 2023 San Bernardino Valley Municipal Water District Resources and Engineering Workshop, 2:00 p.m. at Valley Municipal
- D. February 15, 2023 USAR WIFA Meeting, 8:30 a.m. via Teleconference Only
- E. February 20, 2023 Office Closed in Observance of President's Day
- F. February 21, 2023 San Bernardino Valley Municipal Water District, 2:00 p.m. at Valley Municipal
- G. February 22, 2023 USAR WIFA Technical Advisory Committee Meeting, 8:30 a.m. via Teleconference Only
- H. February 27, 2023 Association of San Bernardino Special Districts Dinner, 6:00 p.m. hosted by SitelogiQ at Conference Center at Bear Springs Hotel (Highland)  
Topic: Electrification, Mandates, Challenges and Cash
- I. February 28, 2023 Active Recharge Transfer Projects Policy Committee, 3:00 p.m. at Conservation District  
*(Zoom Meeting ID: 874 9055 5477)*
- J. March 8, 2023 Board of Directors Meeting, 1:30 p.m. at Conservation District  
*(Zoom Meeting ID: 811 5882 7619)*
- K. March 17, 2023 *Form 700's Due to District Office*
- L. May 9-11, 2023 ACWA Spring Conference (Monterey, CA)  
*(Board Approval Required)*

9. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
3. The Board will meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Victoria Ramirez is the lead negotiator for BLM.
10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on March 8, 2023 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.