

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

January 22, 2020
9:00 A.M.

Chairperson Raley called the Finance & Administration Committee Meeting to order at 9:03 a.m.

FINANCE & ADMINISTRATION COMMITTEE MEMBERS PRESENT:

David E. Raley, Chairperson
John Longville, Director

FINANCE & ADMINISTRATION COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Specialist

GUESTS PRESENT:

Robert Stewart, San Bernardino Valley Water Conservation District

1. PUBLIC PARTICIPATION

Chairperson Raley announced this as the time for any persons present, who so desire, to make an oral presentation to the Committee. Without public participation, the meeting continued with the published agenda.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

3. APPROVAL OF MEETING MINUTES FROM NOVEMBER 21, 2019

It was moved by Director Longville and seconded by Director Raley to approve the minutes of November 21, 2019, Finance & Administration Committee meeting. The motion carried with all members present voting in the affirmative.

Chairperson Raley: Yes

Director Longville: Yes

4. 2ND QUARTER ANNUAL UNAUDITED FINANCIALS REVIEW 2019-2020

Mr. Cozad presented this item for discussion. Director Raley inquired about the revenue for GL 4036- Aggregate Maintenance and GL 4080 Exchange Plan revenue. Mr. Cozad indicated that revenue for GL 4026 increased due to the increase in aggregate sales. Director Raley asked why the revenue increased for the Exchange Plan. Mr. Cozad indicated that includes the costs for the consultant that will be updating the agreement; costs will be shared among Exchange Plan Management Committee members.

Wash Plan Professional Services is overbudget due to additional work that was needed for the Wash Plan including the Cultural Report. Mr. Cozad indicated that the District is primarily on budget; although the Wash Plan may need additional work due to response to comments. Director asked if the District will be expending the \$2 million. Mr. Cozad stated that it would depend on permitting. The Quarterly Investment Report was included on package page 8; interest income has improved.

It was moved by Director Longville and seconded by Director Raley to approve the 2nd Quarter Annual Unaudited Financials for 2019-2020 as presented and move the financials with any updates to the Board of Directors to receive and file. The motion carried with all members present voting in the affirmative.

**Chairperson Raley: Yes
Director Longville: Yes**

5. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR 2020-2021 PROPOSED GROUNDWATER COUNCIL O & M FEE AND ADVERTISED GROUNDWATER CHARGE

Mr. Cozad introduced this item for discussion, noting its inclusion beginning package page 10. This item will go to the Board in February. Staff is projecting a groundwater rate increase of 5% is needed for 2020-2021. It is presumed that City of Redlands will be joining the Groudwater Council; it has been agendized for February. Mr. Cozad reviewed Groundwater Council and Groundwater revenue \$1.4 million. The District will be moving to one unitary rate for both agricultural and non-agricultural uses. He noted the CEIP numbers listed in purple. Mr. Cozad reviewed expenses in brief noting that most of the field staff salary and field operations are allocated to the Groundwater Enterprise; it also includes vehicle maintenance, and a portion of outreach, the office lease payment, legal fees etc. Outreach efforts and costs were discussed in brief.

It was moved by Director Longville and seconded by Director Raley to move this item forward to the Board for consideration. The motion carried with all members present voting in the affirmative.

**Chairperson Raley: Yes
Director Longville: Yes**

6. ADJOURN

It was moved by Director Longville and seconded by Director Raley to adjourn. The motion carried with all members present voting in the affirmative.

**Chairperson Raley: Yes
Director Longville: Yes**

There being no further business, the meeting adjourned at 9:27 a.m.