



**GROUNDWATER PUBLIC MEETING/BOARD OF DIRECTORS**  
**MEETING AGENDA**

**Wednesday, April 13, 2016 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. PUBLIC MEETING RELATED TO ADOPTION OF GROUNDWATER CHARGE– 10 minutes**

*Article 1, Section 75560 of the California Water Code requires that a Water Conservation District that proposes to levy a groundwater charge "...shall annually cause to be made an engineering investigation and report upon groundwater conditions of the District." District staff will present the annual Bunker Hill Engineering Investigation Report and review the Groundwater Replenishment Program annual budget. District staff is recommending to the District's Board of Directors that no increase take place for fiscal year 2016-2017 and the current amount of the groundwater charge of \$3.23 per acre-foot for agricultural groundwater production and the current amount of \$11.62 non-agricultural purposes, for the production period of*

July 1, 2016 to June 30, 2017 remain unchanged. The purpose of the groundwater charge is to fund the District's continuing groundwater replenishment efforts. District staff will present any written comments received and the board will hear oral comments.

- Open Public Meeting
- Receive Public Comments or Testimony
- Close Public Meeting

4. **PRESENTATION**– 15 minutes
  - A. Cultural Resources Presentation by Daniel McCarthy
5. **CONSENT CALENDAR**
  - A. Approval of Board Minutes, March 9, 2016 .....4
  - B. Approval of Expenditure Report, March 2016 ..... 13

6. **COMMITTEE REPORTS /ACTION ITEMS**

**Committee Reports**

- A. DISTRICT ACCESS PERMIT POLICY – 10 minutes (M#1409).....21
 

*Presenter: Daniel Cozad*  
*Recommendation:* The Operations Committee recommends the Board review and consider approval and adoption of District Access Permit Policy as presented to Committee on April 1st. MCC Construction requests the Board consider its appeal of Staff’s access permit determination.
- B. MENTONE AREA COMMUNITY GARDEN CONCEPTUAL PLAN– 10 minutes (M#1410).....32
 

*Presenter: Daniel Cozad*  
*Recommendation:* The Operations Committee recommends the Board review and approve the Mentone Area Community Garden Conceptual Plan as presented to the Committee on April 1<sup>st</sup>.

**Other Board Actions**

- C. UNAUDITED FINANCIAL REPORTS, March 2016 – 2 minutes (M#1411).....52
 

*Presenter: Daniel Cozad*  
*Recommendation:* Review and approve the unaudited financials for March 2016.
- D. DISTRICT RECORDS DESTRUCTION– 2 minutes (M#1412) .....59
 

*Presenter: Daniel Cozad*  
*Recommendation:* Requests approval of the destruction of District records in accordance with existing policy of the documents listed within Destruction Log #0007.
- E. COMPENSATION AGREEMENT WITH THE CITY OF SAN BERNARDINO– 2 minutes (M#1413) ..... 61
 

*Presenter: Daniel Cozad*  
*Recommendation:* Review, consider and approve Compensation Agreement with the City of San Bernardino and authorize Board President to execute contract on behalf of the District.
- F. SPECIAL DISTRICTS ELECTION FOR REGULAR LOCAL AGENCY FORMATION COMMISSION (LAFCO) MEMBER-5 Minutes (M#1414) ..... 68
 

*Presenter: Daniel Cozad*  
*Recommendation:* Review, discuss and vote for one candidate for regular LAFCO

member and one candidate for alternate LAFCO member.

G. WAIVER OF BOARD MEMBER MEETING REPORT REQUIREMENT-5 Minutes (M#1415)....74

**Presenter:** President Corneille

**Recommendation:** Review, consider and possibly approve waiving the required Board Member Meeting Report for Director Longville for the Director Selected meetings attended for the period of July 2014-December 2015.

H. AD HOC COMMITTEE APPOINTMENTS - 5 minutes

**Recommendation:** President Corneille will appoint an Ad Hoc Committee for the General Manager's Evaluation and another for the Audit.

7. **INFORMATION ITEMS:**

- A. Board Committee Reports Without Action – 5 Minutes
- B. Wash Plan Report – 5 Minutes.....77
- C. General Manager's Report and Monthly Recharge Report – 5 Minutes.....79
- D. Future Agenda Items & Staff Tasks

8. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports - 10 minutes .....84
- B. ACWA Spring Travel Requests – 5 minutes.....92

9. **UPCOMING MEETINGS:**

- A. April 18, 2016 Association of San Bernardino County Special Districts Dinner Meeting, 6:00 p.m. at East Valley Water District  
*Topic: "Building the Brand-Strategic Board Communications"*
- B. April 19, 2016 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley District
- C. April 27, 2016 Groundwater Public Hearing, 1:30 p.m. at District Office
- D. May 2-6, 2016 ACWA Spring Conference in Monterey  
**(Board Approval Required)**
- E. May 11, 2016 Board of Directors Meeting, 1:30 p.m. at District Office
- F. May 17-18, 2016 CSDA Special District Legislative Days, Sacramento
- G. May 24, 2016 Highland Chamber State of the Community Luncheon, 11:30 a.m. at Immanuel Baptist Church in Highland
- H. May 30, 2016 District Office Closed in Observance of Memorial Day

10. **ADJOURN MEETING.** The next regular Board of Directors Meeting/Groundwater Public Hearing will be on April 27, 2016 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.