

UPPER SANTA ANA WATER RESOURCES ASSOCIATION
P.O. Box 920, Rialto, CA 92377-0920

San Bernardino Valley Water Conservation District
1630 W. Redlands Blvd., Suite A
Redlands, CA 92373

AGENDA

Thursday, January 15, 2015
9:30 a.m.

- 1. Pledge of Allegiance**
- 2. Introductions**
- 3. Approval of Minutes – November 13, 2014 Workshop and December 11, 2014**
- 4. Committee Reports**
 - Restructuring Committee Report
- 5. Approval of Charter**
- 6. Election**
 - Coordinator
 - Administrative Support
- 7. Approval of 2015 Quarterly Meeting Topics**
- 8. Next Meeting – February (Date TBD)**
- 9. Adjourn**

Anthony W. "Butch" Araiza, President
West Valley Water District
855 W. Base Line
Rialto, CA 92376
Phone (909) 875-1804 ext. 703, Fax (909) 875-7284

Please contact Shanae Smith at (909) 875-1804 ext. 704 or by e-mail at ssmith@wywd.org by the last Thursday of each month to request that items be placed on the agenda.

UPPER SANTA ANA WATER RESOURCES ASSOCIATION MINUTES

December 11, 2014

PRESENT:

Anthony Araiza, West Valley Water District
Shanae Smith, West Valley Water District
Manuel Aranda, San Bernardino Valley Water Conservation District
Melody McDonald, San Bernardino Valley Water Conservation District
Daniel Cozad, San Bernardino Valley Water Conservation District
A.J. Gerber, San Bernardino County Parks
George Aguilar, City of Colton
Nan Shelton, East Valley Water District
James Morales, East Valley Water District
Susan Longville, San Bernardino Valley Municipal Water District
Gil Navarro, San Bernardino Valley Municipal Water District
Douglas Headrick, San Bernardino Valley Municipal Water District
Josh Swift, Fontana Union Water Company
Jason Dominguez, Rialto Water Service
Don Lee, Tetrattech
Charles Roberts, Highland Community News

The meeting was called to order at 9:30 A.M.

1. **Introductions were made.**
2. **Approvals of Minutes** – Minutes of the November 13, 2014 Workshop were tabled to the next meeting due to the lack of a quorum.
3. **Restructuring Committee Presentation** - John Mura presented the Restructuring Committee's recommendations regarding identifying a new proposed structure and purpose for the USAWRA as follows:
 - Retain existing name for brand recognition
 - New Mission State
 - Develop a Charter
 - Meeting Format - Topic Specific Quarterly Meetings
 - Designate Host Agencies to Present Topics
 - San Bernardino Valley Water Conservation District (SBVWCD) default meeting location

Mr. Mura led a discussion regarding the effectiveness of the proposed change in format and the importance of presenting topics to stakeholders including rate payers, local, state and Federal

legislators that demonstrate value. Susan Longville reported that she is an expert on Integrated Regional Water Management Plans (IRWMP) and stressed the importance of engaging the public in understanding how the IRWMP has been implemented in the San Bernardino Basin Area (SBBA). Mrs. Longville stated that the IRWMP is more than a basin management plan, and that its success stories have not been shared with the public. After a lengthy discussion and direction from the Association to move forward, Mr. Mura stated that an additional Restructuring Committee meeting would be scheduled before the next regular USAWRA meeting in order to finalize the Committee's recommendations, including the development of a Charter, which would spell out how the meetings will be conducted, including the level of formality.

4. **Legislative Update** – No report.

5. **Other** – No report.

6. **Committee Reports & Schedules:**

- **Habitat Conservation Plan Committee** – No report.

- **Recharge Committee** – Mr. Cozad reported a total of 2,175 acre feet of water had collected behind the Seven Oaks Dam (SOD) and being utilized at flood outlet gates for Southern California Edison (SCE) testing. EVWD is recharging the remaining water. Mr. Cozad also reported that water from recent storms had been recharged and would allow for extensive testing. In conclusion, Mr. Cozad reported on difficulties with the Mill Creek diversion. A Request for Proposal (RFP) is currently out for reconstruction of the diversion.

- **Basin Technical Advisory Committee** – No report.

- **Seven Oaks Dam Water Quality Committee** – No report.

- **Santa Ana Sucker Task Force** – Mr. Headrick reported that the Santa Ana Sucker Task Force is still waiting for the Ninth Circuit Court of Appeals' en banc, where all eleven justices will sit on the panel.

7. **Additional Items/Comments, Suggestions for Next Meeting** – No additional items/comments or Suggestions for the upcoming meeting.

8. **Next Meeting** – The next meeting is scheduled for January 8, 2015, at 9:30 a.m., at the San Bernardino Valley Water Conservation District.

9. **Adjourn** - The meeting adjourned at 10:10 A.M.

Upper Santa Ana Water Resources Association
DRAFT Charter Document
1/7/15 Draft

The Upper Santa Ana Water Resources Associations (USAWRA) Restructuring Committee recommends the following organization charter to document to purpose, mission and structure for the Association, approved on January 15, 2015.

CHARTER

1. Name:

The Association will continue to be known as the Upper Santa Ana Water Resources Association (USAWRA). This Charter replaces By-laws approved in 2005.

2. Purpose:

The USAWRA identified a refined purpose for the Association to act as a regional collaborative stakeholder group in order to successfully effect policy change and focus attention of local, state and federal representatives on critical areas related to water resource issues in the Upper Santa Ana Watershed.

3. Mission:

The USAWRA shall be an excellent regional water resource organization with a mission to inform, educate and motivate local, state and federal representatives on water resource issues and pursue legislative actions and project funding opportunities important to the USAWRA members.

4. Members and Roles

All current Members to be listed; Final version to include all agencies who accept charter.

Several important roles were identified, especially without a chairperson. From amongst the members a coordinator will be selected each year. The role of the coordinator is to ensure communication and coordination occurs in a timely manner for all the USAWRA efforts. Additionally, administrative support shall be provided by one or more members to keep accurate notes, agenda's and mailing lists.

5. Meetings

Several types of meetings are required to support the mission and purpose of the Association. A diagram to illustrate the timing of the meetings is included in Attachment 1.

Formal Meetings - The USAWRA will select the three to five most critical issues facing the members of the Association at the organization's annual meeting in December of

each year. Each of critical issues will form the basis of a separate formal meeting. Each Formal Meeting will be assigned to a member to be conducted approximately quarterly based on availability of target audience. In addition to local legislators and officials, the local press shall be invited to all formal meetings. A list of Formal Meetings for 2015 is attached in Attachment 1.

Ad Hoc Planning Meetings - To support each Formal Meeting one or more ad hoc planning committee meetings will be held to vet and discuss any critical issues, logistics, positions or legislation that will be advocated on behalf of the group. Ad hoc planning subcommittee would be established by the coordinator and host agency. Ad hoc meetings would be hosted by the sponsoring agency and noticed, open to all members.

Annual Meeting - An annual Review and Planning Meeting will be held in December of each year. An agenda will be published for this meeting and distributed 10 days in advance of the meeting. This annual membership meeting will solicit feedback on the success and improvement opportunities identified from the Formal Meetings or other events. The Association will also assess the effectiveness of the new format and determine whether to continue, revise or disband the USAWRA. The Association will also discuss critical issues as topics for the coming year and solicit hosts for those issues and formal meetings. A follow-up meeting may be scheduled to finalize the meetings and hosts for the formal meetings, if needed. Because participation is voluntary, if unanimity of opinion on any issues is not possible, support and descent will be noted as appropriate. It is the responsibility of the members to attend meetings regularly; however, no specific quorum is required at any meeting or action.

Transition Meetings - Monthly meetings to transition to the new structure will be held for several months until any business and planning issues are resolved. SBVWCD would be the location for transition meetings.

6. Coordination and Interaction

It is critical that the USAWRA work with and coordinate with the other regional organizations in the Upper Santa Ana Watershed.

- Basin Technical Advisory Committee (BTAC) and its Engineering, Project Implementation and Conservation Subcommittees
- San Bernardino Valley Municipal Water District Advisory Commission
- Groundwater Sustainability Council (when formed)
- All members are responsible to obtain policy direction from their elected governing bodies related to their participation in the USAWRA

7. Charter Changes

This Charter is effective when approved by a majority of the members of the currently constructed USAWRA. The Charter can be changed or withdrawn by a majority vote of actively participating members present at the annual meeting.

Attachment 1

Recommended First Year Meeting Topics and Hosts

- I. February - State Mandates for 20% by 2020 impact of Rates and conservation mandates – EVWD
- II. April - Legislative Platform – ALL coordination with Manny Aranda
- III. September - Habitat Conservation Planning Accomplishments SBVWCD and SBVMWD
- IV. November - Project Funding in the Water Bond and other Sources – SBVMWD

Meeting Diagram

