



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, September 13, 2023 – 1:30 p.m.

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 811 5882 7619

To join the Zoom Meeting on <https://us02web.zoom.us/j/81158827619>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**
- 4. **CONSENT CALENDAR**
 - A. Approval of Strategic Planning Workshop Minutes, August 8, 20236
 - B. Approval of Board Minutes, August 9, 2023.....12
 - C. Approval of Expenditure Report, August 202325
- 5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Items

- A. AD HOC COMMITTEE VERBAL REPORT – 5 minutes
Presenter: Chair of Ad Hoc Audit Committee
Recommendation: The chair of the Ad Hoc Audit Committee will provide a verbal update of the meeting held on September 6.

Action Items

- B. RESOLUTION NO. 615 HONORING CYNTHIA MCGUIGAN, FOUNDER OF STEPS 4 LIFE – 5 minutes (M#1967)38
Presenter: Betsy Miller
Recommendation: Review and approve Resolution No. 615 Honoring Cynthia McGuigan, Founder of Steps 4 Life Community Services.
- C. UNAUDITED FINANCIAL REPORTS, AUGUST 2023 – 5 minutes (M#1968).....42
Presenter: Angie Quiroga/Betsy Miller
Recommendation: Review and approve the unaudited financials for August 2023.
- D. GROUNDWATER NON-RESPONDENT, LATE PAYER, AND INVESTIGATION LIST FOR GROUNDWATER ASSESSMENT NO. 60 - 5 minutes (M#1969).....48
Presenter: Betsy Miller
Recommendation: Review, discuss and direct staff to investigate non-respondent and late payer for the period of January 1, 2023, through June 30, 2023.
- E. CONTENT APPROVAL FOR THE STRATEGIC PLAN UPDATE – 10 minutes (M#1970)50
Presenter: Ellen Cross, Strategy Driver, Inc.
Recommendation: Approve the content for the Strategic Plan 2024-2028+, which incorporates feedback provided at both staff and Board workshops.

- F. AMENDMENT TO CONTRACT WITH STRATEGY DRIVER, INC. FOR STRATEGIC PLAN UPDATE – 5 minutes (M#1971).....65

Presenter: Betsy Miller

Recommendation: Consider budget overruns on Strategy Driver, Inc. contract and provide direction to staff.

- G. EQUIPMENT LEASE AUTHORIZATION FOR BASIN MAINTENANCE – 5 minutes (M#1972)67

Presenter: Betsy Miller

Recommendation: Authorize the General Manager to expend up to \$60,000 for rental of a Case 1021F wheel loader under the existing rental arrangement with Sonsray Machinery.

- H. CONTRACT SERVICES AGREEMENT FOR JLC ENGINEERING AND CONSULTING AND COORDINATED SUPPORT THROUGH CALPOLY POMONA FOR TECHNICAL SERVICES RELATED TO THE PROGRAM FOR EXPANSION OF RECHARGE CAPACITY (PERC) FEASIBILITY STUDIES – 5 minutes (M#1973)72

Presenter: Betsy Miller

Recommendation: Authorize a Contract Services Agreement for Professional Services with JLC Engineering and Consulting for technical services at an amount not-to-exceed \$35,000, and authorize the General Manager to expend up to \$15,000 to CalPoly Pomona for coordinated project support.

- I. PARTNERSHIP WITH THE SAN BERNARDINO VALLEY CONSERVATION TRUST AND BUREAU OF LAND MANAGEMENT THROUGH THE CALIFORNIA FUELS MANAGEMENT AND COMMUNITY FIRE ASSISTANCE PROGRAM – 5 minutes (M#1974)86

Presenter: Milan Mitrovich

Recommendation: Authorize use of budgeted staff time for appropriate tasks as matching funds for the San Bernardino Valley Conservation Trust’s California Fuels Management and Community Fire Assistance Program Grant provided by the Bureau of Land Management, up to \$35,000 per fiscal year through FY28.

- J. ACWA REGION 9 BOARD BALLOT FOR 2023-2024 – 5 minutes (M#1975)90

Presenter: Betsy Miller

Recommendation: Provide direction to staff regarding submission of interest forms for Director service on the ACWA Committee Appointments for 2024-2025.

- K. ACWA COMMITTEE APPOINTMENT NOMINATIONS FOR 2024-2025 – 5 minutes (M#1976)102

Presenter: Betsy Miller

Recommendation: Consider appointing directors to ACWA Committee(s) in response to ACWA’s request for nominations to serve on one or more of their thirteen standing committees for a term of two years.

- L. CSDA 2024 COMMITTEE AND EXPERT FEEDBACK TEAM APPOINTMENTS – 5 minutes (M#1977)108

Presenter: *Betsy Miller*

Recommendation: Provide direction to staff regarding submission of interest forms for Director service on California Special Districts Association (CSDA) committees and/or Expert Feedback Teams for 2024. The yearly terms of office run from January 1, 2024, to December 31, 2024.

6. INFORMATION ITEMS:

- A. Engineering Update111
- B. Wash Plan Trails Status Report113
- C. Environmental Update114
- D. General Manager’s Report and Monthly Recharge Report118
- E. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. ACWA Travel Conference Travel Requests Form Potential Approval.....122

8. UPCOMING MEETINGS:

- A. September 19, 2023 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at San Bernardino Valley
- B. September 20, 2023 USAR WIFA Technical Advisory Committee Meeting, 8:30 a.m. via Teleconference Only
- C. September 27, 2023 San Bernardino State of the County, 3:00 p.m. at the Ontario Convention Center
- D. October 3, 2023 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at San Bernardino Valley
- E. October 4, 2023 USAR WIFA Meeting, 8:30 a.m. via Teleconference Only
- F. October 10, 2023 Operations Committee Meeting, 9:00 a.m. at Conservation District
(Zoom Meeting ID: 849 0057 4262)
- G. October 11, 2023 USAR WIFA Technical Advisory Committee Meeting, 8:30 a.m. via Teleconference Only
- H. October 18, 2023 San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District
(Zoom Meeting ID: 892 2390 6343)

- I. October 24, 2023 Big Bear Watermaster Committee, 11:00 a.m. at Big Bear Valley Mutual Water Company
(Zoom Meeting ID: 819 2582 9511)
- J. November 15, 2023 Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 822 5030 2950)
- K. November 28-November 30, 2023 ACWA Fall Conference (Indian Wells, CA)
(Board Approval Required)

9. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No. Case No.: 2:16-cv-09178-MWF-E.
 - 2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
 - 3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dana Glass is the lead negotiator for BLM.
 - 4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.
 - 5. The board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms of conditions of a possible lease for 1630 W. Redlands Boulevard, Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang park is the negotiator on behalf of the prospective tenant.
10. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on October 11, 2023 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.