



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, May 21, 2025 – 1:30 PM**

**Location** – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Teams by clicking on this link, <https://teams.microsoft.com/l/meetup-join>, or by entering the following information at <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>:

Meeting ID: 259 588 786 602 Passcode: jJ6kr6Xe

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Allison Zecher at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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#### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

#### **2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.*

#### **BOARD OF DIRECTORS**

**Division 1**  
Richard Corneille

**Division 2**  
Mark E. Falcone

**Division 3**  
Robert Stewart

**Division 4**  
John Longville

**Division 5**  
Melody McDonald

**GENERAL  
MANAGER**  
Betsy Miller

3. **INTRODUCTIONS AND GUEST RECOGNITION**

4. **CONSENT CALENDAR**

- a. Approval of Board Minutes, April 23, 2025 .....6
- b. Approval of Budget Workshop Minutes, April 30, 2025 .....12
- c. Approval of Expenditure Report, April 2025 .....18
- d. Report of Excused Absences
  - o Mark E. Falcone, April 23, 2025, Board Meeting
  - o John Longville, April 23, 2025, Board Meeting

5. **COMMITTEE REPORTS /ACTION ITEMS**

**Committee Reports**

A. OPERATIONS COMMITTEE VERBAL REPORT

Presenter: Richard Corneille, Chair

Recommendation: The chair of the Operations Committee will provide a verbal update of the committee meeting held on April 29.

**Action Items**

A. UNAUDITED FINANCIAL REPORTS FOR APRIL 2025 – 5 Minutes (M#2111) ..... 30

Presenter: Angie Quiroga

Recommendation: Review and approve the Unaudited Financial Reports for April 2025.

B. THIRD QUARTER UNAUDITED FINANCIAL REPORTS FOR FISCAL YEAR – 5  
Minutes (M#2112) .....45

Presenter: Angie Quiroga

Recommendation: The Finance & Administration Committee recommends the Board approve the Third Quarter Unaudited Financial Reports for FY25 as presented.

C. GENERAL MANAGER BONUS, SALARY ADJUSTMENT, AND AGREEMENT  
AMENDMENT – 5 Minutes (M#2113) .....52

Presenter: David Cosgrove

Recommendation: The Ad Hoc General Manager Evaluation Committee recommends that the Board, consistent with the compensation provisions of her employment contract, approve an increase the General Manager's base salary in the amount of Twenty One Thousand Six Hundred Twenty Four dollars and Twenty-Six cents (\$21,624.26), which represents the cost-of-living percentage adjustment given to all District employees of 2.5 percent (2.5%) and a five percent (5%) merit increase; approve a merit bonus payment of \$15,000; and approve the Agreement for Continued Employment of General Manager through May 2028.

D. STAFFING AND SUCCESSION PLAN – 5 Minutes (M#2114) .....70

Presenter: Betsy Miller

Recommendation: Receive and File the Final 2025 Staffing and Succession Plan.

- E. DISTRICT ENTERPRISE BUDGET APPROVAL FOR FISCAL YEAR 2025-2026 – 15  
 Minutes (M#2115) .....80  
 Presenter: Finance & Administration Committee/Betsy Miller  
 Recommendation: The Finance & Administration Committee recommends the Board approve the FY26 District Enterprise Budget as presented with incorporated changes from the Budget Workshop held on April 30, 2025.
- F. CONTRACT SERVICES AGREEMENT FOR SAND LOADING AND HAULING SERVICES WITH JACINTO CONSTRUCTION INC. – 5 Minutes (M#2116) .....90  
 Presenter: Betsy Miller  
 Recommendation: Approve the Contract Services Agreement for Mill Creek Basin Sediment Transport and Deposit with Jacinto Construction, Inc. for sand loading, hauling, and depositing services at an amount not-to-exceed \$73,100.

**6. INFORMATION ITEMS:**

- A. Environmental Update .....102  
 B. Engineering Update .....104  
 C. General Manager’s Report .....105  
 D. Future Agenda Items & Staff Tasks

**7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

**8. UPCOMING MEETINGS:**

May 26, 2025	Memorial Day Holiday, Conservation District Closed
June 2, 2025	Basin Technical Advisory Committee Meeting, 1:30 PM at SBVMWD Boardroom
June 11, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 285 631 425 054 Passcode: zp6mn3bN)
June 16, 2025	Enhanced Recharge Basin Tour, 1:00 PM at 32251 Santa Ana Canyon Rd, Highland, CA 92346
July 9, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 221 199 414 73 Passcode: ex7FF2nf)

July 15, 2025	Big Bear Watermaster Meeting, 11:00 AM at 40524 Lakeview Drive, Big Bear Lake, CA 92315
July 23, 2025	Operation Committee Meeting, 9:00 AM at Conservation District (Teams Meeting ID: 296 112 730 526 Passcode: vq3pp7WN)
July 30, 2025	PERC Policy Committee Meeting, 10:00 AM at Conservation District (Teams Meeting ID: 233 488 319 273 Passcode: cM3TN9ZC)
August 13, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 247 209 090 168 Passcode: a9Kr7Jm7)
August 20, 2025	Finance and Administration Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 210 139 778 47 Passcode: P2jw76BT)

9. **CLOSED SESSION**

- A. The Board may meet in closed session pursuant to Government Code section 54957(b) to consider a public employee performance review-General Manager.
- B. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
- C. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151 01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and John Sullivan is the lead negotiator for BLM.
- D. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of a proposed restrictive covenant with the California Department of Fish and Wildlife and Robertson's Ready Mix on portions of San Bernardino County Assessor Parcel Nos. 0291-131-01 and 0291-115-01. The District's negotiators are Betsy Miller and David B. Cosgrove. The CDFW's negotiators are Eric

Chan and Kim Freeburn. Robertson's Ready Mix's negotiators are Bill Taylor and Kim Decker.

- E. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale of a conservation easement over some 20.81 acres of District property, consisting of portions of San Bernardino County Assessor Parcel Nos. 0297-051-01 and 0297-071-08, in favor of the San Bernardino Valley Conservation Trust. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is S-P Deerfield, LLC, Camille Bahri and Andrew Hartzell.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors meeting will be on June 11, 2025, at 1:30 PM, at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Teams/teleconference.