



San Bernardino Valley
Water Conservation District
Helping Nature Store Our Water

Land Resources Manager/Asst GM Opening

The **San Bernardino Valley Water Conservation District (SBVWCD)** has a full-time Land Resources Manager/AGM position open.

The Land Resources Manager/AGM will join the SBVWCD team. SBVWCD is a small Special District government agency, and each employee is critical to achieving our mission and providing excellent service. The position may be filled at one of two levels Land Resources Manager or Land Resources Manager AGM.

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. The following education and experience are desired:

- Equivalent to a bachelor's degree from an accredited college or university with major coursework in environmental science, biology or a related field, and seven (7) years of management or administrative experience in water and land resources management. Master's degree preferred.

Licenses and Certifications:

- Possession of a valid California Driver's License to be maintained throughout employment.

The following skills and experience are preferred:

- *Land management principles and practices, including planning, development, design, construction, operation, and maintenance of conservation programs.*
- *Practices of researching land management issues, evaluating alternatives, making sound recommendations, and preparing and presenting effective staff reports.*
- *Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to land and habitat management.*
- *Organization and management practices as applied to the development, analysis, and evaluation of programs, policies, and operational needs of the land management area.*
- *Methods of preparing, plans, specifications, cost estimates, reports, and recommendations relating to resources and water conservation work.*
- *Public agency budgetary, contract administration, and District-wide administrative practices related to the functions of the assigned area.*
- *Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.*
- *Principles and practices of budget development and administration.*
- *Recent and on-going developments, current literature, and sources of information related to the operations of the assigned functional area.*
- *Reporting and record-keeping principles and procedures for lands and permits.*
- *Current office practices, methods, and computer equipment and applications*
- *Excellent written and verbal communication skills.*

- *Techniques for effectively representing the District in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.*
- *Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.*

The District seeks a biologist with extensive experience in land management and habitat preferably related to water resources. The position will require the employee to work with minimal supervision to support the District's mission.

The salary range for the position is dependent on experience and expertise. The current salary Land Resources Manager/ AGM range is from \$175,274 to \$231,362 but may be filled at a lower range. The District has excellent benefits: Sick, Vacation, PERS Retirement, and 12 Holidays. The District provides paid health, vision, and dental benefits with minimum contributions from employees.

Please find additional information on Wash Plan at the link below:

<https://sites.google.com/site/sbvctrust/> and <https://www.sbvxcd.org/our-projects/wash-plan.html>

This position is open until filled. Please send your resume and cover letter to Athena L. Monge, Athena@sbvxcd.org by July 15, 2019. Please visit our website at www.sbvxcd.org for the complete position description or contact us for details.

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